

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number **TXR040000**

A. General Information

Authorization Number: **TXR040125**

Reporting Year (year will be either 1, 2, 3, 4, or 5): **5**

Annual Reporting Year Option Selected by MS4:

Calendar Year: **X**

Permit Year:

Fiscal Year: _____ Last day of fiscal year: (_____)

Reporting period beginning date: (month/date/year) **January 1, 2023**

Reporting period end date: (month/date/year) **December 31, 2023**

MS4 Operator Level: **2** Name of MS4: **City of White Settlement MS4**

Contact Name: **Rich Tharp** Telephone Number: **817-246-4971 (ext. 266)**

Mailing Address: **214 Meadow Park Drive White Settlement, Texas 76108**

E-mail Address: **rtharp@wstx.us**

A copy of the annual report was submitted to the TCEQ Region: YES **X** NO ___

Region the annual report was submitted to: TCEQ Region **4 (D/FW)**

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:
(TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		The City is in compliance with the TCEQ-approved SWMP.
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		Documentation is maintained for goals that are met. Partially met goals or goals not met do not include documentation unless stated otherwise in Section 4.
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	X		The City MS4 discharges are applicable and eligible for coverage under TXR040125. Receiving surface waters are not impaired; however, the City is subject to legacy pollutants via the watershed approach. Edwards Aquifer limitations are not applicable. As of 9/1/2023, the City's Compliance History classification is rated "High".
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	X		All BMPs were assessed by all responsible departments during the annual report preparation. It was determined each BMP is appropriate for implementation.

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1	BMP 1 Distribute Educational Material	Yes, the City distributed approximately 2,500 stormwater quality educational materials during the reporting period. This educated the public of hazards associated with illegal discharges/improper disposal of waste and about the impact that stormwater discharges have on local waterways.
1, 2, 3	BMP 2 Stormwater Reporting by Public	Yes, the City staff received a total of 4 complaints via the stormwater reporting line. Public reporting allows residents to assist City staff with the identification of stormwater concerns and allows prompt response to the concern.
1	BMP 3 Public Involvement Opportunities	Yes, the City held 8 public involvement opportunities during the reporting year that engaged 4 target audiences. Public involvement opportunities educate the public and prevent potential illicit discharges before they enter the MS4.
2, 5	BMP 4 Storm Sewer System Map and Facility Inventory	Yes, 100% of the City's known stormwater outfalls are mapped. An update to inventory of facilities and structural controls was conducted by the end of the reporting period.
2	BMP 5 Illicit Discharge and Spill Inspection, Investigation, and Response	Yes, the City was notified of and conducted 1 IDDE investigation and inspection to reduce the discharge of pollutants to stormwater.
2	BMP 6 OSSF Procedures	Yes, the City maintains an inventory of OSSFs. Reports of failing OSSFs are referred to the authorized agent, the Tarrant County Health Department. The City maintains an inventory that allows the City to notify the authorized agent for prompt response in the event of failures.
3, 4	BMP 7 Plan Review	Yes, the City reviews 100% of construction control plans for compliance to reduce the discharge of pollutants to stormwater.
2, 3	BMP 8 Construction Site Inspection and Enforcement	Yes, the City conducted 12 construction site inspections to implement pollution prevention measures to prevent/reduce pollutants in stormwater.

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
4	BMP 9 Structural Control Maintenance, Inspection, and Enforcement	Yes, the City implements post-construction design criteria and requires controls for "off-system" structural controls. The City does not own/operate any stormwater structural controls, other than the MS4.
5	BMP 10 Maintenance Contractor Oversight	Yes, the City provided oversight of contractor activities to ensure appropriate control and housekeeping measures were used, if reports were received from the public.
5	BMP 11 Municipal Operations and Maintenance Activity	Yes, City operations and maintenance activities were continued to reduce the discharge of pollutants from City activities.
5	BMP 12 Municipal Operations Inspection Program and Procedures	Yes, the City conducted municipal facility inspections at facilities with the potential to impact stormwater runoff by the end of the permit term.
5	BMP 13 Disposal of Collected Waste	Yes, the City holds a contract with Frontier Waste for waste disposal to reduce pollutants in stormwater.
2, 3, 5	BMP 14 Staff Training	Yes, staff training provides the information necessary for all applicable City staff to identify stormwater concerns in the City; therefore, reducing discharge of pollutants in stormwater. Approximately 109 staff were trained during the reporting year.
2, 3, 4	BMP 15 Stormwater Quality Ordinances	Yes, the City maintains ordinances that comply with illicit discharge prohibition, construction site stormwater runoff control, and post-construction permit requirements to reduce the discharge of pollutants to stormwater.

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
1	BMP 1 Distribute Educational Material	Educational Material	11	Topics	No. Though this BMP does not result in a direct reduction of pollutants, it does educate the public of hazards associated with illegal discharges/improper disposal of waste and about the impact that stormwater discharges have on local waterways.
			4	Methods	
			3	Audiences	
			~2,500	Distributed	
		Water Conservation Advertising for Homeowners	20	Billboards	
			82,916	Vehicles/Day	
			39	WSTX App Posts	
		City Hall Education Handouts	12	Months available	
		Peach Jar Electronic Flyer Program	4,679	Emails sent	
			7	Flyers sent	
		Stormwater Education Webpage	336	Webpage views	
		Social Media Accounts	39	Stormwater posts	

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
1, 2, 3	BMP 2 Stormwater Reporting by Public	WSTX Application Public Reports	1	Mechanism	Yes. Allows for direct response to location of a complaint.
			4	Reports	
1	BMP 3 Public Involvement Opportunities	Public involvement records (community cleanup, adopt a street, etc.)	8	Opportunities	Yes. Provides opportunities for the public to dispose of waste and educates the public of hazards associated with illegal discharges/improper disposal of waste and about the impact that stormwater discharges have on local waterways.
			4	Target audiences	
			1,083	Participants	
			26	Streets adopted	
			200	Tree seeds distributed	
			88	Vehicles served	
			1	Public Comment Period Conducted	
2, 5	BMP 4 Storm Sewer System Map and Facility Inventory	MS4 Map evaluation	118	Known outfalls	Yes. Maintains current mapping and inventory files regarding the MS4 system.
			11	Municipal facilities	
2	BMP 5 Illicit Discharge and Spill Inspection, Investigation, and Response	WSTX Application	1	Notifications	Yes. Procedure to promptly address detected discharge of pollutants.
			0	TCEQ notifications required	

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
2	BMP 6 OSSF Procedures	OSSF Program Data	1	Inventory	Yes. OSSF complaints are referred for inspection and correction, as needed.
			7	OSSFs	
			0	Failing OSSFs	
3, 4	BMP 7 Plan Review	Plan Review Program	1	Plans reviewed	Yes. Procedure to evaluate proper design of pollutant control systems.
			3	Active construction sites (≥ 1 acre)	
2, 3	BMP 8 Construction Site Inspection and Enforcement	Construction site enforcement	12	Inspections	Yes. Procedure to evaluate proper implementation and maintenance of construction site erosion control systems.
			0	NOV	
			0	Follow-up inspections	
2, 3, 5	BMP 14 Staff Training	Staff trainings	3	Training(s)	Yes. Educates city staff of hazards associated with illegal discharges/improper disposal of waste and about the impact that stormwater discharges have on local waterways.
			109	Staff Trained	

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**see Example 3 in instructions**):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
<p>MCM 1</p> <p>BMP 1</p> <p>Distribute Educational Material</p>	<p>A. Continue implementing education and outreach programs for high priority community-wide issues, such as, stormwater pollution, illegal discharges, and improper disposal of waste to public employees, businesses, and the general public by <u>December of each year</u>.</p> <ul style="list-style-type: none"> i. Develop and distribute educational material for <u>at least 2 stormwater pollution prevention topics</u>. ii. <u>Utilize at least 2 methods of distribution</u>. iii. <u>Reach at least 2 target audiences</u>. 	<p>Exceeded goal. The City distributed and developed 11 stormwater topics while using 4 methods of distribution. Educational material was developed to reach 3 target audiences.</p>
<p>MCM 1, 2, 3</p> <p>BMP 2</p> <p>Stormwater Reporting by Public</p>	<p>A. Facilitate public reporting of stormwater quality concerns including high-priority community-wide issues, such as, stormwater pollution, illegal discharges, improper disposal of waste, and illicit discharges.</p> <ul style="list-style-type: none"> i. Maintain <u>at least 1 mechanism</u> for the public to submit stormwater quality reports. ii. Ensure the stormwater reporting mechanism is publicly accessible <u>90%</u> of the time. iii. Respond to stormwater quality reports <u>within 2 business days</u>; if the public report concerns an immediate threat to human health or the environment, respond <u>within 24 hours</u> of notification. 	<p>Met goal. The City utilized the WSTX application that is available 90% of the time to receive notifications. The City responded to 4 stormwater quality reports within 2 business days.</p>

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
MCM 1 BMP 3 Public Involvement Opportunities	<p>A. Facilitate public involvement and education for stormwater pollution prevention activities for public employees, businesses, and the general public by <u>December of each year</u>.</p> <ul style="list-style-type: none"> i. Provide <u>at least 4 public involvement opportunities</u> for stormwater pollution prevention. ii. Engage <u>at least 2 target audiences</u>. <p>B. Consider and facilitate public input in the implementation of the program.</p> <ul style="list-style-type: none"> i. Provide <u>one opportunity</u> for public to provide feedback on the SWMP during the public comment period. 	<p>Exceeded goal. The City offered 8 opportunities for public involvement and engaged at least 4 target audiences.</p> <p>The SWMP Public Comment Period began on November 19, 2023. The City received the TCEQ NOI renewal certificate on January 8, 2024.</p>
MCM 2, 5 BMP 4 Storm Sewer System Map and Facility Inventory	<p>A. Map <u>100%</u> of the City's new stormwater outfalls discharging to Waters of the U.S. <u>within 12</u> months of identification or notification of installation.</p> <p>B. Review MS4 Map and update inventory of facilities and structural controls <u>by December of each year</u>.</p>	<p>Met goal. The City evaluated the MS4 system while conducting dry weather screenings and updated the MS4 map with known outfalls and City-owned facilities, as necessary.</p>

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
<p>MCM 2</p> <p>BMP 5</p> <p>Illicit Discharge and Spill Inspection, Investigation, and Response</p>	<p>A. Continue a program to inspect, investigate, and respond to notifications of spills, illicit discharges, and illegal dumping to the MS4 system and eliminate identified sources of illicit discharge.</p> <p>i. Respond to <u>100%</u> of notifications of spills, illicit discharges, and illegal dumping to the MS4 system with inspections <u>within 2 business days</u> of receiving a notification; if the notification concerns an immediate threat to human health or the environment, respond <u>within 24 hours</u> of notification.</p> <p>ii. Notify TCEQ of <u>100%</u> of spills and illicit discharges that are believed to be an immediate threat to human health or the environment <u>immediately</u> following identification.</p>	<p>Met goal. The City responded to 1 IDDE notification of spills, illicit discharges, and/or illegal dumping notifications. None of the notifications required TCEQ notification.</p>
<p>MCM 2</p> <p>BMP 6</p> <p>OSSF Procedures</p>	<p>A. Maintain <u>one copy</u> of inventory of known OSSF within the area.</p> <p>B. Refer reports of failing on-site septic facilities to jurisdictional authority <u>within 1 business day</u> of receipt of report.</p> <p>C. Request OSSF inspection reports from jurisdictional authority <u>by December</u> of each year.</p>	<p>Met goal. The City maintains an inventory of 100% of known OSSFs. Reports of failing and/or newly identified OSSFs are referred to the Tarrant County Health Department (TCHD). The City notified the Tarrant County Health Department of one newly identified OSSF and did not receive any reports of failing OSSFs.</p>

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
MCM 3, 4 BMP 7 Plan Review	<p>A. Conduct engineering and construction plan reviews of site development and redevelopment projects to the standards set forth in City ordinances and design criteria to evaluate potential water quality impacts during construction and post-construction for sites that disturb one acre or more of soil or are less than one acre but are part of a larger common plan of development.</p> <ul style="list-style-type: none"> i. Review <u>100%</u> of plans submitted to the City <u>prior to final acceptance of plans</u>. ii. Maintain <u>one copy</u> of final plan review documentation for <u>100%</u> of approved construction plans. 	<p>Met goal. The City reviewed 100% of plans received and maintains a copy of records. One set of plans were received and reviewed in 2023.</p>

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
MCM 2, 3 BMP 8 Construction Site Inspection and Enforcement	<p>A. Conduct inspections of priority construction sites that disturb one acre or more of soil or less than one acre but are part of a larger common plan of development, within the MS4 according to City procedures and ordinances.</p> <ul style="list-style-type: none"> i. Conduct <u>at least one site inspection of 100%</u> of identified active priority construction sites, including evaluation of coverage under the Construction General Permit (TXR150000). ii. Maintain <u>one copy</u> of each completed construction site inspection report. <p>B. Enforce correction for violations of City ordinance provisions governing construction site operations and TPDES Construction General Permit TXR150000.</p> <p>C. Conduct follow-up action (i.e. inspection or enforcement) for 100% of sites with observed violations <u>within 10 business days</u>.</p>	<p>Met goal. The City conducted 12 construction stormwater runoff inspections and maintained report copies for each. Enforcement actions and follow-up inspections were not required.</p>

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
MCM 4 BMP 9 Structural Control Maintenance, Inspection, and Enforcement	<p>A. Continue inspections of City-owned priority water quality structural controls according to written procedures.</p> <ul style="list-style-type: none"> i. Inspect <u>100%</u> of City-owned priority water quality structural controls <u>by the end of the permit term.</u> <p>B. Continue and/or implement requirements for deed-recorded maintenance plans for privately-owned structural controls.</p> <ul style="list-style-type: none"> i. Record <u>100%</u> of maintenance agreements for new privately-owned post-construction BMPs <u>prior to final acceptance.</u> ii. Document enforcement action for post-construction requirements at privately-owned post-construction BMPs <u>by December of each year.</u> 	<p>Met goal. The City does not own/operate any stormwater structural controls, other than the MS4. As determined by the evaluation, the City is a level 2 MS4 operator and is not required to inspect privately-owned stormwater structural controls. No new or redeveloped post-construction maintenance agreements and zero enforcement actions were required.</p>

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
<p>MCM 5</p> <p>BMP 10</p> <p>Maintenance Contractor Oversight</p>	<p>A. Utilize standard contract language requiring compliance with City stormwater pollution prevention measures, good housekeeping practices, and facility specific stormwater management operating procedures on <u>100%</u> of new or renewed service agreements with contractors hired to perform maintenance activities with the potential to impact stormwater quality.</p> <p>B. Investigate stormwater quality reports concerning contracted maintenance activities <u>within 2 business days</u> of receipt of report.</p> <p>i. Maintain <u>one copy</u> of inspection documentation notes and follow-up actions, as necessary.</p>	<p>Met goal. The City utilizes standard contract language requiring City contractors to conduct work in accordance with City ordinances. The City did not receive any contractor reports or have to enforce corrective actions on City contractors.</p>
<p>MCM 5</p> <p>BMP 11</p> <p>Municipal Operations and Maintenance Activity</p>	<p>A. Continue to perform existing operations and maintenance activities according to established procedures to reduce the discharge of pollutants from the activities.</p> <p>B. Implement a set of pollution prevention measures for any newly identified operations and maintenance activities with potential to impact stormwater quality performed by the City <u>within 12 months</u> of identification of the activity.</p>	<p>Met goal. The City continued to perform existing operations and maintenance activities. Pollution prevention measures are added within 12 months of the identification of a new municipal operation and maintenance activity. No new activities with the potential to impact stormwater were identified in 2023.</p>

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
MCM 5 BMP 12 Municipal Operations Inspection Program and Procedures	A. Begin visual inspection of pollution prevention measures at City-owned facilities according to written procedures. <ul style="list-style-type: none"> i. Inspect <u>100%</u> of pollution prevention measures <u>by the end of the permit term.</u> ii. Maintain <u>one completed inspection checklist</u> for each facility. 	Met goal. The City conducted municipal operations inspections on City-owned facilities with the potential to impact stormwater runoff by the end of the permit term.
MCM 5 BMP 13 Disposal of Collected Waste	A. Dispose of waste material in accordance with Title 30 of Texas Administrative Code Chapters 330 or 335, as applicable. <ul style="list-style-type: none"> i. Maintain <u>one copy</u> of associated waste disposal documentation (e.g. waste manifests, contractor invoices, etc.) and estimate the amount of waste material disposed of by <u>December of each year.</u> 	Met goal. The City has a contract with Frontier Waste to collect all waste and records are maintained.

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
<p>MCM 2, 3, 5</p> <p>BMP 14</p> <p>Staff Training</p>	<p>A. Conduct training for staff with responsibilities relating to activities with potential impacts to stormwater quality.</p> <ul style="list-style-type: none"> i. Provide general awareness-level training for pollution prevention and good housekeeping to staff <u>at least once annually</u>. ii. Provide job-specific stormwater quality and pollution prevention training to <u>100% of staff responsible for performing those activities in advance of conducting unsupervised responsibilities</u>. iii. Provide job-specific stormwater quality and pollution prevention training to <u>100% of staff responsible for performing those activities within 12 months of date of hire or transfer to new role</u>. iv. Maintain <u>one copy</u> of training documentation by <u>December of each year</u>. 	<p>Met goal. The City conducted 10 training courses and maintained copies of material and documentation. Additionally, 109 staff members were trained before conducting their job specific duties.</p>
<p>MCM 2, 3, 4</p> <p>BMP 15</p> <p>Stormwater Quality Ordinances</p>	<p>A. Document any changes to existing City ordinances to comply with illicit discharge prohibition, construction site stormwater runoff control, and post-construction permit requirements in a memo to file <u>by December</u>.</p>	<p>Met goal. The City did not have any updates to the ordinances.</p>

C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

BMP	Activity	Number/ Frequency	Units	Success at Reducing Pollutants
BMP 3 Public Involvement Opportunities	Waste Collected	69	Bags of trash collected	Public involvement opportunities allow for residents and contractors to properly dispose of household hazardous waste and debris.
		178	Tires recycled	
		261	Lbs. of pharmaceuticals	
		768	Lbs. of shredded paper	
		36	Christmas trees mulched	
	1600	Lbs. of electronics recycled		
	Grease drop-off	42	Gallons collected	
Adopt-a-Steet	212	Bags of trash collected		
BMP 5 Illicit Discharge and Spill Inspection, Investigation, and Response	ArcGIS Web Application (Dry Weather Screening)	121	Outfalls screened	Dry weather screening of outfalls allows City staff to identify the presence or absence of non-stormwater discharges for prompt resolution.

BMP	Activity	Number/ Frequency	Units	Success at Reducing Pollutants
BMP 11 Municipal Operations and Maintenance Activity	Sanitary Sewer O&M	10	Work orders	Maintenance of the sanitary sewer system, storm sewer system, fleet vehicles, and street sweeping program removes and/or prevents potential pollutants from entering the City MS4 and reduces the chance for sanitary sewer overflows as the result of blocked sanitary sewer system.
		71	Linear feet repaired	
		8	Repairs	
	Storm Sewer System O&M	118	Outfalls inspected	
	Enterprise Fleet Maintenance	222	Vehicle work orders	
		\$77,094	Maintenance expenses	
	Street Sweeping Program	39	Curb miles swept	
		38.64	Cu. Yds. removed	
	Homeless Encampments	17	Homeless encampments removed	

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

No waterbodies within the permitted area were added to the 2022 Texas Integrated Report Index of Water Quality Impairments.

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

N/A

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

N/A

4. Report the benchmark identified by the MS4 and assessment activities:

Benchmark Parameter <i>(Ex: Total Suspended Solids)</i>	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted
N/A	N/A	N/A	N/A

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
N/A	N/A	N/A

6. If applicable, report on focused BMPs to address impairment for bacteria:

Description of bacteria-focused BMP	Comments/Discussion
N/A	N/A

7. Assess the progress to determine BMP's effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

Benchmark Indicator	Description/Comments
N/A	N/A

E. Stormwater Activities

Due to the delay in the Texas NeT-MS4 System set-up, the renewal of the Phase II MS4 General Permit has been delayed until August 2024. Small MS4 operators with active authorizations were granted administrative continuance of their existing authorization until the renewal permit is issued in August 2024. The City will continue Year 5 activities until new authorizations are issued under the 2024 Phase II Small MS4 General Permit.

Describe activities planned for the next reporting year:

MCM(s)	BMP	Stormwater Activity	Description/Comments
1	1	Distribute Educational Material	<p><u>Permit Year 5 Continuance:</u></p> <p>A. Continue implementing education and outreach programs for high-priority community-wide issues, such as, stormwater pollution, illegal discharges, and improper disposal of waste to public employees, businesses, and the general public by <u>December of each year</u>.</p> <ul style="list-style-type: none"> i. Develop and distribute educational material for <u>at least 2 stormwater pollution prevention topics</u>. ii. <u>Utilize at least 2 methods of distribution</u>. iii. <u>Reach at least 2 target audiences</u>.
1, 2, 3	2	Stormwater Reporting by Public	<p><u>Permit Year 5 Continuance:</u></p> <p>A. Facilitate public reporting of stormwater quality concerns and illicit discharges.</p> <ul style="list-style-type: none"> i. Maintain <u>at least 1 mechanism</u> for the public to submit stormwater quality reports. ii. Ensure the stormwater reporting mechanism is publicly accessible <u>90%</u> of the time. iii. Respond to stormwater quality reports <u>within 2 business days</u>; if the public report concerns an immediate threat to human health or the environment, respond <u>within 24 hours</u> of notification.

MCM(s)	BMP	Stormwater Activity	Description/Comments
1	3	Public Involvement Opportunities	<p><u>Permit Year 5 Continuance:</u></p> <p>A. Facilitate public involvement and education for stormwater pollution prevention activities by <u>December of each year</u>.</p> <ul style="list-style-type: none"> i. Provide <u>at least 4 public involvement opportunities</u> for stormwater pollution prevention. ii. Engage <u>at least 2 target audiences</u>.
2, 5	4	Storm Sewer System Map and Facility Inventory	<p><u>Permit Year 5 Continuance:</u></p> <p>A. Map <u>100%</u> of the City's new stormwater outfalls discharging to Waters of the U.S. <u>within 12</u> months of identification or notification of installation.</p> <p>B. Review MS4 map and update inventory of facilities and structural controls <u>by December of each year</u>.</p>
2	5	Illicit Discharge and Spill Inspection, Investigation, and Response	<p><u>Permit Year 5 Continuance:</u></p> <p>A. Continue a program to inspect, investigate, and respond to notifications of spills, illicit discharges, and illegal dumping to the MS4 system and eliminate identified sources of illicit discharge.</p> <ul style="list-style-type: none"> i. Respond to <u>100%</u> of notifications of spills, illicit discharges, and illegal dumping to the MS4 system with inspections <u>within 2 business days</u> of receiving a notification; if the notification concerns an immediate threat to human health or the environment, respond <u>within 24 hours</u> of notification. ii. Notify TCEQ of <u>100%</u> of spills and illicit discharges that are believed to be an immediate threat to human health or the environment <u>immediately</u> following identification.

MCM(s)	BMP	Stormwater Activity	Description/Comments
2	6	OSSF Procedures	<p><u>Permit Year 5 Continuance:</u></p> <ul style="list-style-type: none"> A. Maintain <u>one copy</u> of inventory of known OSSF within the MS4 area. B. Refer reports of failing on-site septic facilities to jurisdictional authority <u>within 1 business day</u> of receipt of report. C. Request OSSF inspection reports from jurisdictional authority <u>by December</u> of each year.
3, 4	7	Plan Review	<p><u>Permit Year 5 Continuance:</u></p> <ul style="list-style-type: none"> A. Conduct engineering and construction plan reviews of site development and redevelopment projects to the standards set forth in City ordinances and design criteria to evaluate potential water quality impacts during construction and post-construction. <ul style="list-style-type: none"> i. Review <u>100%</u> of plans submitted to the City <u>prior to final acceptance of plans</u>. ii. Maintain <u>one copy</u> of final plan review documentation for <u>100%</u> of approved construction plans.

MCM(s)	BMP	Stormwater Activity	Description/Comments
2, 3	8	Construction Site Inspection and Enforcement	<p><u>Permit Year 5 Continuance:</u></p> <ul style="list-style-type: none"> A. Conduct inspections of priority construction sites (e.g. site size, contractor performance history, sensitivity of receiving waters) within the MS4 according to City procedures and ordinances. <ul style="list-style-type: none"> i. Conduct <u>at least one site inspection of 100%</u> of identified active priority construction sites, including evaluation of coverage under the Construction General Permit (TXR0150000). ii. Maintain <u>one copy</u> of each completed construction site inspection report. B. Enforce correction for violations of City ordinance provisions governing construction site operations and TPDES Construction General Permit TXR150000. C. Conduct follow-up action (i.e. inspection or enforcement) for 100% of sites with observed violations <u>within 10 business days</u>.
4	9	Structural Control Maintenance, Inspection, and Enforcement	<p><u>Permit Year 5 Continuance:</u></p> <ul style="list-style-type: none"> A. Continue inspections of City-owned priority water quality structural controls according to written procedures. <ul style="list-style-type: none"> i. Inspect <u>100%</u> of City-owned priority water quality structural controls <u>by the end of the permit term</u>. B. Continue and/or implement requirements for deed-recorded maintenance plans for privately-owned structural controls. <ul style="list-style-type: none"> i. Record <u>100%</u> of maintenance agreements for new privately-owned post-construction BMPs <u>prior to final acceptance</u>. ii. Document enforcement action for post-construction requirements at privately-owned post-construction BMPs <u>by December of each year</u>.

MCM(s)	BMP	Stormwater Activity	Description/Comments
5	10	Maintenance Contractor Oversight	<p><u>Permit Year 5 Continuance:</u></p> <p>A. Utilize standard contract language requiring compliance with City stormwater pollution prevention measures, good housekeeping practices, and facility specific stormwater management operating procedures on <u>100%</u> of new or renewed service agreements with contractors hired to perform maintenance activities with the potential to impact stormwater quality.</p> <p>B. Investigate stormwater quality reports concerning contracted maintenance activities <u>within 2 business days</u> of receipt of report.</p> <p>i. Maintain <u>one copy</u> of inspection documentation notes and follow-up actions, as necessary.</p>
5	11	Municipal Operations and Maintenance Activity	<p><u>Permit Year 5 Continuance:</u></p> <p>A. Continue to perform existing operations and maintenance activities according to established procedures to reduce the discharge of pollutants from the activities.</p> <p>B. Implement a set of pollution prevention measures for any newly identified operations and maintenance activities with potential to impact stormwater quality performed by the City <u>within 12 months</u> of identification of the activity.</p>
5	12	Municipal Operations Inspection Program and Procedures	<p><u>Permit Year 5 Continuance:</u></p> <p>A. Begin visual inspection of pollution prevention measures at City-owned facilities according to written procedures.</p> <p>i. <u>Inspect 100%</u> of pollution prevention measures <u>by the end of the permit term</u>.</p> <p>ii. Maintain <u>one completed inspection checklist</u> for each facility.</p>

MCM(s)	BMP	Stormwater Activity	Description/Comments
5	13	Disposal of Collected Waste	<p><u>Permit Year 5 Continuance:</u></p> <p>A. Dispose of waste material in accordance with Title 30 of Texas Administrative Code Chapters 330 or 335, as applicable.</p> <p>i. Maintain <u>one copy</u> of associated waste disposal documentation (e.g. waste manifests, contractor invoices, etc.) and estimate the amount of waste material disposed of by <u>December of each year.</u></p>
2, 3, 5	14	Staff Training	<p><u>Permit Year 5 Continuance:</u></p> <p>A. Conduct training for staff with responsibilities relating to activities with potential impacts to stormwater quality.</p> <p>i. Provide general awareness-level training for pollution prevention and good housekeeping to staff <u>at least once annually.</u></p> <p>ii. Provide job-specific stormwater quality and pollution prevention training to <u>100% of staff responsible</u> for performing those activities <u>in advance of conducting unsupervised responsibilities.</u></p> <p>iii. Provide job-specific stormwater quality and pollution prevention training to <u>100% of staff responsible</u> for performing those activities <u>within 12 months of date of hire or transfer to new role.</u></p> <p>iv. Maintain <u>one copy</u> of training documentation by <u>December of each year.</u></p>
2, 3, 4	15	Stormwater Quality Ordinances	<p><u>Permit Year 5 Continuance:</u></p> <p>A. Document any changes to existing City ordinances to comply with illicit discharge prohibition, construction site stormwater runoff control, and post-construction permit requirements in a memo to file <u>by December.</u></p>

F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

Yes No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

Yes No

If "Yes," report on changes made to measurable goals and BMPs:

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)
N/A	N/A	N/A

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

N/A

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

BMP	Description	Implementation Schedule (start date, etc.)	Status/Completion Date (completed, in progress, not started)
N/A	N/A	N/A	N/A

H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

Yes No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

2.a. Is the permittee part of a group sharing a SWMP with other entities?

Yes No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

Yes No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: _____ N/A _____ Permittee: _____ N/A _____

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

 3 Construction Projects

2a. Does the permittee utilize the optional seventh MCM related to construction?

Yes No

2b. If "yes," then provide the following information for this permit year:

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	N/A

Note: *Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.*

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Jeff James Title: City Manager, City of White Settlement

Signature:  Date: 3/21/24

Name of MS4 City of White Settlement MS4

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.



March 21, 2024

Stormwater Team Leader (MC-148)
Texas Commission on Environmental Quality (TCEQ)
P.O. Box 13087
Austin, Texas 78711-3087

Re: Phase II MS4 Annual Report Transmittal for City of White Settlement MS4
TPDES Permit Authorization: TXR040125

Dear Team Leader-

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040125 for the City of White Settlement MS4.

The annual report is for Year 5. The reporting period begins January 1, 2023 and ends December 31, 2023

As required by the general permit, a copy of this submittal has also been mailed to the TCEQ Region 4, Water Section Manager in Fort Worth, Texas. If you have any questions, please contact us at (817)-246-4971 (ext. 266) or at rtharp@wstx.us.

Sincerely,


Richard Tharp
Director of Community Services
City of White Settlement

Cc:
Jeff James, City Manager, City of White Settlement
Ryan Deal, Freese and Nichols, Inc.



March 21, 2024

Texas Commission on Environmental Quality (TCEQ)
Region 4, Water Section Manager
2309 Gravel Dr.
Fort Worth, Texas 76118

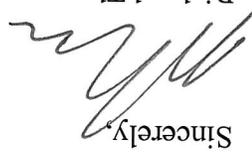
Re: Phase II MS4 Annual Report Transmittal for City of White Settlement MS4
TPDES Permit Authorization: TXR040125

Dear Region 4 (DFW) Water Section Manager-

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm System General Permit, Authorization Number TXR040125 for the City of White Settlement MS4.

The annual report is for Year 5. The reporting period begins January 1, 2023 and ends December 31, 2023.

As required by the general permit, an original copy of this submittal has also been mailed to TCEQ's main office in Austin, Texas. If you have any questions, please contact us at (817)-246-4971 (ext. 266) or at rtharp@wstx.us.

Sincerely,


Richard Tharp
Director of Community Services
City of White Settlement

Cc:
Jeff James, City Manager, City of White Settlement
Ryan Deal, Freese and Nichols, Inc.