



White Settlement Police Department

8900 Clifford Street White Settlement, TX 76108

Phone (817) 246-7070 Fax (817) 367-3276

ALARM PERMIT APPLICATION

Please mail the completed permit form to the **White Settlement PD**, 8900 Clifford St, White Settlement, TX 76108. Please include a \$25 check made payable to the "**White Settlement PD**." The permit is valid for two years. It is the permit holder's responsibility to renew the permit on time and update emergency contact information. *Failure to obtain and maintain a current alarm permit for active alarm systems is a City Ordinance violation and may result in a citation and fine per alarm activation.*

Name of Business or Occupant: _____ Date: _____

Address of Alarm Site (Include Suite, Apt or Rm#)

Street # _____ Street: _____ Apt / Suite: _____

(Check One) Alarm Class: Business: _____ Residential: _____

Permit Holder: (or person responsible for the Alarm System permit)

Last: _____ First: _____ MI: _____

DL # _____ State: _____

Hm. Phone # _____ Wk # _____ Cell # _____

Billing Contact Name & Phone #: _____

Complete Billing Address: _____

City: _____ Zip: _____

E-Mail Address: _____ Fax # _____

Primary Person to Respond to Alarm: Name: _____

Home Phone # _____ Wk # _____ Cell # _____

Secondary Person to Respond to Alarm: Name: _____

Home Phone # _____ Wk # _____ Cell # _____

Alarm Type: Burg / Fire _____ Hold-Up / Fire _____ Burg/Hold-Up / Fire: _____

Alarm Company: _____ Phone: _____

PLEASE DO NOT WRITE BELOW THIS LINE

Date Received: _____ Revocation Date: _____ Permit # _____

Received by Employee: _____ Receipt # _____

New Alarm: _____ Renewal: _____ False Alarm: _____

Payment Received: Cash: _____ Check: _____ Check # _____

Copy of Permit given to customer: Yes or No ? Copy of Ordinance given to customer: Yes or No ?

Chapter 4 - ALARMS^[1]

Sec. 4-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Alarm business means a business which sells, leases, maintains, services, repairs, alters, replaces, moves, installs or responds to any alarm system, or which causes any alarm system to be sold, leased, maintained, serviced, repaired, altered, replaced, moved, installed or responded to.

Alarm system means any mechanical or electrical device which is used to summon police and/or fire assistance, or to protect buildings or premises, both residential and commercial, from criminal acts or unauthorized entry by warning persons or agencies of a crime or unauthorized entry through the emission of a sound, or by the transmission of a signal or message.

Alarm user means any person in control of a premises who purchases, leases, contracts for, or otherwise obtains an alarm system, or the servicing or maintenance of an alarm system from an alarm business which is responsible to cause the proper maintenance and operation of the alarm system.

Permit holder means the individual designated in the application, as required in this chapter, who is responsible for responding to alarms and giving access to the site and who is also responsible for the proper maintenance and operation of the alarm system and payment of fees.

Person means any individual, firm, partnership, association, corporation, company or organization of any kind.

(Code 1987, ch. 3, § 21A; Code 2004, § 4.1401)

Sec. 4-2. - Permit required.

- (a) No person shall operate or cause to be operated an alarm system within the city without an alarm permit issued by the chief of police or his representative. A separate permit is required for each alarm system.
- (b) A permit is valid for a period of two years from the date of issuance and must be renewed by submitting an updated application and payment of the required fee, in the amount as established from time to time. It is the responsibility of the permit holder to submit an application prior to the permit expiration date.

(Code 1987, ch. 3, § 21B; Code 2004, § 4.1402)

Sec. 4-3. - Application for permit; issuance.

- (a) Applications for alarm permits shall be filed with the chief of police or his representative on forms provided by the city.
- (b) A fee as set forth in chapter 22 shall be charged for the issuance of each permit.
- (c) Each permit application must contain the following information:
 - (1) Name, address and telephone number of the permit holder who will be responsible for the proper maintenance and operation of the alarm system and payment of fees assessed by this chapter;
 - (2) Address, telephone number and location (if P.O. box, number used) of the alarm business office;
 - (3) A description by brand and general type of the alarm system in use stating the manner in which the alarm will be given and, if the alarm is to be transmitted to a central office, the address and telephone number of the central office;
 - (4) Other reasonable information required by the chief of police or his representative which is necessary for the administration or enforcement of this chapter.
- (d) Upon receipt of a completed application form and the required application fee, the chief of police or his representative shall issue an alarm permit to an applicant except for one of the reasons listed in section 4-5.

(Code 1987, ch. 3, § 21C; Code 2004, § 4.1403)

Sec. 4-4. - Transfer of permit; cancellation.

- (a) An alarm permit cannot be transferred to another alarm system or to another permit holder except by written authorization of the chief of police or his representative. A permit holder shall inform the chief of police or his representative of any change that alters any information listed on the permit application within five business days. No fee will be assessed for such changes.
- (b) A permit holder shall cancel a permit for any alarm system which is removed from an alarm site or which otherwise ceases to come under the permit requirements of this chapter. Cancellation may be accomplished by returning the permit to the chief of police or his representative.

(Code 1987, ch. 3, § 21D; Code 2004, § 4.1404)

Sec. 4-5. - Refusal to issue permit; revocation of permit.

- (a) The chief of police or his representative may revoke or refuse to issue an alarm permit if he determines that:
 - (1) There is a false statement of a material matter in the application for permit;
 - (2) The applicant has failed to make payment of the required application fee;
 - (3) The permit holder has failed to make payment of a service fee assessed by this chapter within ten days of receiving notice to do so;
 - (4) The applicant or permit holder has violated any provision of this chapter;
 - (5) The alarm system directly or indirectly, either by malfunction or accidental act of the alarm user, has caused more than four police responses to a false alarm within a 12-month period;
 - (6) An alarm permit for the same address has previously been revoked and the violation causing the revocation has not been corrected.
- (b) An alarm user commits an offense if he operates an alarm system during the period in which his alarm permit is revoked.

(Code 1987, ch. 3, § 21E; Code 2004, § 4.1405)

Sec. 4-6. - Responsibilities of permit holder.

- (a) A permit holder shall have the following responsibilities:
 - (1) Maintain the premises containing an alarm system in a manner that ensures proper operation of the alarm system;
 - (2) Maintain the alarm system in a manner that will minimize false alarm notification;
 - (3) Respond or cause a representative of the alarm business to respond, within a reasonable period of time, to a malfunctioning alarm system, for the purpose of deactivating or repairing the alarm system, for providing access to the premises or for providing security for the premises;
 - (4) Refrain from manually activating an alarm, without prior notification to the police department, for any reason other than the occurrence of an event that the alarm system was intended to report;
 - (5) Notify the police department prior to activating an alarm for maintenance purposes.
- (b) A permit holder shall not utilize any alarm system which causes an audible signal to be emitted for more than 15 minutes after being activated or which emits a subsequent alarm without being reset.

(Code 1987, ch. 3, § 21F; Code 2004, § 4.1406)

Sec. 4-7. - Responsibilities of alarm business.

An alarm business or person who is engaged in the business of relaying alarm notification to the city shall:

- (1) Communicate alarm notification to the city immediately in the manner and form as determined by the chief of police or his representative; and
- (2) Comply with the requirements of this chapter and any rules and regulations promulgated by the chief of police or his representative.

(Code 1987, ch. 3, § 21G; Code 2004, § 4.1407)

Sec. 4-8. - Service fee.

- (a) Except as otherwise provided in subsections (b) and (c) of this section, the holder of an alarm permit shall pay a service fee as set forth in chapter 22 for each false alarm notification emitted from any alarm system that is in excess of three false alarms within any 12-month period.
- (b) If the responding police officer determines that an alarm notification was caused by unauthorized intrusion, attempted unauthorized intrusion, robbery, attempted robbery, medical emergency, accidental lock-in, or an attempt to take a person hostage, that notification will not be counted in determining when a service fee will be charged.
- (c) An alarm notification will not be counted in determining when a service fee will be assessed if the permittee can provide evidence that the alarm notification was the result of a severe weather condition, such as a tornado, hurricane, earthquake or other weather condition that causes physical damage to the alarm site, or is the result of a malfunction in the telephone lines for transmission of alarm signals, proof of the latter being documented upon the telephone company work orders or time stamped records from the alarm company showing the period of interrupted service. A permit holder has ten days to produce evidence for changing the status of a false alarm to a true alarm.

(Code 1987, ch. 3, § 21H; Code 2004, § 4.1408; Ord. No. 2314-07, § 1, 9-11-2007)

Sec. 4-9. - Violation.

- (a) A person commits an offense if he violates by commission or omission any provision of this chapter that imposes upon him a duty of responsibility.
- (b) A person who violates a provision of this chapter is guilty of a separate offense for each day or portion of a day during which the violation is committed, continued, or permitted, and each violation is punishable by a fine in accordance with the general penalty provision set forth in section 1-11 upon conviction.

(Code 1987, ch. 3, § 21I; Code 2004, § 4.1409)