



Annual Program of Services 2013 - 2014

214 Meadow Park Drive, White Settlement, Texas 76108 817-246-4971 www.wstx.us

City of White Settlement, Texas
Fiscal Year 2013-2014 Budget
Adopted September 10, 2013

Section 102.005, of the Local Government Code, requires that the following notice be posted with the City's Proposed Budget:

"This budget will raise more total property taxes than last year's budget by \$25,881 or 0.68%, and of that amount \$75,664 is tax

The members of the governing body voted on the budget as follows:

FOR: Gene Hatcher Elzie Clements Mike Arnold, Sr.
Danny Anderson Steve Ott

AGAINST: None

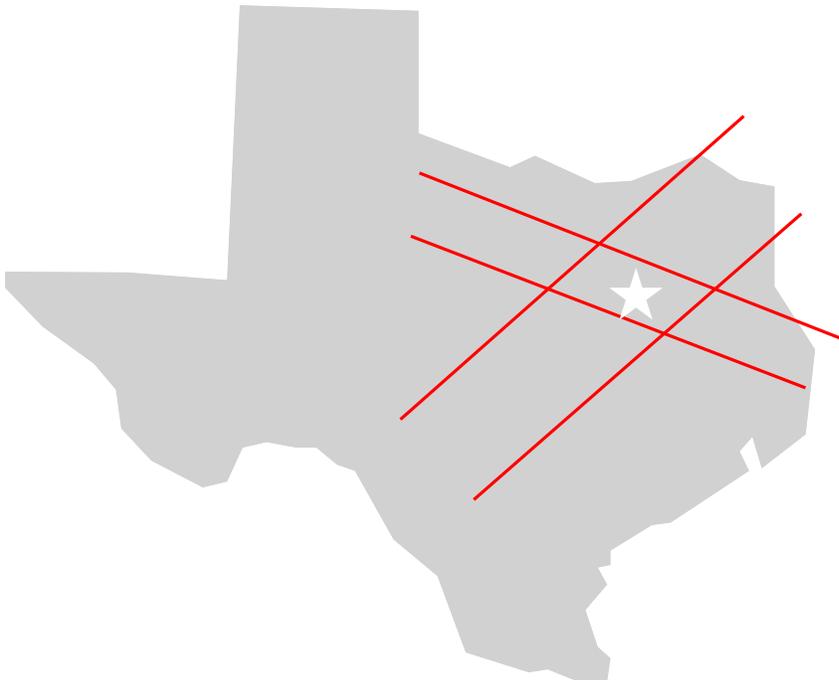
ABSTAIN: None

ABSENT: None

Property Tax Rate Comparison	2012-2013	2013-2014
Property Tax Rate:	\$0.614715/100	\$0.670653/100
Effective Tax Rate:	\$0.616561/100	\$0.678086/100
Effective Maintenance & Operations Tax Rate:	\$0.416425/100	\$0.496069/100
Rollback Tax Rate:	\$0.614715/100	\$0.670653/100
Debt Rate:	\$0.164977/100	\$0.134899/100

Total debt obligation for the City of White Settlement secured by property taxes: \$7,65,265

CITY OF WHITE SETTLEMENT



City of White Settlement, Texas

**Adopted Budget
For Fiscal Year
October 1, 2013 to September 30, 2014**

**Mayor
Jerry Burns**

CITY COUNCIL

Gene Hatcher	Councilmember	Place 1
Elzie Clements	Councilmember	Place 2
Mike Arnold Sr. Danny Anderson	Councilmember Councilmember	Place 3 Place 4
Steve Ott	Mayor Pro-Tem	Place 5

CITY STAFF

City of White Settlement

Mission Statement

The government of the City of White Settlement exists to promote and sustain a superior quality of life. In partnership with the community and others, we pledge to deliver cost-effective services and quality facilities in a personal, responsive, and innovative manner.

In accomplishing this mission, the Mayor, City Council, City Manager, and City employees will be guided by these principles:

Respect for others

Teamwork

Fairness and integrity

Open, accessible government, where citizen participation is vital and strongly encouraged

Fiscal responsibility

A focus on progressive thinking and positive solutions

Fact-based decisions

A long-term perspective

Continuous community and personal improvement

Win-win partnerships with other public and private entities

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HOW TO USE THIS BUDGET DOCUMENT

The City of White Settlement Budget Document provides comprehensive information about City policies, goals, objectives, financial structure, operations, and an organizational framework that show how City services are maintained and improved for fiscal year 2013-2014. A main objective of the Budget Document is to communicate this information to readers (White Settlement citizens, the public and other governmental entities) in a manner that is clear, concise and understandable. At the front of the budget is a **Table of Contents** that will aid the reader in finding specific information quickly and provides a summary of the major topics. At the back of the budget, the **Glossary** will be helpful to a reader not familiar with governmental terms. After reviewing the suggested topics, the reader can then best receive an overview of the programs, services and resources available to the City by reviewing the major sections of the budget in the order they are presented. The budget is divided into nine (9) major sections: Introduction, Budget Summary, General Fund, Enterprise Funds, Debt Service, Special Revenue Funds, Capital Improvements, Appendix / Budget Glossary. Highlights of the sections are as follows:

INTRODUCTION

The City Manager's Transmittal Message in the introduction should be read first. The Message provides an overview of accomplishments for fiscal year 2012-2013, and policy decisions made during the budget preparation process that influenced the 2013-2014 budget. The message summarizes the contents of the budget with goals and objectives of the City clearly outlined. In addition, the Introduction section contains a City Organizational Chart followed by information about the city in the "White Settlement Profile." The reader can read about the physical location of the City, the history of White Settlement, services offered by the City and significant demographic information.

STRATEGIC PLANNING

Strategic planning is an essential component of the annual budget and multi-year financial planning processes. The strategic planning process draws from the Long-Term Planning Process, the Five Year Capital Improvement Planning Process and the Short Term Budget Priorities. These plans are used to shape the current budget with consideration given for known challenges and unforeseen demands of the future. This section details how the long-term strategic plans are developed by City Council and City Administration.

BUDGET SUMMARY

This summary section for all funds discusses the budget preparation process that begins at the first of every year and formally ends in September, with numerous steps in between. An explanation of the financial structure of the City is provided that shows how revenues and expenditures are reported by Fund, a self-balancing set of accounts designed to track specific revenues and the uses of those revenues. A summary of all funds is provided in this section that draws the operating funds and capital funds together. The stringent laws governing the use of specific funds guide municipal budgeting. This document attempts the full disclosure of city operations to provide the public with the checks and balances necessary to insure that tax dollars and municipal payments are expended in accordance with laws and directives of the State of Texas and the City Council. Only by careful analysis of the various funds and programs can we insure that the budget is one of the most important actions of the City Council. The budgetary process determines what services the City will provide, the level of service and how funds will be utilized to provide for their delivery. The budget is a cooperative effort between available resources and service needs, thus, allocating fund on a priority basis as determined by the City Council. The adopted budget, administered with the proper controls, will represent a reliable financial plan to be utilized in making major decisions facing the City of White Settlement during the next fiscal year.

GENERAL FUND

This major section of the budget will show the reader how the General Fund receives a greater variety of revenues and finances and a wider range of governmental activity than any other fund.

ENTERPRISE FUNDS

After examining the operations of these funds, which are conducted like a business, the reader will understand that the budgetary process is not easy. Enterprise operations are highly influenced by unpredictable weather conditions. The City is dependent upon the City of Fort Worth for wastewater treatment and approximately 70% of its water supply, and these costs are not always predictable. Sound financial management by city staff and officials has provided stability for this proprietary fund over the years.

DEBT SERVICE

Here the funds needed to cover the general debt service for the City are described. The Debt Service Fund provides for principal and interest payments for the City's general obligation and certificates of obligation as they become due and payable. Lease purchase payments are also included in this chapter. Property tax rates and levy are required to be computed and collected to pay these costs.

SPECIAL REVENUE FUNDS

This section provides the reader with a detailed look at the City's special revenue funds. The Hotel Occupancy Tax funds are described in this section. The special uses of Child Safety Funds, Court Technology Funds, Court Security Funds and TCLEOSE Grant Funds are outlined in this section as well as the Storm Water Utility Fund. Economic Development and Crime Control and Prevention District funds are also described in detail with main source of revenues generated in each fund from a one-half percent sales tax on taxable items sold within White Settlement.

CAPITAL IMPROVEMENTS PROGRAM

The reader can obtain an overview of all City capital improvement projects that have been approved as funded. The City develops a multi-year plan for major capital expenditures that matches available resources and satisfies City Tax rate stabilization objectives. Generally, the program includes improvements that are relatively expensive, are non-recurring, have a multi-year useful life, and like capital outlay items, result in fixed assets. These could include the construction and acquisition of new buildings, additions or renovations of existing buildings, construction and reconstruction of streets, water and sanitary sewer improvements, drainage improvements, land purchases, and equipment purchases.

APPENDIX

The Appendix contains detailed information about the City's personnel, community profile, and budget glossary. The personnel section contains a listing of approved full time, part-time, and seasonal positions compared to last year's budget. The majority of resources are expended on Personnel Costs, which are necessary to provide quality services to White Settlement residents.

GLOSSARY

The Budget Glossary contains definitions of budget terms commonly used.



The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of White Settlement, Texas, for its annual budget for the fiscal year beginning October 1, 2012.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and a communications device.

The award is valid for a one year period only. We believe our budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



October 1, 2013

Honorable Mayor and City Council Members

City of White Settlement, Texas

Dear Mayor and City Council Members:

I am pleased to present to you the Annual Operating Budget for the City of White Settlement for 2013-2014. This document details the comprehensive strategic plan by which White Settlement strives to enhance the quality of life for its citizens and employees. The 2013-2014 Budget continues to reflect the City Council's conservative fiscal policy direction. This budget presents the sources of revenue and the plan of expenditures for all areas of the White Settlement Government for the year beginning October 1, 2013 and concluding September 30, 2014. The major objectives of the budget process each fiscal year are to identify cost saving measures, cut expenses whenever possible, and provide funding to implement the city council's strategic plans. The expenditure levels that are ultimately approved will act as a control on overall spending for City programs, services and projects. The budget indicates the probable cost of the various programs, policies and projects to be carried forth by the City during 2013-2014.

Staff feels this budget continues the direction established by our citizens and the City Council to meet the existing challenges and effectively plan for future needs. Maintaining the efficient and effective delivery of City services was one of the priorities of the 2013-2014 Annual Operating Budget. The Council took an active role in balancing community needs with the available resources. This included reviewing existing programs and making difficult choices without reducing the level of services expected by our citizens. Fee evaluations will continue to be reviewed throughout the year and implemented when approved. Given the historically depressed economy on a national level and the unsettled economy globally, the staff and council remained cautious going through their budget planning.

Two major sources of revenue come from ad valorem tax revenue and from sales tax revenue. Overall operating revenues are projected to rise slightly across all funds. 2013 property valuations decreased \$59,099,980 or 9.54% to \$560,462,844 from prior year values at \$619,562,724. This property value decrease reflects a major industrial taxpayers' lowering of its inventory. The decrease in values resulted in a higher tax rate. The average market value of a residential home value in 2013 has increased to \$61,333 compared to the average home in 2012 at \$60,712. For this current 2013-2014 Budget, the City Council adopted the rollback tax rate of \$0.67065 (which was lower than the effective rate), but an increase of 9.10% compared to the prior year at \$0.614715 per \$100 valuation. Ad valorem tax revenue carries a \$3M budget.

Sales taxes decreased in 2012-2013 by 21.02% resulting in many capital items being placed on hold during the year. The 2012-2013 revenue was in line with the 2010-2011 revenue indicating 2011-2012 was an unusual year. Therefore, sales taxes projected in the General Fund are \$2.4 million which is basically the same as received in 2012-13.

Many capital purchases originally proposed in the 2013-2014 Budget will be purchased from the \$3.325 million dollar 2013 Tax Note in addition to maintenance and upgrading existing infrastructure. Capital purchases from the 2013 Tax Notes include upgrades to the Seniors Center kitchen, HVAC units for City Hall and Fire Department, software upgrades, remodeling in Library, truck replacement for Animal Control, a new Sewer Vac Truck, upgrades to traffic signals and a Crack Seal Machine.

The adopted budget includes a 3% cost-of-living increase to all full-time employees which is one percent less than the prior year. City Council and City Administration believe it is important that the City continue to offer competitive salary and benefits in order to hire and retain quality employees. Health, dental, and life insurance coverage continue to be provided at no cost for full-time employee. This year, the City changed to a self-insured plan due to increasing premiums. This change made it possible to continue to provide valuable health coverage to employees and for the City, provided lower premiums making it possible to balance the budget. As in the past, dependents may be added at the expense of the employee.

Council's initiative in taking an active role in addressing Community needs with available resources resulted in new state-of-the-art traffic warning signage for the Fire Station and a new 105' Pierce Ladder Truck for the Fire Department. Financing came from a ten year Lease-Purchase Agreement for approximately \$800,000 with Oshkosh Capital. The first payment will not be due until October 2014, with the fiscal year 2014-2015.

In 2013, Farmers Branch Flood Project, which was shared with the U.S. Corps of Engineers, was completed. This included improvement to the main channel from Meadow Park Bridge to White Settlement Road, and replacement of the Meadow Park Bridge.

After the economic downturn began in 2001, the City followed a status quo policy of maintaining basic services and programs with little emphasis on economic development and future growth. An unsettled national economy, the uncertain direction of the global economy, the ongoing war on terror, unrest in the middle east, dynamic increases in energy costs, and unprecedented changes in health care have exerted primary consideration in the development of the operating budgets during the last ten years. During this time continued budgetary discretion was directed to staffing, employee compensation, overall service levels and expenditures for capital projects. Even though two new full-time positions (a Code Enforcement Officer for General Fund and a Police Officer for Crime Control and Prevention District Fund) had been added in the 2012-2013 budget, the conservative approach taken toward budgeting left these two positions unfilled during the 2012-2013 fiscal year. Therefore, the decision was made to eliminate them in the 2013-2014 budget. Consequently, programs and services were maintained and budget objectives were realized.

In the last five to six years, redevelopment efforts along with conservative fiscal policy have shown signs of stabilization and economic revitalization in the City. This year's budget gives added emphasis to its efforts of long-term strategic plans developed by City Council and City Management. Data has been added to quantify the strategic plan and its projected effect on future year's operational budgets. These plans provide vision for the future, are helpful in the evaluation of Capital Improvement Projects, and serve to help shape the current budget.

The future for the City looks increasingly promising for several reasons. One promising project is a shared Project with "Hawaiian Falls" for a Water and Adventure Park to be constructed on the 16 acres abutting Veterans' Park. This endeavor should boost our economy by bringing in thousands of visitors and enhance business growth within our community. Hawaiian Falls will be one of the biggest attractions on the west side of the metroplex, and it will be in White Settlement, located between Clifford and White Settlement, just west of Las Vegas Trail. The anticipated development construction and start-up cost budget for Hawaiian Parks will be 12.5 Million with the EDC financing through issued bonds. The Debt payments will be paid by Hawaiian Falls, and they will lease the Park for 40 years with four, five year renewal options. Hawaiian Falls will fully operate and maintain the Parks during the lease term as a recreational facility.

Another promising event is the relocation of Region XI Education Service Center to White Settlement. Region 11 is one of 20 education service centers established by the Texas State Legislature in 1967. Region 11 provides professional development, technical assistance and management of educational programs to 77 public school districts and 42 charter schools in a 10-

county area in north central Texas. Region XI purchased the vacant SAM'S Club building located in the southeast corner of the City, just north of I-30 and east of Cherry Lane. The building is currently undergoing a complete renovation. When the renovation is completed and operations begin, Region XI will generate over fifty thousand visitors to our City annually.

Other promising events are: The relocation of a major auto dealership from a nearby community to White Settlement, the continued investment and expansion of one of the major businesses in White Settlement, the opening of a new "fun-and-fitness" family oriented business and the investment in and opening of two new hotels.

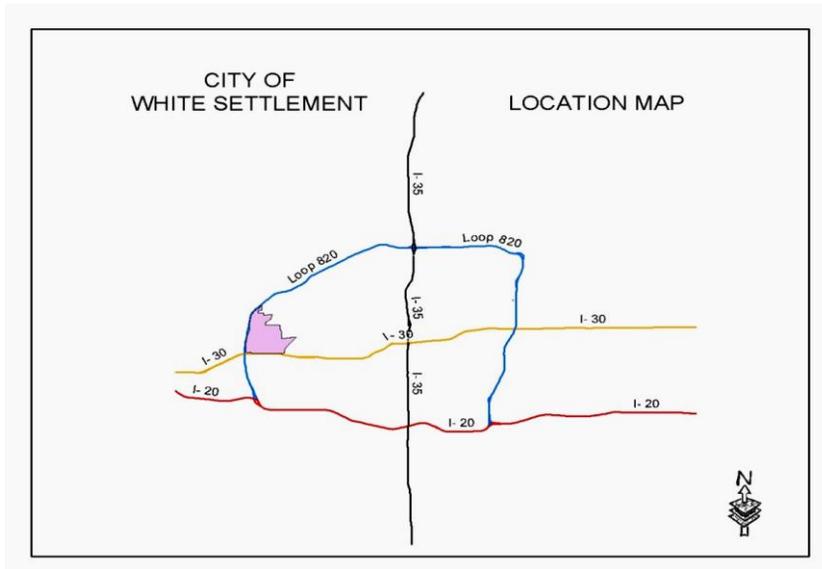
The White Settlement Economic Development Corporation budgeted \$1,917,591 in expenditures for the fiscal year. The \$3 million renovation of Central Park began in 2012 after a large portion of the Park was destroyed by storm damage in May 2011 and was completed in 2013. EDC borrowed \$1.4 million from General Fund to be repaid in five annual payments with the balance coming from EDC reserves. Current Budget includes \$550,000 for financial assistance to two new hotels, and \$105,000 for BIG grants and other business incentives.

The 39th CDBG Project awarded in 2012-2013 budget was for 1,220 linear feet of sewer main - Ozona Avenue from Longfield to Abbott and Collett Drive from Ozona to S. Grants Lane. Construction began on the Lariat Lift Station in 2013 and is due to be completed within the new budget year. The million dollar project is funded with the reserves in the Sewer I & I Fund.

The budget cycle was challenging for both Council and staff. I believe staff has made a realistic effort to ensure the goals and objectives set forth by the Council were met, as well as planning for the future financial stability of the City. I would like to thank all City Council members for the direction they have provided the staff in the development of this budget. The leadership and advice of the City Council throughout the budget process is critical for an effective allocation of resources. Each department worked hard to find savings in their operating budgets, and to make suggestions for program improvements. The staff and I will focus on implementing this budget. We feel it emphasizes continued improvements to the delivery of services and quality of life issues of the community and works to encourage the future growth of the City.

Respectfully submitted,

Linda A. Ryan



WHITE SETTLEMENT PROFILE

Located at the crossroads of Interstate 30 and Interstate Loop 820 on the western edge of the Dallas-Fort Worth Metroplex with all its culture and charm in addition to being on the "edge" of the West's wide-open spaces. White Settlement offers the best of all worlds - small town comfort, genuinely friendly people, quality public services, low crime, wonderful parks, terrific recreation, library and senior services programs, great shopping in several national discount and other retailers, numerous restaurants, and several motels. White Settlement affords an "edge" or advantage to businesses, relocating families and individuals, as well as visitors and conventioners.

The City of White Settlement was officially incorporated in 1941. However, the existence of the White Settlement community reaches back to the earliest days of the Texas Republic. Shortly after his 1836 election to the presidency of the Texas Republic, Sam Houston created a General Land Office and a generous land grant policy to encourage migration of pioneers to Texas. One such pioneer was Logan

Vandiver. He took advantage of the state's homestead law, and on February 16, 1838, received a headright certificate for a 1,476 acre tract of land just west of the Trinity River (property on which the City of White Settlement was ultimately established). Because of strife between Indians and settlers at the time, a small stockade (Bird's Fort) was built to afford a modicum of protection for new landholders and other incoming settlers. To forge peaceful relations between the Indians and settlers, a treaty was negotiated and signed in September 1843, by the Republic of Texas and area Indian tribes. This action generated increased migration to the prairie lands of what are now Tarrant and Parker Counties by both white settlers and Native Americans. Even with the peace treaty in place, the influx of new people to the area stirred old hostilities and prompted construction of a small fort at the confluence of the Clear and West Forks of the Trinity River. On November 14, 1849, the War Department named this new facility Fort Worth. This historical chain of events evolved into two settlements, one occupied by white settlers and another encompassing a grouping of seven Indian villages.

The "white settlement" area became a trading post and farming community, with a road (known then and now as White Settlement Road) leading to Fort Worth for the transport and exchange of farm products, livestock, and other items. From this early economic foundation, the area weathered the difficulties of pioneer life and agrarian development, World War I, and the depression of the 1930's.

Spurred by the World War II need for military aircraft, the White Settlement area grew rapidly from 500 people to a population of over 10,000. In 1941, the City of White Settlement was incorporated and was a neighbor to a new Consolidated Aircraft Corporation plant and a new Army airfield. A new housing area, known as "Liberator Village", was built in response to escalated housing demand and in honor of the B-24 or Liberator Bombers being assembled at the adjacent aircraft plant.

Over the years, the City of White Settlement has grown into a diverse urban community of more than 16,000 residents. Though surrounded by Fort Worth and other urban developments, White Settlement has not lost its small town sense of community and neighborliness. Residents care about one another and their community. Parks overflow during the summer with little league games and civic meetings are well attended. Residents are actively involved in their children's schools and extracurricular activities, and voluntarily participate in a wide variety of local programs and events within the city, schools and churches.

Constant improvements in all phases of the public domain continue to be the key to the development of the City of White Settlement. Many improvements have been made through the years in the mode of life in White Settlement. These include the construction of many churches, schools, various community facilities, family fun, fitness and entertainment opportunities, commercial/industrial buildings and firms.

We are moving forward and should continue to do so. The untiring efforts of our predecessors in meeting and solving problems should inspire us in our efforts to face and resolve the difficulties of this day. We must grow in a progressive manner or face the prospects of stagnation. White Settlement is fortunate by reason of its location and its access to the great Metroplex.

CITY SERVICES

An elected mayor and five council members govern the City of White Settlement. The municipal government consists of a City Manager directing a staff of 119 full-time employees and 38 part-time employees in carrying out council programs, policies, and providing a variety of services to the citizens that live here. Employees are grouped in seven operating departments. They include **General Government, Public Safety, Public Health, Public Works, Culture and Recreation, Water/Wastewater and Economic Development.**

General Government includes **City Manager, City Secretary, Finance, Human Resources, Management Information Services, Purchasing/Warehouse and Municipal Facilities.** The **City Manager** oversees the general operation of all city departments and works closely with the City Council to ensure that the citizens of White Settlement receive the highest quality of life possible. The **City Secretary** is appointed by the City Council and works with the Council, City Manager, Departments, and with the citizens of White Settlement. The office provides a broad range of administrative and clerical support for the City including all ordinances, resolutions, and minutes from City Council and Boards and Commissions meeting. The **Finance Department** is responsible for Revenue Accounting, Accounts Payable, Payroll, Budgeting and Financial Reporting. In doing so, the department provides for the processing of all financial data and cash collections in a timely, accurate, and cost effective manner. This allows the department to monitor budgetary requirements to invest the city's funds for safety, liquidity and yield, and to comply with all city, state and federal laws. **Human Resources** handles all aspects of employment with the City and maintains records on all personnel. The department ensures compliance with City's Personnel Manual and applicable federal and state regulations. **Management Information Services** is responsible for the maintenance and support of the City's computer systems including daily operations, adequate back-up on site and off site and user training, and problem solving. **Purchasing and Warehouse** is responsible for all purchasing and bidding processes for all departments, and provides a general store of inventory. **Municipal Facilities** provide building maintenance and repairs for all city buildings.

Public Safety includes **Police, Fire, Municipal Court, and Code Compliance.** The **Police Department's** role is to enforce local, state and federal laws and to protect the citizens of White Settlement from crime and disorder. The Police Department is made up of approximately forty-seven full time employees in divisions of communications and records, patrol, criminal investigation, and administration. The division also includes a Police Reserve Force composed of trained volunteers functioning under the supervision of the Police Chief. The **Fire Department** provides the citizens of White Settlement fire protection, back-up emergency medical services, hazardous material response, and rescue and management. The Fire Department now has a full-time Chief and is staffed with approximately 25-30 volunteer firefighters with the majority being residents of the City. A paid full-time dispatcher is available twenty-four hours a day to answer all fire-related emergencies. An enhanced incentive program for the volunteer firefighters includes shift assignments and provides for fire call program if responding from home. The **Municipal Court** is a criminal court having jurisdiction over Class C Misdemeanors occurring within the city limits that include traffic citations, parking tickets, as well as state law and city ordinance violations. **Code Compliance** seeks to ensure that all construction is done in accordance with accepted principles and

practices. These departments oversee that all other services impacting the quality and longevity of the City's overall physical environment are done in accordance with city codes.

Public Health includes **Animal Control**, which operates through regulations from Texas Department of Health and City ordinances to control animal complaints. The Animal Control Division includes two full-time and one part-time animal control officers.

The **Public Works Department** is comprised of the **Streets and Drainage Department**. The **Street and Drainage Division** is responsible for the maintenance and repair of all paved and unpaved street surfaces in a safe, useable condition through a variety of asphalt, concrete, and gravel maintenance activities and alternatives. Activities include asphalt patching and resurfacing, crack sealing, street sweeping, pothole patching and grading of unpaved streets. The Division also cleans and maintains culverts and drainage structures to enhance drainage flows.

Culture and Recreation includes **Senior Services, Park Maintenance, Recreation Services, and Library**. The **Senior Services Center** is part of a comprehensive community strategy, which endeavors to meet the varied needs and interests of older adults. The City of White Settlement Senior Services Center is one of the best in the state with a membership of over 1,000. The **Park Department** personnel maintain more than 299.55 acres of public parks, 22 picnic areas, 6 playgrounds, and all surroundings of the city complexes. They organize ball games and other activities held on park grounds. **Recreation Department** personnel are interested in promoting the development and recreation for the citizens. Their responsibilities include maintaining one gym, exercise equipment, and a variety of classes for children and adults. They are in charge of all special events of the City including Halloween, Christmas, White Settlement Days, Easter, and many others. The **Library** offers a diversity of materials in various formats including an outstanding collection of books, Internet and computer access computer lab, and audio and video selections. An outstanding literacy program provides additional services to the community including reading improvement and a GED program.

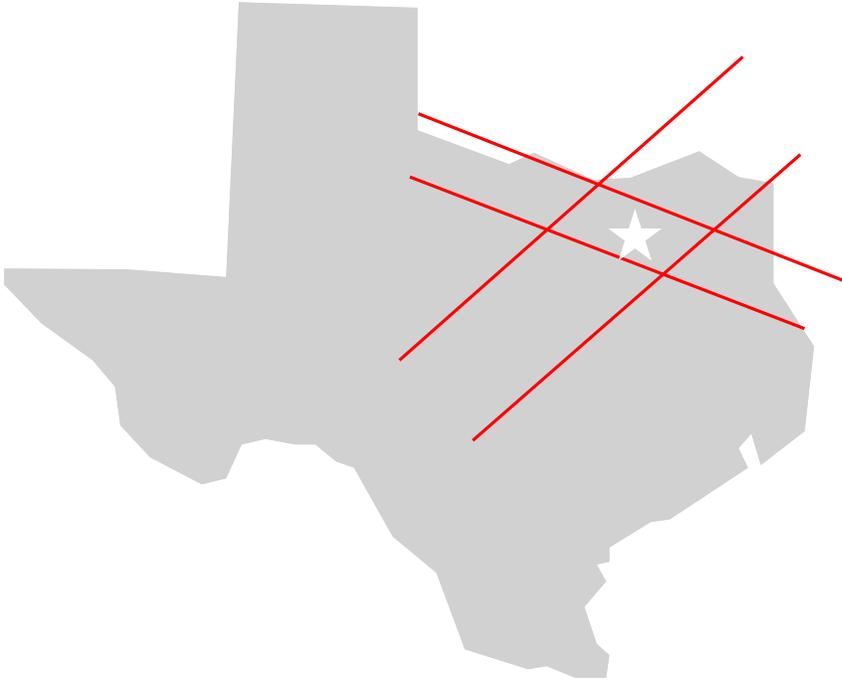
Water/Wastewater is made up of **Utility Billing, Water Production, Water Distribution, Wastewater Collection, and Sanitation**. **Utility Billing** provides customer service and is responsible for maintaining the billing for water, wastewater, and refuse services. **Water Utilities** provides safe and pure drinking water in sufficient volume and under adequate pressure to the city water customers. City wells provide approximately fifty percent of the water to its citizens and purchases from the City of Fort Worth are made during drier seasons. Lift Stations are maintained by City crews and **Wastewater** treatment is contracted through the City of Fort Worth. The City contracts for residential solid waste collection.

The Economic Development Corporation (EDC) is a special revenue fund established to record receipts collected by the state for a one-half percent sales tax on taxable items sold within the City of White Settlement. The EDC is committed to improving the quality of life for all citizens through the development, implementation and maintenance of City parks, recreation and facilities. The EDC proactively markets the City to prospective businesses, developers, and property owners. The EDC is dedicated to helping the City become a center point known for its business friendly markets and family, fun and fitness opportunities for visitors and residents.

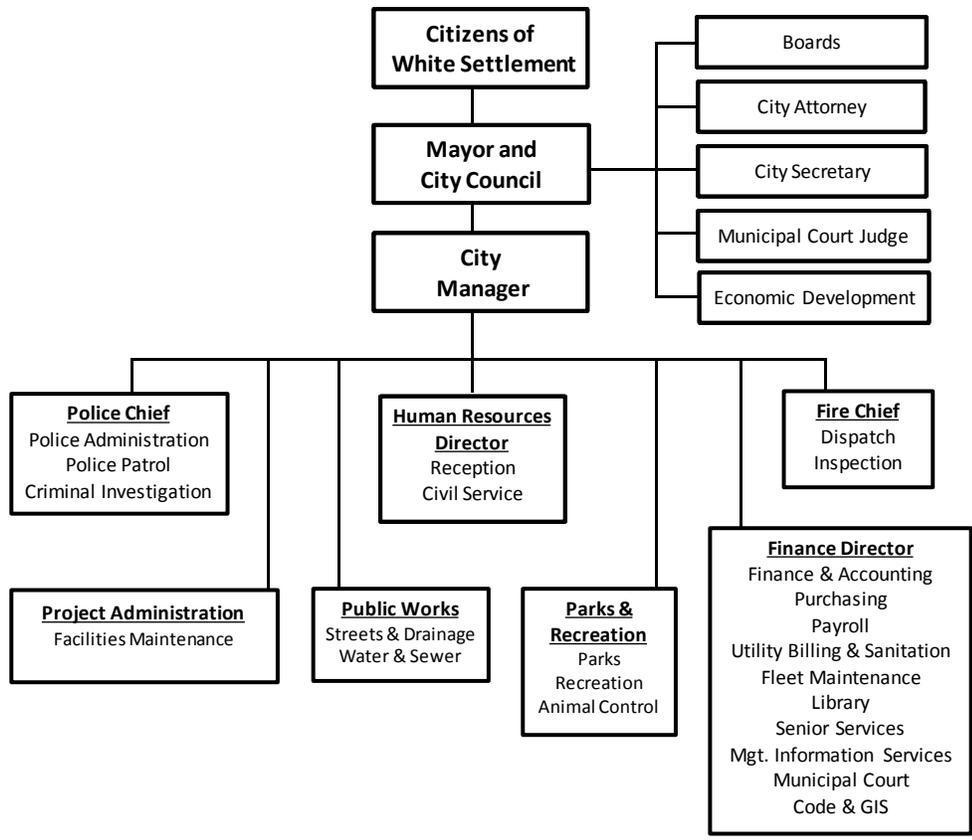
SCHOOL DISTRICT

The White Settlement Independent School District is the only independent school district located in the City of White Settlement. The White Settlement ISD consists of five elementary schools, one intermediate school, one middle school and one senior high school. The scholastic enrollment for the 2013-2014 school year is 6,556 students.

CITY OF WHITE SETTLEMENT



**CITY OF WHITE SETTLEMENT
ORGANIZATIONAL CHART
2013-2014**



Long-Term Planning Process

White Settlement Strategic Plan

The City has developed a comprehensive strategic plan that was created by citizens, elected and appointed officials, and staff during recent years. The plan documents and formalizes the goals and processes by which White Settlement will strive to enhance its quality of life. Its foundation is the City's mission statement and a set of policy statements.

Mission Statement and Policy Statements

The City's Mission Statement serves as a broad statement of purpose. There are six major defined policy statements intended to support the City's mission. Each describes in specific terms a desired ending state or result. The policy statements are the vision of White Settlement at its very best and represent the ultimate target at which all activities are aimed. Policy statements are addressed with goals and strategies and assigned to each city division. Each goal represents a specific Council or citizen direction given toward achieving the more general policy statement. Policy statements may or may not have specific goals and strategies planned for the upcoming fiscal year. More detailed planning and additional resources may be required to identify the goals and determine the necessary strategies to achieve them.

Link to the Annual Budget

City staff and elected and appointed City Officials rely on the policy statements to provide direction and guidance for recommending and authorizing the expenditure of public funds. The budget is the Annual Program of Services element of the strategic plans. It is prepared around the policy statements set by the City Council at its budget workshops. Community input is also a factor in determining use of resources. Not all policy statements are addressed in each Annual Program of Services element. The Annual Program of Services specifically defines the methods or processes by

which the City Manager and City Staff will go about achieving the desired results for each policy statement.

Goals, Strategies and Objectives

Goals represent specific outcomes that will promote or enhance policy statements. Strategies are the specific actions needed to accomplish goals. Both goals and strategies are identified through strategic planning sessions with senior management team and key division staff guided by Council priorities. The Annual Program of Services is a detailed look at each operational area, or division, within the City's departments.

Each division within the City has developed its own unique set of divisional goals which enhance its purpose and connection to the policy statements. Annually, each division reviews and updates these goals.

Five-Year Plans

The City uses a five-year planning horizon to prepare the capital projects program and financial forecasts. The five-year capital projects program and the anticipated funding sources are adopted by separate plans. The capital planning process is discussed in more detail in the Capital Improvements section.

The following provides an overview of the City's strategic plan policy statements and the goals and strategies planned for the upcoming year.

City of White Settlement Comprehensive Plan Policy Statements Goals and Strategies

1.0 Policy Statement:

Citizens of White Settlement experience a stable, self-sustaining economy with expanding job opportunities and sales tax expansion.

Economic Development:

Goal: Expand and diversify the City's tax base.

Strategy: Increase cooperation with private sector developers, regional economic development organizations, and economic development allies by providing assistance to developers with difficulties that may occur in the development process.

Economic Development:

Goal: Create new jobs and expand the tax base.

Strategy: Establish new website for economic development to provide additional information to prospective businesses. Also, create and provide site-specific information and geographic information to prospective and existing industries.

2.0

Policy Statement:

City owned, sponsored or managed public information and education services enhance the quality of life of the citizens in White Settlement.

Utility Office:

Goal: Increase citizen awareness and understanding of utility issues including conservation.

Strategy: Improve public awareness of conservation issues including water conservation through proactive communication and expansion of the summer water conservation advertising and education program.

Management Information Services:

Goal: Provide timely and accurate public information via the City’s website.

Strategy: Redesign the City’s website to provide a more user-friendly interface.

City Manager’s Office:

Goal: Improve citizen awareness and understanding of City programs, services and issues and promote a positive public image of the organization.

Strategy: Develop a Public Information Program to improve community understanding of City services.

3.0 Policy Statement:

Parks, open space, recreation facilities and services, and social and cultural activities contribute to an enhanced quality of life for the citizens of White Settlement.

Parks Maintenance:

Goal: Improve the City of White Settlement park system to provide beautiful, safe parks and a high quality of life.

Strategy: Complete Parks, Recreation and Open Space Master Plan to provide long-range development guidelines for park expansion.

Strategy: Provide for ongoing maintenance and operations of existing parks.

4.0 Policy Statement:

City-owned, sponsored or managed utilities provide safe, adequate and reliable services to all customers.

Utility Office:

Goal: Ensure the efficient delivery of timely and accurate billing and payment information to our customers.

Strategy: Continue to explore new technology that will allow the utility Office to run more efficiently and improve customer services.

Storm Water Drainage:

Goal: Reduce the threat of property damage and personal injury, and enhance public safety through proper maintenance and operations of the City's storm water drainage system.

Strategy: Develop a Storm Water Drainage Master Plan to provide long-range capital improvement program and maintenance projects.

Strategy: Use storm water utility fees to fund a pay-as-you-go funding program for storm water drainage capital projects.

Storm Water Drainage:

Goal: Increase the rate of flow of storm water drainage through Farmer's Branch from all tributaries throughout the City.

Strategy: Work with U.S. Army Corp of Engineers, City of Fort Worth and federal government to develop plans for project improving water flow through Farmer's Branch, using federal funding and voter approved debt.

Wastewater Collection:

Goal: Reduce the infiltration and inflow (I&I) of storm water drainage into the City's wastewater collection system.

Strategy: To fund Phase I of the Infiltration and Inflow (I&I) Wastewater Improvement Program which includes rehabilitation of Priority 1 wastewater collection system manholes and replacement of most severely damaged collector mains.

5.0 Policy Statement:

The City provides for the safety of its citizens and supports the responsive delivery of coordinated services by the City and other public agencies.

Fleet Maintenance:

Goal: Ensure a safe and efficient fleet for City operations.

Strategy: Extend the life of the City fleet in a cost-effective manner while maintaining the quality of fleet vehicles through innovative methods.

Management Information Services:

Goal: Provide cost effective information technology management services.

Strategy: Contract with computer consulting firm that will provide the City with effective computer hardware and software implementation strategies and maintenance assistance.

6.0 Policy Statement:

White Settlement's natural and physical resources are managed so that citizens enjoy the benefits of economic and social development.

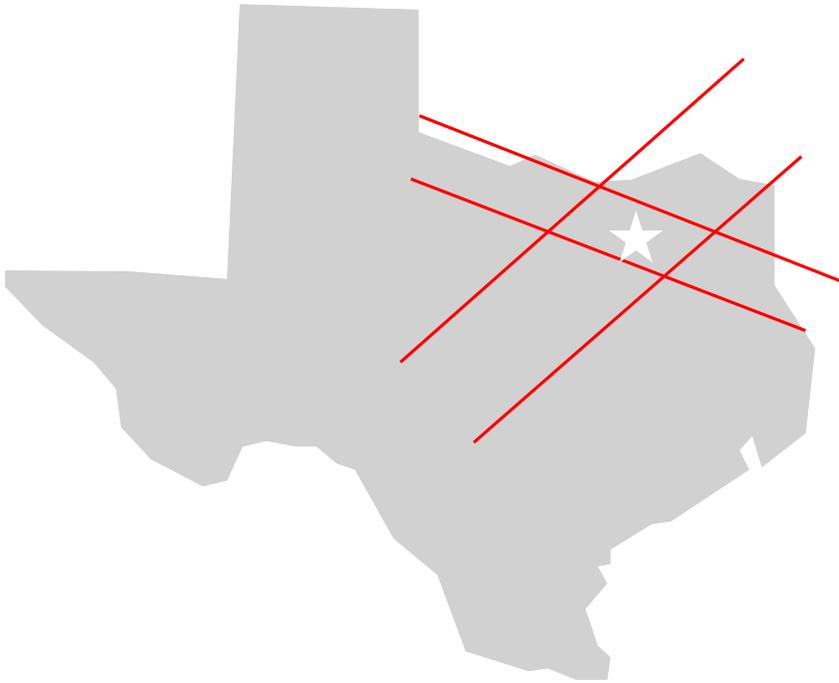
Sanitation:

Goal: Protect the environment and contribute to community cleanliness and appearance.

Strategy: Develop a plan for weather related community clean-up needs.

Strategy: Continue hazardous household waste collection program.

CITY OF WHITE SETTLEMENT



CITY OF WHITE SETTLEMENT
GENERAL FUND
MULTI-YEAR FINANCIAL PLAN
2014 - 2018

The Multi Year Financial Plan (MYFP) is a planning document. The product of a process, the General Fund MYFP has two documents. One is for the General Fund alone and the other for the General Fund and Related Revenue Funds which depend on the same or similar revenue sources or expenditure commitments. This is the first year these documents have been included in the published budget. These documents are updated each year to highlight and serve as a reminder of known or perceived future expenditure commitments, anticipated revenues and/or related events. It serves as a guideline for budgeting and for managing the resources of the City but is not binding as is the annual budget.

**CITY OF WHITE SETTLEMENT
MULTI-YEAR FINANCIAL PLAN
GENERAL FUND EXPENDITURES & NET REVENUES**

		ACTUAL 2007-08	ACTUAL 2008-09	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12
ADMINISTRATION						
501/502/503 COUNCIL/CITY MGR.CITY SEC	3	733,518	745,961	539,626	358,798	352,010
GENERAL SERVICES						
504 PERSONNEL	1	155,717	155,507	177,711	151,402	150,476
505 MIS	1	165,371	134,474	145,367	145,696	175,333
507 FINANCE	1	294,048	312,090	246,973	249,610	268,865
509 PURCHASING	1	237,349	261,716	202,182	197,656	206,115
512 MUNICIPAL FACILITIES	1	209,696	181,771	173,219	176,692	204,550
TOTAL		1,062,181	1,045,558	945,452	921,056	1,005,339
COMMUNITY SERVICES						
508 MUNICIPAL COURT	1	191,591	200,398	208,644	214,974	262,275
511 CODE COMPLIANCE	1	476,664	413,512	410,996	364,922	363,829
517 ACO	1	170,372	151,705	210,072	201,571	183,024
520 LIBRARY	1	390,100	375,350	391,702	370,056	375,537
522 SENIOR SERVICES	1	308,175	274,772	272,340	262,759	337,001
523 RECREATION	1	199,966	178,870	198,964	212,263	223,271
524 PARKS MAINTENANCE	1	292,439	325,264	317,970	287,571	307,069
TOTAL		2,029,307	1,919,871	2,010,688	1,914,116	2,052,006
PUBLIC WORKS						
513 STREETS & DRAINAGE	1	626,696	841,651	683,289	586,342	600,613
PUBLIC SAFETY						
515 POLICE ADMINISTRATION	1	965,462	1,038,220	1,047,546	1,557,086	1,630,031
516 POLICE PATROL	1	2,323,890	2,503,694	3,227,677	2,028,526	2,180,814
SUB TOTAL		3,289,352	3,541,914	4,275,223	3,585,612	3,810,845
518 FIRE DEPARTMENT	1	325,042	336,460	315,724	395,073	392,741
TOTAL		3,614,394	3,878,374	4,590,947	3,980,685	4,203,586
GRAND TOTAL		8,066,096	8,431,415	8,770,002	7,760,997	8,213,554
NET REVENUES		1,956,424	(94,518)	318,539	1,280,166	1,478,331
* EXPENDITURES INCREASE 2% ANNUALLY IN FUTURE YEARS						
* SALES TAX PROJECTED AT 1% GAIN ANNUALLY IN FUTURE YEARS						
* PROPERTY TAX PROJECTED AT 1% GAIN IN FY 2014-15, 1.5% IN 2015-16, AND 2.0% IN 2016-17						
% Expense Increase/(decrease) over prior year			4.33%	3.86%	-13.00%	5.51%
CALCULATED GF EXPENDITURES		8,066,096	8,431,415	8,770,002	7,760,997	8,213,554
GENERAL FUND EXPENDITURES		8,066,096	8,431,415	8,770,002	7,760,997	8,213,554

**CITY OF WHITE SETTLEMENT
MULTI-YEAR FINANCIAL PLAN
GENERAL FUND EXPENDITURES & NET REVENUES**

		PROJECTED ACTUAL 2012-13	CURRENT BUDGET 2013-14	MYFP 2014-15	MYFP 2015-16	MYFP 2016-17	MYFP 2017-18
ADMINISTRATION							
501/502/503 COUNCIL/CITY MGR. CITY SEC	3	409,518	673,461	686,930	700,669	714,682	728,976
GENERAL SERVICES							
504 PERSONNEL	1	148,761	173,317	176,783	180,319	183,925	187,604
505 MIS	1	192,067	223,395	227,863	232,420	237,068	241,809
507 FINANCE	1	369,348	397,613	405,565	413,676	421,950	430,389
509 PURCHASING	1	149,643	149,506	152,496	155,546	158,657	161,830
512 MUNICIPAL FACILITIES	1	166,094	193,314	197,180	201,124	205,146	209,249
TOTAL		1,025,913	1,137,145	1,159,887	1,183,085	1,206,746	1,230,881
COMMUNITY SERVICES							
508 MUNICIPAL COURT	1	247,424	264,333	269,620	275,012	280,512	286,122
511 CODE COMPLIANCE	1	424,395	443,100	451,962	461,001	470,221	479,625
517 ACO	1	198,351	231,201	235,825	240,542	245,353	250,260
520 LIBRARY	1	386,728	447,986	456,946	466,085	475,407	484,915
522 SENIOR SERVICES	1	286,942	307,141	313,284	319,550	325,941	332,460
523 RECREATION	1	201,833	252,898	257,956	263,115	268,377	273,745
524 PARKS MAINTENANCE	1	310,254	357,849	365,006	372,306	379,752	387,347
TOTAL		2,055,927	2,304,508	2,350,599	2,397,611	2,445,563	2,494,474
PUBLIC WORKS							
513 STREETS & DRAINAGE	1	611,686	738,465	753,234	768,299	783,665	799,338
PUBLIC SAFETY							
515 POLICE ADMINISTRATION	1	1,630,984	1,636,794	1,669,530	1,702,921	1,736,979	1,771,719
516 POLICE PATROL	1	2,189,416	2,279,411	2,324,999	2,371,499	2,418,929	2,467,308
SUB TOTAL		3,820,400	3,916,205	3,994,529	4,074,420	4,155,908	4,239,027
518 FIRE DEPARTMENT	1	1,316,771	585,041	596,742	608,677	620,851	633,268
TOTAL		5,137,171	4,501,246	4,591,271	4,683,097	4,776,759	4,872,295
GRAND TOTAL		9,240,215	9,354,825	9,541,921	9,732,761	9,927,415	10,125,964
NET REVENUES		1,057,085	0	(93,548)	(47,711)	0	0
		* EXPENDITURES INCREASE 2% ANNUALLY IN FUTURE YEARS					
		* SALES TAX PROJECTED AT 1% GAIN ANNUALLY IN FUTURE YEARS					
		* PROPERTY TAX PROJECTED AT 1% GAIN IN FY 2014-15, 1.5% IN 2015-16, AND 2.0% IN 2016-17					
% Expense Increase/(decrease) over prior year		11.11%	1.23%	1.96%	1.96%	1.96%	1.96%
CALCULATED GF EXPENDITURES		9,240,215	9,354,825	9,541,921	9,732,761	9,927,415	10,125,964
GENERAL FUND EXPENDITURES		9,240,215	9,354,825				

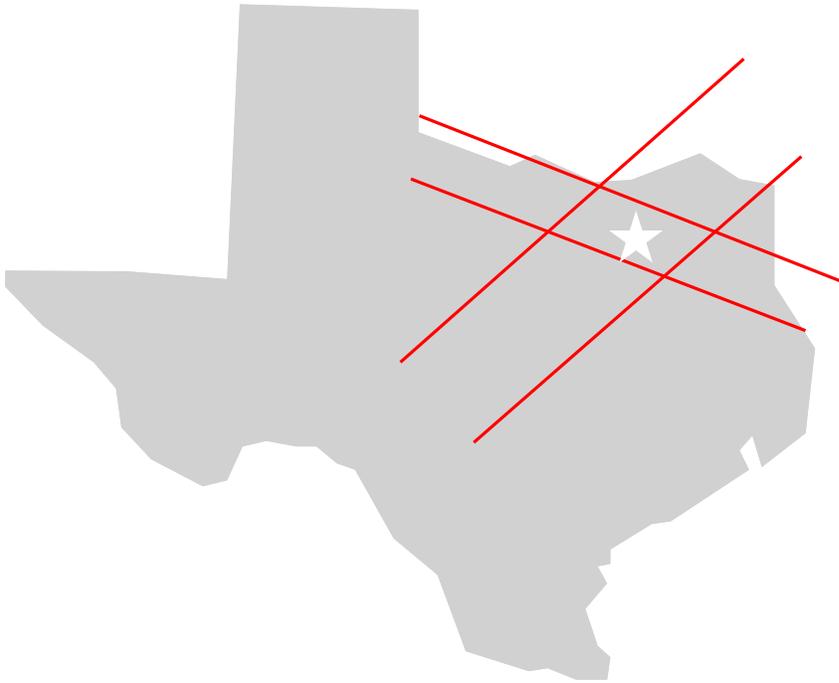
**CITY OF WHITE SETTLEMENT
MULTI-YEAR FINANCIAL PLAN
BUDGETED FUNDS EXPENDITURES & NET REVENUES**

		ACTUAL 2007-08	ACTUAL 2008-09	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12
ADMINISTRATION						
501/502/503 COUNCIL/CITY MGR.CITY SEC	3	733,518	745,961	539,626	358,798	352,010
GENERAL SERVICES						
504 PERSONNEL	1	155,717	155,507	177,711	151,402	150,476
505 MIS	1	165,371	134,474	145,367	145,696	175,333
507 FINANCE	1	294,048	312,090	246,973	249,610	268,865
509 PURCHASING	1	237,349	261,716	202,182	197,656	206,115
512 MUNICIPAL FACILITIES	1	209,696	181,771	173,219	176,692	204,550
05/546 HOTEL/MOTEL	1	118,594	129,155	134,741	116,486	127,300
TOTAL		1,180,775	1,174,713	1,080,193	1,037,542	1,132,639
COMMUNITY SERVICES						
508 MUNICIPAL COURT	1	191,591	200,398	208,644	214,974	262,275
511 CODE COMPLIANCE	1	476,664	413,512	410,996	364,922	363,829
517 ACO	1	170,372	151,705	210,072	201,571	183,024
520 LIBRARY	1	390,100	375,350	391,702	370,056	375,537
522 SENIOR SERVICES	1	308,175	274,772	272,340	262,759	337,001
523 RECREATION	1	199,966	178,870	198,964	212,263	223,271
524 PARKS MAINTENANCE	1	292,439	325,264	317,970	287,571	307,069
04/542 PARKS OPERATIONAL	1	633,531	945,611	763,809	797,628	1,391,894
TOTAL		2,662,838	2,865,482	2,774,497	2,711,744	3,443,900
PUBLIC WORKS						
513 STREETS & DRAINAGE	1	626,696	841,651	683,289	586,342	600,613
PUBLIC SAFETY						
515 POLICE ADMINISTRATION	1	965,462	1,038,220	1,047,546	1,557,086	1,630,031
516 POLICE PATROL	1	2,323,890	2,503,694	3,227,677	2,028,526	2,180,814
08/55X CRIME DISTRICT	1	1,011,560	932,163	965,254	1,210,803	1,201,818
SUB TOTAL		4,300,912	4,474,077	5,240,477	4,796,415	5,012,663
518 FIRE DEPARTMENT	1	325,042	336,460	315,724	395,073	392,741
TOTAL		4,625,954	4,810,537	5,556,201	5,191,488	5,405,404
DEBT SERVICE						
06/549 DEBT SERVICE	1	840,634	778,251	1,112,212	1,376,055	1,330,044
ECONOMIC DEVELOPMENT						
540 OPERATIONAL	1	314,688	231,681	149,243	744,067	209,166
541 DIRECTOR	1	101,266	149,068	92,692	83,400	111,034
549 DEBT SERVICE	1	-	-	-	-	-
TOTAL		415,954	380,749	241,935	827,467	320,200
GRAND TOTAL		11,086,369	11,597,344	11,987,953	12,089,436	12,584,810
NET REVENUES		2,296,685	48,546	648,686	1,439,997	1,619,375
* EXPENDITURES INCREASE 2% ANNUALLY IN FUTURE YEARS						
* SALES TAX PROJECTED AT 1% GAIN ANNUALLY IN FUTURE YEARS						
* PROPERTY TAX PROJECTED AT 1% GAIN IN FY 2014-15, 1.5% IN 2015-16, AND 2.0% IN 2016-17						
% Expense Increase/(decrease) over prior year			4.33%	3.86%	-13.00%	5.51%
GENERAL FUND EXPENDITURES		8,066,096	8,431,415	8,770,002	7,760,997	8,213,554

**CITY OF WHITE SETTLEMENT
MULTI-YEAR FINANCIAL PLAN
BUDGETED FUNDS EXPENDITURES & NET REVENUES**

		PROJECTED ACTUAL 2012-13	CURRENT BUDGET 2013-14	MYFP 2014-15	MYFP 2015-16	MYFP 2016-17	MYFP 2017-18
ADMINISTRATION							
501/502/503 COUNCIL/CITY MGR.CITY SEC	3	409,518	673,461	686,930	700,669	714,682	728,976
GENERAL SERVICES							
504 PERSONNEL	1	148,761	173,317	176,783	180,319	183,925	187,604
505 MIS	1	192,067	223,395	227,863	232,420	237,068	241,809
507 FINANCE	1	369,348	397,613	405,565	413,676	421,950	430,389
509 PURCHASING	1	149,643	149,506	152,496	155,546	158,657	161,830
512 MUNICIPAL FACILITIES	1	166,094	193,314	197,180	201,124	205,146	209,249
05/546 HOTEL/MOTEL	1	117,925	175,100	178,602	182,174	185,817	189,533
TOTAL		1,143,838	1,312,245	1,338,489	1,365,259	1,392,563	1,420,414
COMMUNITY SERVICES							
508 MUNICIPAL COURT	1	247,424	264,333	269,620	275,012	280,512	286,122
511 CODE COMPLIANCE	1	424,395	443,100	451,962	461,001	470,221	479,625
517 ACO	1	198,351	231,201	235,825	240,542	245,353	250,260
520 LIBRARY	1	386,728	447,986	456,946	466,085	475,407	484,915
522 SENIOR SERVICES	1	286,942	307,141	313,284	319,550	325,941	332,460
523 RECREATION	1	201,833	252,898	257,956	263,115	268,377	273,745
524 PARKS MAINTENANCE	1	310,254	357,849	365,006	372,306	379,752	387,347
04/542 PARKS OPERATIONAL	1	2,844,892	1,057,806	1,078,962	1,100,541	1,122,552	1,145,003
TOTAL		4,900,819	3,362,314	3,429,561	3,498,152	3,568,115	3,639,477
PUBLIC WORKS							
513 STREETS & DRAINAGE	1	611,686	738,465	753,234	768,299	783,665	799,338
PUBLIC SAFETY							
515 POLICE ADMINISTRATION	1	1,630,984	1,636,794	1,669,530	1,702,921	1,736,979	1,771,719
516 POLICE PATROL	1	2,189,416	2,279,411	2,324,999	2,371,499	2,418,929	2,467,308
08/55X CRIME DISTRICT	1	1,556,378	1,227,761	1,252,316	1,277,362	1,302,909	1,328,967
SUB TOTAL		5,376,778	5,143,966	5,246,845	5,351,782	5,458,817	5,567,994
518 FIRE DEPARTMENT	1	1,316,771	585,041	596,742	608,677	620,851	633,268
TOTAL		6,693,549	5,729,007	5,843,587	5,960,459	6,079,668	6,201,262
DEBT SERVICE							
06/549 DEBT SERVICE	1	969,002	771,278	785,161	783,961	786,736	788,411
ECONOMIC DEVELOPMENT							
540 OPERATIONAL	1	100,433	742,000	756,840	771,977	787,417	803,165
541 DIRECTOR	1	111,888	117,785	120,141	122,544	124,995	127,495
549 DEBT SERVICE	1	-	-	969,864	1,027,355	1,026,522	1,029,559
TOTAL		212,321	859,785	1,846,845	1,921,876	1,938,934	1,960,219
GRAND TOTAL		14,940,733	13,446,555	14,683,807	14,998,675	15,264,363	15,538,097
NET REVENUES		(299,659)	(558,302)	(267,388)	(96,708)	103,358	253,425
* EXPENDITURES INCREASE 2% ANNUALLY IN FUTURE YEARS							
* SALES TAX PROJECTED AT 1% GAIN ANNUALLY IN FUTURE YEARS							
* PROPERTY TAX PROJECTED AT 1% GAIN IN FY 2014-15, 1.5% IN 2015-16, AND 2.0% IN 2016-17							
% Expense Increase/(decrease) over prior year		11.11%	1.23%	11.01%	2.31%	1.77%	1.81%
GENERAL FUND EXPENDITURES		9,240,215	9,354,825	9,541,921	9,732,761	9,927,415	10,125,964

CITY OF WHITE SETTLEMENT



CITY OF WHITE SETTLEMENT
ENTERPRISE FUND
MULTI-YEAR FINANCIAL PLAN
2014 - 2018

The Multi Year Financial Plan (MYFP) is a planning document. The product of a process, the Enterprise Fund MYFP is the first year this document has been included in the published budget. These documents are updated each year to highlight and serve as a reminder of known or perceived future expenditure

commitments, anticipated revenues and/or related events. It serves as a guideline for budgeting and for managing the resources of the Enterprise Fund but is not binding as is the annual budget.

**CITY OF WHITE SETTLEMENT
MULTI-YEAR FINANCIAL PLAN
ENTERPRISE FUND EXPENSES & NET REVENUES**

		ACTUAL 2007-08	ACTUAL 2008-09	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12
UTILITY BILLING						
530 PERSONNEL	1	189,719	198,399	208,247	213,514	221,994
530 MATERIALS & SUPPLIES	1	35,750	50,259	47,865	35,926	41,692
530 CONTRACTUAL SERVICES	1	168,335	142,400	134,228	131,524	145,364
530 CAPITAL OUTLAY	1	40,202	-	-	-	53,165
530 TRANSFERS	1	-	-	-	-	-
TOTAL UTILITY BILLING		434,006	391,058	390,340	380,964	462,215
WATER PRODUCTION						
531 PERSONNEL	1	182,775	179,194	198,147	89,786	125,755
531 MATERIALS & SUPPLIES	1	27,575	28,338	22,960	19,456	24,922
531 CONTRACTUAL SERVICES	1	1,002,865	1,102,343	1,036,392	1,234,570	1,460,898
531 CAPITAL OUTLAY	1	483,964	493,635	527,044	534,440	610,990
531 TRANSFERS	1	72,210	-	-	-	-
TOTAL WATER PRODUCTION		1,769,389	1,803,510	1,784,543	1,878,252	2,222,565
WATER DISTRIBUTION						
532 PERSONNEL		163,804	194,821	211,520	233,219	265,935
532 MATERIALS & SUPPLIES		13,468	20,755	17,354	20,540	22,996
532 CONTRACTUAL SERVICES		256,025	334,459	293,920	257,605	311,405
532 CAPITAL OUTLAY		619,794	125,000	-	-	-
532 TRANSFERS		-	-	-	-	-
TOTAL WATER DISTRIBUTION		1,053,091	675,035	522,794	511,364	600,336
WASTEWATER COLLECTION						
533 PERSONNEL	1	116,897	167,378	159,714	136,261	145,371
533 MATERIALS & SUPPLIES	1	22,541	21,558	24,447	11,558	12,656
533 CONTRACTUAL SERVICES	1	1,434,082	1,345,506	1,742,377	1,022,767	1,195,208
533 CAPITAL OUTLAY	1	789,652	125,000	-	-	-
533 TRANSFERS	1	-	7,906,000	150,000	85,111	125,000
TOTAL WASTEWATER COLLECTION		2,363,172	9,565,442	2,076,538	1,255,697	1,478,235
TOTAL BEFORE CONTRACTED SERVICE		5,619,658	12,435,045	4,774,215	4,026,277	4,763,351
SANITATION						
534 CONTRACTUAL SERVICES	1	566,920	623,532	635,157	614,672	626,197
TOTAL SANITATION		566,920	623,532	635,157	614,672	626,197
TOTAL OPERATING EXPENSES		6,186,578	13,058,577	5,409,372	4,640,949	5,389,548
DEBT SERVICE AND CAPITAL EXPENSE						
539 CURRENT DEBT SERVICE	1	153,690	189,046	382,629	335,289	374,295
539 NEW DEBT SERVICE	1	-	-	-	-	-
NEW DEPRECIABLE PROJECTS	1	-	-	-	-	-
TOTAL DEBT SERVICE AND CAPITAL		153,690	189,046	382,629	335,289	374,295
TOTAL EXPENSES		6,340,268	13,247,623	5,792,001	4,976,238	5,763,843
LESS DEPRECIATION		483,964	493,634	527,043	534,440	610,990
NET EXPENSES		5,856,304	12,753,989	5,264,958	4,441,798	5,152,853
REVENUE		7,130,604	5,790,554	6,353,937	6,889,405	13,988,607
NET WORKING CAPITAL		1,274,300	(6,963,435)	1,088,979	2,447,607	8,835,754

* EXPENDITURES INCREASE 2% ANNUALLY IN FUTURE YEARS

* WATER AND SEWER SALES INCREASE AT 2% IN FUTURE YEARS

**CITY OF WHITE SETTLEMENT
MULTI-YEAR FINANCIAL PLAN
ENTERPRISE FUND EXPENSES & NET REVENUES**

		PROJECTED ACTUAL 2012-13	CURRENT BUDGET 2013-14	MYFP 2014-15	MYFP 2015-16	MYFP 2016-17	MYFP 2017-18
UTILITY BILLING							
530 PERSONNEL	1	229,821	233,207	237,871	242,628	247,481	252,431
530 MATERIALS & SUPPLIES	1	44,817	46,612	47,544	48,495	49,465	50,454
530 CONTRACTUAL SERVICES	1	151,027	149,748	152,743	155,798	158,914	162,092
530 CAPITAL OUTLAY	1	49,670	61,500	62,730	63,985	65,265	66,570
530 TRANSFERS	1	-	10,000	10,200	10,404	10,612	10,824
TOTAL UTILITY BILLING		475,335	501,067	511,088	521,310	531,737	542,371
WATER PRODUCTION							
531 PERSONNEL	1	128,319	181,822	185,458	189,167	192,950	196,809
531 MATERIALS & SUPPLIES	1	21,881	30,637	31,250	31,875	32,513	33,163
531 CONTRACTUAL SERVICES	1	1,468,168	1,593,808	1,625,684	1,658,198	1,691,362	1,725,189
531 CAPITAL OUTLAY	1	39,602	41,000	41,820	42,656	43,509	44,379
531 TRANSFERS	1	-	30,000	30,600	31,212	31,836	32,473
TOTAL WATER PRODUCTION		1,657,970	1,877,267	1,914,812	1,953,108	1,992,170	2,032,013
WATER DISTRIBUTION							
532 PERSONNEL		262,396	262,401	267,649	273,002	278,462	284,031
532 MATERIALS & SUPPLIES		29,225	32,851	33,508	34,178	34,862	35,559
532 CONTRACTUAL SERVICES		241,733	375,446	382,955	390,614	398,426	406,395
532 CAPITAL OUTLAY		168,449	310,000	316,200	322,524	328,974	335,553
532 TRANSFERS		-	30,000	30,600	31,212	31,836	32,473
TOTAL WATER DISTRIBUTION		701,803	1,010,698	1,030,912	1,051,530	1,072,560	1,094,011
WASTEWATER COLLECTION							
533 PERSONNEL	1	141,758	174,626	178,119	181,681	185,315	189,021
533 MATERIALS & SUPPLIES	1	18,442	30,596	31,208	31,832	32,469	33,118
533 CONTRACTUAL SERVICES	1	1,316,145	1,607,865	1,640,022	1,672,822	1,706,278	1,740,404
533 CAPITAL OUTLAY	1	720	-	-	-	-	-
533 TRANSFERS	1	130,000	160,000	163,200	166,464	169,793	173,189
TOTAL WASTEWATER COLLECTION		1,607,065	1,973,087	2,012,549	2,052,799	2,093,855	2,135,732
TOTAL BEFORE CONTRACTED SERVICE		4,442,173	5,362,119	5,469,361	5,578,747	5,690,322	5,804,127
SANITATION							
534 CONTRACTUAL SERVICES	1	640,982	642,200	655,044	668,145	681,508	695,138
TOTAL SANITATION		640,982	642,200	655,044	668,145	681,508	695,138
TOTAL OPERATING EXPENSES		5,083,155	6,004,319	6,124,405	6,246,892	6,371,830	6,499,265
DEBT SERVICE AND CAPITAL EXPENSE							
539 CURRENT DEBT SERVICE	1	352,529	353,000	354,000	355,000	353,000	355,000
539 NEW DEBT SERVICE	1						
NEW DEPRECIABLE PROJECTS	1						
TOTAL DEBT SERVICE AND CAPITAL		352,529	353,000	354,000	355,000	353,000	355,000
TOTAL EXPENSES		5,435,684	6,357,319	6,478,405	6,601,892	6,724,830	6,854,265
LESS DEPRECIATION		610,990	681,404	695,032	708,933	723,112	737,574
NET EXPENSES		4,824,694	5,675,915	5,783,373	5,892,959	6,001,718	6,116,691
REVENUE		6,945,254	6,933,940	7,072,619	7,214,071	7,358,353	7,505,520
NET WORKING CAPITAL		2,120,560	1,258,025	1,289,246	1,321,112	1,356,635	1,388,829

* EXPENDITURES INCREASE 2% ANNUALLY IN FUTURE YEARS
* WATER AND SEWER SALES INCREASE AT 2% IN FUTURE YEARS

SHORT-TERM BUDGET PRIORITIES

A critical component of the City's budget process is the forecasting of short and long term future revenues, expenditures and capital needs with consideration of economic and legislative changes. In order to meet the challenges posed by these dynamics, City Council and management identified key initiatives that are expected to impact future budgets. The City's current budget places heavy emphasis on the following priorities:

- The provision of public safety to our citizens.
- The rehabilitation and replacement of aging infrastructure
- The improvement and maintenance of our park system.
- Attracting and promoting commercial business within the City.
- Maintaining adequate service levels with no property tax increase.

The following information is provided to quantify the City's commitment to public safety:

Public safety staff training levels will be maintained in FY 2013-2014.

The Crime Control District has allocated a \$667,000 transfer to the General Fund for police personnel costs and \$100,000 for contractual services which include utilities, insurance and vehicle maintenance.

The Crime Control District continues to purchase replacement vehicles. In fiscal year 2013-2014, three patrol vehicles are scheduled to be replaced.

The City remains committed to the replacement of aging infrastructure:

The CDBG 39th year project shared with Tarrant County addresses the installation of approximately 1,220 linear feet of Sanitary Sewer Main installed along a section of Ozona Avenue from Long Field Drive to Abbott Drive and a section of Collet Drive from Ozona Drive south to South Grants Lane. The total cost of \$199,600 assigns \$115,000 as Tarrant County's portion leaving an estimated cost of \$84,600 to be White Settlement's portion.

Looking forward, Tarrant County has informed the city that due to budget shortfalls, HUD would not be funding a 40th year CDBG project but would reconsider funding in the CDBG 41st year. They went on to explain that it is the intention of the revised plan to allow funding every other year for participating cities.

The City's Street Improvement Fund overlay program will continue with \$374,000 allocated for improvements in 2013-2014.

The City's Park System remains a priority:

Central Park renovation began in 2012 and was completed in the 2012-13 fiscal year. EDC obligated \$3 million to upgrade Central Park by using their reserves and borrowing \$1.5 million from General Fund. Central Park and Veterans Park are now both very well known, popular parks for the area. In this year's budget, the General Fund has allocated \$252,890 for maintenance and operation of the City's park system compared to \$256,470 last year.

In addition, in this year's budget, The Economic Development Corporation has allocated \$1,057,806 for maintenance and operation of the City's park system compared to \$1,243,265 last year.

The following information shows the City's commitment to attracting and promoting commercial business within the City:

Several years ago, the Economic Development Corporation initiated a small business incentive program. For this year's budget, FY 2013-2014, \$105,000 for Business Incentive Grants was appropriated by the Economic Development Corporation. In addition, to encourage bigger businesses, \$550,000 has been appropriated for financial assistance for two new hotels.

During the 2012-2013 Fiscal Year, after several months of negotiations, the City Council and EDC Board met and unanimously approved contract negotiations with Hawaiian Falls. Hawaiian Falls, a Premiere Water Park/Entertainment Destination Point for several Metroplex Cities, is a family

focused organization that works with the local community schools, churches and businesses. The EDC Board and City Council approved the project which will be located on the south side of Veterans Park, just south of Clifford and between Loop 820 and Las Vegas Trail. The park is scheduled to open Memorial Day weekend, 2014, will employ approximately 250 – 300 seasonal employees and is expected to attract around 300,000 visitors a year.

There are no active tax abatements for 2013-2014. However, the Operating Lease Agreement with Hawaiian Falls calls for the sales tax generated by the Water and Adventure Park to be escrowed in a fund to be used for future Water and Adventure Park improvements.

Maintaining adequate service levels without increasing the property tax rate was a significant priority for the City Council. Tax Rate for 2013 is 9.10% percent higher than 2012 Tax Rate.

Capital purchases remain conservative with the larger vehicle and equipment purchases being transferred to the Capital Improvement Fund to be purchased with proceeds from the Tax Notes Series 2013.

Staff and department heads reviewed departmental and internal processes to identify cost savings and promote better efficiencies to maintain current levels of service without a tax increase.

The City Council and staff review rates for services to ensure that the revenues generated are adequate to cover operating expenses.

BUDGET PROCESS

SUMMARY

The budget is a financial plan for a fiscal year of operations that matches all planned revenues and expenditures with the services provided to the residents of the City based on established budgetary policies. The City Charter establishes the City of White Settlement's fiscal year as October 1st through September 30th. Upon receipt of the proposed budget, the City Council is required to set a date and place for a public hearing. A public notice of the hearing date must be published at least ten (10) days prior to such hearing. At the hearing, the Council gives all interested persons an opportunity to be heard for, or against, any expenditure account or revenue estimate. The City Charter binds the City Council to adopt a budget prior to the beginning of the fiscal year. The City Council will normally approve the tax rate for the coming fiscal year and adopt the budget ordinance during the same meeting.

BUDGET PREPARATION

The City Manager's Office and Finance Department performs the functions of preparing and analyzing the 2013-2014 budget. The budget process is initiated in May with distribution of budget preparation packages to department heads and directors. In June, the City Manager prepares back-up information for the City Council and schedules work sessions to discuss the direction of the budget for the upcoming fiscal year. Work sessions begin in July with the Finance Department, City Manager, and each department supervisor to review line items for both the current budget and the proposed budget to determine if service levels were to be maintained, improved, or reduced. Revenues are projected as accurately as possible in order to set priorities for proposed expenditures. Issues are addressed in workshops beginning in June between the city staff and City Council. The City Manager and Department Heads must identify and prioritize programs, projects, and equipment necessary to accomplish their goals and objectives plus those established by City Council. The budget must be developed within the limitations of available resources. Each Department Head is responsible for divisions that are under their scope of authority. Each line item of maintenance and operations are justified on budget worksheets. All capital items are separately identified and justified. The City Council retains final authority on the budget.

BUDGET BASIS

The City accounts and budgets for all general government funds using the modified accrual basis. This method recognizes revenues when they are measurable and available and expenditures when goods and services are received, except for principal and interest on long-term debt, which is recognized when paid. General government funds include the general fund, special revenue funds, debt service fund and the street improvement fund. Proprietary funds, which include the enterprise fund are accounted and budgeted for using the accrual basis of accounting. Under this method, revenues are recognized when they are earned and expenses when they are incurred.

PROPERTY TAX RATE

A property tax rate consists of two components: a rate for funding maintenance and operations expenditures and a rate for debt service. State Property Tax law dictates certain procedures that must be followed when proposing and adopting a tax rate. The City must annually calculate and publicize its "effective tax rate" and "rollback tax rate." The City Council may not adopt a tax rate

that exceeds the lower of the rollback tax rate or 103% of the effective tax rate until it has held a public hearing on the proposed increase following notice to the taxpayers. The effective tax rate is the rate that will produce last year's total tax levy as adjusted from this year's total taxable values. The rollback tax rate is the rate that will produce last year's maintenance and operations tax levy as adjusted from this year's value multiplied by 1.08 plus a rate that will produce this year's debt service from this year's values divided by the anticipated tax collection rate.

The City received the certified appraisal value from Tarrant Appraisal District on July 25, 2013. As a result, the effective tax rate at \$0.670653 is 9.1% more than prior year tax rate at \$0.614715. The 2013-2014 Effective Tax rate will maintain the current level of city services and fund several capital needs.

BUDGET ADOPTION

Public notices of the effective tax rate are published in the local newspaper according to state law.

Workshops to discuss the budget were held in July and August 2013. A public hearing on the budget was conducted according to state and local laws on September 10th, 2013. The Tax Rate proposed (\$0.670653) did not require two public hearings because it is lower than the Effective Tax Rate (\$0.678085). A meeting of the governing body to discuss the tax rate was held July 30th, 2013 at which time the Council proposed adoption of the Roll Back Rate which was lower than the Effective Rate. Public Hearings on the 2013-2014 Fiscal Year Budget were held September 10, 2013 and adopted by ordinance after the public hearing. The Fiscal Year Budget for 2013-2014 and the tax rate of \$0.670653 which was the Roll-Back Rate were adopted by the majority consent of the City Council on September 10, 2013.

BUDGET AMENDMENT

Once the annual budget has been adopted, there are several methods by which the budget may be amended. In the internal form, the City Manager is authorized by the City Council to make adjustments between departments within an operating fund or line items within an operating department. Typically, these requests are generated at the department head level and submitted to the City Manager for consideration after the Finance Department has reviewed the request and recommended approval. In no case, however, may the budget adjustments result in the budgeted expenditures exceeding the lawfully adopted expenditures appropriated for the fund.

The City Council may amend the budget by ordinance during the fiscal year if such expenditures are necessary to protect public property or the health, safety, or general welfare of the citizens of White Settlement. The actual process begins in the same manner as an internal amendment, from department head submission through finance review to the City Manager. The City Manager then submits the request to the Mayor and City Council as part of a budget amendment public hearing.

Multi-year projections have become an integral part of the budget process as estimates of future financial operating conditions are provided to the City Council. Historical data, as reconciled to the CAFR, plus growth assumptions for each line item are combined to provide projections that indicate the City's future fiscal position. The multi-year projections identify any potential problem in matching projected revenues with anticipated growth in expenditures.

CITY OF WHITE SETTLEMENT

BUDGET & TAX RATE

2013 – 2014 PLANNING CALENDAR

25-Jul	DEADLINE FOR CHIEF APPRAISER TO CERTIFY ROLLS TO TAXING UNITS
27-Jul	CERTIFICATION OF ANTICIPATED COLLECTION RATE BY COLLECTOR
28-Jul	CALCULATION OF EFFECTIVE AND ROLLBACK TAX RATES (Have Tarrant County Verify)
7-Aug	PUBLICATION OF EFFECTIVE AND ROLLBACK TAX RATES; STATEMENT AND SCHEDULES; SUBMISSION TO GOVERNING BODY; COMPTROLLER'S OFFICE RECOMMENDS 8-POINT TYPE; MAY APPEAR IN ANY SECTION; MAY BE PUBLISHED WITH NOTICE OF 1ST PUBLIC HEARING.
26-Jul	72-HOUR NOTICE FOR MEETING (OPEN MEETINGS NOTICE)
30 July	MEETING OF GOVERNING BODY TO DISCUSS TAX RATE; IF PROPOSED TAX RATE WILL EXCEED THE ROLLBACK RATE OR THE EFFECTIVE TAX RATE (WHICHEVER IS LOWER), TAKE RECORD VOTE AND <u>SCHEDULE PUBLIC HEARINGS. (Must have 2 PH if proposing Tax Increase)</u>
REGULAR	
7-Aug	<u>"NOTICE OF PUBLIC HEARINGS ON TAX INCREASE"</u> (1ST QUARTER-PAGE NOTICE IN NEWSPAPER NOT REQUIRED & ON TV & WEBSITE) PUBLISH 7 DAYS BEFORE 1st PUBLIC HEARING
20-Aug	1ST PUBLIC HEARING ON TAX RATE AND REGULAR MEETING OF THE CITY COUNCIL
SPECIAL	
NOT REQUIRED	
27-Aug	2 nd PUBLIC HEARING ON TAX RATE
REGULAR	

NOT REQUIRED	
29-Aug	"NOTICE OF VOTE ON TAX RATE" (2ND QUARTER-PAGE NOTICE IN NEWSPAPER/TV/WEBSITE)
NOT REQUIRED	PUBLISH AFTER 2ND PUBLIC HEARING - Has to Run After Both PH and before Meeting to Vote On Tax Rate
6-Sept	72-HOUR NOTICE FOR MEETING AT WHICH GOVERNING BODY WILL ADOPT TAX RATE (OPEN MEETINGS NOTICE)
10-Sept	MEETING TO ADOPT TAX RATE. MEETING IS 3-14 DAYS AFTER 2ND PUBLIC HEARING. TAXING
REGULAR	UNIT MUST ADOPT TAX RATE BY SEPTEMBER 30, OR WITHIN 60 DAYS OF RECEIVING CERTIFIED APPRAISAL ROLL, WHICHEVER IS LATER.
11-Sept	TAX RATE SUBMITTED TO TARRANT COUNTY TO AVOID SEPARATE BILLING CHARGE.

ORDINANCE NO. 2457-13

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF WHITE SETTLEMENT, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014.

WHEREAS, notice of a Public Hearing on the budget for the City of White Settlement, Texas for the fiscal year 2013-2014 was heretofore published in accordance with law; and,

WHEREAS, a Public Hearing was duly held and all interested persons were given an opportunity to be heard for or against any item therein; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WHITE SETTLEMENT, TEXAS

Section 1.

That the budget submitted and attached as Exhibit A by the City Manager on this date and reviewed during a public hearing on September 10, 2013 be approved for the Fiscal Year 2013-2014.

Section 2.

That the City Manager, and/or Finance Director is authorized to invest any funds not needed for current use, whether operating funds or bond funds according to the adopted Investment Policy in the official City depositories, all of which investment shall be in accordance with law.

Section 3.

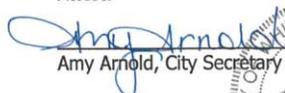
The fact that the fiscal year begins October 1, 2013 requires that this Ordinance be effective upon its passage and adopted to preserve the public peace, property, health, safety, and shall be in full force and affect from and after its passage and adoption.

PASSED AND APPROVED this the 10th day of September, 2013 by the City Council of the City of White Settlement, Texas.

Approved:


Jerry R. Burns, Mayor

Attest:


Amy Arnold, City Secretary



ORDINANCE NO. 2458-13

AN ORDINANCE OF THE CITY OF WHITE SETTLEMENT, TEXAS, AFFIXING AND LEVYING MUNICIPAL AD VALOREM TAXES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014, AT A RATE OF \$0.670652 PER \$100.00 OF ASSESSED VALUE ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS FOR THE CITY OF WHITE SETTLEMENT, AS OF JANUARY 1, 2013, AND PROVIDING FOR COLLECTION OF AD VALOREM TAXES;

WHEREAS, the City of White Settlement is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, notice of the effective tax rate calculations for the tax year 2013 for the City of White Settlement, Texas was heretofore published in accordance with law; and,

WHEREAS, on September 10, 2013, the City Council of the City of White Settlement, Texas, by a majority vote proposed a property tax rate for the year 2013 of \$0.670652 upon each one hundred dollar (\$100) valuation of all taxable real and personal property within the City of White Settlement, Texas; and,

WHEREAS, the City Council of the City of White Settlement, Texas, was not required to schedule two public hearings on the proposed rate which is the rollback rate of \$0.670652 which is lower than the effective rate (\$0.678085). The "Statement on Increase/Decrease" was published with the effective and rollback rates on August 8, 2013 in the local newspapers, City's web site, and cable channel in accordance with Section 26.05 of the Texas Tax Code; and,

WHEREAS, the City Council of the City of White Settlement, Texas, held a public meeting to discuss the proposed 2013 property tax rate on July 30, 2013; and,

WHEREAS, at the conclusion of the aforementioned public meeting, the City Council announced the date, time and place of the meeting at which it would vote on the proposed tax rate which will not exceed the lower of the effective rate and/or the rollback rate; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WHITE SETTLEMENT, TEXAS:

Section 1.

That the City Council of the City of White Settlement hereby levies and adopts the tax rate on One Hundred Dollars (\$100.00) of assessed valuation for this city for the tax year 2013 as follows:

\$0.535754	For the purpose of maintenance and operations
\$0.134899	For the payment of principal and interest on general obligation debt
<hr/>	
\$0.670653	Total Tax Rate

This tax rate will not raise more taxes for maintenance and operations than last year's tax rate.

Section 2.

The tax assessor/collector for Tarrant County is hereby authorized to assess and collect the Ad Valorem taxes of the City of White Settlement, Texas. All current and delinquent tax collections on the 2013 tax levy shall be deposited as provided in Section 1 of this ordinance. All interest and penalties and collections of delinquent taxes levied in prior years shall be deposited in the General Fund of the City.

Section 3.

This ordinance shall be effective September 10, 2013 upon its passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WHITE SETTLEMENT, TEXAS, on this the 10th day of September 2013.

Approved:

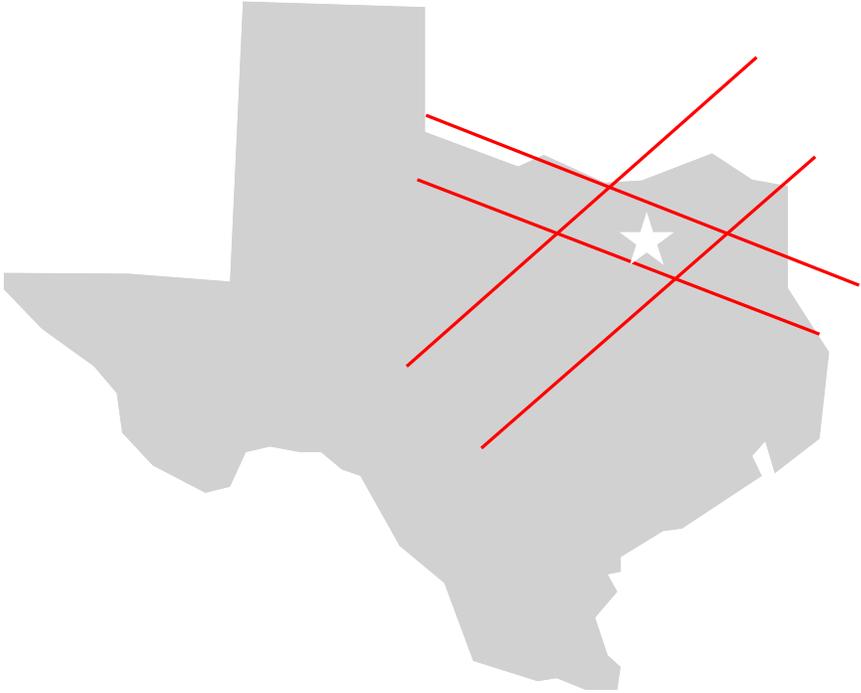

Jerry R. Burns
Mayor

Attest:


Amy Arnold
City Secretary



CITY OF WHITE SETTLEMENT



BUDGETARY & FINANCIAL POLICY GUIDELINES

The City of White Settlement's financial policies compiled below set forth the basic framework for the overall fiscal management of the City. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Operating independently of changing circumstances and conditions, numerous financial policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for evaluating both current activities and proposals for future programs and are reviewed annually. Most of the policies represent long-standing principles, traditions and practices which have guided the City in the past and have helped maintain financial stability. Some of the most significant guidelines pertaining to the budget are as follows:

OPERATING BUDGET POLICIES

Balanced Budget

The City shall prepare an itemized budget for each fund and each program within the fund. The budget should be balanced with current revenues equal to or greater than current expenditures/expenses using the following strategies: improve productivity; site the service or payment burden away from the city; improve revenues; create new service fees or raise existing fees based on the cost of services; reduce or eliminate programs; use fund balances if available; increase property taxes; and lastly, reduce or eliminate services. In any fund in which expenditures/expenses shall exceed revenues, operating reserves shall be used to meet the shortfalls. Primarily improved property tax revenues and conservative expenditure forecasts balanced the fiscal year 2013-2014 budget.

A diversified and stable revenue system is integral to a city maintaining protection against short-run economic fluctuations. The City continually strives to obtain additional major revenue sources as a means to balance the budget. Monthly reports shall be prepared to compare actual revenues to budget and to determine the variances and associated corrective action necessary. The City staff and council will review fees/charges annually and will adjust or modify such fees as to keep pace with the cost of providing the service.

The Crime District half-cent sales tax and Economic Development half-cent sales tax are excellent revenue sources which contribute to balancing the budget. The Crime Control and Prevention District 1/2% tax was first approved by the voters in January 1996 for a five-year period and in January 2001 for a ten year period. In the May 2010 election the voters approved to renew this tax for an additional twenty years and this revenue continues to combat the effects of drugs, gang activity and other crime in the City.

The Crime Control and Prevention sales tax will provide revenues of \$667,000 for police personnel, \$110,300 for three police vehicles, \$89,516 for equipment maintenance, \$17,900 for laptop replacements, \$32,000 for all police personnel training costs, \$18,300 for contributions for other agencies and 5% of the collected sales tax for administrative fees to the General Fund. In addition, the City will seek additional funds from local and national funding sources to support the efforts to stem the increase in drug crime, juvenile activity and community policing. Joint involvement with our citizens, the business community, and other local jurisdictions will be encouraged.

The Economic Development half-cent sales tax provides maintenance for Central and Veteran's Parks maintenance, operations and improvements, economic development projects which includes \$105,000 for business incentive grants and \$25,000 for future land developments in addition to a 5% administrative fee to the General Fund based on sales taxes received. Much of the sales tax revenue is collected from consumers who shop in White Settlement but live outside the City. The EDC will maintain a conservative

vigil toward expenditures this year in anticipation of its upcoming responsibilities to the Hawaiian Falls Project.

General and Administrative Charges

The half-cent sales tax for the Crime Control District and the Economic Development Corporation provide funding assistance to the General Fund for general and administrative services provided by city administration, finance and personnel. The Enterprise Fund also provides funding assistance to the General Fund for city administration, finance and personnel services. The intergovernmental revenue transfers for 2013-2014 from the Enterprise Fund are projected to be \$562,800, Crime Prevention and Control District and Economic Development Corporation will contribute 5% of their half-cent sales tax which are budgeted at \$60,000 for Crime District and \$60,000 for Economic Development Fund.

Debt Service

As an operational policy, the annual general obligation debt service should not exceed 50% of the total tax rate. Once the debt service portion of the tax rate exceeds a 50% pro-rata share, a city's ability to adjust the operations levy to adapt to changes in the tax base and in operational needs is hindered. The inflexibility in the tax rate places further stress upon other sources of revenue.

For the 2013-2014 fiscal year, the debt service portion of the tax rate is \$0.134899 per \$100 of assessed value. This represents 20.11% of the total adopted rate of \$0.670653 per \$100 of assessed value. Debt principal payments paid from ad valorem tax revenues are paid annually. Interest payments on tax-supported debt are made semi-annually. The City will not issue notes to finance operating deficits.

Reserve Policies

The General Fund balance should be adequate to handle unexpected decreases in revenues plus a reasonable level for extraordinary unbudgeted expenditures. For measurement purposes, the minimum fund balance acceptable in the General Fund is the equivalent of sixty days expenditure and should be computed separately from designated components of the fund balance. The City has a fiscal and budgetary policy to maintain one hundred forty-four (144) days or 40% of annual budgeted expenditures. The City Council decided to gradually build up reserves during the past few years and currently has approximately three hundred (300) days reserve available as of September 30, 2013.

Accounting, Auditing, and Financial Reporting

The City Council, at the close of each fiscal year, contracts for an independent audit of the City's finances. The audit will be published annually as a Comprehensive Annual Financial Report to be submitted to the Government Finance Officers Association of the United States and Canada for review for the Certificate of Achievement of Excellence in Financial Reporting. The City produces annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the Governmental Accounting Standards Board. The City will maintain a strong internal audit capability.

Capital Improvement Guidelines

Items with a useful life of one year or more and a unit cost of \$5,000 or more are considered capital outlays. Capital outlays (permanent additions of major importance and cost) for land, structures, street improvements, recreational and park improvements or expansions of utility systems are capital improvements. The cost of capital improvements could include fees for engineering and architectural design, equipment rental during construction as well as legal fees for any right-of-way, easement or land acquisition.

Improvements to the City's infrastructure are accounted for in the Capital Improvement Fund and are included in this document. Funding source, project description and project costing are presented for each project in the fund.

Capital acquisitions are intended to meet defined criteria. Vehicles and equipment are scheduled for replacement based upon repair history. High technology procurements are based upon changes in technology and obsolescence. Improvements to infrastructure are targeted to meet current/future demands or to address particular maintenance problems. In all cases, capital outlays/acquisitions require a cost/benefit analysis to justify the purchase decision.

Personnel and other operating expenditures remain constant from year to year. Capital expenditures have a tendency to stand out because they are usually large expenditures that are not recurring. Without long-range planning, the level of service and quality of the ecological and social environment will begin to decline.

The capital improvement plan results in coordination of various goals of individual departments into a consolidated effort, scheduling proposals over a period whereby the plan can be realistically realized, and anticipating needed projects with the related projected fiscal capacity of the City.

Expenditure Issues

Monthly reports shall be prepared showing actual expenditures compared to original budget expectations. Modifications within the operating categories (supplies, maintenance, and other) under \$10,000 may be made with approval from the Finance Director. Modifications within the personnel and capital categories may be made with the approval of the City Manager and Finance Director. Modifications to reserve categories inter-fund totals, or overall budget increases shall be done only with City Council consent in the form of an approval, public hearing and adoption of the amendments.

Purchases over \$50,000 shall conform to a formal bidding process as defined by the laws of the State of Texas and ordinances of the City of White Settlement. Recommendation of bids shall be made to the City Council for their approval.

REVENUE POLICIES

Property Tax

The tax rate should fall within a reasonable range of comparable cities and should be adequate to produce the revenues need to pay for approved City services. The tax rate will not exceed the rollback rate or effective rate, whichever is lower, as computed by Truth-in Taxation laws. The 2013 tax rate is \$0.670653 per \$100 valuation which is 9.09% more than the 2012 tax rate of \$0.614715. Tax exemptions impact revenue generated from property taxes. The City will continue to grant a 20% homestead exemption, \$37,000 senior citizen exemption, \$10,000 disabled exemption, and disabled veteran exemption as allowed by state law. Exemption value loss is projected at \$138,033,127. The adjusted tax value including new construction totals \$619,562,724 with new construction being \$11,282,132.

Sales Tax

City continues to be conservative on sales tax projections due to the volatile nature of this economically sensitive revenue source. The City has enjoyed additional revenue from several new developments. General sales tax projections for 2013-2014 are projected at \$2,400,000. Economic Development half-

cent sales tax is projected at \$1,200,000. And, Crime District half-cent sales tax is projected to be \$1,200,000.

Utility Rates

After reviewing utility rates, it was necessary to increase the sewer rates to generate revenues adequate to cover operating expenses, meet the legal requirements of bond covenants, and fund depreciation to allow adequate capital replacement in water production, distribution, and wastewater collections systems. City of Fort Worth increased the City's Wastewater Treatment rates by 29%. Water rates were increased during the 2013 fiscal year. Changes have been made to the structure of the connection and by establishing higher commercial base and usage. Effective October 1, 2012 sanitation rates increased for the both residential and commercial customers.

Investment Policies

The City Council has formally approved a separate Investment Policy for the City of White Settlement that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. This policy is reviewed annually by the City Council, and it applies to all financial assets held by the City. Investments address safety, liquidity, and yield. Interest earned from investment of all available funds is distributed to funds according to ownership of the invested funds and are included in the 2013-2014 annual budget.

FINANCIAL PLAN

PURPOSE OF FINANCIAL PLAN

The main purpose of a financial plan is to guide the City in financing cost effective services, programs and capital needs, all the while focusing on a stabilized tax rate and appropriate levels for fees and service charges as prescribed by approved financial objectives. The annual audit, internal audits, and review of Monthly Financial Reports assure the compliance of financial objectives. The Monthly Financial Reports consists of “Deep Reserves” and “Sales Taxes” which are distributed by the Finance Director to the City Council by the second week of each month for the preceding month.

FUND ACCOUNTING

All City accounts are organized on the basis of funds, or account groups, and each is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts. Using these accounts, the revenues and expenditures/expenses are budgeted and approved before the beginning of each fiscal year by an ordinance passed by the City Council. Three types group the various funds: governmental fund, proprietary fund types, and fiduciary fund. Governmental funds finance most of the City’s functions and under GAAP there are four governmental fund types: General, Special Revenue, Debt Service, and Capital Projects (Street Improvements). Proprietary funds are used to account for the City’s organizations and activities that are similar to those often found in the private sector. The Enterprise Fund is the City’s major proprietary fund. Fiduciary Fund types account for assets held by a government unit in a trustee capacity do not require formal budget adoption by the City Council. The funds are audited and included in the year-end Comprehensive Annual Financial Report. Descriptions of all other funds are included in the following sections along with support information and in-depth analysis.

1. Governmental Fund Types:
 - General Fund
 - Debt Service Funds
 - Capital Projects Funds
 - Street Improvement Fund

Sewer I & I Fund
Special Revenue Funds
Hotel Occupancy Tax
Pride Commission
Crime Control & Prevention District
Storm Water Utility
Component Units:
Economic Development Corporation

2. Proprietary Fund Type:
Enterprise Fund (Water and Sewer)

Governmental Fund Types are funds through which most governmental functions are typically financed.

General Fund is established to account for resources devoted to financing the general services that the City performs for its citizens. The General Fund is charged with all costs of operating the government for which a separate fund has not been established. **Special Revenue** funds are used to account for the proceeds of specific revenue sources other than expendable trusts, or major capital projects that are legally restricted to expenditure for specified purposes. GAAP only require the use of special revenue funds when legally mandated. **Debt Service Funds** are established to account for the purpose of accumulating resources for the payment of interest and principal on long-term general obligation debt other than those payable from Enterprise Funds. The debt service fund is often referred to as an Interest

and Sinking Fund. **Capital Projects Funds** are established to account for major capital expenditures not financed by Enterprise Funds, Internal Service Funds, or Trust Funds.

As required by Generally Accepted Accounting Principles, the financial statements of the reporting entity include those of the City of White Settlement (the primary government) and its component units. The **component units** are included in the City's reporting entity because of the significance of their operational or financial relationships with the City and include the White Settlement Economic Development Corporation and the White Settlement Crime Control and Prevention District.

Proprietary Fund Types are sometimes referred to as income determination or commercial type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. The **Enterprise Fund** is a proprietary fund of the City. All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. City's operations that are organized to be self-supporting through user charge activities are similar to those often found in the private sector.

Fiduciary Fund Types account for assets held by a government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and or other funds known as **Trust** and **Agency Funds**. The City becomes the trustee for individuals, private organizations, and other units of governments.

OPERATIONAL STRUCTURE

Each operational fund is comprised of departments, which are major organizational units of the City. Each department has overall management responsibility for one or more divisions. For all divisions, missions and descriptions stating responsibilities, goals and objectives (indicating direction) and performance measures (indicating progress) are presented. Expenditure summaries list the subtotal expenditures/expenses for categories such as personnel services, supplies, and capital outlay. Personnel summaries indicate title and number of positions in each division. Program analyses are also provided, highlighting the past 2012-2013 budget, the current and future level of service, cost saving measures, new programs and capital outlays for the 2013-2014 budget, and future projects, plans/expectations for the division.

The operational units by fund are listed on the following page:

FUND

General Fund:

General Government

DEPARTMENT /DIVISION

Mayor and Council

Administration

City Secretary

Finance

Human Resources

Management Information Services

Purchasing/Warehouse

Municipal Facilities

Public Safety

Police Administration

Police Patrol

Municipal Court

Fire Services

Code Enforcement

Public Health

Animal Control

Public Works

Streets & Drainage

Culture and Recreation

Senior Services

Parks Maintenance

Recreation Services

Library

Enterprise Fund:

Public Works

Utility Billing

Water Production
Water Distribution
Wastewater Collection
Sanitation

Debt Service:

Principal and Interest

Special Revenue Funds:

Economic Development
(Cultural/Recreation)

EDC Operational
EDC Director
EDC Parks Operational

Occupancy Tax
(Cultural/Recreation)

Community Promotion and
Cultural Center Improvement

Pride Commission

Pride Commission Operational

Crime Control & Prevention
(Public Safety)

Crime District Operational

Storm Water Utility Fund

Storm Water Operational

Capital Projects Fund

Various Capital Improvement Projects

BUDGETARY ACCOUNTING BASIS

Accounting procedures are maintained to record in detail all transactions affecting the acquisition, custodianship and disposition of anything of value. They shall be reported to the City Council and to the

public, as necessary, to show the full effect of transactions upon the finances of the City. The City's accounting records for general governmental operations are maintained on a **modified-accrual basis** according to Generally Accepted Accounting Principles (GAAP). The revenues are recorded when actually received, and expenditures are recorded when the liability is incurred (for example, with purchase orders). Accounting records for the City utilities and other **proprietary funds** are maintained on a **full-accrual basis**. For example, expenditures are recognized when a liability is incurred, and revenues are recognized when they are obligated to the City. Principal payments are budgeted in the proprietary fund but are not reported as expenses on GAAP basis. Capital purchases for the proprietary funds are listed in the budget document in order that proposed purchases can be reviewed by the City Council. The budgetary accounting basis follows GAAP except that fund balances/retained earnings are presented in the budget, a measure of available spendable resources. Unexpended appropriations, except remaining project appropriations and encumbrances, lapse at fiscal year end. Encumbrance accounting, under which purchase orders, contracts, and other commitments for expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration. Appropriations of Capital Bond Funds uses a full encumbrances method of budgetary accounting which means that appropriations lapse at year end only to the extent of the unencumbered balance. Revenues are budgeted on a cash basis. Indirect cost allocations to the General Fund are consider revenues in budgeting, but are a reduction to expenditures in the accounting a system at year-end.

BUDGET TYPE

For each operational fund, the 2013-2014 is a program budget prepared on a line item basis. The comprehensive budgetary process requires line item justification by departments each year. The City Manager then presents budget programs and special issues to the City Council, but line item justifications are available for all budgetary requests if needed. The budget is reconciled to the Comprehensive Annual Financial Report (CAFR) after all audit adjustments and accruals are considered. A description of each fund is included in the following sections along with support information and in-depth analysis.

BOND RATING INFORMATION

The City's goal is to fund capital improvement projects on a "pay-as-you-go" basis whenever possible. For large infrastructure projects or large pieces of equipment, debt financing is sometime required. The City's debt management objective is to maintain levels of debt service that does not adversely impact tax or utility rates and does not hinder the City's ability to effectively operate the utility systems, street network, or other facilities. Debt financed projects must meet the City's long-term financing criteria as included in the Fiscal and Budgetary Policy.

When the City of White Settlement utilizes long-term debt financing, it will ensure that the debt is soundly financed by:

- Conservatively projecting the revenue sources that will be utilized to pay the debt.
- Financing the improvement or equipment over a period of time not greater than the useful life of the asset.

The City of White Settlement's bonds are rated:

	<u>Moody's Investors Service</u>	<u>Standard & Poor's'</u>
General Obligation Debt	A1	A+
Water & Sewer Revenue Bonds	Baa1	A+

DISTINGUISHED BUDGET PRESENTATION AWARD

GFOA established the Distinguished Budget Presentation Awards Program in 1984 to recognize exemplary budget documentation by state and local governments as well as public universities and colleges. Entities participating in the program submit copies of their operating budget to GFOA for review within ninety days after budget adoption. After a preliminary screening, eligible budgets are sent to three independent reviewers who are members of GFOA's Budget Review Panel. Using extensive criteria, the reviewers evaluate the effectiveness of the budget as a policy document, a financial plan, an operations guide and a communication device.

GFOA's goal is to serve government finance by providing education and information, by developing new technology, by representing the state and local finance officer's positions before legislative and regulatory bodies, and establishing standards of excellence and avenues for networking.

The City has received this distinguished budget award for twenty-six consecutive years since the City initially submitted their budget in 1986. To receive this award, budgets must be judged "Proficient" in all four major award categories by two of the three out-of-state reviewers.

CERTIFICATE OF ACHIEVEMENT

The Government Finance Officers Association of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial Reporting to the City for its comprehensive annual financial report for fiscal year ended September 30, 2012. The City of White Settlement has received a Certificate of Achievement for the last twenty-seven consecutive fiscal years since the City initially submitted their Audit in 1985.

REVENUE DESCRIPTIONS, EVALUATIONS AND PROJECTIONS

The City of White Settlement's budget document includes summaries of schedules for revenues, expenditures, changes in fund balance for all fund groups and the resulting budgeted projections. Following these summaries are the revenue and expenditure schedules by categories such as taxes, licenses and permits, charges for service, personnel, supplies, capital, etc. respectively. Finally the statistical and miscellaneous section contains various historical financial data and schedules, which provide additional information to the reader.

GENERAL FUND **TAXES**

The revenues from taxes are classified as General Property Taxes, Consumer Taxes, and Franchise Taxes in the General Fund operating budget. These charges are levied to provide for general municipal services and benefits to the citizens.

General Property Taxes are assessed on real and personal property as of January 1 each year. The \$0.535754 maintenance and operation tax for the General Fund (79.89% of the total tax rate of \$0.670653 per \$100 valuation) is set by the City Council. This tax is established by ordinances and comprises 33.7% of the 2013-2014 General Fund revenues. Property tax collections are projected to increase due to the increased property values. New construction has steadily increased property values. Each year the tax rate, as approved by the City Council, is largely dependent upon re-evaluation by the Tarrant Appraisal District to reflect current market values. Other key components are personnel property, new construction and improvements to existing structures. The Appraisal District estimates that the net taxable value for levying purposes is \$560,462,844 which is a decrease of \$59,099,980 or 9.54%, from the previous year's adjusted taxable value of \$619,562,724.

All tax information relative to budgetary decisions is not available until July 25th of each year when the certified tax roll is received from the Chief Appraiser. At that time, other revenue sources and expenditure priorities are considered in preparing a tax rate for the new budget year. The tax rate for fiscal year 2013-2014 will be the effective rate at \$0.670653, a 9.09% increase from 2012 tax rate of \$0.614715 per \$100 valuation.

Consumer Taxes are collected by the State from the sale of goods and services. Consumer taxes received by the City include sales tax, mixed beverage tax, and bingo tax. Consumer sales tax continues to be a major source (26.1%) of General Fund revenues. However, projections indicate that the City will collect approximately \$94,314 or 3.7% less in consumer sales tax revenues at \$2,441,000 in 2013-2014 budget from the previous year's receipts of \$2,535,314. The City of White Settlement conservatively estimates sales tax revenues due to the nature of the taxes, which fluctuates with the economy.

Franchise Taxes are collected primarily from utilities and are fees charged for the privilege of continued use of public property. The City collects a 5% fee on the gross receipts of the cable television utility, 12% fee on commercial refuse service, a 4% fee on the gross receipts of the electric utility, and a 5% fee on the gross receipts of the gas utility. The certificate telecommunication providers pay a fee-per-access line rate as required by HB1777 adopted on September 1, 1999. The residential customers of the City of White Settlement pay \$1.12 per-line per month and the commercial pay \$1.82 per-line per month. Franchise Tax revenues account for 9.8% of the General Fund revenues with a projected budget of \$920,000 or 3.8% less than prior year's franchise tax collections at \$956,391.

As a group, General Property Taxes, Consumer Taxes and Franchise Taxes account for 69.7% of the General Fund revenues for fiscal year 2013-2014. This projection is 1.6% more or \$102,224 than the previous year projections. Local economic indicators, such as the Consumer Price Index and

unemployment data are considered in making forecasting decisions, but collection trends serve as the basis for the 2013-2014 projections for revenues, which have demonstrated more stability.

LICENSES AND PERMITS

License and Permit revenues include fees charged by the City contractor for registration, business licenses and permits for general construction. Fees are charged for City inspection of electrical, plumbing, and mechanical installations. This category accounts for 2.6% of General Fund revenues. License and Permit revenues are projected to decrease to \$242,000 from the prior year receipts projections at \$570,300. Prior year increase in permits was due to a major industrial company moving their home office to our City.

FINES

Fines are mainly revenues received by the City from the Municipal Court from Class "C" misdemeanor violations occurring within the corporate City limits. Class "C" misdemeanors typically result in fines of less than \$200, but in some cases can reach \$2,000. Fines account for 5.1% of General Fund revenues. Projections are based on a level adequate to make traffic enforcement effective. Revenues are budgeted in 2013-2014 at \$479,500 which is 1.8% less than prior year projections at \$488,501.

CHARGES FOR SERVICES

Service Charges include fees charged by the City for the public use of services and facilities. Charges to developers for rezoning and plat review activities are included in this category as are revenues from the sale of maps and codes. The budget revenues in most categories are close in comparison to the previous year. Examples of services include park, recreation, and library user fees. Recreation fees are earned from various league admission fees such as sponsored basketball. The service charges are budgeted at \$137,825, a decrease of 0.9% or \$1,237 from prior year at \$139,062. This source represents 1.5% of all General Fund revenues. Other recreation fees are expected to remain stagnant, as facilities are being fully utilized and City practice is to hold fees as low as possible. Internal housekeeping of the fee ordinances is high priority for the staff in order to submit new fee schedules for City Council approval.

INTERGOVERNMENTAL

This revenue source contributes \$790,000, or 8.4% to the General Fund revenues for administrative cost share from the Enterprise Fund and Special Revenue Funds, is \$82,781 more than the previous year's projections of \$707,219. The Enterprise Fund (Water Utility Billing and Wastewater) reimburses the General Fund for a proportional share of salaries, building costs and sundry charges that have been totally absorbed by the General Fund related to its operation. This amount totals \$562,800 which is \$67,800 more than the prior year at \$495,000. The indirect cost allocation category also contains a cost allocation transfer from the Special Revenue Funds such as EDC (5% of half cent sales tax) budgeted at \$60,000, Crime Control and Prevention District (5% of half cent sales tax) budgeted at \$60,000, Refuse Collection of \$40,200 and Utility Customer Service of \$67,000 for administrative services and personnel costs.

INTEREST

Other income consists primarily of interest earned from the investment of City funds. All funds of the City are consistently invested in certificates of deposits, obligations of the U. S. Treasury and investment pools. With the current market trends, we have increased the interest earnings by \$3,000 at \$22,000. Interest is 0.2% of General Fund Budget.

INTERFUND TRANSFERS

Interfund transfers total \$1,047,000 which includes \$100,000 for contractual services and \$667,000 for salaries and benefits for the Police Department. This source represents 11.2% of all General Fund revenues, and is an increase of 14.2% compared to prior year at \$917,000. The voters approved the Crime District half-cent sales tax for an additional ten-year period in January 2001. The Crime District half-cent sales tax was renewed in 2010 for another 20 years. The Economic Development Corporation includes the second of five annual \$280,000 transfers to the General Fund for Central Park.

MISCELLANEOUS AND PRIOR YEAR FUND BALANCE

Other income includes proceeds of fixed assets, abandoned vehicle sales, and miscellaneous income. This source group represents 1.3% of the General Fund revenues at \$120,500. If any portion of the prior year fund balance is used, it is recognized in this category.

WATER AND SEWER FUND

Water and Sewer revenues are received primarily from water sales to City utility customers (\$3,400,000 or 47.7% of the Enterprise Fund) and sewer charges (\$2,400,000 or 33.6% of the Enterprise Fund). Sale of water to the customers and treatment of sewer is expected to be stable. Projections for the 2013-2014 are based on the historical volume usage, trends in the number of utility customers, and program funding requirements.

The financial policy objective for water and wastewater rates is to ensure that rates are adequate to meet all operating needs; to meet or exceed bond covenant tests (1.25 times annual debt service); and to provide sufficient working capital levels to be fiscally responsible; and provide a reliable and fiscally strong utility system.

Increases in sewer fees for both residential and commercial customers and rate increases in sanitation fees were incorporated in the 2012-2013 Budget. Fees charged by the City of Fort Worth for wastewater rates increased by 29%. It was necessary to pass this increase onto the customer. Increase in the base rate for residential was \$1.19 (from \$11.88 to \$13.07) and commercial increase was \$2.38 (from \$11.88 to \$14.26). Usage rates for residential increased by from \$3.60 to \$3.90 per 1,000 gallons, and commercial per 1,000 gallon usage increased to \$4.20 from \$3.60. The maximum usage per home increased to 14,000 gallons for residents and commercial customers continue to pay on total water usage. Commercial and residential refuse accounts have increased by 3.5%. New rate for residential customers has increased by \$0.40 from \$11.47 to \$11.87. IESI continues to bill commercial customers and the City bills for residential accounts. Sanitation revenues are budgeted at \$675,000 and are 9.5% of the Enterprise Fund compared to prior year at \$686,457, a decrease of \$11,457 or 1.7%.

The City of Fort Worth pays \$304,350 (51.46%) of the 2009 Certificate of Obligation for their share of the Farmers Branch Sewer Interceptor Line. This accounts for 4.3% of the water and sewer revenues. Other revenue sources revenues totaling \$351,500 make up the balance of budget (4.9%) are interest, fire line fees, water and sewer taps, penalty and late charges, service charges and franchise fees based on 5% of the water and sewer revenues.

OTHER REVENUES IN SPECIAL FUNDS

Texas cities can receive one percent in sales tax collection for general expenses and up to one percent for designated purposes. The City of White Settlement has by referendum established two ½ cent funds—the Economic Development Sales Tax (1995) for park improvements and the Crime Control and Prevention District Sales Tax (1996) for crime prevention and enforcement programs. Both taxes have enabled the City to expand facilities and enhance programming. The revenue from this EDC tax will absorb operating expenses of Veterans' Park and Central Park. The White Settlement Law Enforcement Facility completion in 1999 is the culmination of the Crime Control and Prevention ½ sales tax passed in 1996. In January 2001, voters approved a renewal of the half- percent sales tax for an additional ten years. The sales tax was renewed by the voters in May 2010, and will be in effect for the next 20 years. In the 2013-2014 budget year, the Crime Control and Prevention District will purchase three vehicles for the Police Department, other police department capital items, provides travel & training to police personnel, supplement police salaries in the General Fund by \$667,000, and fund the Crime Prevention Program and the "Caring for Cubs" program for the WSISD and other programs.

The Street Improvement Fund began in 2000 with revenue coming from a 5% franchise fee based on the water and sewer sales billed by the City. This year \$323,750 was budgeted for franchise fees. In future years, the normal cycles of revenue flows, residual monies, and earned interest should be enough to insure that the budgeted amount is available each spring for the Repaving Program. The General Fund will contribute \$50,000 into this fund again this year. This annual contribution had been frozen the previous two years due to the economy.

The Sewer I & I Fund was established to set aside funds to be used for the correction of sewer line infiltration and inflow problems within the City. The Water/Sewer Fund contributed \$130,000 toward this goal. This contribution is the same amount as last year. The City will continue the rehabilitation of manholes and replacement of sewer mains with the funds available.

The Storm Water Utility Fund was established in 2005-2006 to account for funds received from a charge for potential storm water runoff amounts from each property parcel inside the City to be used exclusively to fund storm water services. The 2013-2014 amount budgeted for capital outlay is \$544,190.

EXPENDITURES/EXPENSES DESCRIPTIONS, EVALUATION AND PROJECTIONS

PERSONNEL SERVICES

The City of White Settlement will provide quality services and programs with a responsive staff of 118 full-time budgeted positions for fiscal year 2013-2014. There was a 3% cost-of-living increase for employees this fiscal year. The City offers a competitive salary/benefit package and the goal is to try to maintain that competitive advantage. Benefits for regular full-time employees include a minimum 10 days sick leave; 10 days vacation and 11 paid holidays per year. Employees may qualify for additional types of leave, such as court, emergency, administrative, or military leave.

The City offers a longevity pay plan of \$4 for each month of service with the maximum being \$1,200. A sick leave buy-back program of one week per year is available for employees not using sick leave. Health insurance is provided to all full time employees through a self-funded program. The City also provides dental insurance and life insurance at no cost to the employee. Employees must pay premiums to cover their dependents with a subsidy provided by the City for health coverage.

The City provides a retirement program through Texas Municipal Retirement System. Regular full-time employees contribute 5% of their wages and the City matches their contributions 2:1. Employee contributions are tax deferred. The City Council authorized changes to the retirement plan that allows an employee to retire after 20 years at any age. City employees also participate in the Social Security program and the City matches the employees' contribution. Additional benefits include the opportunity to contribute to a 457 deferred compensation plan with tax-deferred dollars.

It is the financial policy of the City to fund positions at the full annual cost for budgetary purposes even if it is projected that vacancies may occur. Personnel services are a major portion of operating budgets and make up the highest percentage at 73.0% for General Fund, 12.5% for Water and Sewer Fund, and 20.7% for EDC Fund. It is the City's objective to provide sufficient funding (within available resources) for recruiting and maintaining the most qualified personnel.

MATERIALS & SUPPLIES

This object classification is for expendable materials and operating supplies necessary to conduct normal departmental activity and is assumed through use. This includes all parts and material. This classification remains steady at 5.7% for General Fund, 2.3% for Water and Sewer Fund, and 3.5% for EDC Fund of total expenditures. Materials & Supplies decreased from 8.0% to 4.9% for Crime District Fund.

CONTRACTUAL SERVICES

All materials or contract expenditures covering repair and upkeep of City buildings, vehicles, machinery and equipment, computer systems, parks and streets and land are included in this classification. This classification is also used for services provided by outside contractors, utilities, training, and insurance related expenses. Contractual services represent 18.5% of the General Fund expenditures at \$1,737,365.

Contractual services for Water and Wastewater Fund is \$988,800 (13.9%), which includes \$665,200 to pay for solid waste costs to IESI.

CAPITAL OUTLAY

This classification is used for expenditures/expenses for acquiring fixed assets including land or existing buildings, land improvements and new or replacement equipment such as furniture and fixtures, vehicles and computer hardware and software. There are no capital outlays budgeted in the General Fund for FY 2014.

Water and Sewer Fund capital outlays include CDBG at \$84,600, building improvements at the warehouse at \$18,000, meters at \$50,000 and software at \$7,500. Capital Expenditures in the Water and Sewer Fund make up 2.25% of the total at \$160,000 of their total expenditures.

The EDC Fund budget for capital is \$43,500 or 2.3% which includes land purchases, and a utility vehicle for Parks. The Street Improvement Fund anticipates spending \$374,000 for street improvements. Crime Control and Prevention District budgeted \$110,300 for two new police vehicles and an admin/support vehicle. The remaining \$58,900 Crime Control capital includes \$19,000 for building improvements, \$22,000 for furniture and fixtures, and \$17,900 for data processing equipment.

In fiscal year 2000-2001 phases of the GIS computerization were completed which included a Fly-Over which created digital base maps and overlay of the City. The Fly-Over was the first step toward the preliminary agreement the City has with the Corps of Engineers for the Master Flood Study. The Flood Damage Reduction Project with the United States Army Corps of Engineers for Farmers Branch became a reality in the fiscal year 2009-2010. Real Estate acquisitions were completed, relocation fees were paid, and parcel easements were purchased. Then the funding ran out. City Council took proper steps in issuing additional debt to complete the project, but a petition was received to let the voters decide. An election took place in November 2011 and the proposed project failed. To secure the federal funding, City Council deposited 1.5 million with the Corps of Engineers to rebid a smaller portion of the project. The new design included Farmers Branch Creek from Meadow Park Drive to White Settlement Road. The majority of this project was completed by fiscal year end 2013.

DEBT SERVICE

Debt service is an obligation resulting from borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants and notes. A debt service fund is established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

The debt portion (\$0.134899) of the city tax rate of \$0.670653 cents provides for annual payment of the 2003 Refunding Bonds, Series 2009 General Obligation, Oshkosh 2013 Lease-Purchase, and 2013 Tax Notes. The debt issued in 2009 for 6.15 million will be paid by 75% tax revenue and 25% from storm drainage fees.

Water and Wastewater Fund debt is 11.0% of the operating budget at \$780,131 for the 2011 General Obligation Refund Bond, and the Series 2009 Certificate of Obligation. The debt of 8 million was issued in 2009 for the Farmers Branch Sewer Interceptor Project which is shared with the City of Fort Worth (51.46%).

INTERFUND TRANSFERS

Transfers within the budget are cash or other resources between departments. The General Fund transfers \$50,000 into the Street Improvement Fund and \$7,500 to the Pride Commission. The Economic Development Corporation includes the second of five annual \$280,000 transfers to the General Fund for Central Park. The Crime District transfers \$667,000 to the General Fund to cover Police Department personnel costs, and this year included is \$100,000 for contractual expenditures in the Police Department. The Utility Fund transfers \$130,000 to the Sewer I & I Fund used for correction of infiltration and inflow problems in the sewer system.

INTERGOVERNMENTAL

Intergovernmental funding in the General Fund is for \$5,000 matching funds for a HOME Grant administered through Tarrant County. The Hotel/Motel Occupancy Tax Fund subsidizes the White Settlement Museum, Chamber of Commerce, Miss White Settlement Pageant and several other community functions.

PURCHASES FOR RESALE – ENTERPRISE FUND

This section includes water purchases and wastewater treatment costs from the City of Fort Worth, and is budgeted at 14.74% or \$1,365,270 for water purchases, and 17.54% or \$1,250,000 for wastewater treatment. This makes up 32.28% of Water and Sewer Fund Budget.

CURRENT YEAR PROJECTED CHANGES IN FUND BALANCE

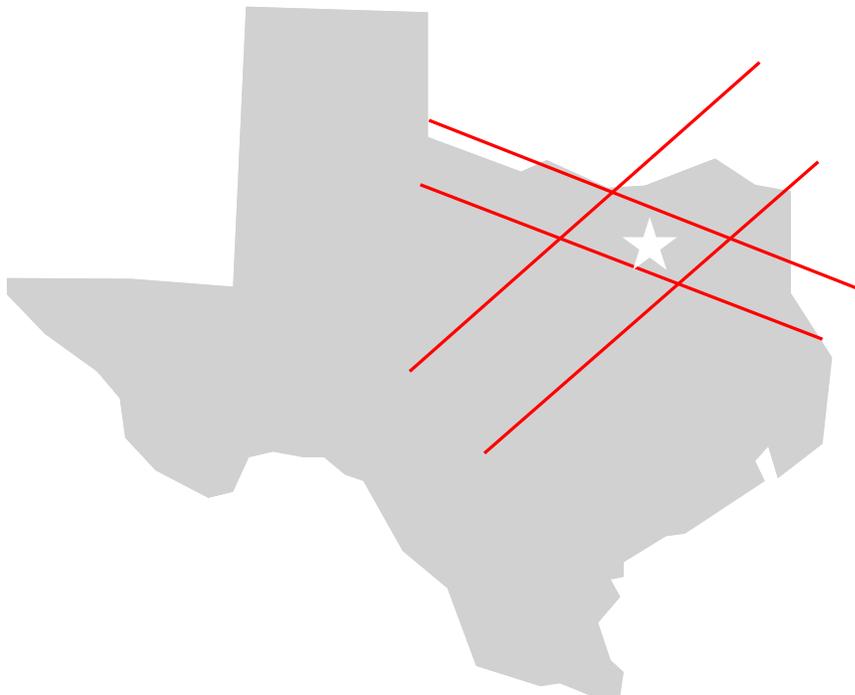
The Economic Development Corporation (EDC) has a projected change of more than 10% for the 2013-2014 Fiscal Year. This is due to a payment of \$280,000 (the second of five) to the General Fund for the Central Park Loan and budgeted payments of \$550,000 for Financial Assistance Grants for two new hotels to be completed and opened by the fiscal year end. There are no more grants of this type anticipated in the foreseeable future. Consequently, the EDC plans to rebuild its fund balance.

RESERVES

The expenditures within this classification are for City Manager and City Council, and Restricted Reserves which may be transferred for unforeseeable expenses not budgeted for otherwise. The City Manager's reserve in the General Fund is \$25,000 and \$50,172 in the Water and Wastewater Fund. The City Council

also has a reserve in the General Fund of \$168,349 and \$50,000 in Water and Wastewater Fund. In most funds, Restricted Reserves are the amount of unbudgeted expenditures that are left over from fund balance or revenues. Reserves for City Manager and City Council were reinstated to cover the small unexpected purchases. Larger unexpected expenditures will have to be considered by the City Council.

CITY OF WHITE SETTLEMENT



City of White Settlement

All Funds Summary

Adopted Budget for Fiscal Year 2013-2014

	GENERAL FUND	WATER & SEWER	ECONOMIC DEVELOP.	HOTEL / MOTEL	DEBT SERVICE
Beginning Fund Balances / Working Capital	\$11,056,526	\$16,678,784	\$1,296,689	\$407,588	\$581,789
SOURCES & REVENUES					
Property Taxes	3,155,000				771,278
Consumer Taxes	2,441,000		1,200,000	185,000	
Franchise Taxes	920,000				
Licenses & Permits	242,000				
Fines & Forfeitures	479,500				
Charges for Services	137,825	7,093,850	173,000		
Intergovernmental	790,000				
Interest	22,000	7,000	3,000	500	300
Interfund Transfers	1,047,000				
Other Funding	120,500	30,000			
TOTAL ALL SOURCES & REVENUES	\$9,354,825	\$7,130,850	\$1,376,000	\$185,500	\$771,578
USES & EXPENDITURES					
General Government	1,810,606				
Public Safety	5,208,679				
Public Works	738,465	5,676,719			
Public Health	231,201				
Culture & Recreation	1,365,874		777,806	165,100	
Economic Development					
Other			859,785		
Interfund Transfers		670,000	280,000	20,000	
Debt Payments		784,131			771,278
TOTAL ALL USES & EXPENDITURES	\$9,354,825	\$7,130,850	\$1,917,591	\$185,100	\$771,278
Ending Fund Balances / Working Capital	\$11,056,526	\$16,678,784	\$755,098	\$407,988	\$582,089

City of White Settlement

All Funds Summary

Adopted Budget for Fiscal Year 2013-2014

	CRIME DISTRICT	STREET IMPROVE.	PRIDE COMMISSION	STORMWATER UTILITY	SEWER I & I	TOTAL
<i>Beginning Fund Balances / Working Capital</i>	\$764,432	\$1,061,137	\$2,175	\$3,187,921	\$640,246	\$35,677,287
SOURCES & REVENUES						
Property Taxes						3,926,278
Consumer Taxes	1,200,000					5,026,000
Franchise Taxes		323,750				1,243,750
Licenses & Permits						242,000
Fines & Forfeitures						479,500
Charges for Services				542,740		7,947,415
Intergovernmental						790,000
Interest	850	1,000		1,450		36,100
Interfund Transfers		50,000	7,500		130,000	1,234,500
Other Funding						150,500
TOTAL ALL SOURCES & REVENUES	\$1,200,850	\$374,750	\$7,500	\$544,190	\$130,000	21,076,043
USES & EXPENDITURES						
General Government						1,810,606
Public Safety						5,208,679
Public Works		374,000		544,190	130,000	7,463,374
Public Health						231,201
Culture & Recreation						2,308,780
Economic Development						-
Other	460,761		7,500			1,328,046
Interfund Transfers	767,000					1,727,000
Debt Payments						1,555,409
TOTAL ALL USES & EXPENDITURES	\$1,227,761	\$374,000	\$7,500	\$544,190	\$130,000	\$21,633,095
<i>Ending Fund Balances / Working Capital</i>	\$737,521	\$1,061,887	\$2,175	\$3,187,921	\$640,246	\$35,120,235

CITY OF WHITE SETTLEMENT

All Funds Summary of Revenues and Expenditures

	ACTUAL FY 2012	BUDGETED FY 2013	PROJECTED FY 2013	ADOPTED FY 2014
GENERAL FUND				
REVENUES/SOURCES				
Property Taxes	\$2,580,393	\$2,702,484	\$2,922,071	\$3,155,000
Consumer Taxes	3,150,212	3,241,000	2,535,314	2,441,000
Franchise Fees	945,940	898,000	956,391	920,000
Licenses & Permits	440,962	192,400	570,300	242,000
Fines and Forfeitures	400,482	329,000	488,501	479,500
Charges for Service	143,182	136,130	139,062	137,825
Intergovernmental	741,001	739,700	707,219	790,000
Interest	11,567	8,000	18,932	22,000
Interfund Transfers	667,000	986,000	917,000	1,047,000
Other Funding	611,106	69,650	1,042,510	120,500
TOTAL REVENUES	\$9,691,845	\$9,302,364	\$10,297,300	\$9,354,825
EXPENDITURES/USES				
General Government	\$1,357,346	\$1,745,522	\$1,435,432	\$1,810,606
Public Safety	4,829,688	5,248,524	5,808,990	5,208,679
Public Works	600,614	727,213	611,686	738,465
Public Health	183,023	220,995	198,350	231,201
Culture & Recreation	1,242,883	1,360,110	1,185,757	1,365,874
Transfers/Capital Outlay	0	0	0	0
TOTAL EXPENDITURES	\$8,213,554	\$9,302,364	\$9,240,215	\$9,354,825
WATER & SEWER FUND				
REVENUES/SOURCES				
Franchise Fees	0	0	0	0
Charges for Service	\$6,504,528	\$6,909,940	\$6,881,802	\$7,093,850
Intergovernmental	0	0	0	0
Interest	7,078	4,000	11,679	7,000
Interfund Transfers	7,426,269	0	0	0
Other Funding	50,732	20,000	51,773	30,000
TOTAL REVENUES	\$13,988,607	\$6,933,940	\$6,945,254	\$7,130,850
EXPENDITURES/USES				
Public Works	\$4,804,847	\$5,419,619	\$4,498,456	\$5,676,719
Interfund Transfers	584,700	584,700	584,700	670,000
Debt Services				
Principal	0	570,000	570,000	475,000
Interest	358,995	318,594	319,093	305,131
Lease Purchase Pmt	11,541	37,027	37,027	0
Other-Fiscal Agent Fee	3,759	4,000	3,500	4,000
TOTAL EXPENDITURES	\$5,763,842	\$6,933,940	\$6,012,776	\$7,130,850

CITY OF WHITE SETTLEMENT

All Funds Summary of Revenues and Expenditures

	ACTUAL FY 2012	BUDGETED FY 2013	PROJECTED FY 2013	ADOPTED FY 2014
ECONOMIC DEVELOPMENT FUND				
REVENUES/SOURCES				
Consumer Taxes	\$1,553,787	\$1,600,000	\$1,246,940	\$1,200,000
Charges for Service	198,784	178,000	183,709	173,000
Interest	4,025	1,500	3,097	3,000
Other Funding	0	0	50,276	0
TOTAL REVENUES	\$1,756,596	\$1,779,500	\$1,484,022	\$1,376,000
EXPENDITURES/USES				
Culture & Recreation	\$1,391,893	\$963,265	\$2,844,893	\$777,806
Other	320,200	480,250	212,321	859,785
Interfund Transfers	0	280,000	0	280,000
TOTAL EXPENDITURES	\$1,712,093	\$1,723,515	\$3,057,214	\$1,917,591
HOTEL / MOTEL FUND				
REVENUES/SOURCES				
Consumer Taxes	\$194,549	\$150,000	\$185,394	\$185,000
Interest	308	100	639	500
Other Funding	600	0	0	0
TOTAL REVENUES	\$195,457	\$150,100	\$186,033	\$185,500
EXPENDITURES/USES				
Culture & Recreation	\$119,430	\$123,125	\$117,925	\$165,100
Reserves	7,870	19,575	0	20,000
TOTAL EXPENDITURES	\$127,300	\$142,700	\$117,925	\$185,100
DEBT SERVICE FUND				
REVENUES/SOURCES				
Property Taxes	\$1,234,574	\$1,011,636	\$1,046,665	\$771,278
Interest	541	0	815	300
Interfund Transfers	120,373	120,373	120,373	0
Other Funding	0	0	0	0
TOTAL REVENUES	\$1,355,488	\$1,132,009	\$1,167,853	\$771,578
EXPENDITURES/USES				
Other	\$234,756	\$231,087	\$231,087	\$168,047
Debt Services				
Principal	815,000	645,000	490,000	380,000
Interest	276,890	251,422	224,265	218,731
Other-Fiscal Agent Fee	3,398	4,500	3,650	4,500
TOTAL EXPENDITURES	\$1,330,044	\$1,132,009	\$949,002	\$771,278

CITY OF WHITE SETTLEMENT

All Funds Summary of Revenues and Expenditures

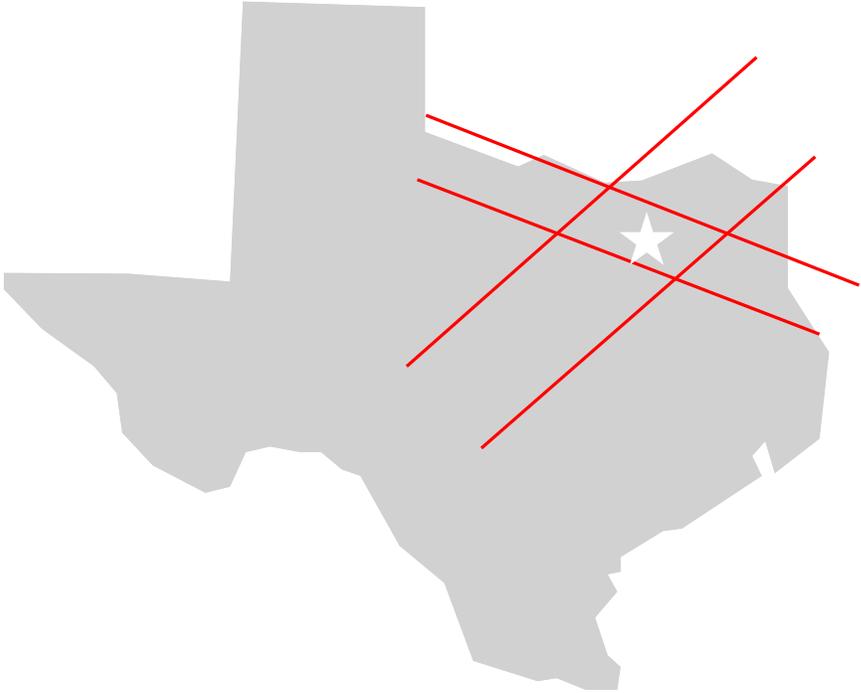
	ACTUAL FY 2012	BUDGETED FY 2013	PROJECTED FY 2013	ADOPTED FY 2014
CRIME DISTRICT FUND				
REVENUES/SOURCES				
Consumer Taxes	\$1,505,058	\$1,500,000	\$1,203,444	\$1,200,000
Interest	808	500	1,315	850
Other Funding	0	0	0	0
TOTAL REVENUES	\$1,505,866	\$1,500,500	\$1,204,759	\$1,200,850
EXPENDITURES/USES				
Other	\$414,445	\$683,299	\$519,005	\$460,761
Interfund Transfers	787,373	1,106,373	1,037,373	767,000
TOTAL EXPENDITURES	\$1,201,818	\$1,789,672	\$1,556,378	\$1,227,761
STREET IMPROVEMENT FUND				
REVENUES/SOURCES				
Franchise Fees	\$259,828	\$313,383	\$274,632	\$323,750
Interest	1,034	600	1,885	1,000
Interfund Transfers	0	50,000	0	50,000
TOTAL REVENUES	\$260,862	\$363,983	\$276,517	\$374,750
EXPENDITURES/USES				
Public Works	\$204,725	\$363,983	\$202,478	\$374,000
TOTAL EXPENDITURES	\$204,725	\$363,983	\$202,478	\$374,000
PRIDE COMMISSION FUND				
REVENUES/SOURCES				
Interest	\$3	\$0	\$3	\$0
Interfund Transfers	6,250	7,500	7,500	7,500
Other Funding	102	0	107	0
TOTAL REVENUES	\$6,355	\$7,500	\$7,610	\$7,500
EXPENDITURES/USES				
Other	8,087	7,500	7,558	7,500
TOTAL EXPENDITURES	\$8,087	\$7,500	\$7,558	\$7,500

CITY OF WHITE SETTLEMENT

All Funds Summary of Revenues and Expenditures

	ACTUAL FY 2012	BUDGETED FY 2013	PROJECTED FY 2013	ADOPTED FY 2014
STORMWATER FUND				
REVENUES/SOURCES				
Charges for Service	\$518,382	\$531,500	\$546,704	\$542,740
Interest	1,145	500	2,671	1,450
Interfund Transfers				
Other Funding	70,000			
TOTAL REVENUES	\$589,527	\$532,000	\$549,375	\$544,190
EXPENDITURES/USES				
Public Works	\$32,503	\$532,000	\$75,022	\$544,190
Interfund Transfers				
TOTAL EXPENDITURES	\$32,503	\$532,000	\$75,022	\$544,190
SEWER I&I FUND				
REVENUES/SOURCES				
Interest	\$858	\$500	\$1,463	\$0
Interfund Transfers	125,000	130,000	174,500	130,000
TOTAL REVENUES	\$125,858	\$130,500	\$175,963	\$130,000
EXPENDITURES/USES				
Other	\$4,071	\$1,200,000	\$548,148	\$130,000
TOTAL EXPENDITURES	\$4,071	\$1,200,000	\$548,148	\$130,000

CITY OF WHITE SETTLEMENT



**City of White Settlement
FY 2013-2014 Annual Budget
General Fund**

The General Fund falls within the governmental fund category, which measures funds using current financial resources. Non-current resources, such as general capital assets and un-matured general long-term liabilities, are accounted for within separate account groups.

The General Fund is the operating fund of the City. The General Fund is used to account for all revenues and expenditures not accounted for in other designated funds. It receives a greater variety and amount of revenues, and finances a wider range of governmental activities than any other fund.

The General Fund is primarily supported by the ad valorem tax, general sales tax, franchise taxes, licenses and permits fees, fines and miscellaneous revenue sources. General Fund expenditures support the following major functions: General Government, Public Safety, Public Works, Public Health, Culture and Recreation. All programs, which are justified efficient, and serve the needs of the community, are adequately funded.

One of the major considerations in budgeting revenues is the increase or decrease in property values and their affect on the tax rate revenue generating capabilities. A major portion of the General Fund section is devoted to the tax rate analysis. An activity schedule for each function is included. Each operational area includes a summary of expenditures, a personnel schedule, departmental descriptions, goals, objectives, performance measures, and a division analysis. A line item detail is not included in this budget document but upon request can be provided by the Finance Department.

City of White Settlement

Mission Statement

The government of the City of White Settlement exists to promote and sustain a superior quality of life. In partnership with the community and others, we pledge to deliver cost-effective services and quality facilities in a personal, responsive, and innovative manner.

In accomplishing this mission, the Mayor, City Council, City Manager, and City employees will be guided by these principles:

Respect for others

Teamwork

Fairness and integrity

Open, accessible government, where citizen participation is vital and strongly encouraged

Fiscal responsibility

A focus on progressive thinking and positive solutions

Fact-based decisions

A long-term perspective

Continuous community and personal improvement

Win-win partnerships with other public and private entities

GENERAL FUND

ACTUAL	ACTUAL	ACTUAL	BUDGETED	PROJECTE D	ADOPTED
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	FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	FY 2014
BEGINNING BALANCE	\$6,922,444	\$7,240,981	\$8,521,150	\$9,999,441	\$9,999,441	\$11,056,526
REVENUES/SOURCES						
Property Taxes	\$3,165,760	\$2,333,588	\$2,580,393	\$2,702,484	\$2,922,071	\$3,155,000
Consumer Taxes	2,225,321	2,828,623	3,150,212	3,241,000	2,535,314	2,441,000
Franchise Fees	843,565	931,713	945,940	898,000	956,391	920,000
Licenses & Permits	270,456	356,464	440,962	192,400	570,300	242,000
Fines and Forfeitures	254,318	279,934	440,482	329,000	488,501	479,500
Charges for Service	123,392	133,352	143,182	136,130	139,062	137,825,
Intergovernmental	687,334	710,186	741,001	739,700	707,219	790,000
Interest	24,111	10,969	11,567	8,000	18,932	22,000
Interfund Transfers	609,475	705,780	667,000	986,000	917,000	1,047,000
Other Funding	884,807	750,557	611,106	69,650	1,042,510	120,500
TOTAL REVENUES	\$9,088,539	\$9,041,166	\$9,691,845	\$9,302,364	\$10,297,300	\$9,354,825
EXPENDITURES/USES						
General Government	\$1,485,075	\$1,279,852	\$1,357,346	\$1,745,522	\$1,435,432	\$1,810,606
Public Safety	5,210,582	4,560,581	4,829,688	5,248,524	5,808,990	5,208,679
Public Works	683,289	586,341	600,614	727,213	611,686	738,465
Public Health	210,076	201,574	183,023	220,995	198,350	231,201
Culture/Recreation	1,180,980	1,132,649	1,242,876	1,360,110	1,185,757	1,365,874

Transfers/Capital Outlay	0	0	0	0	0	0
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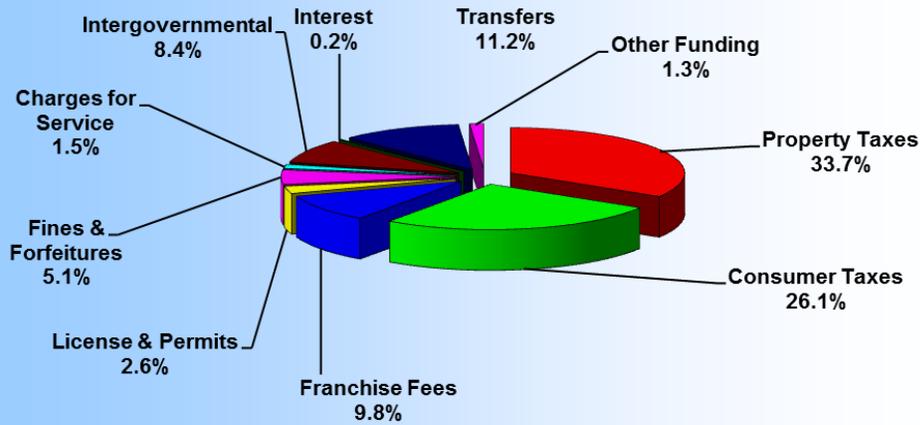
TOTAL EXPENDITURES	\$8,770,002	\$7,760,997	\$8,213,554	\$9,302,364	\$9,240,215	\$9,354,825
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ENDING BALANCE	\$7,240,981	\$8,521,150	\$9,999,441	\$9,999,441	\$11,056,526	\$11,056,526
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Fund number: 01

GENERAL FUND REVENUES

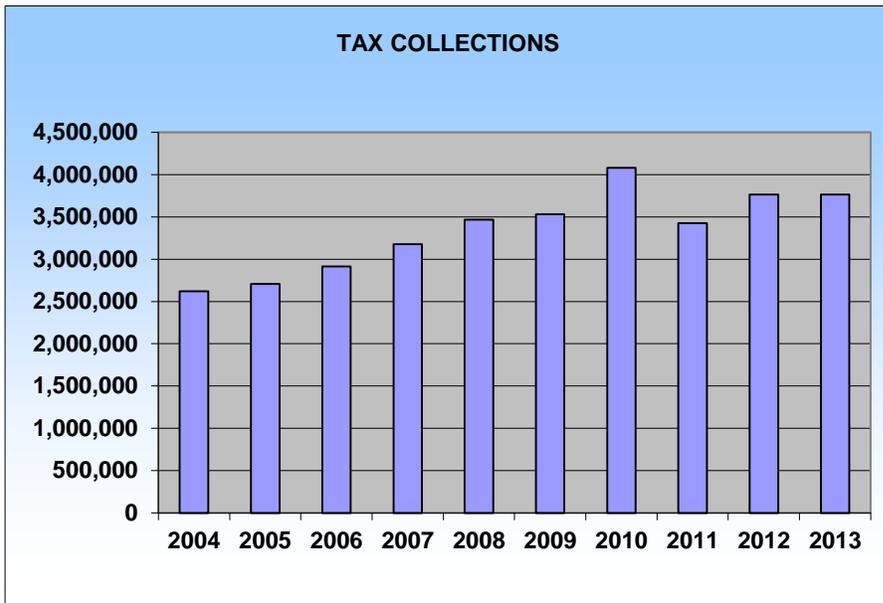
FISCAL YEAR 2013-2014



General Fund Revenues

	2012-2013		2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Property Taxes	\$2,922,071	28.4%	\$3,155,000	33.7%
Consumer Taxes	2,535,314	24.6%	2,441,000	26.1%
Franchise Fees	956,391	9.3%	920,000	9.8%
License & Permits	570,300	5.5%	242,000	2.6%
Fines & Forfeitures	488,501	4.7%	479,500	5.1%
Charges for Service	139,062	1.4%	137,825	1.5%
Intergovernmental	707,219	6.9%	790,000	8.5%
Interest	18,932	0.2%	22,000	0.2%
Transfers	917,000	8.9%	1,047,000	11.2%

Other Funding	1,042,510	10.1%	120,500	1.3%
Total	\$10,297,300	100.0%	\$9,354,825	100.0%



City of White Settlement

Ten-Year Property Tax Schedule

(Includes Debt I&S)

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Tax Roll FY Ending 9/30	Tax Levy	Current Taxes Collected Amount	Percent	Prior Year Taxes Collected	Total Collections	Percent of Collections To Levy
2005	2,757,388	2,681,473	97.25%	25,593	2,707,066	98.18%
2006	2,927,217	2,858,555	97.65%	57,066	2,915,621	99.60%
2007	3,241,955	3,098,420	95.57%	77,956	3,176,376	97.98%
2008	3,468,077	3,422,417	98.68%	31,542	3,453,959	99.98%
2009	3,562,322	3,483,686	97.79%	46,111	3,529,797	99.09%
2010	4,125,086	4,024,396	97.56%	54,693	4,079,089	98.88%
2011	3,436,632	3,358,328	97.72%	65,534	3,423,862	99.63%
2012	3,752,309	3,690,390	98.35%	72,967	3,763,357	100.29%
2013*	3,810,645	3,759,012	98.65%	72,297	3,831,309	100.54%
2014*	3,833,400					

**TOP TEN TAXPAYERS
FOR THE**

CITY OF WHITE SETTLEMENT

Taxpayer	Total Taxable Value
SPM Flow Control Inc (real estate/personal property)	\$ 88,687,352
Chesapeake Operating (WI) (personal property)	12,067,970
Lowes Home Center Inc. (real estate/personal property)	11,765,473
Co-Operative Industries (personal property)	6,405,275
Graham Realty Investments Ltd (real estate)	6,176,071
ESS Prisa II TX LP (real estate/personal property)	5,858,035
Deepdale Investments LTD (real estate)	5,700,000
Oncor Electric Delivery Co LLC	5,038,585

(real estate/personal property)

Quicksilver Resources Inc 4,752,750

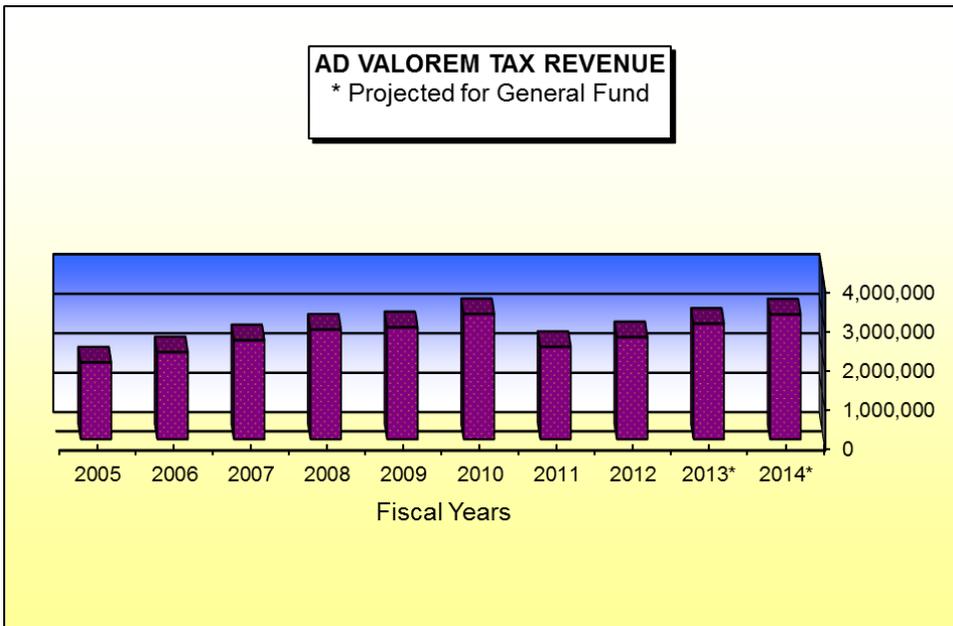
(real estate/personal property)

Armet Date St Ltd Partnership 4,518,755

(real estate)

Top Ten Total

\$ 150,970,266



Ad Valorem Tax

Taxable property values decreased 9.54% to \$560,462,844 compared to prior year values of \$619,562,724. Revenues for the General Fund are projected to be \$3.1 million which includes delinquent taxes and penalty and interest fees. New construction values increased significantly to \$11,282,132 compared to last year at \$3,044,628. The majority of the increase came from new industrial and commercial building and renovation. The City Council voted to approve the effective rate of \$0.670653 of assessed value with M&O being \$0.535754 and Debt Rate at \$0.134899. This tax rate resulted in an increase of 9% for taxpayers compared to prior year tax rate of \$0.614715. The City continues to take steps in developing areas to make them more attractive to residents as well as commercial customers. Looking forward, beginning with 2014, with the relocation of Region XI Training Facility, two new Hotels, the opening of Hawaiian Falls Water/Adventure Park and continued efforts of Code Enforcement, the City anticipates annual growth in property values and the overall taxable property base.

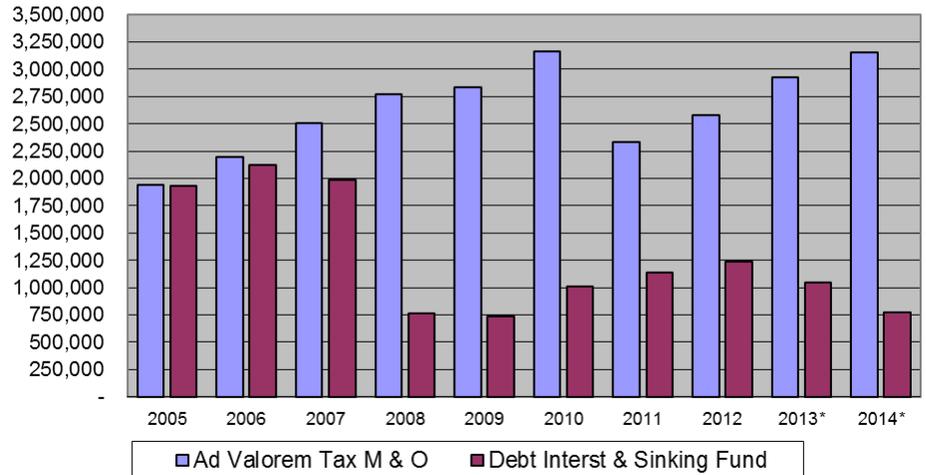
The City receives a significant portion of its revenues (over 33.7%) from taxes assessed on real and personal property. The property tax rate of \$0.670653 will generate approximately \$25,881 more revenue for the General Fund than last year. Debt obligation has increased approximately \$40,565 from \$724,700 to \$765,265. The staff remained cautious going through their budget planning and reviewed every line item for possible reductions in expenditures.

Cost of an average home in White Settlement has remained fairly stable in the last few years. The average net taxable value per residence this year is \$45,395 compared to the prior year at \$44,754. The average market value of a home this year is \$61,136 compared to \$60,712 last year. The amount of the general homestead exemption of 20% is subtracted from the average appraised value to determine the average taxable value.

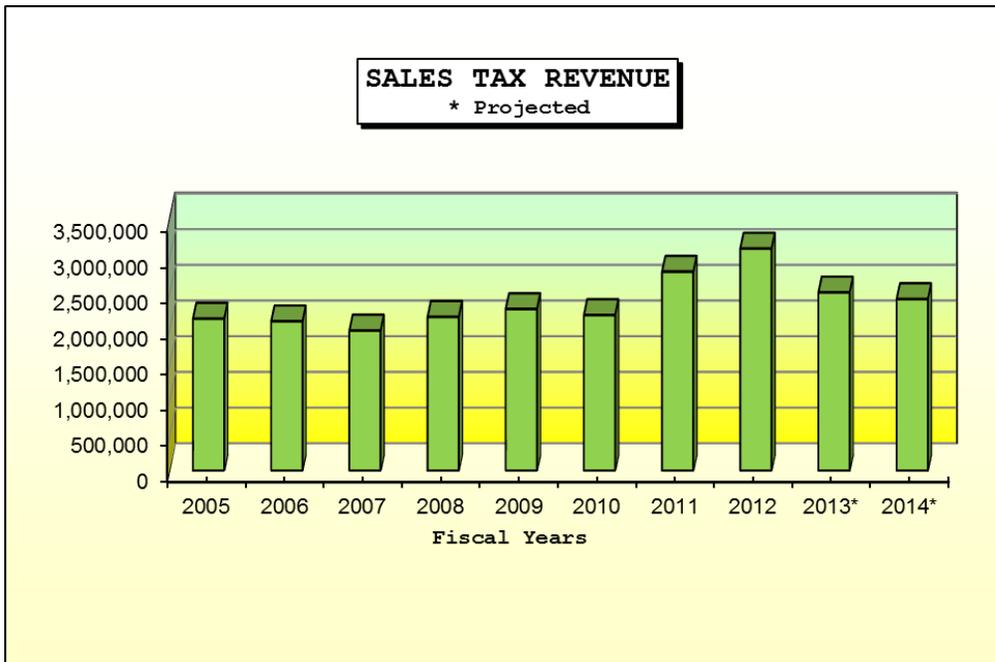
In February 2005 the voters of White Settlement approved the Farmers Branch Flood Reduction Project in a special bond election. 240 voted FOR (61%) and 154 voted AGAINST (39%). The City issued a \$6.15 million general obligation bond to fund the Farmers Branch Flood Project. The bonds which were authorized by the voters in 2005 were not issued until May 2009 due to the delay from the government in releasing the funding for the portion of the Project being funded by the Corp of Engineers. Voters denied a proposition in November 2011 to issue an additional \$6 million debt in order to complete the project. The majority of property, utilities, easement, and relocation of residents were completed with current funding. Construction bids received were over the proposed estimates. The delay continued when the Corp of Engineers redesigned the construction plans in order to rebid a smaller portion of the project. Federal Funding was approved at \$7 million; and in an attempt to utilize the remainder of this funding, the City deposited \$1.5 million in escrow for their share. The majority of the Farmers Branch Flood Project was completed by the end of fiscal year 2013.

The Tax Rate in 1998 was \$0.59, and in 2001 the tax rate increased to \$0.61 cents. In 2009, as a result of the debt issuance related to the Farmer's Branch Flood Project, the tax rate increased by 7 cents to \$0.6826 and remained until 2011 when it increased to \$0.7421. The tax rate this year was reduced to \$0.6147 as property values increased and debt decreased.

**Maintenance & Operation Revenue
Compared to
Debt Interest & Sinking Fund**



<u>Year</u>	<u>Ad Valorem Tax (M&O)</u>	<u>Debt Interest & Sinking Fund</u>
2005	\$1,940,000	\$1,930,000
2006	2,199,771	2,120,000
2007	2,502,977	1,990,000
2008	2,771,930	761,061
2009	2,831,175	738,526
2010	3,165,429	1,011,093
2011	2,333,588	1,135,152
2012	2,580,393	1,234,574
2013*	2,922,071	1,046,665
2014*	3,155,000	771,278



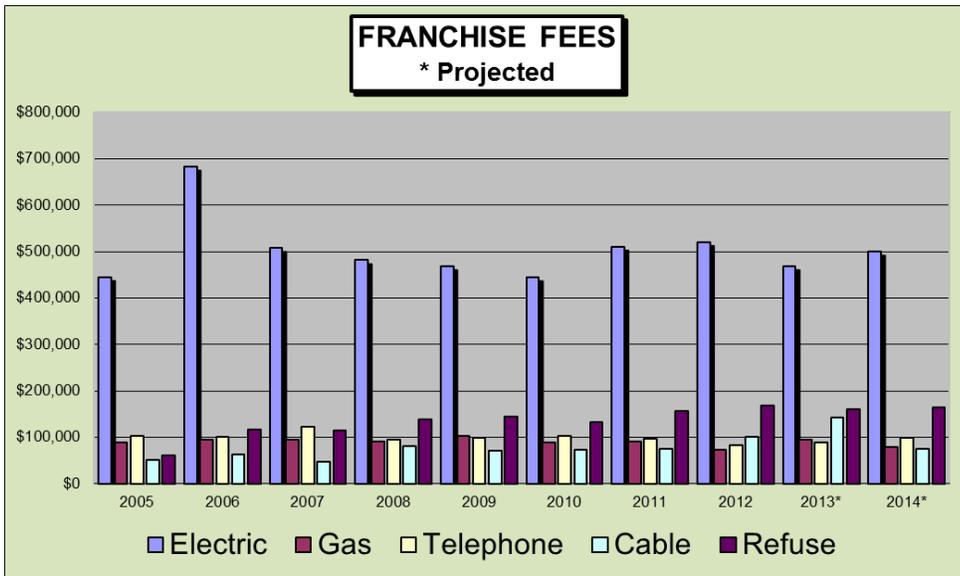
Sales Tax

In 2007, two major retail sales stores, Sam's Club and Wal-Mart Supercenter moved outside the city limits into the City of Westworth Village, but the parking lots of both still lie inside the City of White Settlement. The City negotiated an agreement to receive 34% of the 2% sales taxes generated by the two stores. During this conversion, sales taxes decreased but have leveled off. Sales tax revenues also decreased during the latter part of 2009 and remained down during the first part of fiscal year ending 2010 due to the slower economy. Sales tax revenue peaked in 2012 due to an exceptionally good year for the oil & gas industry but declined in 2013 due to a downturn in the oil & gas industry. The City continued to be very conservative with their projections for 2014. Bingo Taxes are projected at \$40,000 and Mixed Beverage at \$ 1,000.

1% Sales Tax
General Fund

Year

2005	\$2,126,659
2006	2,088,594
2007	1,960,500
2008	2,151,753
2009	2,261,321
2010	2,176,622
2011	2,784,998
2012	3,107,576
2013*	2,493,880
2014*	2,400,000

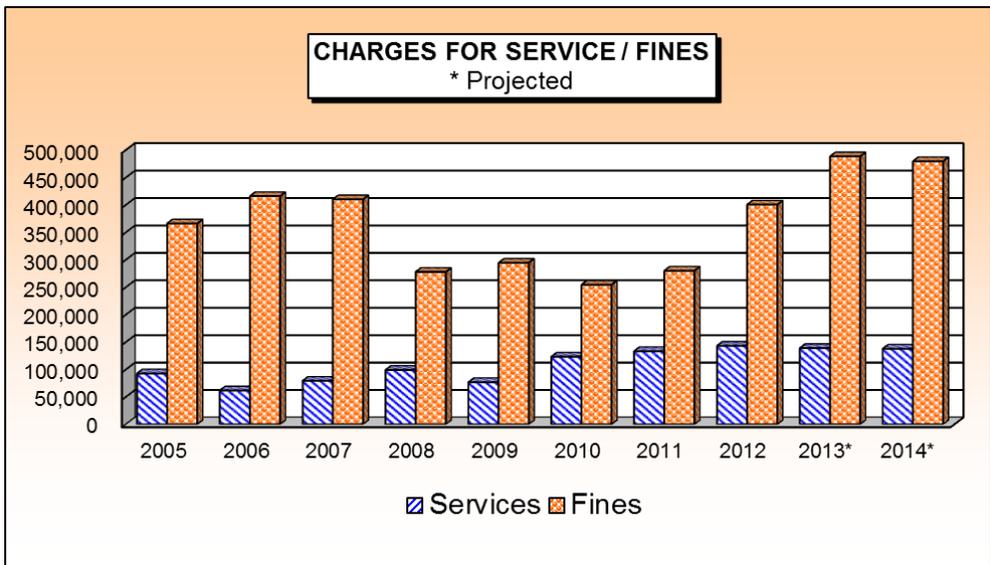


Franchise Fees

The City collects a fee paid by public service utilities for use of public property in providing their services to the citizens of the community. The Franchise Agreements are based on a percentage of "Gross Receipts" except Tele-Communication. House Bill 1777 passed in March 2000 required the PUC to establish three types of lines, known as categories of access lines. Each certified Tele-Communications provider (CTP) within the City pays an allocated fee based on three categories. Due to an amendment to the franchise agreement with Oncor Electric in 2006 the amount reflected shows the City receiving two quarterly payments in addition to the regular annual payment. All future franchise payments from Oncor Electric will be made quarterly. In 2005, the Texas Legislature set a standard State Franchise Fee of 5% for cable companies to pay municipalities for customers within their boundaries. Municipalities continued with existing franchise agreements that were in effect at the time of the legislature. Once the franchise expired, municipalities were required to accept the State-Issued Certificates of Franchise Authority (SICFAs) issued by the Public Utility Commission (PUC). The City of White Settlement has accepted the SICFA for their franchise agreement with Charter Cable.

<u>Year</u>	<u>Electric</u>	<u>Gas</u>	<u>Telephone</u>	<u>Cable</u>	<u>Refuse</u>
2005	445,280	88,431	102,697	52,497	61,062

2006	682,820	95,707	100,622	63,070	117,318
2007	507,961	95,831	123,126	47,333	114,691
2008	481,425	91,705	94,292	80,954	138,954
2009	468,383	102,981	99,423	72,113	143,979
2010	444,808	89,720	102,891	73,777	132,369
2011	510,946	91,849	97,284	74,355	157,279
2012	520,486	72,836	82,947	100,896	168,775
2013	468,624	95,434	89,935	142,074	160,324
*					
2014	500,000	80,000	100,000	75,000	165,000
*					



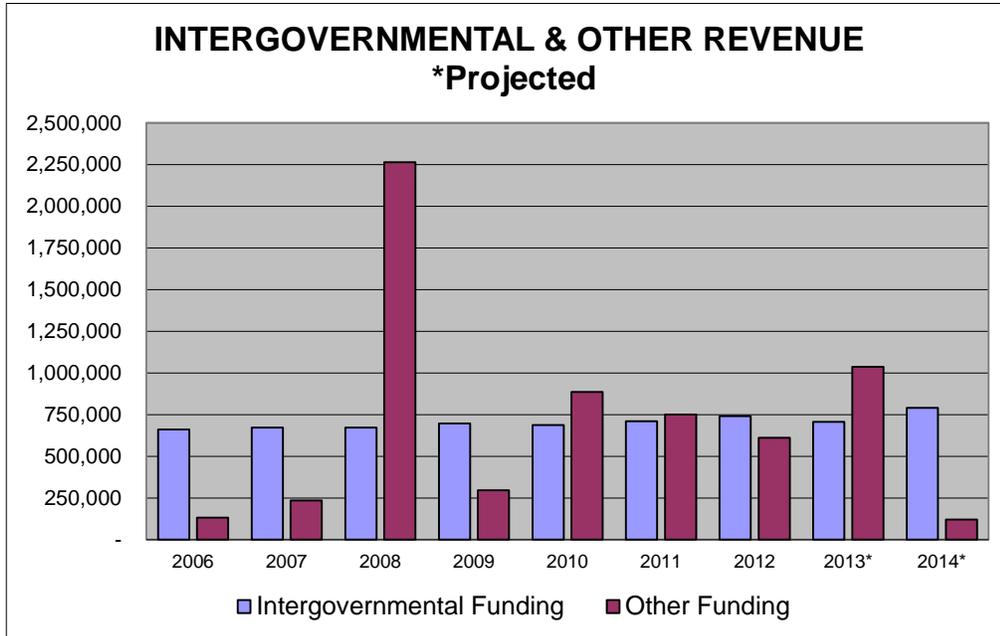
Charges for Services

These revenues are generated for services provided by the City paid for by the participants. Some of the services are building rentals, animal control, park rentals, library fees, and recreation classes. As the citizens participate in the various services, the revenues will increase.

Fines and Forfeitures

This revenue source is generated through the City's Municipal Court. These revenues include traffic violations, city ordinance violations and minor criminal acts. The White Settlement School District, in conjunction with the City's Police Department, also issues citations for truancy and other violations within the school system.

<u>Year</u>	<u>Charges for</u> <u>Services</u>	<u>Fines</u>
2005	\$ 92,722	\$ 365,989
2006	61,704	415,988
2007	79,347	410,081
2008	99,244	277,825
2009	76,814	294,419
2010	123,392	254,318
2011	133,352	279,934
2012	143,182	400,482
2013*	139,062	488,501
2014*	137,825	479,500



Intergovernmental Funding

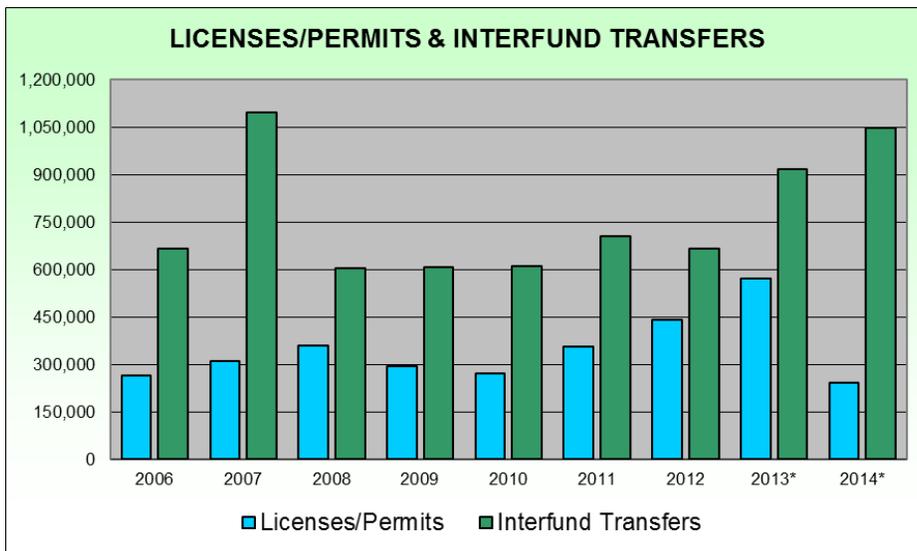
This revenue source includes administrative cost shares from the Enterprise Fund and Special Revenue Funds for a proportional share of salaries, building costs and sundry charges that have been totally absorbed by the General Fund related to its operation.

Other Funding

Other Funding includes interest earned from the investment of City funds, oil and gas royalties, various grants, rebates from Fleet Service contract, abandoned vehicle sales, insurance refunds, mutual aid contract with county, proceeds from sale of capital assets, and other miscellaneous income. All funds of the City are consistently invested in the City's depository bank, U.S. government agency securities, obligations of the U. S. Treasury, and investment pools. In 2008, the City received a one-time bonus payment for an oil and gas lease with Chesapeake Energy in the amount of \$1.7 million.

	Intergovernmental	Other
<u>Year</u>	<u>Funding</u>	<u>Funding</u>

2006	\$ 661,283	\$ 132,749
2007	672,758	235,321
2008	671,191	2,262,964
2009	696,624	295,242
2010	687,334	884,807
2011	710,185	750,629
2012	741,001	611,106
2013*	707,219	1,042,510
2014*	790,000	120,500



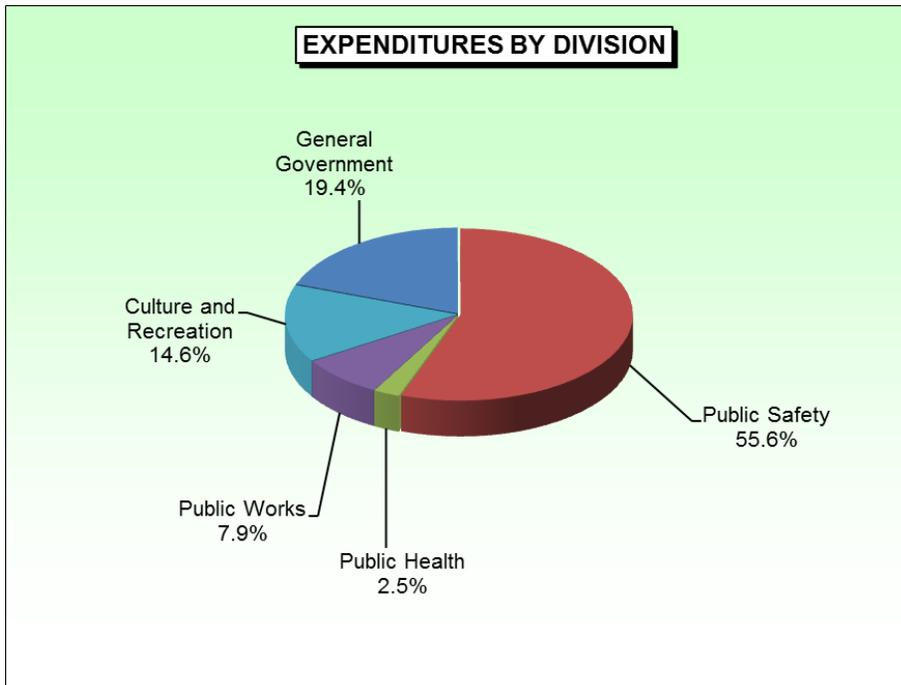
Licenses/Permits

This revenue category reflects the fees charged to contractors for building, mechanical, plumbing and electrical permits. It also shows the amounts assessed for permits for demolition, house moving and building fences and signs. Fees for contractor's registrations with the City are included in this category as well as fees for inspections and property platting.

Interfund Transfers

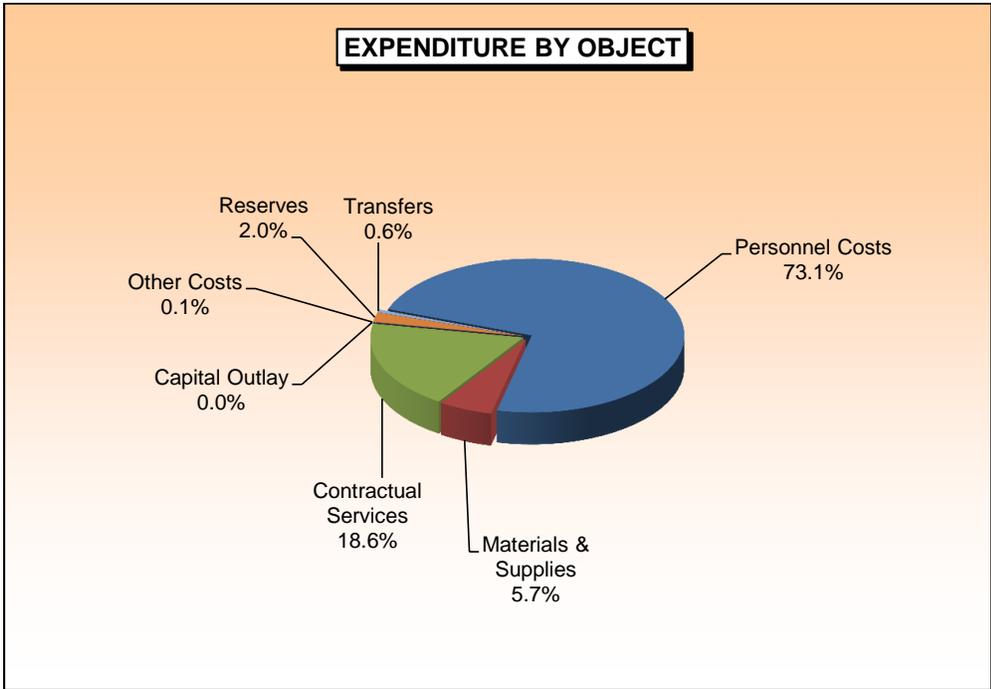
The interfund transfer category consists primarily of the annual transfers from the Crime Control & Prevention District for the funding assistance toward the community policing efforts of the police department. In previous years this revenue category also included cost allocation transfers from the Economic Development Fund and other special revenue funds.

<u>Year</u>	<u>Licenses/ Permits</u>	<u>Interfund Transfers</u>
2006	\$ 265,634	\$ 666,068
2007	311,793	1,095,521
2008	358,440	605,000
2009	292,474	607,513
2010	270,456	609,475
2011	356,464	705,780
2012	440,962	667,000
2013*	570,300	917,000
2014*	242,000	1,047,000



Expenditures by Division

	2012-2013		2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
General Government	\$1,435,432	15.5%	\$1,810,606	19.4%
Public Safety	5,808,990	62.9%	5,208,679	55.6%
Public Health	198,350	2.2%	231,201	2.5%
Public Works	611,686	6.6%	738,465	7.9%
Culture and Recreation	1,185,757	12.8%	1,365,874	14.6%
Total	\$9,240,215	100%	\$9,354,825	100%



Expenditures by Object

The 2013-2014 expenditures total \$9,361,825 which is a 0.6% increase from the 2012-2013 projections. The increase is mainly in Personnel Costs. For the second consecutive year, the City Council approved a cost-of-living raise for all employees. Personnel costs continue to be the largest at 73.0% of the General Fund budget at \$6,837,946 with the city absorbing a percentage of the dependent coverage of the health insurance. Contractual service is the second highest at \$1,737,365 or 18.6%.

	2012-2013		2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Personnel Costs	\$6,427,135	69.5%	\$6,837,946	73.1%
Materials & Supplies	452,534	4.9%	530,665	5.7%
Contractual Services	1,484,642	16.1%	1,737,365	18.5%
Capital Outlay	868,404	9.4%	0	0%
Other Costs	0	0%	5,000	0.1%
Reserves	0	0%	186,349	2.0%
Transfers	7,500	0.1%	57,500	0.6%
Total	<u>\$9,240,215</u>	<u>100%</u>	<u>\$9,354,825</u>	<u>100%</u>

GENERAL FUND

GENERAL GOVERNMENT

Mayor and Council

Administration

City Secretary

Finance

Human Resources

Management Information Services

Purchasing/Warehouse

Municipal Facilities

MISSION STATEMENTS

ADMINISTRATION WILL STRIVE TO EFFECTIVELY EXECUTE CITY COUNCIL POLICIES, PROGRAMS AND DIRECTIVES, CONDUCT CITY OPERATIONS IN AN EFFICIENT AND EFFECTIVE MANNER AND RESPOND PROMPTLY TO CITIZEN INQUIRIES AND REQUESTS.

FINANCE WILL STRIVE TO PROVIDE ACCURATE AND TIMELY FINANCIAL RECORDS, TO INVEST ALL OF THE CITY'S IDLE FUNDS IN COMPLIANCE WITH CITY'S INVESTMENT POLICY, AND TO ASSURE THAT DEBT AND COLLECTION OBLIGATIONS ARE SETTLED IN A TIMELY MANNER. TO BE AT ALL TIMES FISCALLY RESPONSIVE AND RESPONSIBLE FOR ALL CITY FINANCIAL POLICIES.

HUMAN RESOURCE WILL STRIVE TO PROVIDE SUPPORT OF THE CITY'S OPERATING DEPARTMENTS THROUGH THE EFFICIENT AND EFFECTIVE ADMINISTRATION OF THE HUMAN RESOURCE PROGRAM.

MANAGEMENT INFORMATION SERVICES STRIVES TO PROVIDE CITY DIVISIONS WITH A STABLE, RELIABLE COMPUTER ENVIRONMENT SO THAT REQUIRED INFORMATION MAY BE OBTAINED IN A TIMELY MANNER FOR DECISION MAKING PROCESSES.

PURCHASING AND WAREHOUSE STRIVES TO PROVIDE SUPPORT FOR ALL CITY SERVICES THROUGH ADMINISTRATION OF PURCHASING PROCURURES AND PURCHASING OF ALL NEEDED SUPPLIES AND EQUIPMENT FOR ALL CITY OPERATIONS.

MUNICIPAL FACILITIES DIVISION IS COMMITTED TO PROVIDE A SAFE AND COMFORTABLE WORKING ENVIRONMENT TO ALL THE EMPLOYEES OF THE CITY'S OPERATING DEPARTMENTS AT ALL TIMES STRESSING SERVICE RESPONSIVENESS, SERVICE QUALITY AND SERVICE EFFICIENCY.

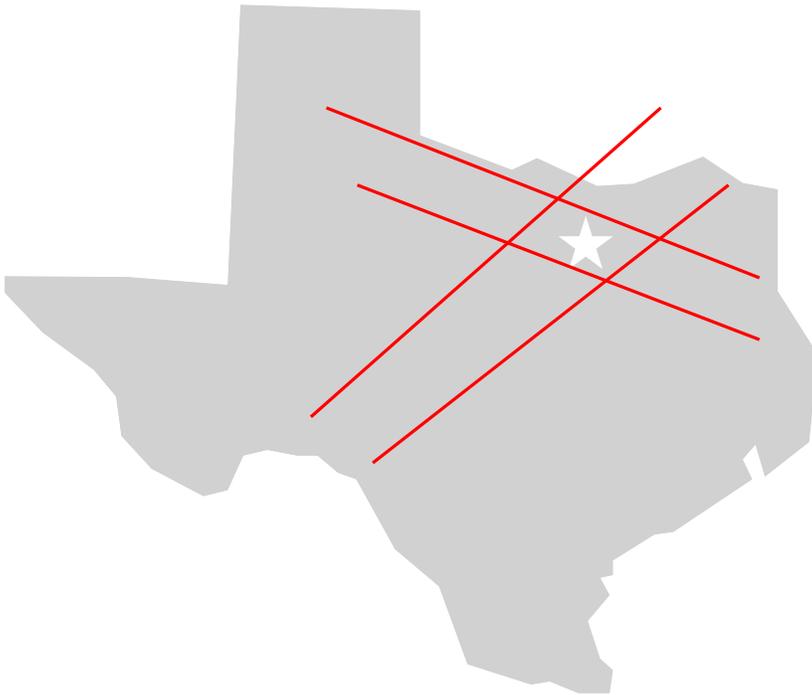
City Hall

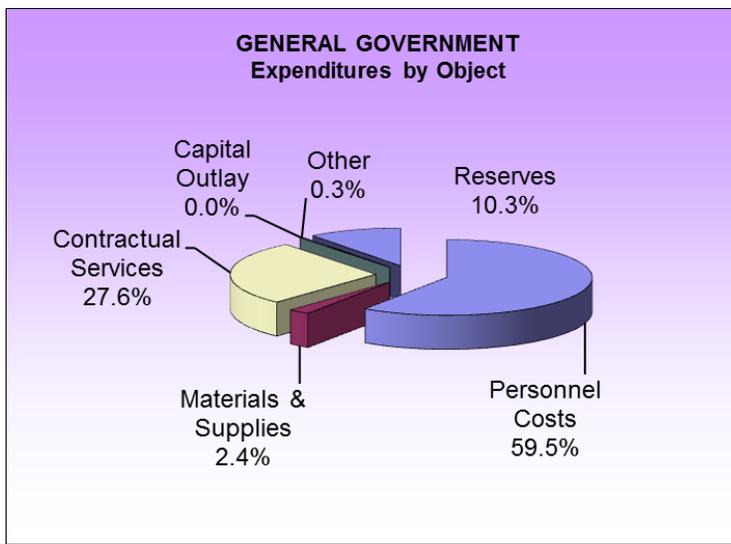


Management Information Services



CITY OF WHITE SETTLEMENT





General Government

The General Government function consists of the City Council, City Administration, City Secretary, Finance, Human Resources, Management Information Services, Purchasing/Warehouse and Municipal Facilities.

FY 2012-2013		FY 2013-2014	
<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>

Personnel Costs	\$986,395	68.7%	\$1,076,767	59.5%
Materials & Supplies	35,779	2.5%	43,245	2.4%
Contractual Services	393,524	27.4%	499,245	27.6%
Capital Outlay	19,734	1.4%	0	0%
Other Costs	0	0%	5,000	0.3%
Reserves	0	0%	186,349	10.3%
Total	\$1,435,432	100%	\$1,810,606	100%

City of White Settlement Mayor and City Council

Description

The City Council is established under the City Charter of the City of White Settlement and has certain prescribed responsibilities. The City Council sets general policies in compliance with City

Charter and gives direction and guidance to the City Manager who implements those policies. Included are final budget approval for each fiscal year and approval of all city ordinances. The City Council members represent all the citizens of White Settlement and strive to make decisions that will support the good of the community.

The members of the City Council of the City of White Settlement, which includes the five council members and a Mayor, are the only elected officers of the city. The council members are elected at large and serve a three-year term. The City Council has powers outlined in the City Charter and granted to Home Rule Cities and General Law Cities by the Constitution and the Laws of the State of Texas.

Goals

- To represent the residents of White Settlement in the formulation and adoption of public policy
- To uphold constitutional government and the laws of the community
- To build a thriving community
- To support quality education
- To enhance regional mobility

Objectives

- To attend all regular meetings, special-called meetings, and work sessions of the City Council
- To adopt the annual budget and set the property tax rate by October 1st of each fiscal year
- To make appointments to the various Advisory Boards and Commissions
- To adopt ordinances and resolutions which address Public Safety, Financial, Economic Development, Infrastructure, Culture, Education and Recreation
- To periodically review and adopt revisions to the Capital Improvement Program

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Number of meetings held / with 100 %			

attendance	30 / 20	31 / 20	28 / 25
Number of Board Vacancies	4	4	3
Number of Ordinances / Resolutions Passed	27 / 29	27 / 29	20 / 25
Revision made to Capital Improvement Plan	Yes	Yes	Yes

City of White Settlement

Mayor and City Council

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 6,119	\$ 9,103	\$ 6,987	\$ 12,103
Material & Supplies	2,086	7,358	7,117	6,600
Contractual Services	92,412	126,792	87,128	114,750
Capital Outlay	0	0	0	0
Other Costs	0	5,000	0	5,000
Transfers	0	27,107	0	161,349
Total	\$ 100,616	\$ 175,360	\$ 101,232	\$ 299,802

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Mayor	NA	1	1	1	1
<u>Mayor Pro-Tem</u>	NA	1	1	1	1
<u>Council Members</u>	NA	4	4	4	4
Total		6	6	6	6

City of White Settlement

Administration

Description

The City Administration is charged with the responsibility of directing overall City operations, long-term planning, and advice to the elected officials of the City Council. The City Manager prepares City Council agendas and attends numerous commission meetings and work sessions throughout the year, in order to maintain a cohesive integrated policy and direction for City services and projects. It is the responsibility of the City Manager to bring to the attention of the elected City Council items of occurrence, which are significant and seek the Council's direction in those areas. The City Manager is the chief administrative officer of the City and has sole authority over personnel matters and daily operational decisions. The City Council has the sole responsibility for financial decisions. Once the Council has made those decisions, the City Manager and his supportive staff execute the administration of the City's finances.

Goals

To effectively execute City Council policies, programs and directives.

To ensure that all City operations are conducted efficiently and effectively.

To respond promptly to citizen comments and requests.

Objectives

Implement all policies, programs and directives with their respective time frames.

Monitor the productivity and effectiveness of all City operations on a daily basis.

Provide administrative support, including the completion of all major reports, to the City Council in a timely manner.

Respond to citizen requests within one working day of receipt.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
% of reports completed within the scheduled time frame	99%	99%	99%
% of citizen requests responded to within one day	99%	99%	99%

City of White Settlement

Administration

<u>Summary</u>

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 163,235	\$ 196,452	\$ 168,265	\$ 200,719
Materials & Supplies	641	1,700	916	1,700
Contractual Services	3,799	18,386	4,765	21,600
Capital Outlay	0	0	0	0
Other Costs	0	0	0	0
Reserves	0	37,621	0	25,000
Total	\$ 167,675	\$ 254,159	\$ 173,946	\$ 249,019

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
City Manager	Exempt	1	1	1	1
Asst. City Manager	Exempt	0	0	0	0

Administrative Assistant	SEC 2	0	0	0	0
Special Projects Coord.	TEC8	0	0	0	0
Total		1	1	1	1

City of White Settlement

City Secretary

Description

The City Secretary position is appointed by the City Council and established under the City Charter of the City of White Settlement, having certain prescribed duties and responsibilities. Included duties are preparing, recording and publication of City Council meeting agendas and minutes; preparing, recording and publication of EDC meeting agendas and minutes; review of all city cash receipts and disbursements; codification and publication of city ordinances; check signing for approved disbursements; administration of municipal elections; records management officer; receipt of claims against the City of White Settlement from individuals other than city employees and to keep abreast of state legislative changes.

The City Secretary provides administrative support to the City Council and other offices including processing TABC applications; serves as Public Notary; publishes legal notices;

maintains conflict of interest forms; and serves as filing authority for city boards and commissions and numerous other tasks.

Goals

- To be ever mindful of neutrality and impartiality, rendering equal service to all
- To uphold constitutional government and the laws of the community
- To impart standards of quality and integrity that merit public confidence
- To strive to improve the administration of the City Secretary office through continued education

Objectives

- To attend all meetings as required
- To post and record accurate meeting agendas and minutes
- To administer all Municipal Elections in full compliance of City Charter and Texas Election Code
- To post and publish all public notices and record all official documents of the City
- To attend continued educational course and/or meetings as available and required
- To provide fair and positive customer service to community members and co-workers

City of White Settlement

City Secretary

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2012-2013
% of meetings attended	98%	99%	100%

% of minutes posted within 7 days of approval	100%	100%	100%
# of Municipal Elections administered	3	3	3
% of publications and recordings completed	100%	100%	100%
# of Continuing Education opportunities attended	8	8	9

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 67,165	\$ 68,714	\$ 68,202	\$ 70,719
Materials & Supplies	2,042	2,900	2,647	1,750
Contractual Services	14,509	67,620	63,463	52,150
Capital Outlay	0	0	0	0
Other Costs	0	0	0	0
Reserves	0	0	0	0
Total	\$ 83,716	\$ 139,234	\$ 134,312	\$ 124,619

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
City Secretary	Exempt	1	1	1	1
Total		1	1	1	1

City of White Settlement

Finance

Description

The Finance Department represents the overall financial management of the City of White Settlement. This department incorporates most administrative support services for all city departments, programs, and other internal customers such as accounting, payroll, data processing and cash collection. The intent is to bring together important internal support programs under the same umbrella so that they can cohesively and economically serve their internal customers.

This department is the central record keeper for the city. It prepares monthly financial statements, handles accounts payable and receivables, reconciles bank statements, monitors cash flows and approved investments, and furnishes data and financial information for the City's annual audit. This department maintains all employee pay and benefits records and prepares, processes and issues payroll and accounts payable checks. It is also responsible for issuing annual W-2 and 1099 forms, quarterly withholding reports and payments, and a number of other payroll deduction and deferral programs on a monthly or quarterly basis. Included in the other duties, this department assists with the budget preparation, current and delinquent tax collections, and budget book submittal.

Goals

To provide accurate and timely financial records, and maintain strict financial accountability.

To invest all idle funds in compliance with the City's Investment Policy in order to achieve the goals of safety, liquidity, yield, and public trust.

To insure that debt and collection obligations are settled in a timely manner in which safety and liquidity are maintained.

To safeguard the City's capital assets through periodic inventories and reports, and insure sufficient internal controls.

To monitor capital projects throughout the fiscal year, and maintain strong financial control and budget compliance.

To provide the completed budget documents within 90 days of the close of the fiscal year and submit the budget to GFOA for evaluation.

To provide the Comprehensive Annual Financial Report within six months of the close of the fiscal year and submit to GFOA for evaluation.

To provide courteous and friendly service to all external and internal contacts.

Enhance data processing computer functions and improve accessibility by departments and employees.

Objectives

To monitor and report the budgetary status of all revenues and expenditures throughout the fiscal year and publish required monthly financial reports.

To monitor and maintain a financial management system for recording of cash receipts 100% of the time within 24 hours of receipt.

To keep idle cash and maturing investments invested at all times throughout the year in accordance with City's Investment Policy.

To pay invoices within 30 days of receipt.

Attend seminars to obtain information on implementing the requirements of new standards promulgated by the Governmental Accounting Standards Board (GASB).

Assist employees with the technology of the Incode software programs.

Pay accounts payable on a timely basis and thereby receive all discounts.

Maintain audible records in accordance with generally accepted accounting principles and work closely with annual auditor. Oversee the annual audit process, which is comprehensive reporting of the true financial statements of the City.

Provide strict control over expenditures ensuring proper authorization and funding prior to purchase.

Search for ways to improve revenue positions and reduce costs.

Do audits of maintenance agreements, utilities, businesses within the City, etc. as time allows increasing revenue sources.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Earn Certificate of Achievement - Budget	Yes	Planned	Planned
Earn Certificate of Achievement – CAFR	Yes	Planned	Planned
Monthly reports delivered to Council on time	99%	100%	100%
W-2's generated	202	179	200
% of invoices paid within 30 days of receipt	99%	99%	99%
Average yearly yield on investments	.16%	.23%	.25%

City of White Settlement

Finance

<u>Summary</u>

	Actual	Budgeted	Projected	Approved
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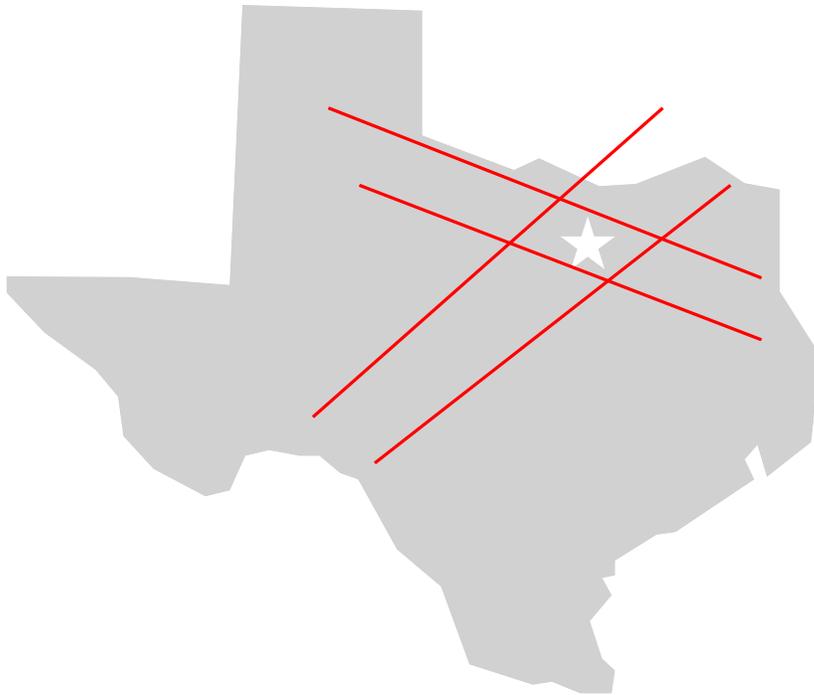
EXPENDITURES	2011-2012	2012-2013	2012-2013	2013-2014
Personnel Costs	\$ 209,307	\$ 301,233	\$ 292,419	\$ 316,613
Materials & Supplies	6,190	7,200	7,365	7,000
Contractual Services	52,602	81,400	69,593	74,000
Capital Outlays	766	0	0	0
Other Costs	0	0	0	0
Reserves	0	0	0	0
Total	\$ 268,865	\$ 389,833	\$ 369,377	\$ 397,613

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Director of Finance	DIR3	1	1	1	1
Assistant Finance Dir.	OM4	0	0	0	0
Account Clerk	CLK 6	2	3	3	3

Total		3	4	4	4
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CITY OF WHITE SETTLEMENT



City of White Settlement

Human Resources

Description

The Human Resources department function is to support the municipality's departments, programs and citizens in the management of recruitment/staffing of qualified personnel, training of current employees and maintain compliance within federal, state and local rules and regulations. Human Resources administers and maintains compliance with worker's compensation claims, unemployment claims, oversees performance appraisals and new orientations. Human Resources also oversees and provides technical assistance in evaluating disciplinary actions and reviews policies and procedures in accordance with the personnel policy manual.

The Civil Service department functions to represent the municipality as liaison and secretary to the Civil Service Commission. Civil Service maintains the official test(s) for entry level and promotional Civil Service candidates, conducts investigation research for all appeals and hearings, maintains all files, and support for information in accordance to local Civil Service Rules.

Goals

Human Resources is a customer based service that provides the recruitment, maintenance, and retention of the best qualified personnel that is expected by the citizens of White Settlement. Retention is the key element and through additional training, communication and investing in each individual's ability to exceed the standards set forth by the community each accomplishment and goal set forth for the upcoming fiscal year will help achieve this standard.

Objectives

Conduct two (2) civil service examinations for entry level police officers

Minority recruitment for all employees of city

Review and revise pay plan classification levels

Review and update of personnel policy manual

Develop and update job descriptions

Coordinate with payroll department on maintaining/improving employee database

Obtain competitive bids for health benefit packages

Attend municipal management, human resource and civil service training programs

Develop employee/organizational training

City of White Settlement

Human Resources

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2012-2013
% job announcements posted within 2 days	98%	99%	99%
% employee's first report of injury	95%	95%	95%
% employee's evaluations processed correctly	97%	98%	98%

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 113,930	\$ 123,093	\$ 119,591	\$ 126,747
Materials & Supplies	2,400	5,800	3,708	5,695
Contractual Services	34,147	44,200	25,462	40,875
Capital Outlays	0	0	0	0
Other Costs	0	0	0	0
Reserves	0	0	0	0
Total	\$ 150,477	\$ 173,093	\$ 148,761	\$ 173,317

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Human Resource Director	DIR 1	1	1	1	1
Receptionist (2 part-time)	CLK 2	2	2	2	2
Total		3	3	3	3

City of White Settlement

Management Information Services (MIS)

Description

The MIS Department was established to provide the support necessary for the information processing needs of the City and provides for the maintenance and support of the City's computer systems. Information Services assists all City departments in identifying future information requirements, and is responsible for management of a long-term planning process to meet these requirements. The purchase function for equipment and software is

centralized through this division as is the installation and maintenance of all computer equipment and software.

Goals

To provide City Divisions with a stable, reliable computer network environment.

To lead in effectively planning for technology improvements that directly aligns with departmental goals.

Objectives

To maintain the computer network in operation 8+ hours per day, 5 days per week.

To provide same day response for software and equipment support.

To correct equipment/network malfunctions within 24 hours.

Provides over the telephone and in-person assistance to city staff on desktop applications and support

Implementation of new technologies

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Network operation time	99%	99%	99%
Number of computers maintained	150	140	140
Number of laptops/notebooks maintained	39	55	60

Average time on work orders per month	200	220	230
Average down time for system failures	.5 hr	.5 hr	.5 hr

City of White Settlement

Management Information Services (MIS)

<u>Summary</u>

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 115,507	\$ 132,043	\$ 131,261	\$ 147,395
Materials & Supplies	2,798	3,694	2,693	4,500
Contractual Services	43,954	58,728	58,113	71,500
Capital Outlays	13,073	0	0	0
Other Costs	0	0	0	0
Reserves	0	0	0	0
Total	\$ 175,332	\$ 194,465	\$ 192,067	\$ 223,395

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
MIS Manager	TEC 5	1	1	1	1
MIS Technician	TEC 2	1	1	1	1
Total		2	2	2	2

City of White Settlement

Purchasing/Warehouse

Description

This department obtains competitive quotations or sealed bids and warehouses, stores and/or delivers all manners of materials, products, and services to city departments and programs. The basic mission is to get the lowest price for the highest quality service or product possible, pick up and deliver all electrical/electronic equipment that is in need of repairs, and see that special event project supplies are ordered, picked-up or delivered in time for the event. This department is also responsible for processing invoices, payment authorizations and purchase orders, so the vendors are paid in a timely manner.

Goals

To implement an "on line" purchasing system, giving all departments the ability to order through the computer and virtually have a paperless purchasing system.

The Warehouse shall provide and maintain cost-effective parts and supply inventory for all city departments.

To update City of White Settlement's purchasing policies on a regular basis and stay abreast of legislative changes affecting municipalities purchasing laws.

To ensure that City procurements and the disposal of surplus property are made in full compliance with State and City statutes, policies, and procedures.

Objectives

To process purchase orders within 2 days of receipt.

To obtain telephone bids within 2 days, and process requisitions within 2 days. Develop specifications for needed purchases and bid required purchases.

To maintain a normal inventory stock level of 95% based on items used daily by the user departments.

Enter into inter-local agreements with other governmental agencies to reduce costs to the City.

Stay abreast of legislative changes affecting municipalities purchasing laws.

Perform a comprehensive inventory review once per year.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Obtain telephone bids within 3 days	99%	90%	91%
Requisitions processed	2,246	1,467	1,400
Purchase orders issued	1,448	237	200
% level of required inventory stock items	98%	98%	98%

City of White Settlement

Purchasing/Warehouse

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 169,467	\$ 96,113	\$ 95,769	\$ 97,306
Materials & Supplies	5,699	6,769	3,546	6,950
Contractual Services	30,948	41,046	30,595	45,250
Capital Outlay	0	0	19,734	0
Other Costs	0	0	0	0
Reserves	0	21,000	0	0
Total	\$ 206,114	\$ 164,928	\$ 149,644	\$ 149,506

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
<u>Purchasing Director</u>	DIV1	1	0	0	0
Secretary/Clerk	CLK4	0	0	0	0
Buyer	TEC2	2	2	2	2
Total		3	2	2	2

City of White Settlement

Municipal Facilities

Description

The primary function is to provide building maintenance and minor repairs for all City owned buildings. The responsibilities include maintenance of the heating and air conditioning systems,

maintenance of electrical and plumbing system, and repairing deteriorated or vandalized structures.

Goals

To create a preventative maintenance program for the heating and air conditioning systems for City owned buildings

To receive certification for air conditioning and electrical maintenance

To maintain each facility at peak operating efficiency

To reduce overall maintenance cost while expanding current service levels

Objectives

Complete 90% of work orders within 7 days of receipt.

Schedule all facilities for an annual maintenance review, noting maintenance priorities and programming repairs and upgrades.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
% of work orders completed with 7 days	85%	90%	95%

City of White Settlement

Municipal Facilities

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 102,037	\$ 104,135	\$ 103,901	\$ 105,144
Materials & Supplies	7,423	9,756	7,787	9,050
Contractual Services	66,615	80,559	54,405	79,120

Capital Outlay	28,477	60,000	0	0
Other Costs	0	0	0	0
Reserves	0	0	0	0
Total	\$ 204,552	\$ 254,450	\$ 166,093	\$ 193,314

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Facilities Worker II	TEC4	1	1	1	1
Facilities Worker I	TEC3	1	1	1	1
Total		2	2	2	2

GENERAL FUND

PUBLIC SAFETY

Police Administration

Police Patrol

Municipal Court

Fire Protection

Code Compliance

MISSION STATEMENTS

THE WHITE SETTLEMENT POLICE DEPARTMENT IS DEDICATED TO PROVIDING PROMPT, EFFICIENT AND COURTEOUS SERVICE TO THE CITIZENS IN RECEIVING AND PROCESSING OF EMERGENCY AND NON-EMERGENCY REQUESTS FOR SERVICE. THE POLICE DEPARTMENT STRIVES TO PROVIDE RESPONSE TO THE NEEDS OF THE COMMUNITY INCLUDING PREVENTATIVE PATROL AND TRAFFIC ENFORCEMENT.

THE MISSION OF THE MUNICIPAL COURT IS TO PROVIDE JUST AND IMPARTIAL DISPOSITION OF ALL CASES FILED IN THE WHITE SETTLEMENT MUNICIPAL COURT.

THE FIRE DEPARTMENT IS COMMITTED TO EXCELLENCE IN PROVIDING PROFESSIONAL FIRE PROTECTION, EMERGENCY MEDICAL 1ST RESPONSE SERVICE, HAZARDOUS MATERIAL RESPONSE AND EMERGENCY MANAGEMENT ON A VOLUNTEER BASIS. TO RESPONSE TO ALL EMERGENCIES QUICKLY TO MINIMIZE THE DESTRUCTIVE IMPACT ON LIFE AND PROPERTY CAUSED BY THE TRAGEDY OF FIRE, ACCIDENT, OR ILLNESS.

CODE ENFORCEMENT STRIVES TO OFFER AN EFFECTIVE PROGRAM FOR TIMELY REVIEWING, INSPECTING AND PERMITTING THE CONSTRUCTION, RENOVATION AND OCCUPANCY OF ALL BUILDINGS AND STRUCTURES WITHIN THE CITY. BUILDING INSPECTION WILL STRIVE TO MAINTAIN UPDATED REGULATIONS THAT PROVIDE EQUAL TREATMENT TO ALL BUILDERS AND CONTRACTORS IN ADMINISTERING BUILDING CODES, AND KEEP ALL ACTIVE BUILDERS AND CONTRACTORS PROPERLY INFORMED REGARDING CHANGES IN DEVELOPMENT CODES.

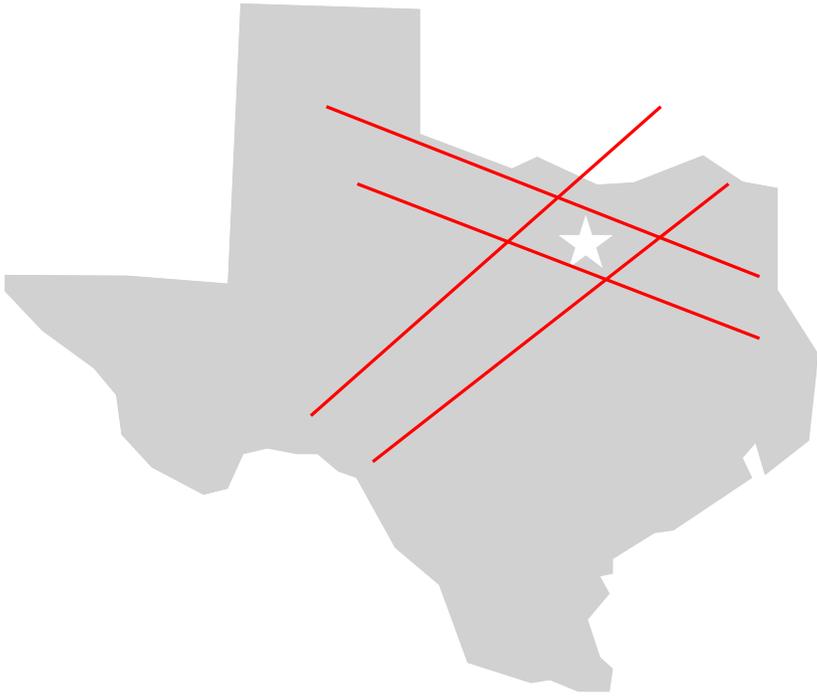
Police Patrol

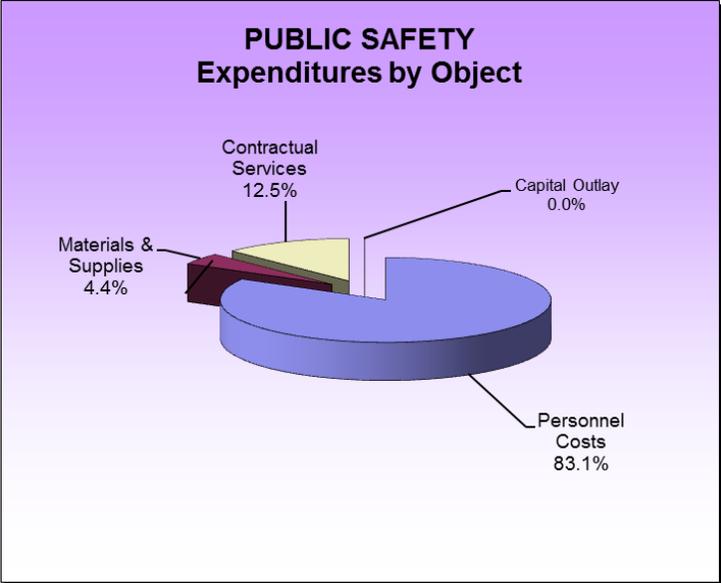


Fire Protection



CITY OF WHITE SETTLEMENT





Public Safety

The Public Safety function being the Police, Municipal Court, Fire and Code Enforcement, represents the largest operating division of the City of White Settlement.

	FY 2012-2013		FY 2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Personnel Costs	\$4,194,107	72.2%	\$4,329,914	83.1%
Materials & Supplies	215,592	3.7%	228,285	4.4%
Contractual Services	592,775	10.2%	650,480	12.5%
Capital Outlay	806,516	13.9%	0	0%
Other Costs	0	0%	0	0%
Reserves	0	0%	0	0%
Total	\$5,808,990	100.0%	\$5,208,679	100.0%

City of White Settlement

Police Administration

Description

The White Settlement Police Department is dedicated to providing the highest level of service to the citizens by protecting our community through teamwork and professionalism. They faithfully pledge to perform their duties with Honor, Integrity, Dedication, and Courage in order to provide a safe community for all. The leadership and management of the White Settlement Police Department are the principal responsibilities of the Chief of Police and his department. The **Administrative Division** is made up of the Chief of Police, Administrative Assistant, Support Services Captain, Community Relations Officer, Communications, and Records. Beginning in fiscal year 2010-2011, the Administrative Division also includes Criminal Investigations which was reported with Patrol in prior years. This division employs a total of seven sworn officers and fifteen civilian employees.

The purpose of the **Administration** and **Support Services Bureau** is to provide communication and other police services to the citizens of White Settlement and the employees of the White Settlement Police Department. The Support Services Bureau is divided into two divisions; the Communication Division and the Support Services Division.

The purpose of the **Communications Division** is to provide the vital link between the public and the police department. The Communications Division is operated twenty-four hours a day, seven days a week. Communications Officers answer 911 emergency calls and other calls for police services. In addition, the Communications Officers use two-way radio and computers to communicate with the police officers on patrol. The Communications Division assists the Patrol and CID Division by providing information on calls, warrants, arrests, stolen property, and other police related inquiries.

The overall purpose of the **Support Services Division** is to serve the citizens of White Settlement. This purpose is accomplished primarily by supporting the Operations Bureau in their mission and secondarily by providing specific services to the citizens of White Settlement. The Support Services Division consists of the records, holding facility, property and evidence, and crime scene investigation units.

The purpose of the **Records Unit** is to receive, store, and organize police related information for future retrieval. The records unit serves as the police department archives storage. The records are stored electronically in databases and in paper form when required. The records unit serves the public by providing copies of offense and accident reports for a nominal fee.

The purpose of the **Holding Facility** is to safely house persons that have been arrested by Officers of the White Settlement Police Department. The holding facility serves as a temporary, short-term detention facility until the detainee is released on bond or transferred to another facility.

The purpose of the **Property and Evidence** unit is to provide secure storage for property and evidence turned in by the White Settlement Police Officers. The property and evidence unit accounts for and secures the submitted items until they are released to the owners or are no longer needed for examination, or trial.

The purpose of the **Crime Scene Investigation** is to assist the Patrol and Criminal Investigation Division in the collection, examination, and preservation of evidence left at a crime scene. The crime scene investigation unit responds to requests for assistance from Patrol Officers and Investigators during normal duty hours and is on call except when on authorized leave.

Goals

The philosophy of the Support Services Bureau is to practice our core values of integrity, respect, service, and fairness. Accepting all people as valued individuals and treating them with dignity and respect.

Functional Goal:

To provide professional and courteous service to the citizens and community of White Settlement. To support the Operations Bureau in their mission

Philosophy of Service:

The philosophy of Support Services Bureau is to practice our core values of integrity, respect, service, and fairness.

- Integrity - Committed to the highest performance standards, ethical conduct, and truthfulness in all relationships. We hold ourselves accountable for our actions and take pride in a professional level of service and fairness to all.
- Respect - We treat all persons in a dignified and courteous manner, and exhibit understanding of ethnic and cultural diversity, both in our professional and personal endeavors. We guarantee to uphold the principles and values embodied in the Constitution of the United States and State of Texas.
- Service - We provide service in a courteous, efficient, and accessible manner. We foster community and employee involvement through problem-solving partnerships.
- Fairness - We treat all people impartially, with consideration and compassion. We are equally responsive to our employees and the community we serve.

Objectives

To meet the needs of the citizens of White Settlement and the community through active law enforcement, community policing and assisting in any way possible to make them feel safe and secure in their homes and travel.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Daily calls for service	28,461	33,459	34,000
Accident reports processed	89	88	90
Vehicles impounded	149	163	165
Offense reports processed	1,360	1,153	1,200

Criminal Investigation Division (C.I.D.) is responsible for follow-up investigations on most criminal offenses reported to the police department. Investigators follow-up leads, analyze evidence, interview witnesses and suspects, recover stolen property and prepare cases for the Tarrant County District Attorney's Office for prosecution. Assigned cases range from misdemeanors to capital felony offense, crimes against persons as well as property crimes. Criminal Investigation maintains liaison with and occasionally, upon request, assists Federal, State and local agencies in investigations or the arrest of individuals.

Criminal Investigation maintains a 7-day week, 24 hour a day response to the needs of the community or the department. Advances in crime scene evidence-gathering techniques, evidence analysis technologies, and crime analysis require specialized training and have helped to increase crime clearance rates.

Goals

Gather and aggregate offender data in database for analysis and crime prevention purposes.

See that each investigator receives the necessary training and tools to perform duties.

Increase clearance rates of Part I offenses by 2% and Part II by 1%.

Ensure that all leads are followed.

Work closely with patrol officers to improve relationships as well as share expertise enhancing officer investigative abilities.

Objectives

Respond within 30 minutes of request for on-scene investigators.

Provide continual training to improve methods of crime scene techniques and investigations.

Contact and initiate investigation of Part I violent crimes within 48 hours.

Contact and initiate investigations of Part II and other crimes within 7 calendar days.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Personnel Assigned CID	6	6	6
Probable Cause Warrants	128	65	80
Cases Assigned	1,256	1,109	1,200
Part 1 offenses assigned	533	435	500
Part 2 offenses assigned	507	477	500

City of White Settlement

Police Administration

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 1,441,954	\$ 1,528,714	\$ 1,461,014	\$ 1,449,544
Materials & Supplies	41,733	48,391	46,007	49,035
Contractual Services	146,343	140,597	123,963	138,215
Capital Outlays	0	0	0	0
Other Costs	0	0	0	0
Total	\$ 1,630,030	\$1,717,702	\$ 1,630,984	\$1,636,794

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Police Chief	CHF	1	1	1	1
Police Captain	CPT	1	1	1	1
Police Lieutenant	LT	1	1	1	1
Police Sergeant	SGT	1	1	1	1
Police Sr. Corporal	CPL3	4	3	3	3
Police Officer	PO1-3	0	2	2	1
Administrative Asst.	SEC3	1	1	1	1
Comm. Coordinator	DSP4	1	1	1	1
Dispatcher	DSP1-3	9	9	9	9
Records Clerk	TEC 4	1	1	1	1
Asst. Records Clerk	TEC 2	1	1	1	1
Property Clerk	TEC 2	1	1	1	1
Total		22	23	23	22

City of White Settlement

Police Patrol

Description

The Uniformed Services Division of Police Operations consists of the **Patrol Division**. There are two main functions of the patrol division, law enforcement and community service. The primary responsibility of the patrol division is the maintenance of law and order through timely response to calls for service, preliminary investigation of criminal offenses, and the apprehension of persons committing felony or misdemeanor crimes. Further, this division is responsible for enforcement of traffic laws and working vehicular accidents. Additionally, the patrol division enhances the furtherance of crime prevention efforts through interaction with citizens providing a deterrent through officer presence. This division is tasked with providing high police visibility while working with the citizens in a preventive and proactive approach towards solving problems within the community.

Answering calls for service and participating in various community policing activities fulfills the community service function. Calls for service are divided into emergency and non-emergency categories. The community policing activities may include any of the following:

Providing security for special community events

Conducting bicycle or foot patrols

Goals

The patrol division is charged to maintain and provide a responsive patrol capability being an effective, efficient operation for initial police calls for service.

Continue to promote crime prevention and awareness programs, educate all citizens in our community of special programs, and to provide healthy community relationship and support.

Encourage citizen involvement in the Neighborhood Watch programs.

Enhance officer skills through training and equipment facilitating delivery of superior customer service.

Assure effective steps are taken in order to reduce crime thereby providing a safe community.

Assure initial investigations are accurate and detailed providing a quality product to enhance the probability of arrest and conviction.

Reduce traffic accidents through selective traffic enforcement at high incident locations.

Continuing training and education for all officers to ensure patrol officers are current in laws and police techniques, as well as supervisors who are knowledgeable in management and leadership practices.

Objectives

Maintain a response time for priority on scene-response to less than three minutes and non-emergency calls to five minutes.

Implement traffic details to reduce traffic complaints in high complaint areas and congested areas.

Maintain a minimum of three units on patrol at all times

Conduct forty hours of community policing per week.

Decrease liability through training.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
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Personnel Assigned Uniformed Services	24	26	26
Priority response time under 3 minutes	97%	98%	98%
Three units on patrol	100%	100%	100%
Accident Reports	89	88	90
Offense Reports	1,360	1,153	1,200
Traffic Citations	2,004	3,713	3,800

The primary responsibility of the **Special Weapons and Tactics Team (SWAT)** Section is to manage specialized threat situations that the average patrol officers have not received the appropriate training to handle. Special threat situations normally fall into one of the following categories: Sniper, Barricaded Person, Hostage Situations, Dignitary Protection, or Hazardous Warrant Service. The SWAT Section will provide the specialized training and equipment to select officers to maintain their level of proficiency consistent with providing this specialized service to the community and will assist surrounding communities, if requested.

Goals

Respond to SWAT calls for service utilizing training methods coordinated to effectively enhance prospects of a peaceful resolution to resolve a crisis situation while reducing or eliminating injury to Citizens, Police Officers or SWAT Team Operators.

Continue training of intermediate and advanced SWAT techniques.

Train and work collaboratively with Crisis Negotiators.

Continue to train a maintain team weapons proficiency both lethal and non-lethal.

Objectives

Maintain a minimum of sixteen hours training per month focused specifically to SWAT techniques.

Seek and provide training that reinforces current and new techniques designed for SWAT operators.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Allotted operator positions	10	10	10
Estimated training hours	280	340	350
Call Outs	4	4	4

City of White Settlement
Police Patrol

<u>Summary</u>

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 1,989,672	\$ 2,027,570	\$ 2,019,821	\$ 2,104,751
Materials & Supplies	92,779	96,416	93,642	97,100
Contractual Services	69,281	76,489	75,953	77,560
Capital Outlay	29,081	0	0	0
Other Costs	0	0	0	0
Total	\$ 2,180,813	\$ 2,200,475	\$ 2,189,416	\$ 2,279,411

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Police Captain	CPT	1	1	1	1
Police Lt.	LT	1	1	1	1
Police Sergeant	SGT	4	4	4	4
Police Sr. Corporal	CPL3	3	3	3	3
Police Corporal	CPL1	2	2	2	2
Police Officer	PO1-3	15	15	15	15
School Crossing Guard	N/A	5	5	5	5
Total		31	31	31	31

City of White Settlement

Municipal Court

Description

The Municipal Court is a City Charter created entity charged with jurisdiction over violations of city ordinances, traffic laws, class C misdemeanors, and similar statutes within its legal boundaries. The court meets once each month and is presided over by a City Council-Appointed Municipal Court Judge.

With the City's increased emphasis on both the correction of junk and trash accumulation and similar code violations and the reduction of juvenile offenses, the Municipal Courts' judicial role is also taking on added importance, particularly as it fits into an overall community improvement strategy.

Goals

To maintain efficient and accurate information system as support services for municipal court operations and monthly court sessions

To implement and maintain a successful training program for Court personnel

To maintain a contract with an outside agency to collect warrants which remain outstanding after 90 days after effort to collect is exhausted in-house

To provide citizens with clear information on all court procedures

To continue processing cash for the court so that financial guidelines are followed and audited as necessary

Objectives

To input 95% of citations received within one day.

To maintain certification for the court clerk through the Texas Municipal Court Education Center (TMCEC).

To obtain certification for the deputy court clerk through the Texas Municipal Court Education Center (TMCEC).

Explain information thoroughly to citizens to alleviate any misunderstandings. Answer all questions politely and courteously, and handle any problem in a professional manner.

To maintain the collection process for outstanding warrants, including phone contact, written contact, and personal contact.

City of White Settlement

Municipal Court

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
% of citations input within one day	92%	97%	97%
Warrants issued in a timely manner	92%	95%	95%
Training courses attended	3	4	10
Traffic citations processed	4,101	5,258	5,300

<u>Summary</u>

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 168,539	\$ 182,986	\$ 182,981	\$ 190,033

Materials & Supplies	6,815	9,857	7,676	11,500
Contractual Services	54,465	63,205	56,767	62,800
Capital Outlays	32,455	0	0	0
Other Costs	0	0	0	0
Total	\$ 262,275	\$ 256,048	\$ 247,424	\$ 264,333

<u>Personnel Schedule</u>

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Court Clerk	CLK7	1	1	1	1
Deputy Court Clerk	CLK4	1	1	1	1
City Marshal	CML	1	1	1	1
Total		3	3	3	3

City of White Settlement

Fire Protection

Description

The White Settlement Fire Department is staffed by 40 volunteer firefighters, a part-time fire marshal, an assistant fire marshal and dispatchers. The fire department is responsible for fire suppression, prevention, inspection, and safety education programs, and provides first response for medical assistance for emergency medical service calls. All volunteers participate in state firefighter certification training and ongoing in-service training courses and programs.

With structural, grass, and other suppression and prevention, fires represent the focus of this department's resources and attention. A significant portion of its actual emergency runs occurs as first responder units for emergency medical service calls. Given the fact that White Settlement is bound on three sides by major highways and has considerable traffic in its commercial district, this is not unusual or unanticipated.

Goals

Provide comprehensive fire prevention and safety awareness programs.

Identify measures to enhance the occupational safety and health of all Fire Department members.

Enforce fire codes.

Educate the citizens of the City.

Objectives

Maintain respond time of five minutes of receipt of call.

Continue weekly in-service training sessions.

To reduce the number of fires through education and business inspections.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Respond within 5 minutes of receipt of call	98%	99%	99%
Number of Calls	1,433	1,814	1,800
Weekly in-service training sessions	99%	99%	99%

City of White Settlement

Fire Protection

<u>Summary</u>

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 197,468	\$ 216,481	\$ 211,252	\$ 243,086

Materials & Supplies	35,066	55,134	54,576	56,650
Contractual Services	160,208	263,300	244,427	285,305
Capital Outlay	0	10,000	806,516	0
Other Costs	0	0	0	0
Total	\$ 392,741	\$ 544,915	\$ 1,316,771	\$ 585,041

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Fire Marshal (part-time)	N/A	1	1	1	1
Assistant Fire Marshal (part-time)	N/A	1	1	1	1
Dispatchers (part-time)	DSP1	15	15	15	15
Total		17	17	17	17

City of White Settlement

Code Compliance

Description

This department is responsible for the application and enforcement of zoning regulations, subdivision regulation, building, electric, plumbing, and heat and air condition regulations. It is also responsible for the abatement of weed lots, trash/debris, junk vehicles, substandard structures and other life, health, and safety concerns. The code compliance department is also the liaison for the Planning and Zoning Commission and the Board of Adjustments and Appeals.

Goals

To safeguard the public health, safety and general welfare through structural strength, means of egress facilities, sanitation, adequate light and ventilation, energy conservation, and safety of life and property from fire and other hazards, by controlling the design, location, use of occupancy of all buildings through the regulated and orderly development of the land and land use within the jurisdiction.

Objectives

To respond to daily inspections within 24 hours of notice each working day.

To review plans and issue permits within an average of 3 days

To respond to complaints regarding code violation and supply notice of disposition within 5 working days of complaint.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Daily inspections % within 24 hours	98%	99%	99%
Plan review (average time)	4 days	3 days	3 days
Disposition of code violations (% within 5 Days)	93%	99%	99%

City of White Settlement

Code Compliance

<u>Summary</u>

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014

Personnel Costs	\$ 311,325	\$ 379,229	\$ 319,039	\$ 342,500
Materials & Supplies	12,940	13,350	13,691	14,000
Contractual Services	39,264	136,805	91,665	86,600
Capital Outlays	0	0	0	0
Other Costs	0	0	0	0
Total	\$ 363,529	\$ 529,384	\$ 424,395	\$ 443,100

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Chief Building Officer	DIV3	1	1	1	1
Code Compliance Clerk	CLK6	2	2	2	2
GIS Technician	TEC6	1	1	1	1
Building Inspector	TEC7	1	1	1	1

Code Enforcement Officer	TEC4	1	2	2	2
Total		6	7	7	7

GENERAL FUND

PUBLIC HEALTH

Animal Control

MISSION STATEMENT

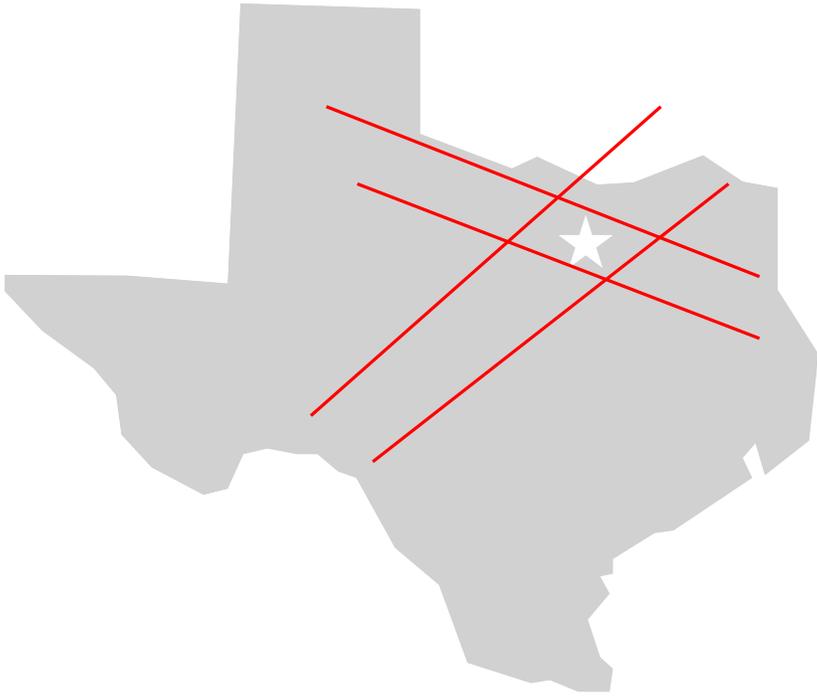
TO AGGRESSIVELY ENFORCE ALL ORDINANCES WITHIN ITS REALM OF RESPONSIBILITY WHILE PROVIDING BOTH FIRM AND FAIR RESOLUTION AND GUIDANCE, AND TO PROVIDE EDUCATION TO THE PUBLIC WHICH EMPHASIZES RESPONSIBLE PET OWNERSHIP.

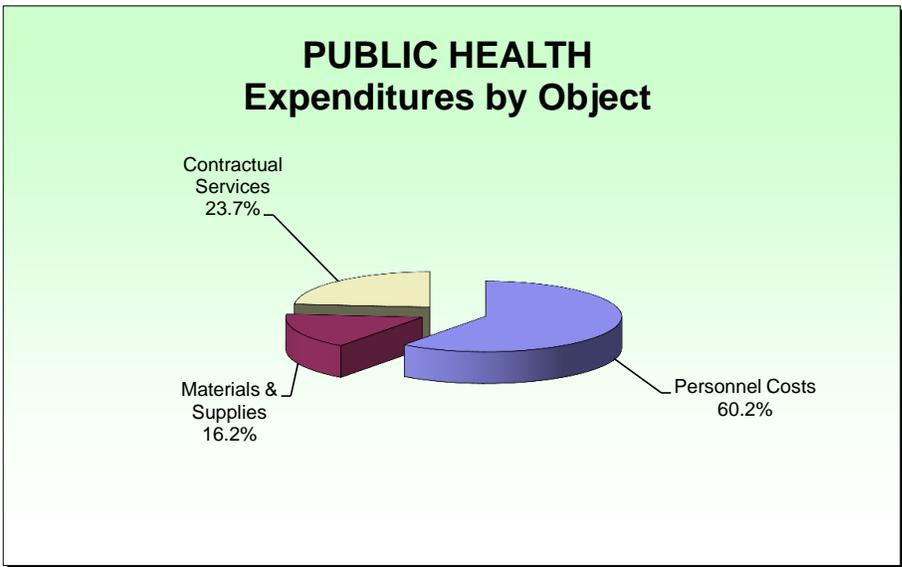
Animal Control





CITY OF WHITE SETTLEMENT





Public Health

Animal Control is the only department in the Public Health Division. This division consists of two full-time and two part-time employees.

	FY 2012-2013		FY 2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Personnel Costs	\$121,964	61.5%	\$139,071	60.1%
Materials & Supplies	29,714	15.0%	37,450	16.2%
Contractual Services	46,672	23.5%	54,680	23.7%
Capital Outlay	0	0.0%	0	0.0%
Other Costs	0	0.0%	0	0.0%
Total	\$198,350	100.0%	\$231,201	100.0%

City of White Settlement

Animal Control

Description

Animal control is responsible for handling animal related problems throughout the city; which include, stray animal and impounding issues, customer service and animal return, animal nuisance and ordinance enforcement issues, animal welfare and vaccination issues, animal bites and quarantine issues and procedures, population control and enforcement, animal adoptions and pet licensing, urban livestock and wildlife management.

Goals

Promote and enforce responsible pet ownership

Promote public awareness about animal welfare and protection

Promote community service opportunities for youth and adults alike

Promote public donation and support opportunities

Objectives

Continue monitoring and enforcement through pet licensing and animal microchip programs

Maintain customer service and response issues through expanded hours of operation, after-hours emergency procedures, website development and the continued use of animal related adoption and lost-n-found sites

Participate in local vaccination clinics, and adoption events with local businesses and other local municipalities

Continue to build the Animal Shelter volunteer program through partnering opportunities with local businesses, the WSISD, scouting organizations, churches, and individuals alike

Continued facility and amenities improvements to the dog park from donation support

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
# of service calls	1,600	1,562	1,600
# of animal impounds	519	573	600
# of animal adoptions	241	257	260

City of White Settlement

Animal Control

<u>Summary</u>

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 113,174	\$ 139,648	\$ 121,964	\$ 139,071
Materials & Supplies	30,534	30,023	29,714	37,450
Contractual Services	39,315	51,324	46,672	54,680
Capital Outlays	0	0	0	0
Other Costs	0	0	0	0

Total	\$ 183,023	\$ 220,995	\$ 198,350	\$ 231,201

<u>Personnel Schedule</u>

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Animal Control Officers	TEC3-4	2	2	2	2
Animal Shelter Clerk (part-time)	TEC-1	1	2	2	2
Total		3	4	4	4

GENERAL FUND

PUBLIC WORKS

Streets and Drainage

MISSION STATEMENT

TO PERFORM MAINTENANCE OF STREETS, DRAINAGE, TRAFFIC CONTROL SYSTEMS AND STREET LIGHTING IN A PROFESSIONAL MANNER THAT WILL PROVIDE SAFE AND EFFICIENT MOVEMENT OF TRAFFIC AND FLOW OF RUNOFF THROUGH DRAINAGE CHANNELS.

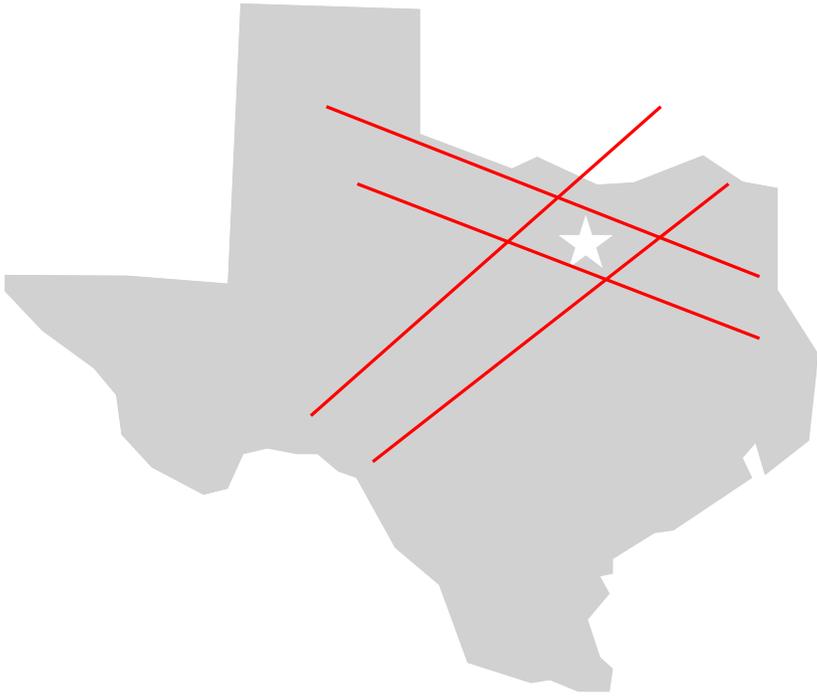
Streets and Drainage

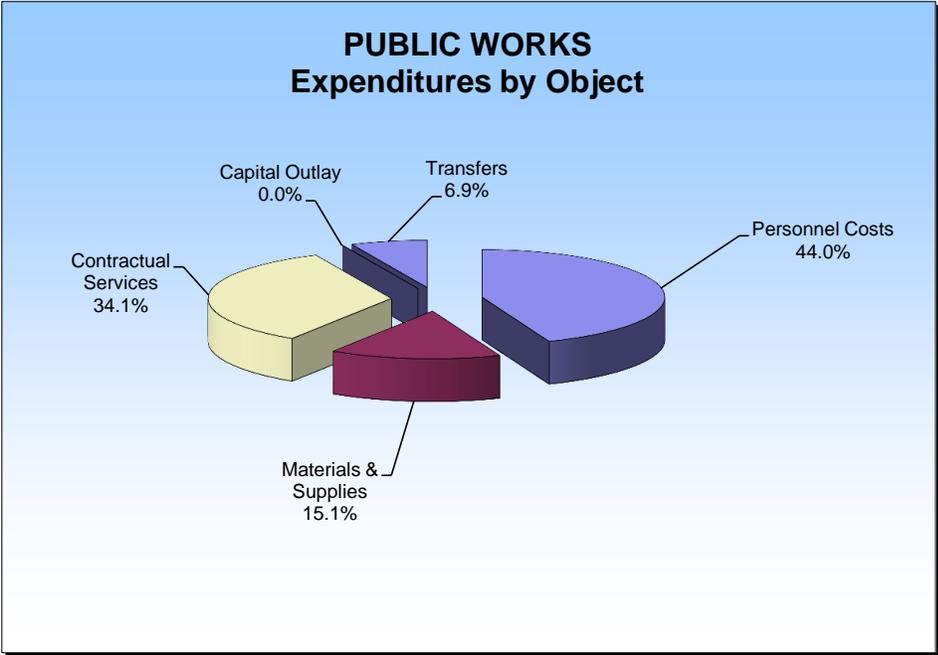


Farmers Branch Creek Bridge



CITY OF WHITE SETTLEMENT





Public Works

Public Works represents the largest operating division of the City. Included in this Division is Street Maintenance in the General Fund.

Water Production, Water Distribution and Wastewater are also part of the Public Works Division, but will be represented on a graph in the Water and Sewer Fund.

	FY 2012-2013		FY 2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Personnel Costs	\$287,405	47.0%	\$325,225	44.0%
Materials & Supplies	91,429	14.9%	111,150	15.0%
Contractual Services	190,698	31.2%	252,090	34.2%
Capital Outlay	42,154	6.9%	0	0%
Transfers	0	0%	50,000	6.8%
Total	\$ 611,686	100.0%	\$ 738,465	100.0%

City of White Settlement

Street Maintenance

Description

This department provides both corrective and preventative maintenance to the City's vehicular circulation and flood control/drainage systems. Operationally, a broad array of maintenance tasks are performed, including pothole patching, curb and gutter repair, sweeping, traffic control signal and sign repair and replacement, drainage ditch and channel dredging and cleaning, and much more. Maintenance work is typically undertaken on either a scheduled (weather permitting) or condition-responsive basis.

Goals

Maintain streets in a condition that enables the public to move efficiently throughout the City.

Perform maintenance of drainage and street system in a manner that puts forth a positive image for the city and the public.

Maintain all signs and markings to meet the requirements of the Manual Uniform Traffic Control Devices.

Conduct annual street inventory.

Increase operation efficiency in responding to street repairs and drainage system cleaning.

SIP to overlay 2.09 miles of residential streets

Objectives

Crack seal 5.0 miles of roadway.

Repair; replace sight-obstructed intersections, malfunctioning traffic signals, within one hour of notification.

Sweep residential streets at least 2 times per year.

Maintain a system log that tracks response time for street repairs and drainage system cleaning complaints.

Performance Measures	Actual 2012-2013	Estimated 2012-2013	Projected 2013-2014
Sweep residential street at least 2 times per year	100%	100%	100%
Crack seal 5.0 miles of roadway	96%	100%	100%
Correct sight-obstructed intersections within one hour of notification	96%	96%	96%

City of White Settlement

Street Maintenance

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 219,889	\$ 313,473	\$ 287,405	\$ 325,225
Materials & Supplies	71,343	112,167	91,429	111,150
Contractual Services	229,066	251,573	190,698	252,090
Capital Outlay	80,315	0	42,154	0
Transfers	0	50,000	0	50,000
Other Costs	0	0	0	0

Total	\$ 600,613	\$ 727,213	\$ 611,686	\$ 738,465
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<u>Personnel Schedule</u>

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Street Superintendent	SPT2	1	1	1	1
Crew Leader II	CRL2	1	1	1	1
Equipment Operator	HEO1	1	1	1	1
Laborer	LBR1	2	3	3	3
Seasonal	LBR1	2	2	2	2
TOTAL		7	8	8	8

GENERAL FUND

CULTURE & RECREATION

Senior Services

Park Maintenance

Recreation Services

Library



MISSION STATEMENTS

SENIOR SERVICES IS DEDICATED TO IMPROVING THE QUALITY OF LIFE FOR SENIOR CITIZENS THROUGH RECREATIONAL ACTIVITIES, SPECIAL EVENTS, PROGRAMS AND PROJECTS.

PARKS AND RECREATION IS COMMITTED TO IMPROVING THE QUALITY OF LIFE FOR ALL CITIZENS THROUGH THE DEVELOPMENT, IMPLEMENTATION AND MAINTENANCE OF ALL CITY PARKS, RECREATION, AND FACILITIES.

THE LIBRARY'S PRIMARY MISSION IS TO PROVIDE FOR THE PLANNING, DELIVERY AND IMPROVEMENT OF A WIDE VARIETY OF LIBRARY SERVICES TO THE CITIZENS THROUGH EFFICIENT MANAGEMENT AND COORDINATION OF STAFF, FACILITIES AND MATERIALS.

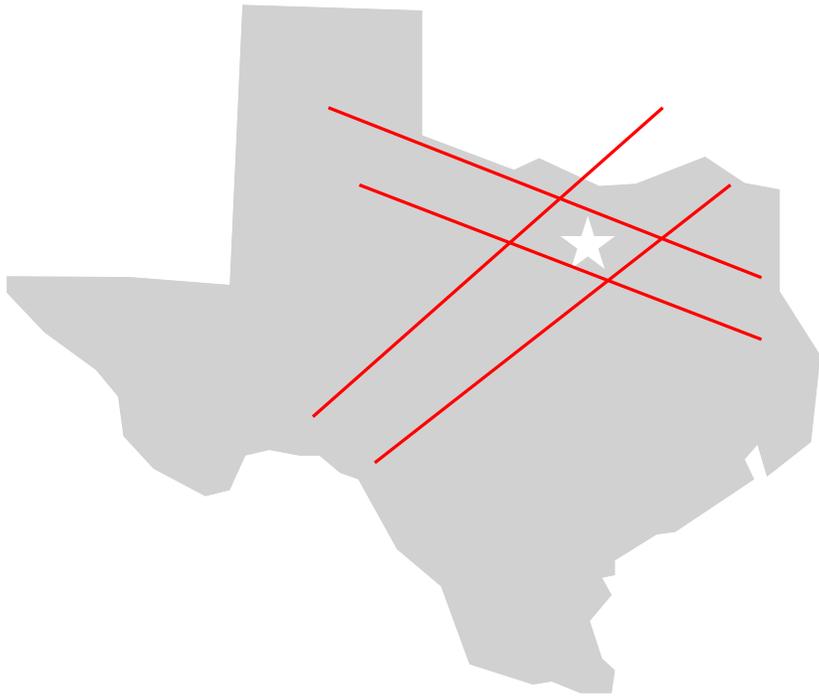
Senior Services



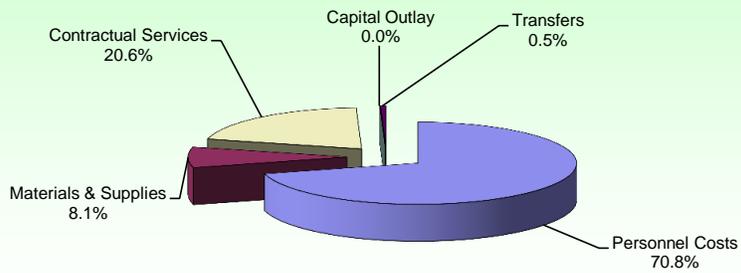
Library



CITY OF WHITE SETTLEMENT



CULTURE & RECREATION Expenditures by Object



Culture and Recreation

This division includes Senior Services, Park Maintenance, Recreation and Library

	FY 2012-2013		FY 2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Personnel Costs	\$837,264	70.6%	\$966,969	70.8%
Materials & Supplies	80,020	6.8%	110,535	8.1%
Contractual Services	260,973	22.0%	280,870	20.6%

Capital Outlay	0	0%	0	0%
Transfers	7,500	0.6%	7,500	0.5%
Total	\$1,185,757	100.0%	\$1,365,874	100.0%

City of White Settlement

Senior Services

Description

In cooperation with Senior Citizens Services of Greater Tarrant County, Inc. and other organizations, this department provides multiple services and activities for the senior citizens of White Settlement and surrounding areas. Services include hot meals, transportation, health screenings, educational and informational programs, crafts, legal advice, exercise and fitness opportunities, referrals to other agencies for needed assistance and a host of other social activities and support services. All of this is designed to afford senior adults opportunities to continue to utilize their considerable wisdom, experience, and talents in productive, worthwhile, and rewarding ways.

Goals

Continue to help older adults build a brighter future for themselves and their community by enabling them to live independently with dignity.

Upgrade and improve our publications in local newspapers and City's website to promote senior center programs to a wider audience.

Network with local churches to provide information and referral and act as a resource for their older parishioners.

Network with local schools to increase intergenerational programming opportunities to expand awareness that there can be healthy, active aging.

Objectives

Outreach into the community to make people aware of our services.

Manage and monitor volunteers to overall better the organization of the center.

Keep local, state and federal government aware of the needs of our seniors.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
# of congregate-setting meals	22,414	20,840	18,000
# of Seniors transported	9,020	10,894	11,000
# of volunteer hours	29,650	28,478	28,000

Performances Measures are lower after Fiscal Year 2011-2012 due to cut-backs from the company that provides the meal program for the Senior Center.

City of White Settlement

Senior Services

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 223,766	\$ 236,240	\$ 236,229	\$ 240,231
Materials & Supplies	8,549	11,178	8,128	11,325
Contractual Services	49,079	56,723	42,585	55,585
Capital Outlay	55,607	15,000	0	0
Other Costs	0	0	0	0
Total	\$ 337,000	\$ 319,141	\$ 286,942	\$ 307,141

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014

Senior Services Manager	DIV1	1	1	1	1
Clerk	CLK2-4	3	3	3	3
Transportation Aide	TEC1	1	1	1	1
Total		5	5	5	5

City of White Settlement

Park Maintenance

Description

The General Park Maintenance Division is responsible for the grounds maintenance production, landscape enhancement, beautification, and development of the City's Civic Complex buildings. Furthermore, this division manages approximately 101 acres in small parks, neighborhood and community park areas, public leisure recreational areas, related and unrelated city properties throughout the city. In addition, there are 76 acres of street right-of-ways, 25-30 miles of curb and gutter, major creek and drainage areas in the city, and selected vacant city lots; as determined by the City's Manager's office, which are mowed and/or maintained by this division.

Goals

To maintain all common, right-of-way, and drainage areas at a standard and acceptable manner which reflect in a positive light on the community and its citizens

To maintain and improve the overall appearance of the City's parklands, major municipal sites, and right-of-way areas throughout the City

Objectives

To improve smaller parks, including but not limited to security lighting, parking areas, picnic areas, playgrounds and play areas

To assist in the support and operation of City sponsored special events and activities, to include other departments and programs throughout the city

To maintain required licensing, training, and continuing education of park staff in the areas of irrigation, chemical application, and equipment operation and safety

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Park / Public acreage maintained	83	101	101
# of times right-of-way mowed	6	7	7
# of times drainage areas cleaned	4	6	6
# of maintenance hours	7,468	7,500	7,500

City of White Settlement

Park Maintenance

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 196,712	\$ 204,149	\$ 204,143	\$ 244,749
Materials & Supplies	15,537	22,510	15,128	22,050
Contractual Services	88,570	97,945	83,483	83,550
Capital Outlay	0	0	0	0
Transfers (to Pride)	6,250	7,500	7,500	7,500
Total	\$ 307,069	\$ 332,104	\$ 310,254	\$ 357,849

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Parks Manager	DIV 3	1	1	1	1
<u>Crew Leader I</u>	CRL1	1	1	1	1
<u>Groundskeeper</u>	LBR1	1	2	2	2
Total		3	4	4	4

City of White Settlement

Recreation Services

Description

The Recreation Department is responsible for providing a wide variety of recreational opportunities for all age groups in the local and surrounding community. To expand outreach capability and impact, the Recreation Department currently partners with the WSISD, local YMCA, youth associations, and other civic organizations to provide high quality recreation programs and opportunities.

Goals

Promote low cost/high impact leisure programs and classes for all age groups

Promote community service opportunities and programs for youth and adults alike

Promote active recreational opportunities and programs for all age groups

Promote outdoor education and recreation programs

Objectives

Increase participation in exercise and athletic opportunities through new programs and classes

Increase participation through partnering opportunities with the WSISD, youth associations, scouting organizations, and civic organizations

Seek continued facility and amenities improvements at the Recreation Center from donation support

Actively pursue outdoor recreation grant opportunities with private and state organizations for new programs

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
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Class / Program participation	13,833	14,820	15,000
Open gym participation	3,302	3,500	3,700
Special Events / Activities participation	8,715	10,826	12,000

City of White Settlement

Recreation Services

SUMMARY

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 126,406	\$ 144,820	\$ 110,226	\$ 148,543
Materials & Supplies	19,087	20,540	15,930	29,850
Contractual Services	58,061	91,110	75,677	74,505
Capital Outlays	19,718	0	0	0
Other Costs	0	0	0	0

Total	\$ 223,272	\$ 256,470	\$ 201,833	\$ 252,898

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Rec. Coordinator	OM2	1	1	1	1
<u>Rec. Assistant</u>	TEC3	1	1	1	1
Rec. Aide (part-time)	CLK1	1	2	2	2
Total		3	4	4	4

City of White Settlement

Library

Description:

The White Settlement Public Library provides an organized collection of print and non-print materials for patrons of all ages that meet their informational, educational and recreational needs. The Library has a relatively large and growing collection of books, reference materials, newspapers, magazines and audio/visual materials in a variety of formats. The Library has a Computer Center that houses over twenty-five computers with Internet access and Microsoft Office Suite. Not only is the Library a central source of books and audios, it also houses Adult Basic Education, GED preparatory classes and small display spaces.

Goals:

To serve the needs of the patrons and all citizens of White Settlement. The Library strives to deliver cost effective services in a personal, responsive and innovative manner.

To continue to encourage children's interests in and appreciation of reading through development of the collection and programming.

To provide increased access to technology through the Internet.

To pursue grants to help purchase new computers to provide a web-based online catalog and children's computer center.

Objectives:

To make a wide variety of materials available to residents by evaluating the collection and remaining responsive to community needs.

To continue to develop a multi-purpose computer center to enhance existing reference services and to provide the capability for patrons to produce research papers, resumes and other documents.

To increase the number of Library cardholders by at least 10 % each year.

To provide information and recreation to an increasing number of citizens through adult, young adult and children's programs.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Materials circulated	64,186	65,284	66,000
New library cardholders	997	952	1,000
Number of patrons using Computer Ctr.	12,301	12,185	12,000
Library visits	59,402	60,386	61,000

City of White Settlement

Library

<u>SUMMARY</u>

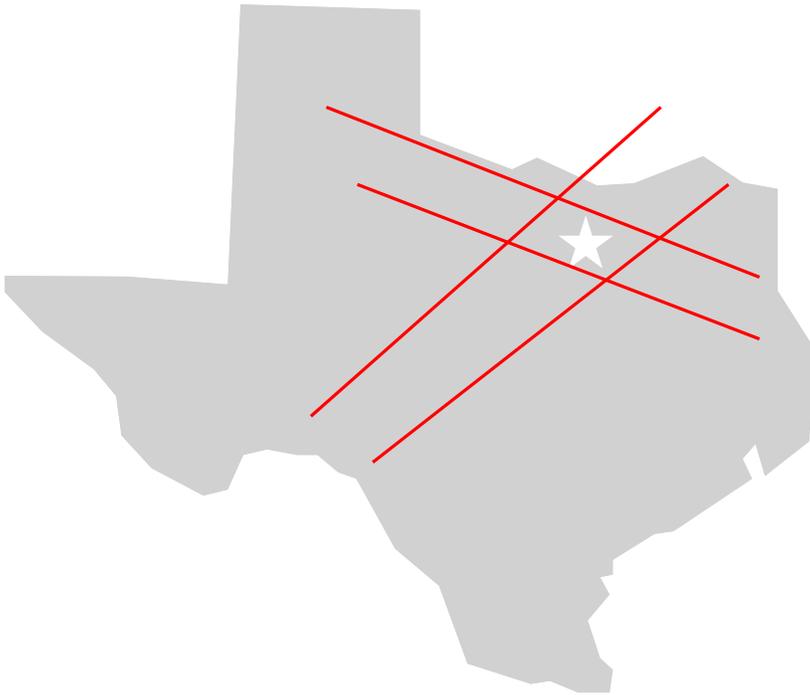
EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 276,385	\$ 324,490	\$ 286,666	\$ 333,446
Materials & Supplies	40,455	43,534	40,834	47,310
Contractual Services	58,697	84,371	59,228	67,230
Capital Outlay	0	0	0	0
Other Costs	0	0	0	0
Total	\$ 375,537	\$ 452,395	\$ 386,728	\$ 447,986

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
<u>Library Manager</u>	OM3	1	1	1	1
<u>Librarian</u>	TEC7	1	1	1	1
Clerk	CLK7	2	2	2	2
Clerk (part-time)	CLK2	5	5	5	5

Seasonal	CLK2		1	1	1
Total		9	10	10	10

CITY OF WHITE SETTLEMENT



City of White Settlement
FY 2013-2014 Annual Budget
General Fund

The General Fund falls within the governmental fund category, which measures funds using current financial resources. Non-current resources, such as general capital assets

and un-matured general long-term liabilities, are accounted for within separate account groups.

The General Fund is the operating fund of the City. The General Fund is used to account for all revenues and expenditures not accounted for in other designated funds. It receives a greater variety and amount of revenues, and finances a wider range of governmental activities than any other fund.

The General Fund is primarily supported by the ad valorem tax, general sales tax, franchise taxes, licenses and permits fees, fines and miscellaneous revenue sources. General Fund expenditures support the following major functions: General Government, Public Safety, Public Works, Public Health, Culture and Recreation. All programs, which are justified efficient, and serve the needs of the community, are adequately funded.

One of the major considerations in budgeting revenues is the increase or decrease in property values and their affect on the tax rate revenue generating capabilities. A major portion of the General Fund section is devoted to the tax rate analysis. An activity schedule for each function is included. Each operational area includes a summary of expenditures, a personnel schedule, departmental descriptions, goals, objectives, performance measures, and a division analysis. A line item detail is not included in this budget document but upon request can be provided by the Finance Department.

City of White Settlement

Mission Statement

The government of the City of White Settlement exists to promote and sustain a superior quality of life. In partnership with the community and others, we pledge to deliver cost-effective services and quality facilities in a personal, responsive, and innovative manner.

In accomplishing this mission, the Mayor, City Council, City Manager, and City employees will be guided by these principles:

Respect for others

Teamwork

Fairness and integrity

Open, accessible government, where citizen participation is vital and strongly encouraged

Fiscal responsibility

A focus on progressive thinking and positive solutions

Fact-based decisions

A long-term perspective

Continuous community and personal improvement

Win-win partnerships with other public and private entities

GENERAL FUND

ACTUAL	ACTUAL	ACTUAL	BUDGETED	PROJECTE	ADOPTED
FY 2010	FY 2011	FY 2012	FY 2013	D	FY 2014
				FY 2013	

BEGINNING BALANCE	\$6,922,444	\$7,240,981	\$8,521,150	\$9,999,441	\$9,999,441	\$11,056,526
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REVENUES/SOURCES

Property Taxes	\$3,165,760	\$2,333,588	\$2,580,393	\$2,702,484	\$2,922,071	\$3,155,000
Consumer Taxes	2,225,321	2,828,623	3,150,212	3,241,000	2,535,314	2,441,000
Franchise Fees	843,565	931,713	945,940	898,000	956,391	920,000
Licenses & Permits	270,456	356,464	440,962	192,400	570,300	242,000
Fines and Forfeitures	254,318	279,934	440,482	329,000	488,501	479,500
Charges for Service	123,392	133,352	143,182	136,130	139,062	137,825,
Intergovernmental	687,334	710,186	741,001	739,700	707,219	790,000
Interest	24,111	10,969	11,567	8,000	18,932	22,000
Interfund Transfers	609,475	705,780	667,000	986,000	917,000	1,047,000
Other Funding	884,807	750,557	611,106	69,650	1,042,510	120,500

TOTAL REVENUES	\$9,088,539	\$9,041,166	\$9,691,845	\$9,302,364	\$10,297,300	\$9,354,825
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EXPENDITURES/USES

General Government	\$1,485,075	\$1,279,852	\$1,357,346	\$1,745,522	\$1,435,432	\$1,810,606
Public Safety	5,210,582	4,560,581	4,829,688	5,248,524	5,808,990	5,208,679
Public Works	683,289	586,341	600,614	727,213	611,686	738,465
Public Health	210,076	201,574	183,023	220,995	198,350	231,201
Culture/Recreation	1,180,980	1,132,649	1,242,876	1,360,110	1,185,757	1,365,874
Transfers/Capital	0	0	0	0	0	0

Outlay

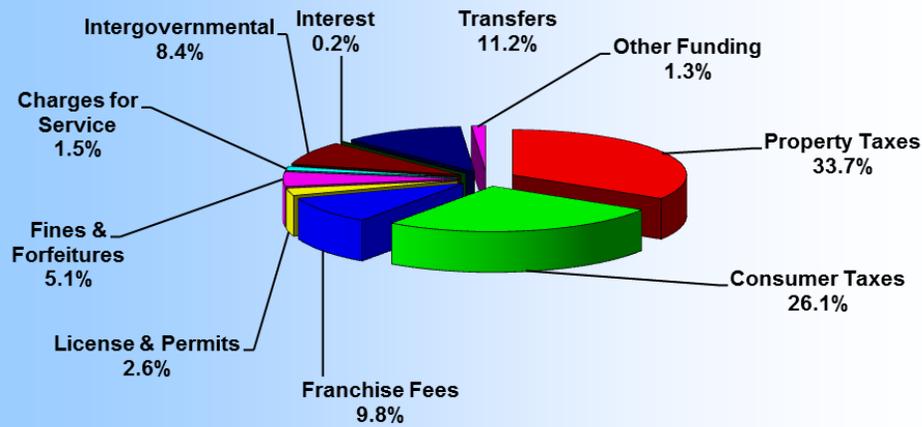
TOTAL EXPENDITURES	\$8,770,002	\$7,760,997	\$8,213,554	\$9,302,364	\$9,240,215	\$9,354,825
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ENDING BALANCE	\$7,240,981	\$8,521,150	\$9,999,441	\$9,999,441	\$11,056,526	\$11,056,526
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Fund number: 01

GENERAL FUND REVENUES

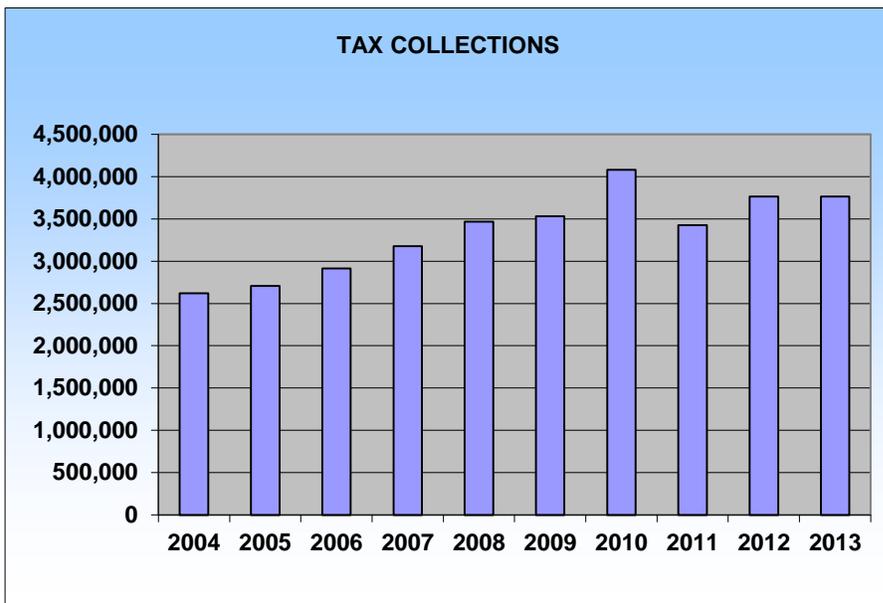
FISCAL YEAR 2013-2014



General Fund Revenues

	2012-2013		2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Property Taxes	\$2,922,071	28.4%	\$3,155,000	33.7%
Consumer Taxes	2,535,314	24.6%	2,441,000	26.1%
Franchise Fees	956,391	9.3%	920,000	9.8%
License & Permits	570,300	5.5%	242,000	2.6%
Fines & Forfeitures	488,501	4.7%	479,500	5.1%
Charges for Service	139,062	1.4%	137,825	1.5%
Intergovernmental	707,219	6.9%	790,000	8.5%
Interest	18,932	0.2%	22,000	0.2%
Transfers	917,000	8.9%	1,047,000	11.2%

Other Funding	1,042,510	10.1%	120,500	1.3%
Total	\$10,297,300	100.0%	\$9,354,825	100.0%



City of White Settlement

Ten-Year Property Tax Schedule

(Includes Debt I&S)

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Tax Roll FY Ending 9/30	Tax Levy	Current Taxes Collected Amount	Percent	Prior Year Taxes Collected	Total Collections	Percent of Collections To Levy
2005	2,757,388	2,681,473	97.25%	25,593	2,707,066	98.18%
2006	2,927,217	2,858,555	97.65%	57,066	2,915,621	99.60%
2007	3,241,955	3,098,420	95.57%	77,956	3,176,376	97.98%
2008	3,468,077	3,422,417	98.68%	31,542	3,453,959	99.98%
2009	3,562,322	3,483,686	97.79%	46,111	3,529,797	99.09%
2010	4,125,086	4,024,396	97.56%	54,693	4,079,089	98.88%
2011	3,436,632	3,358,328	97.72%	65,534	3,423,862	99.63%
2012	3,752,309	3,690,390	98.35%	72,967	3,763,357	100.29%
2013*	3,810,645	3,759,012	98.65%	72,297	3,831,309	100.54%
2014*	3,833,400					

Comment [NL1]: From Tarrant County Oct 2013 Report A "Levy"

**TOP TEN TAXPAYERS
FOR THE**

CITY OF WHITE SETTLEMENT

Taxpayer	Total Taxable Value
SPM Flow Control Inc (real estate/personal property)	\$ 88,687,352
Chesapeake Operating (WI) (personal property)	12,067,970
Lowes Home Center Inc. (real estate/personal property)	11,765,473
Co-Operative Industries (personal property)	6,405,275
Graham Realty Investments Ltd (real estate)	6,176,071
ESS Prisa II TX LP (real estate/personal property)	5,858,035
Deepdale Investments LTD (real estate)	5,700,000
Oncor Electric Delivery Co LLC	5,038,585

(real estate/personal property)

Quicksilver Resources Inc 4,752,750

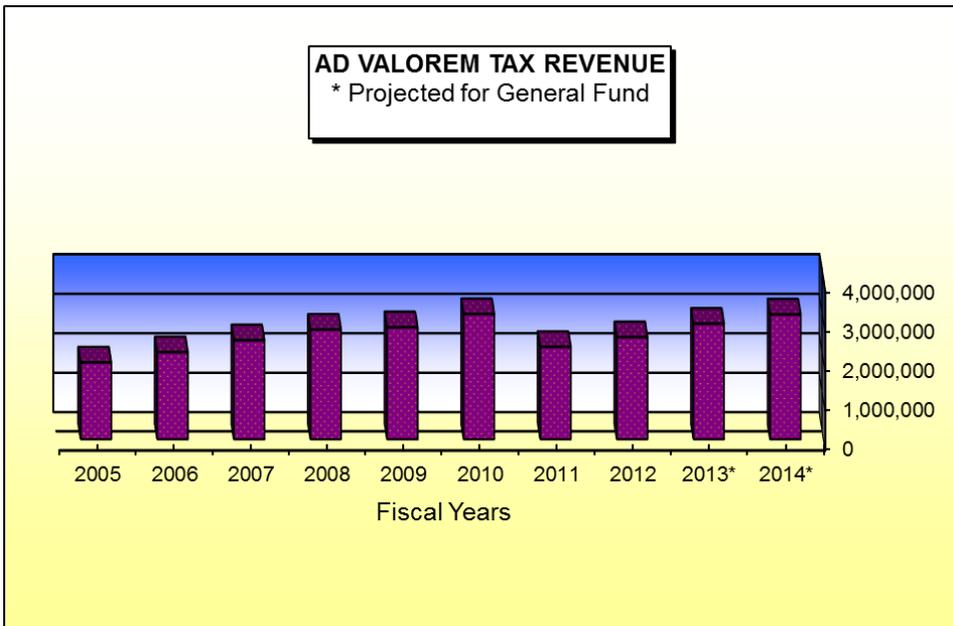
(real estate/personal property)

Armet Date St Ltd Partnership 4,518,755

(real estate)

Top Ten Total

\$ 150,970,266



Ad Valorem Tax

Taxable property values decreased 9.54% to \$560,462,844 compared to prior year values of \$619,562,724. Revenues for the General Fund are projected to be \$3.1 million which includes delinquent taxes and penalty and interest fees. New construction values increased significantly to \$11,282,132 compared to last year at \$3,044,628. The majority of the increase came from new industrial and commercial building and renovation. The City Council voted to approve the effective rate of \$0.670653 of assessed value with M&O being \$0.535754 and Debt Rate at \$0.134899. This tax rate resulted in an increase of 9% for taxpayers compared to prior year tax rate of \$0.614715. The City continues to take steps in developing areas to make them more attractive to residents as well as commercial customers. Looking forward, beginning with 2014, with the relocation of Region XI Training Facility, two new Hotels, the opening of Hawaiian Falls Water/Adventure Park and continued efforts of Code Enforcement, the City anticipates annual growth in property values and the overall taxable property base.

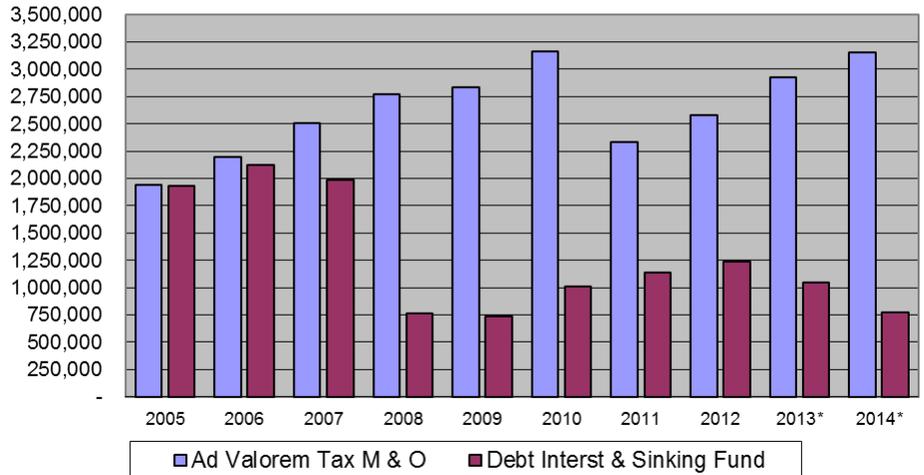
The City receives a significant portion of its revenues (over 33.7%) from taxes assessed on real and personal property. The property tax rate of \$0.670653 will generate approximately \$25,881 more revenue for the General Fund than last year. Debt obligation has increased approximately \$40,565 from \$724,700 to \$765,265. The staff remained cautious going through their budget planning and reviewed every line item for possible reductions in expenditures.

Cost of an average home in White Settlement has remained fairly stable in the last few years. The average net taxable value per residence this year is \$45,395 compared to the prior year at \$44,754. The average market value of a home this year is \$61,136 compared to \$60,712 last year. The amount of the general homestead exemption of 20% is subtracted from the average appraised value to determine the average taxable value.

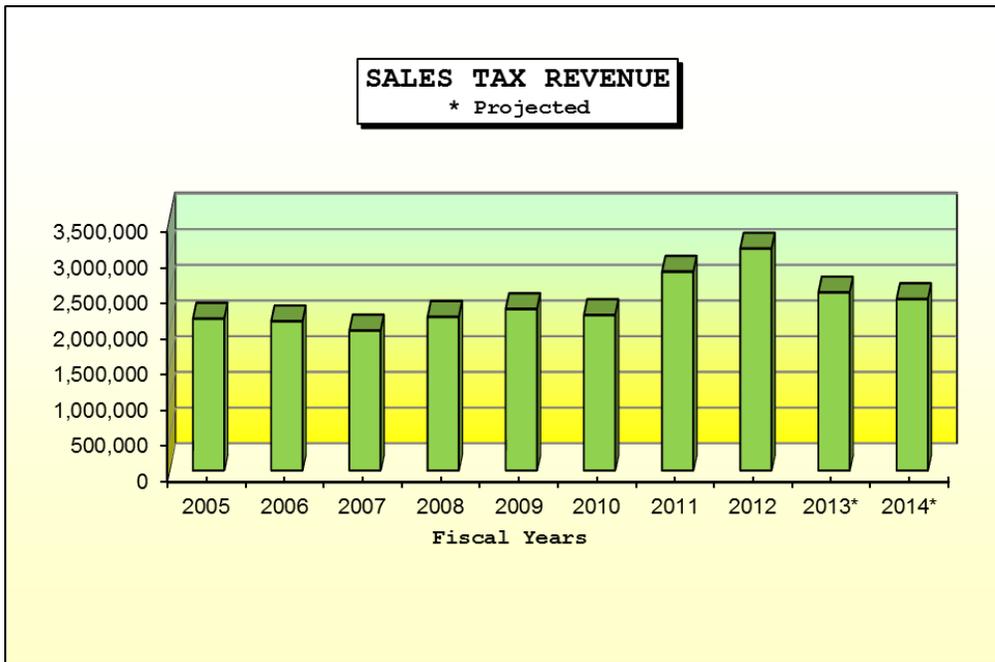
In February 2005 the voters of White Settlement approved the Farmers Branch Flood Reduction Project in a special bond election. 240 voted FOR (61%) and 154 voted AGAINST (39%). The City issued a \$6.15 million general obligation bond to fund the Farmers Branch Flood Project. The bonds which were authorized by the voters in 2005 were not issued until May 2009 due to the delay from the government in releasing the funding for the portion of the Project being funded by the Corp of Engineers. Voters denied a proposition in November 2011 to issue an additional \$6 million debt in order to complete the project. The majority of property, utilities, easement, and relocation of residents were completed with current funding. Construction bids received were over the proposed estimates. The delay continued when the Corp of Engineers redesigned the construction plans in order to rebid a smaller portion of the project. Federal Funding was approved at \$7 million; and in an attempt to utilize the remainder of this funding, the City deposited \$1.5 million in escrow for their share. The majority of the Farmers Branch Flood Project was completed by the end of fiscal year 2013.

The Tax Rate in 1998 was \$0.59, and in 2001 the tax rate increased to \$0.61 cents. In 2009, as a result of the debt issuance related to the Farmer's Branch Flood Project, the tax rate increased by 7 cents to \$0.6826 and remained until 2011 when it increased to \$0.7421. The tax rate this year was reduced to \$0.6147 as property values increased and debt decreased.

**Maintenance & Operation Revenue
Compared to
Debt Interest & Sinking Fund**



<u>Year</u>	<u>Ad Valorem Tax (M&O)</u>	<u>Debt Interest & Sinking Fund</u>
2005	\$1,940,000	\$1,930,000
2006	2,199,771	2,120,000
2007	2,502,977	1,990,000
2008	2,771,930	761,061
2009	2,831,175	738,526
2010	3,165,429	1,011,093
2011	2,333,588	1,135,152
2012	2,580,393	1,234,574
2013*	2,922,071	1,046,665
2014*	3,155,000	771,278

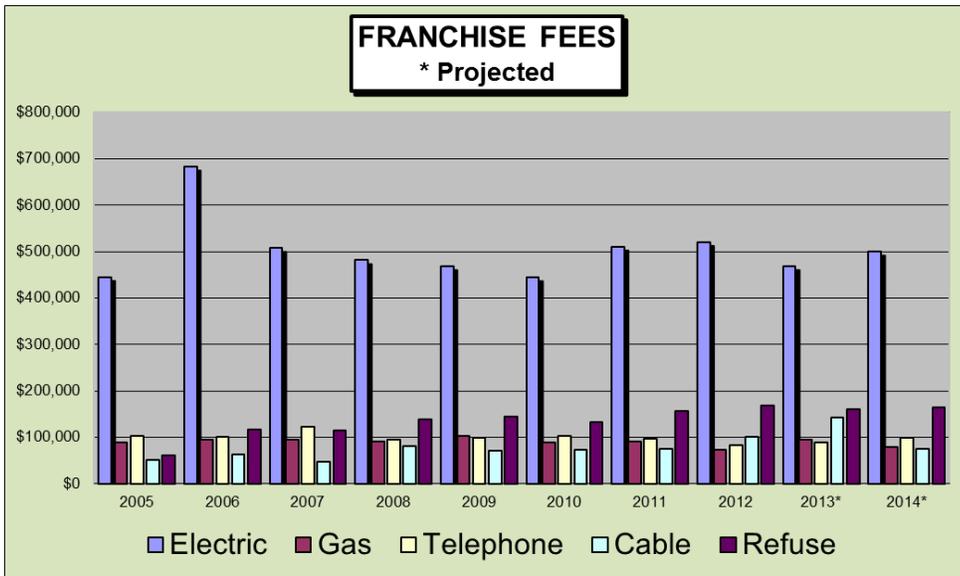


Sales Tax

In 2007, two major retail sales stores, Sam's Club and Wal-Mart Supercenter moved outside the city limits into the City of Westworth Village, but the parking lots of both still lie inside the City of White Settlement. The City negotiated an agreement to receive 34% of the 2% sales taxes generated by the two stores. During this conversion, sales taxes decreased but have leveled off. Sales tax revenues also decreased during the latter part of 2009 and remained down during the first part of fiscal year ending 2010 due to the slower economy. Sales tax revenue peaked in 2012 due to an exceptionally good year for the oil & gas industry but declined in 2013 due to a downturn in the oil & gas industry. The City continued to be very conservative with their projections for 2014. Bingo Taxes are projected at \$40,000 and Mixed Beverage at \$ 1,000.

Year **1% Sales Tax
General Fund**

2005	\$2,126,659
2006	2,088,594
2007	1,960,500
2008	2,151,753
2009	2,261,321
2010	2,176,622
2011	2,784,998
2012	3,107,576
2013*	2,493,880
2014*	2,400,000

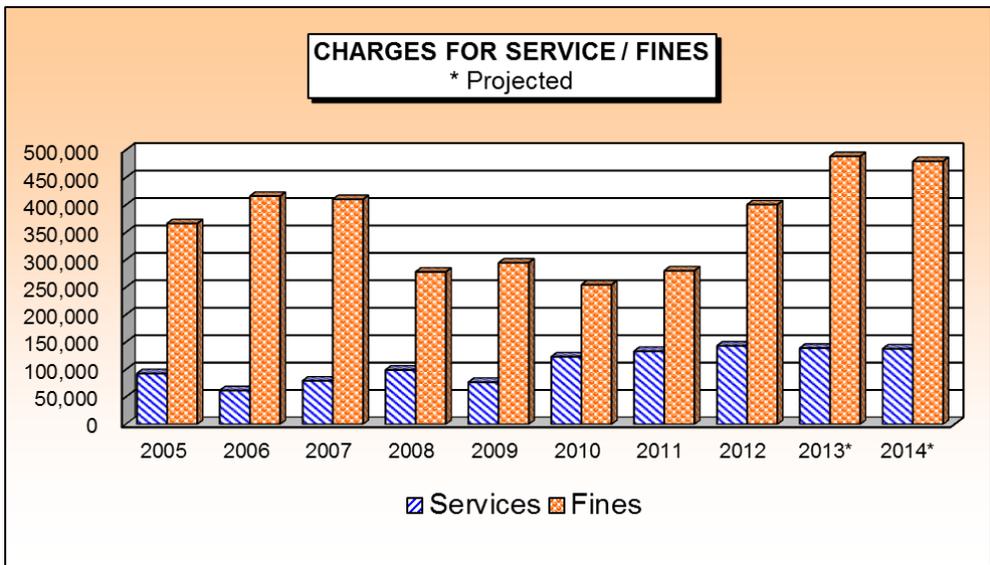


Franchise Fees

The City collects a fee paid by public service utilities for use of public property in providing their services to the citizens of the community. The Franchise Agreements are based on a percentage of "Gross Receipts" except Tele-Communication. House Bill 1777 passed in March 2000 required the PUC to establish three types of lines, known as categories of access lines. Each certified Tele-Communications provider (CTP) within the City pays an allocated fee based on three categories. Due to an amendment to the franchise agreement with Oncor Electric in 2006 the amount reflected shows the City receiving two quarterly payments in addition to the regular annual payment. All future franchise payments from Oncor Electric will be made quarterly. In 2005, the Texas Legislature set a standard State Franchise Fee of 5% for cable companies to pay municipalities for customers within their boundaries. Municipalities continued with existing franchise agreements that were in effect at the time of the legislature. Once the franchise expired, municipalities were required to accept the State-Issued Certificates of Franchise Authority (SICFAs) issued by the Public Utility Commission (PUC). The City of White Settlement has accepted the SICFA for their franchise agreement with Charter Cable.

<u>Year</u>	<u>Electric</u>	<u>Gas</u>	<u>Telephone</u>	<u>Cable</u>	<u>Refuse</u>
2005	445,280	88,431	102,697	52,497	61,062

2006	682,820	95,707	100,622	63,070	117,318
2007	507,961	95,831	123,126	47,333	114,691
2008	481,425	91,705	94,292	80,954	138,954
2009	468,383	102,981	99,423	72,113	143,979
2010	444,808	89,720	102,891	73,777	132,369
2011	510,946	91,849	97,284	74,355	157,279
2012	520,486	72,836	82,947	100,896	168,775
2013	468,624	95,434	89,935	142,074	160,324
*					
2014	500,000	80,000	100,000	75,000	165,000
*					



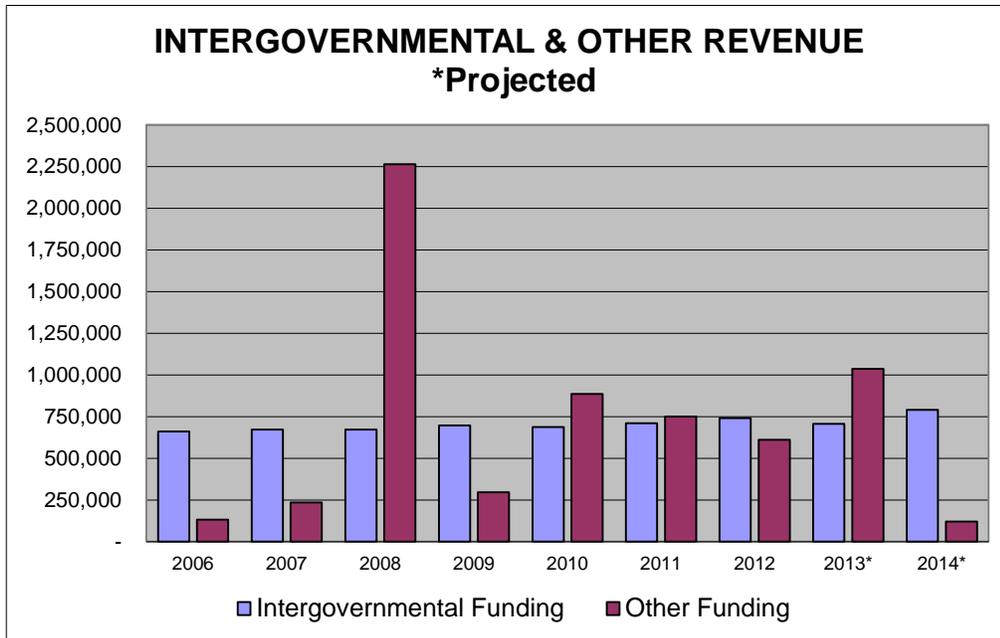
Charges for Services

These revenues are generated for services provided by the City paid for by the participants. Some of the services are building rentals, animal control, park rentals, library fees, and recreation classes. As the citizens participate in the various services, the revenues will increase.

Fines and Forfeitures

This revenue source is generated through the City's Municipal Court. These revenues include traffic violations, city ordinance violations and minor criminal acts. The White Settlement School District, in conjunction with the City's Police Department, also issues citations for truancy and other violations within the school system.

<u>Year</u>	<u>Charges for</u> <u>Services</u>	<u>Fines</u>
2005	\$ 92,722	\$ 365,989
2006	61,704	415,988
2007	79,347	410,081
2008	99,244	277,825
2009	76,814	294,419
2010	123,392	254,318
2011	133,352	279,934
2012	143,182	400,482
2013*	139,062	488,501
2014*	137,825	479,500



Intergovernmental Funding

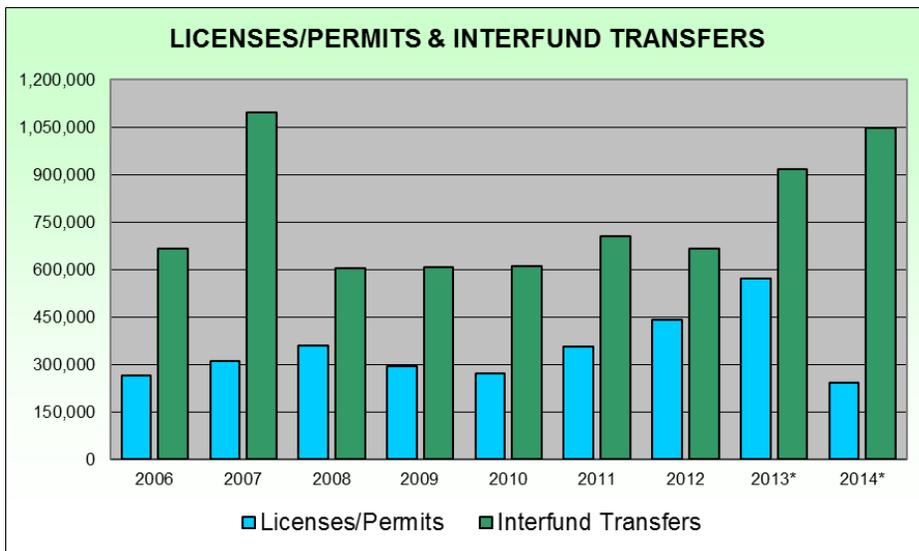
This revenue source includes administrative cost shares from the Enterprise Fund and Special Revenue Funds for a proportional share of salaries, building costs and sundry charges that have been totally absorbed by the General Fund related to its operation.

Other Funding

Other Funding includes interest earned from the investment of City funds, oil and gas royalties, various grants, rebates from Fleet Service contract, abandoned vehicle sales, insurance refunds, mutual aid contract with county, proceeds from sale of capital assets, and other miscellaneous income. All funds of the City are consistently invested in the City's depository bank, U.S. government agency securities, obligations of the U. S. Treasury, and investment pools. In 2008, the City received a one-time bonus payment for an oil and gas lease with Chesapeake Energy in the amount of \$1.7 million.

<u>Year</u>	<u>Intergovernmental</u> <u>Funding</u>	<u>Other</u> <u>Funding</u>
-------------	--	--------------------------------

2006	\$ 661,283	\$ 132,749
2007	672,758	235,321
2008	671,191	2,262,964
2009	696,624	295,242
2010	687,334	884,807
2011	710,185	750,629
2012	741,001	611,106
2013*	707,219	1,042,510
2014*	790,000	120,500



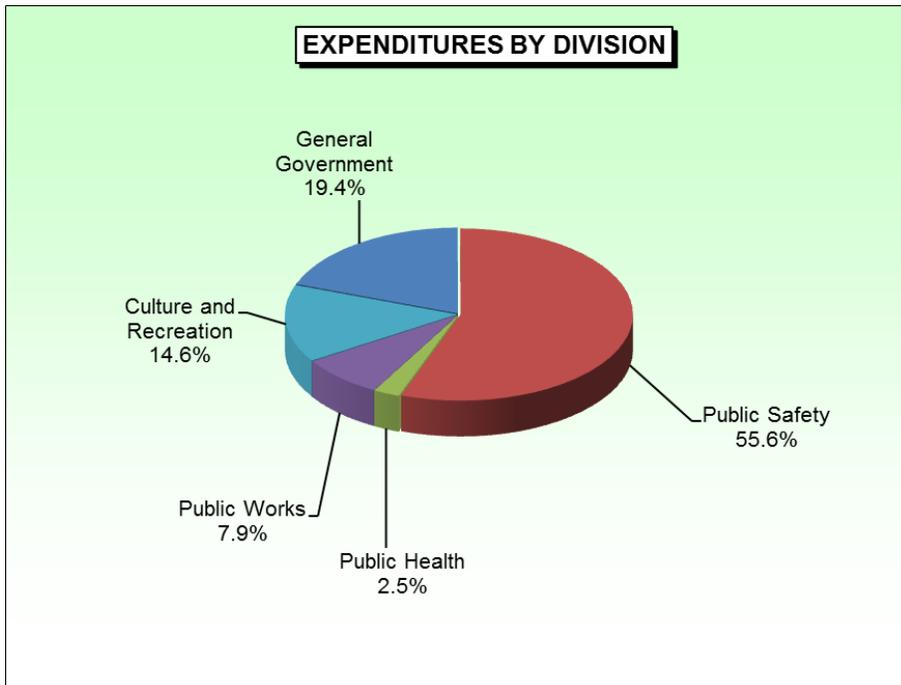
Licenses/Permits

This revenue category reflects the fees charged to contractors for building, mechanical, plumbing and electrical permits. It also shows the amounts assessed for permits for demolition, house moving and building fences and signs. Fees for contractor's registrations with the City are included in this category as well as fees for inspections and property platting.

Interfund Transfers

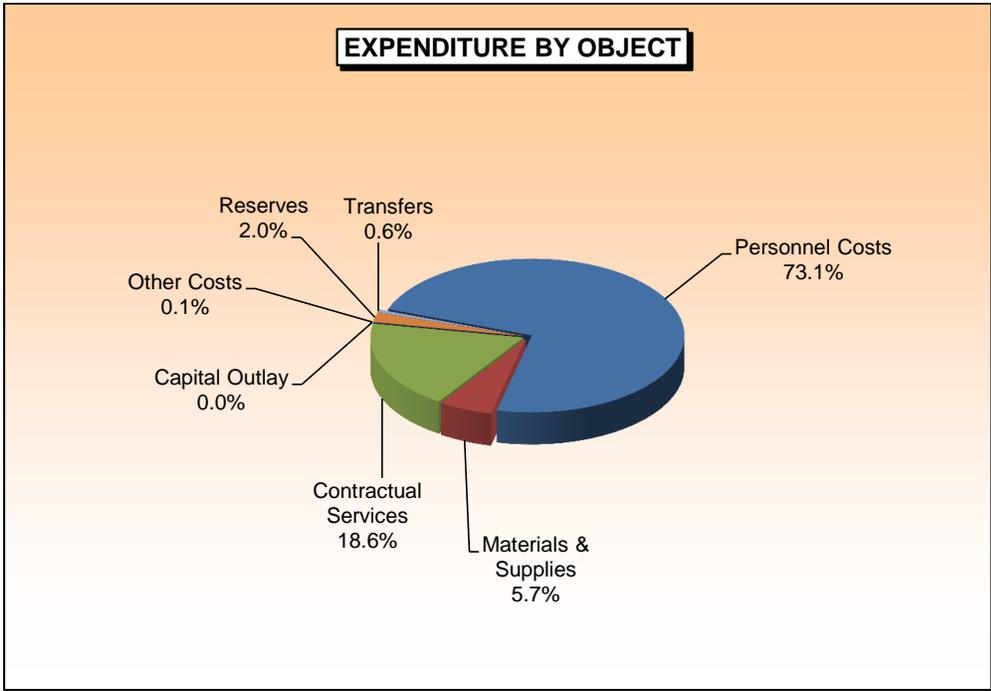
The interfund transfer category consists primarily of the annual transfers from the Crime Control & Prevention District for the funding assistance toward the community policing efforts of the police department. In previous years this revenue category also included cost allocation transfers from the Economic Development Fund and other special revenue funds.

<u>Year</u>	<u>Licenses/ Permits</u>	<u>Interfund Transfers</u>
2006	\$ 265,634	\$ 666,068
2007	311,793	1,095,521
2008	358,440	605,000
2009	292,474	607,513
2010	270,456	609,475
2011	356,464	705,780
2012	440,962	667,000
2013*	570,300	917,000
2014*	242,000	1,047,000



Expenditures by Division

	2012-2013		2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
General Government	\$1,435,432	15.5%	\$1,810,606	19.4%
Public Safety	5,808,990	62.9%	5,208,679	55.6%
Public Health	198,350	2.2%	231,201	2.5%
Public Works	611,686	6.6%	738,465	7.9%
Culture and Recreation	1,185,757	12.8%	1,365,874	14.6%
Total	\$9,240,215	100%	\$9,354,825	100%



Expenditures by Object

The 2013-2014 expenditures total \$9,361,825 which is a 0.6% increase from the 2012-2013 projections. The increase is mainly in Personnel Costs. For the second consecutive year, the City Council approved a cost-of-living raise for all employees. Personnel costs continue to be the largest at 73.0% of the General Fund budget at \$6,837,946 with the city absorbing a percentage of the dependent coverage of the health insurance. Contractual service is the second highest at \$1,737,365 or 18.6%.

	2012-2013		2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Personnel Costs	\$6,427,135	69.5%	\$6,837,946	73.1%
Materials & Supplies	452,534	4.9%	530,665	5.7%
Contractual Services	1,484,642	16.1%	1,737,365	18.5%
Capital Outlay	868,404	9.4%	0	0%
Other Costs	0	0%	5,000	0.1%
Reserves	0	0%	186,349	2.0%
Transfers	7,500	0.1%	57,500	0.6%
Total	<u>\$9,240,215</u>	<u>100%</u>	<u>\$9,354,825</u>	<u>100%</u>

GENERAL FUND

GENERAL GOVERNMENT

Mayor and Council

Administration

City Secretary

Finance

Human Resources

Management Information Services

Purchasing/Warehouse

Municipal Facilities

MISSION STATEMENTS

ADMINISTRATION WILL STRIVE TO EFFECTIVELY EXECUTE CITY COUNCIL POLICIES, PROGRAMS AND DIRECTIVES, CONDUCT CITY OPERATIONS IN AN EFFICIENT AND EFFECTIVE MANNER AND RESPOND PROMPTLY TO CITIZEN INQUIRIES AND REQUESTS.

FINANCE WILL STRIVE TO PROVIDE ACCURATE AND TIMELY FINANCIAL RECORDS, TO INVEST ALL OF THE CITY'S IDLE FUNDS IN COMPLIANCE WITH CITY'S INVESTMENT POLICY, AND TO ASSURE THAT DEBT AND COLLECTION OBLIGATIONS ARE SETTLED IN A TIMELY MANNER. TO BE AT ALL TIMES FISCALLY RESPONSIVE AND RESPONSIBLE FOR ALL CITY FINANCIAL POLICIES.

HUMAN RESOURCE WILL STRIVE TO PROVIDE SUPPORT OF THE CITY'S OPERATING DEPARTMENTS THROUGH THE EFFICIENT AND EFFECTIVE ADMINISTRATION OF THE HUMAN RESOURCE PROGRAM.

MANAGEMENT INFORMATION SERVICES STRIVES TO PROVIDE CITY DIVISIONS WITH A STABLE, RELIABLE COMPUTER ENVIRONMENT SO THAT REQUIRED INFORMATION MAY BE OBTAINED IN A TIMELY MANNER FOR DECISION MAKING PROCESSES.

PURCHASING AND WAREHOUSE STRIVES TO PROVIDE SUPPORT FOR ALL CITY SERVICES THROUGH ADMINISTRATION OF PURCHASING PROCURURES AND PURCHASING OF ALL NEEDED SUPPLIES AND EQUIPMENT FOR ALL CITY OPERATIONS.

MUNICIPAL FACILITIES DIVISION IS COMMITTED TO PROVIDE A SAFE AND COMFORTABLE WORKING ENVIRONMENT TO ALL THE EMPLOYEES OF THE CITY'S OPERATING DEPARTMENTS AT ALL TIMES STRESSING SERVICE RESPONSIVENESS, SERVICE QUALITY AND SERVICE EFFICIENCY.

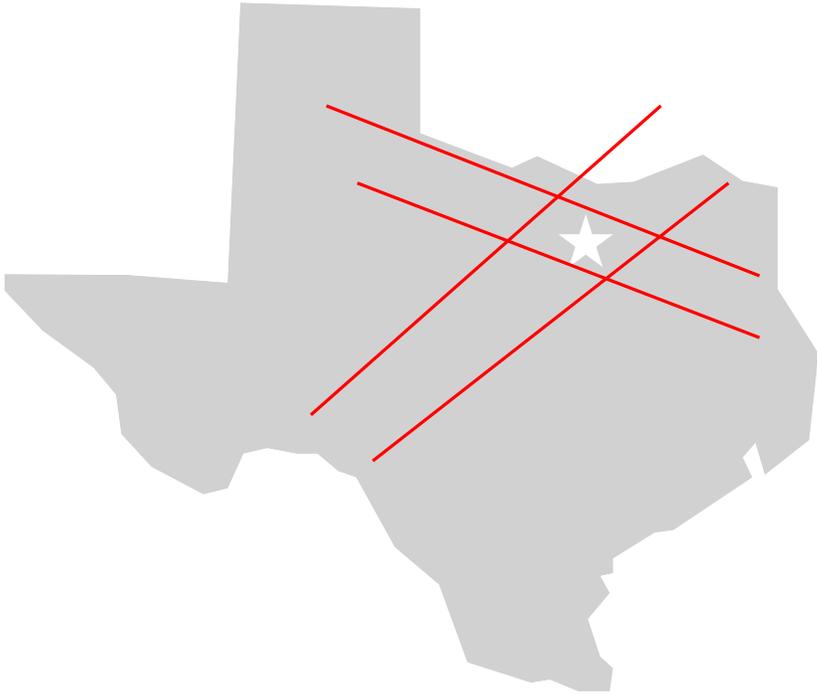
City Hall

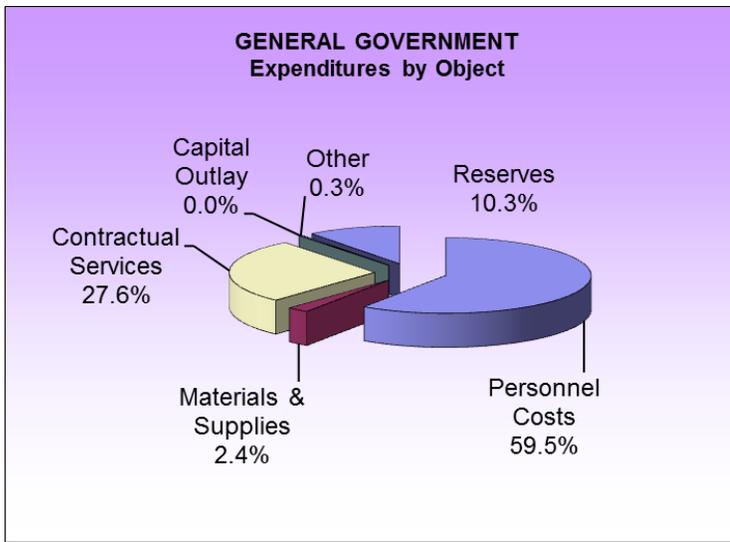


Management Information Services



CITY OF WHITE SETTLEMENT





General Government

The General Government function consists of the City Council, City Administration, City Secretary, Finance, Human Resources, Management Information Services, Purchasing/Warehouse and Municipal Facilities.

FY 2012-2013		FY 2013-2014	
<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>

Personnel Costs	\$986,395	68.7%	\$1,076,767	59.5%
Materials & Supplies	35,779	2.5%	43,245	2.4%
Contractual Services	393,524	27.4%	499,245	27.6%
Capital Outlay	19,734	1.4%	0	0%
Other Costs	0	0%	5,000	0.3%
Reserves	0	0%	186,349	10.3%
Total	\$1,435,432	100%	\$1,810,606	100%

City of White Settlement Mayor and City Council

Description

The City Council is established under the City Charter of the City of White Settlement and has certain prescribed responsibilities. The City Council sets general policies in compliance with City

Charter and gives direction and guidance to the City Manager who implements those policies. Included are final budget approval for each fiscal year and approval of all city ordinances. The City Council members represent all the citizens of White Settlement and strive to make decisions that will support the good of the community.

The members of the City Council of the City of White Settlement, which includes the five council members and a Mayor, are the only elected officers of the city. The council members are elected at large and serve a three-year term. The City Council has powers outlined in the City Charter and granted to Home Rule Cities and General Law Cities by the Constitution and the Laws of the State of Texas.

Goals

- To represent the residents of White Settlement in the formulation and adoption of public policy
- To uphold constitutional government and the laws of the community
- To build a thriving community
- To support quality education
- To enhance regional mobility

Objectives

- To attend all regular meetings, special-called meetings, and work sessions of the City Council
- To adopt the annual budget and set the property tax rate by October 1st of each fiscal year
- To make appointments to the various Advisory Boards and Commissions
- To adopt ordinances and resolutions which address Public Safety, Financial, Economic Development, Infrastructure, Culture, Education and Recreation
- To periodically review and adopt revisions to the Capital Improvement Program

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Number of meetings held / with 100 %			

attendance	30 / 20	31 / 20	28 / 25
Number of Board Vacancies	4	4	3
Number of Ordinances / Resolutions Passed	27 / 29	27 / 29	20 / 25
Revision made to Capital Improvement Plan	Yes	Yes	Yes

City of White Settlement

Mayor and City Council

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 6,119	\$ 9,103	\$ 6,987	\$ 12,103
Material & Supplies	2,086	7,358	7,117	6,600
Contractual Services	92,412	126,792	87,128	114,750
Capital Outlay	0	0	0	0
Other Costs	0	5,000	0	5,000
Transfers	0	27,107	0	161,349
Total	\$ 100,616	\$ 175,360	\$ 101,232	\$ 299,802

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Mayor	NA	1	1	1	1
<u>Mayor Pro-Tem</u>	NA	1	1	1	1
<u>Council Members</u>	NA	4	4	4	4
Total		6	6	6	6

City of White Settlement

Administration

Description

The City Administration is charged with the responsibility of directing overall City operations, long-term planning, and advice to the elected officials of the City Council. The City Manager prepares City Council agendas and attends numerous commission meetings and work sessions throughout the year, in order to maintain a cohesive integrated policy and direction for City services and projects. It is the responsibility of the City Manager to bring to the attention of the elected City Council items of occurrence, which are significant and seek the Council's direction in those areas. The City Manager is the chief administrative officer of the City and has sole authority over personnel matters and daily operational decisions. The City Council has the sole responsibility for financial decisions. Once the Council has made those decisions, the City Manager and his supportive staff execute the administration of the City's finances.

Goals

To effectively execute City Council policies, programs and directives.

To ensure that all City operations are conducted efficiently and effectively.

To respond promptly to citizen comments and requests.

Objectives

Implement all policies, programs and directives with their respective time frames.

Monitor the productivity and effectiveness of all City operations on a daily basis.

Provide administrative support, including the completion of all major reports, to the City Council in a timely manner.

Respond to citizen requests within one working day of receipt.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
% of reports completed within the scheduled time frame	99%	99%	99%
% of citizen requests responded to within one day	99%	99%	99%

Comment [NL2]:

City of White Settlement

Administration

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 163,235	\$ 196,452	\$ 168,265	\$ 200,719
Materials & Supplies	641	1,700	916	1,700
Contractual Services	3,799	18,386	4,765	21,600
Capital Outlay	0	0	0	0
Other Costs	0	0	0	0
Reserves	0	37,621	0	25,000
Total	\$ 167,675	\$ 254,159	\$ 173,946	\$ 249,019

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
City Manager	Exempt	1	1	1	1
Asst. City Manager	Exempt	0	0	0	0

Administrative Assistant	SEC 2	0	0	0	0
Special Projects Coord.	TEC8	0	0	0	0
Total		1	1	1	1

City of White Settlement

City Secretary

Description

The City Secretary position is appointed by the City Council and established under the City Charter of the City of White Settlement, having certain prescribed duties and responsibilities. Included duties are preparing, recording and publication of City Council meeting agendas and minutes; preparing, recording and publication of EDC meeting agendas and minutes; review of all city cash receipts and disbursements; codification and publication of city ordinances; check signing for approved disbursements; administration of municipal elections; records management officer; receipt of claims against the City of White Settlement from individuals other than city employees and to keep abreast of state legislative changes.

The City Secretary provides administrative support to the City Council and other offices including processing TABC applications; serves as Public Notary; publishes legal notices;

maintains conflict of interest forms; and serves as filing authority for city boards and commissions and numerous other tasks.

Goals

- To be ever mindful of neutrality and impartiality, rendering equal service to all
- To uphold constitutional government and the laws of the community
- To impart standards of quality and integrity that merit public confidence
- To strive to improve the administration of the City Secretary office through continued education

Objectives

- To attend all meetings as required
- To post and record accurate meeting agendas and minutes
- To administer all Municipal Elections in full compliance of City Charter and Texas Election Code
- To post and publish all public notices and record all official documents of the City
- To attend continued educational course and/or meetings as available and required
- To provide fair and positive customer service to community members and co-workers

City of White Settlement

City Secretary

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2012-2013
% of meetings attended	98%	99%	100%

% of minutes posted within 7 days of approval	100%	100%	100%
# of Municipal Elections administered	3	3	3
% of publications and recordings completed	100%	100%	100%
# of Continuing Education opportunities attended	8	8	9

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 67,165	\$ 68,714	\$ 68,202	\$ 70,719
Materials & Supplies	2,042	2,900	2,647	1,750
Contractual Services	14,509	67,620	63,463	52,150
Capital Outlay	0	0	0	0
Other Costs	0	0	0	0
Reserves	0	0	0	0
Total	\$ 83,716	\$ 139,234	\$ 134,312	\$ 124,619

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
City Secretary	Exempt	1	1	1	1
Total		1	1	1	1

City of White Settlement

Finance

Description

The Finance Department represents the overall financial management of the City of White Settlement. This department incorporates most administrative support services for all city departments, programs, and other internal customers such as accounting, payroll, data processing and cash collection. The intent is to bring together important internal support programs under the same umbrella so that they can cohesively and economically serve their internal customers.

This department is the central record keeper for the city. It prepares monthly financial statements, handles accounts payable and receivables, reconciles bank statements, monitors cash flows and approved investments, and furnishes data and financial information for the City's annual audit. This department maintains all employee pay and benefits records and prepares, processes and issues payroll and accounts payable checks. It is also responsible for issuing annual W-2 and 1099 forms, quarterly withholding reports and payments, and a number of other payroll deduction and deferral programs on a monthly or quarterly basis. Included in the other duties, this department assists with the budget preparation, current and delinquent tax collections, and budget book submittal.

Goals

To provide accurate and timely financial records, and maintain strict financial accountability.

To invest all idle funds in compliance with the City's Investment Policy in order to achieve the goals of safety, liquidity, yield, and public trust.

To insure that debt and collection obligations are settled in a timely manner in which safety and liquidity are maintained.

To safeguard the City's capital assets through periodic inventories and reports, and insure sufficient internal controls.

To monitor capital projects throughout the fiscal year, and maintain strong financial control and budget compliance.

To provide the completed budget documents within 90 days of the close of the fiscal year and submit the budget to GFOA for evaluation.

To provide the Comprehensive Annual Financial Report within six months of the close of the fiscal year and submit to GFOA for evaluation.

To provide courteous and friendly service to all external and internal contacts.

Enhance data processing computer functions and improve accessibility by departments and employees.

Objectives

To monitor and report the budgetary status of all revenues and expenditures throughout the fiscal year and publish required monthly financial reports.

To monitor and maintain a financial management system for recording of cash receipts 100% of the time within 24 hours of receipt.

To keep idle cash and maturing investments invested at all times throughout the year in accordance with City's Investment Policy.

To pay invoices within 30 days of receipt.

Attend seminars to obtain information on implementing the requirements of new standards promulgated by the Governmental Accounting Standards Board (GASB).

Assist employees with the technology of the Incode software programs.

Pay accounts payable on a timely basis and thereby receive all discounts.

Maintain audible records in accordance with generally accepted accounting principles and work closely with annual auditor. Oversee the annual audit process, which is comprehensive reporting of the true financial statements of the City.

Provide strict control over expenditures ensuring proper authorization and funding prior to purchase.

Search for ways to improve revenue positions and reduce costs.

Do audits of maintenance agreements, utilities, businesses within the City, etc. as time allows increasing revenue sources.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Earn Certificate of Achievement - Budget	Yes	Planned	Planned
Earn Certificate of Achievement – CAFR	Yes	Planned	Planned
Monthly reports delivered to Council on time	99%	100%	100%
W-2's generated	202	179	200
% of invoices paid within 30 days of receipt	99%	99%	99%
Average yearly yield on investments	.16%	.23%	.25%

City of White Settlement

Finance

<u>Summary</u>

	Actual	Budgeted	Projected	Approved
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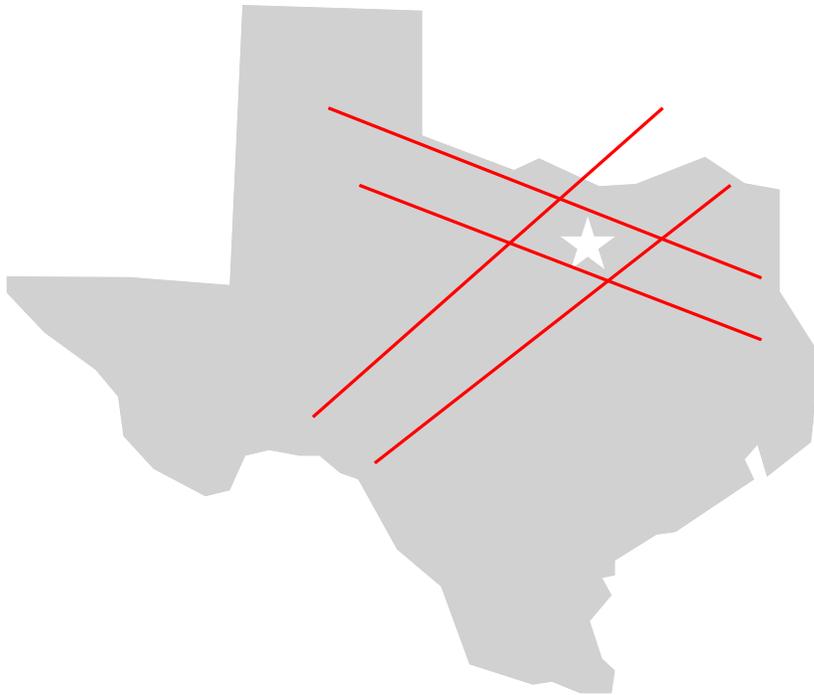
EXPENDITURES	2011-2012	2012-2013	2012-2013	2013-2014
Personnel Costs	\$ 209,307	\$ 301,233	\$ 292,419	\$ 316,613
Materials & Supplies	6,190	7,200	7,365	7,000
Contractual Services	52,602	81,400	69,593	74,000
Capital Outlays	766	0	0	0
Other Costs	0	0	0	0
Reserves	0	0	0	0
Total	\$ 268,865	\$ 389,833	\$ 369,377	\$ 397,613

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Director of Finance	DIR3	1	1	1	1
Assistant Finance Dir.	OM4	0	0	0	0
Account Clerk	CLK 6	2	3	3	3

Total		3	4	4	4
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CITY OF WHITE SETTLEMENT



City of White Settlement

Human Resources

Description

The Human Resources department function is to support the municipality's departments, programs and citizens in the management of recruitment/staffing of qualified personnel, training of current employees and maintain compliance within federal, state and local rules and regulations. Human Resources administers and maintains compliance with worker's compensation claims, unemployment claims, oversees performance appraisals and new orientations. Human Resources also oversees and provides technical assistance in evaluating disciplinary actions and reviews policies and procedures in accordance with the personnel policy manual.

The Civil Service department functions to represent the municipality as liaison and secretary to the Civil Service Commission. Civil Service maintains the official test(s) for entry level and promotional Civil Service candidates, conducts investigation research for all appeals and hearings, maintains all files, and support for information in accordance to local Civil Service Rules.

Goals

Human Resources is a customer based service that provides the recruitment, maintenance, and retention of the best qualified personnel that is expected by the citizens of White Settlement. Retention is the key element and through additional training, communication and investing in each individual's ability to exceed the standards set forth by the community each accomplishment and goal set forth for the upcoming fiscal year will help achieve this standard.

Objectives

Conduct two (2) civil service examinations for entry level police officers

Minority recruitment for all employees of city

Review and revise pay plan classification levels

Review and update of personnel policy manual

Develop and update job descriptions

Coordinate with payroll department on maintaining/improving employee database

Obtain competitive bids for health benefit packages

Attend municipal management, human resource and civil service training programs

Develop employee/organizational training

City of White Settlement

Human Resources

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2012-2013
% job announcements posted within 2 days	98%	99%	99%
% employee's first report of injury	95%	95%	95%
% employee's evaluations processed correctly	97%	98%	98%

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 113,930	\$ 123,093	\$ 119,591	\$ 126,747
Materials & Supplies	2,400	5,800	3,708	5,695
Contractual Services	34,147	44,200	25,462	40,875
Capital Outlays	0	0	0	0
Other Costs	0	0	0	0
Reserves	0	0	0	0
Total	\$ 150,477	\$ 173,093	\$ 148,761	\$ 173,317

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Human Resource Director	DIR 1	1	1	1	1
Receptionist (2 part-time)	CLK 2	2	2	2	2
Total		3	3	3	3

City of White Settlement

Management Information Services (MIS)

Description

The MIS Department was established to provide the support necessary for the information processing needs of the City and provides for the maintenance and support of the City's computer systems. Information Services assists all City departments in identifying future information requirements, and is responsible for management of a long-term planning process to meet these requirements. The purchase function for equipment and software is

centralized through this division as is the installation and maintenance of all computer equipment and software.

Goals

To provide City Divisions with a stable, reliable computer network environment.

To lead in effectively planning for technology improvements that directly aligns with departmental goals.

Objectives

To maintain the computer network in operation 8+ hours per day, 5 days per week.

To provide same day response for software and equipment support.

To correct equipment/network malfunctions within 24 hours.

Provides over the telephone and in-person assistance to city staff on desktop applications and support

Implementation of new technologies

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Network operation time	99%	99%	99%
Number of computers maintained	150	140	140
Number of laptops/notebooks maintained	39	55	60

Average time on work orders per month	200	220	230
Average down time for system failures	.5 hr	.5 hr	.5 hr

City of White Settlement

Management Information Services (MIS)

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 115,507	\$ 132,043	\$ 131,261	\$ 147,395
Materials & Supplies	2,798	3,694	2,693	4,500
Contractual Services	43,954	58,728	58,113	71,500
Capital Outlays	13,073	0	0	0
Other Costs	0	0	0	0
Reserves	0	0	0	0
Total	\$ 175,332	\$ 194,465	\$ 192,067	\$ 223,395

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
MIS Manager	TEC 5	1	1	1	1
MIS Technician	TEC 2	1	1	1	1
Total		2	2	2	2

City of White Settlement

Purchasing/Warehouse

Description

This department obtains competitive quotations or sealed bids and warehouses, stores and/or delivers all manners of materials, products, and services to city departments and programs. The basic mission is to get the lowest price for the highest quality service or product possible, pick up and deliver all electrical/electronic equipment that is in need of repairs, and see that special event project supplies are ordered, picked-up or delivered in time for the event. This department is also responsible for processing invoices, payment authorizations and purchase orders, so the vendors are paid in a timely manner.

Goals

To implement an "on line" purchasing system, giving all departments the ability to order through the computer and virtually have a paperless purchasing system.

The Warehouse shall provide and maintain cost-effective parts and supply inventory for all city departments.

To update City of White Settlement's purchasing policies on a regular basis and stay abreast of legislative changes affecting municipalities purchasing laws.

To ensure that City procurements and the disposal of surplus property are made in full compliance with State and City statutes, policies, and procedures.

Objectives

To process purchase orders within 2 days of receipt.

To obtain telephone bids within 2 days, and process requisitions within 2 days. Develop specifications for needed purchases and bid required purchases.

To maintain a normal inventory stock level of 95% based on items used daily by the user departments.

Enter into inter-local agreements with other governmental agencies to reduce costs to the City.

Stay abreast of legislative changes affecting municipalities purchasing laws.

Perform a comprehensive inventory review once per year.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Obtain telephone bids within 3 days	99%	90%	91%
Requisitions processed	2,246	1,467	1,400
Purchase orders issued	1,448	237	200
% level of required inventory stock items	98%	98%	98%

City of White Settlement

Purchasing/Warehouse

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 169,467	\$ 96,113	\$ 95,769	\$ 97,306
Materials & Supplies	5,699	6,769	3,546	6,950
Contractual Services	30,948	41,046	30,595	45,250
Capital Outlay	0	0	19,734	0
Other Costs	0	0	0	0
Reserves	0	21,000	0	0
Total	\$ 206,114	\$ 164,928	\$ 149,644	\$ 149,506

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
<u>Purchasing Director</u>	DIV1	1	0	0	0
Secretary/Clerk	CLK4	0	0	0	0
Buyer	TEC2	2	2	2	2
Total		3	2	2	2

City of White Settlement

Municipal Facilities

Description

The primary function is to provide building maintenance and minor repairs for all City owned buildings. The responsibilities include maintenance of the heating and air conditioning systems,

maintenance of electrical and plumbing system, and repairing deteriorated or vandalized structures.

Goals

To create a preventative maintenance program for the heating and air conditioning systems for City owned buildings

To receive certification for air conditioning and electrical maintenance

To maintain each facility at peak operating efficiency

To reduce overall maintenance cost while expanding current service levels

Objectives

Complete 90% of work orders within 7 days of receipt.

Schedule all facilities for an annual maintenance review, noting maintenance priorities and programming repairs and upgrades.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
% of work orders completed with 7 days	85%	90%	95%

City of White Settlement

Municipal Facilities

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 102,037	\$ 104,135	\$ 103,901	\$ 105,144
Materials & Supplies	7,423	9,756	7,787	9,050
Contractual Services	66,615	80,559	54,405	79,120

Capital Outlay	28,477	60,000	0	0
Other Costs	0	0	0	0
Reserves	0	0	0	0
Total	\$ 204,552	\$ 254,450	\$ 166,093	\$ 193,314

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Facilities Worker II	TEC4	1	1	1	1
Facilities Worker I	TEC3	1	1	1	1
Total		2	2	2	2

GENERAL FUND

PUBLIC SAFETY

Police Administration

Police Patrol

Municipal Court

Fire Protection

Code Compliance

MISSION STATEMENTS

THE WHITE SETTLEMENT POLICE DEPARTMENT IS DEDICATED TO PROVIDING PROMPT, EFFICIENT AND COURTEOUS SERVICE TO THE CITIZENS IN RECEIVING AND PROCESSING OF EMERGENCY AND NON-EMERGENCY REQUESTS FOR SERVICE. THE POLICE DEPARTMENT STRIVES TO PROVIDE RESPONSE TO THE NEEDS OF THE COMMUNITY INCLUDING PREVENTATIVE PATROL AND TRAFFIC ENFORCEMENT.

THE MISSION OF THE MUNICIPAL COURT IS TO PROVIDE JUST AND IMPARTIAL DISPOSITION OF ALL CASES FILED IN THE WHITE SETTLEMENT MUNICIPAL COURT.

THE FIRE DEPARTMENT IS COMMITTED TO EXCELLENCE IN PROVIDING PROFESSIONAL FIRE PROTECTION, EMERGENCY MEDICAL 1ST RESPONSE SERVICE, HAZARDOUS MATERIAL RESPONSE AND EMERGENCY MANAGEMENT ON A VOLUNTEER BASIS. TO RESPONSE TO ALL EMERGENCIES QUICKLY TO MINIMIZE THE DESTRUCTIVE IMPACT ON LIFE AND PROPERTY CAUSED BY THE TRAGEDY OF FIRE, ACCIDENT, OR ILLNESS.

CODE ENFORCEMENT STRIVES TO OFFER AN EFFECTIVE PROGRAM FOR TIMELY REVIEWING, INSPECTING AND PERMITTING THE CONSTRUCTION, RENOVATION AND OCCUPANCY OF ALL BUILDINGS AND STRUCTURES WITHIN THE CITY. BUILDING INSPECTION WILL STRIVE TO MAINTAIN UPDATED REGULATIONS THAT PROVIDE EQUAL TREATMENT TO ALL BUILDERS AND CONTRACTORS IN ADMINISTERING BUILDING CODES, AND KEEP ALL ACTIVE BUILDERS AND CONTRACTORS PROPERLY INFORMED REGARDING CHANGES IN DEVELOPMENT CODES.

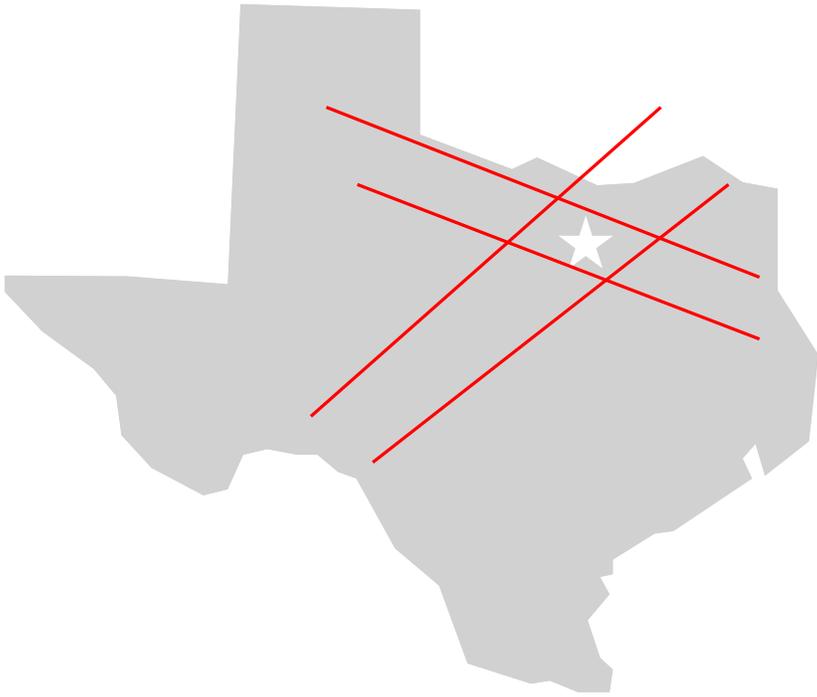
Police Patrol

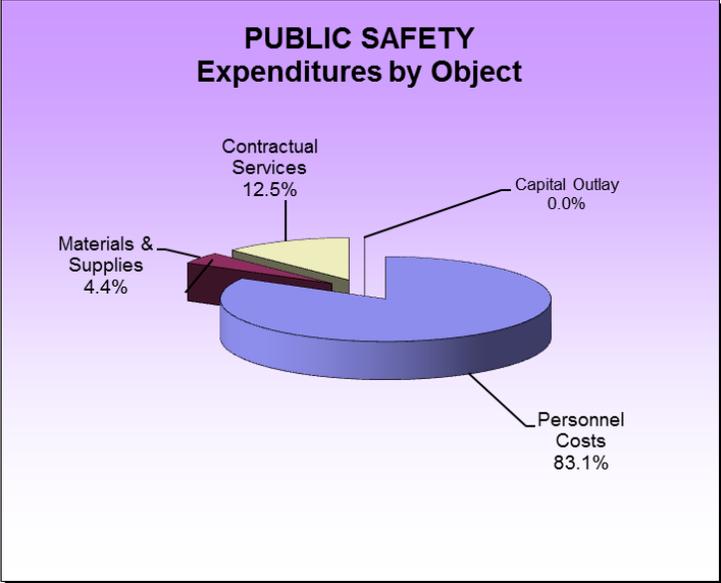


Fire Protection



CITY OF WHITE SETTLEMENT





Public Safety

The Public Safety function being the Police, Municipal Court, Fire and Code Enforcement, represents the largest operating division of the City of White Settlement.

	FY 2012-2013		FY 2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Personnel Costs	\$4,194,107	72.2%	\$4,329,914	83.1%
Materials & Supplies	215,592	3.7%	228,285	4.4%
Contractual Services	592,775	10.2%	650,480	12.5%
Capital Outlay	806,516	13.9%	0	0%
Other Costs	0	0%	0	0%
Reserves	0	0%	0	0%
Total	\$5,808,990	100.0%	\$5,208,679	100.0%

City of White Settlement

Police Administration

Description

The White Settlement Police Department is dedicated to providing the highest level of service to the citizens by protecting our community through teamwork and professionalism. They faithfully pledge to perform their duties with Honor, Integrity, Dedication, and Courage in order to provide a safe community for all. The leadership and management of the White Settlement Police Department are the principal responsibilities of the Chief of Police and his department. The **Administrative Division** is made up of the Chief of Police, Administrative Assistant, Support Services Captain, Community Relations Officer, Communications, and Records. Beginning in fiscal year 2010-2011, the Administrative Division also includes Criminal Investigations which was reported with Patrol in prior years. This division employs a total of seven sworn officers and fifteen civilian employees.

The purpose of the **Administration** and **Support Services Bureau** is to provide communication and other police services to the citizens of White Settlement and the employees of the White Settlement Police Department. The Support Services Bureau is divided into two divisions; the Communication Division and the Support Services Division.

The purpose of the **Communications Division** is to provide the vital link between the public and the police department. The Communications Division is operated twenty-four hours a day, seven days a week. Communications Officers answer 911 emergency calls and other calls for police services. In addition, the Communications Officers use two-way radio and computers to communicate with the police officers on patrol. The Communications Division assists the Patrol and CID Division by providing information on calls, warrants, arrests, stolen property, and other police related inquiries.

The overall purpose of the **Support Services Division** is to serve the citizens of White Settlement. This purpose is accomplished primarily by supporting the Operations Bureau in their mission and secondarily by providing specific services to the citizens of White Settlement. The Support Services Division consists of the records, holding facility, property and evidence, and crime scene investigation units.

The purpose of the **Records Unit** is to receive, store, and organize police related information for future retrieval. The records unit serves as the police department archives storage. The

records are stored electronically in databases and in paper form when required. The records unit serves the public by providing copies of offense and accident reports for a nominal fee.

The purpose of the **Holding Facility** is to safely house persons that have been arrested by Officers of the White Settlement Police Department. The holding facility serves as a temporary, short-term detention facility until the detainee is released on bond or transferred to another facility.

The purpose of the **Property and Evidence** unit is to provide secure storage for property and evidence turned in by the White Settlement Police Officers. The property and evidence unit accounts for and secures the submitted items until they are released to the owners or are no longer needed for examination, or trial.

The purpose of the **Crime Scene Investigation** is to assist the Patrol and Criminal Investigation Division in the collection, examination, and preservation of evidence left at a crime scene. The crime scene investigation unit responds to requests for assistance from Patrol Officers and Investigators during normal duty hours and is on call except when on authorized leave.

Goals

The philosophy of the Support Services Bureau is to practice our core values of integrity, respect, service, and fairness. Accepting all people as valued individuals and treating them with dignity and respect.

Functional Goal:

To provide professional and courteous service to the citizens and community of White Settlement. To support the Operations Bureau in their mission

Philosophy of Service:

The philosophy of Support Services Bureau is to practice our core values of integrity, respect, service, and fairness.

- Integrity - Committed to the highest performance standards, ethical conduct, and truthfulness in all relationships. We hold ourselves accountable for our actions and take pride in a professional level of service and fairness to all.
- Respect - We treat all persons in a dignified and courteous manner, and exhibit understanding of ethnic and cultural diversity, both in our professional

and personal endeavors. We guarantee to uphold the principles and values embodied in the Constitution of the United States and State of Texas.

- Service - We provide service in a courteous, efficient, and accessible manner. We foster community and employee involvement through problem-solving partnerships.
- Fairness - We treat all people impartially, with consideration and compassion. We are equally responsive to our employees and the community we serve.

Objectives

To meet the needs of the citizens of White Settlement and the community through active law enforcement, community policing and assisting in any way possible to make them feel safe and secure in their homes and travel.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Daily calls for service	28,461	33,459	34,000
Accident reports processed	89	88	90
Vehicles impounded	149	163	165
Offense reports processed	1,360	1,153	1,200

Criminal Investigation Division (C.I.D.) is responsible for follow-up investigations on most criminal offenses reported to the police department. Investigators follow-up leads, analyze evidence, interview witnesses and suspects, recover stolen property and prepare cases for the Tarrant County District Attorney’s Office for prosecution. Assigned cases range from misdemeanors to capital felony offense, crimes against persons as well as property crimes. Criminal Investigation maintains liaison with and occasionally, upon request, assists Federal, State and local agencies in investigations or the arrest of individuals.

Criminal Investigation maintains a 7-day week, 24 hour a day response to the needs of the community or the department. Advances in crime scene evidence-gathering techniques, evidence analysis technologies, and crime analysis require specialized training and have helped to increase crime clearance rates.

Goals

Gather and aggregate offender data in database for analysis and crime prevention purposes.

See that each investigator receives the necessary training and tools to perform duties.

Increase clearance rates of Part I offenses by 2% and Part II by 1%.

Ensure that all leads are followed.

Work closely with patrol officers to improve relationships as well as share expertise enhancing officer investigative abilities.

Objectives

Respond within 30 minutes of request for on-scene investigators.

Provide continual training to improve methods of crime scene techniques and investigations.

Contact and initiate investigation of Part I violent crimes within 48 hours.

Contact and initiate investigations of Part II and other crimes within 7 calendar days.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Personnel Assigned CID	6	6	6
Probable Cause Warrants	128	65	80
Cases Assigned	1,256	1,109	1,200
Part 1 offenses assigned	533	435	500
Part 2 offenses assigned	507	477	500

City of White Settlement

Police Administration

<u>Summary</u>

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 1,441,954	\$ 1,528,714	\$ 1,461,014	\$ 1,449,544
Materials & Supplies	41,733	48,391	46,007	49,035
Contractual Services	146,343	140,597	123,963	138,215
Capital Outlays	0	0	0	0
Other Costs	0	0	0	0
Total	\$ 1,630,030	\$1,717,702	\$ 1,630,984	\$1,636,794

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Police Chief	CHF	1	1	1	1
Police Captain	CPT	1	1	1	1
Police Lieutenant	LT	1	1	1	1
Police Sergeant	SGT	1	1	1	1
Police Sr. Corporal	CPL3	4	3	3	3

Police Officer	PO1-3	0	2	2	1
Administrative Asst.	SEC3	1	1	1	1
Comm. Coordinator	DSP4	1	1	1	1
Dispatcher	DSP1-3	9	9	9	9
Records Clerk	TEC 4	1	1	1	1
Asst. Records Clerk	TEC 2	1	1	1	1
Property Clerk	TEC 2	1	1	1	1
Total		22	23	23	22

City of White Settlement

Police Patrol

Description

The Uniformed Services Division of Police Operations consists of the **Patrol Division**. There are two main functions of the patrol division, law enforcement and community service. The primary responsibility of the patrol division is the maintenance of law and order through timely response to calls for service, preliminary investigation of criminal offenses, and the apprehension of persons committing felony or misdemeanor crimes. Further, this division is responsible for enforcement of traffic laws and working vehicular accidents. Additionally, the patrol division enhances the furtherance of crime prevention efforts through interaction with citizens providing a deterrent through officer presence. This division is tasked with providing high police visibility while working with the citizens in a preventive and proactive approach towards solving problems within the community.

Answering calls for service and participating in various community policing activities fulfills the community service function. Calls for service are divided into emergency and non-emergency categories. The community policing activities may include any of the following:

Providing security for special community events

Conducting bicycle or foot patrols

Goals

The patrol division is charged to maintain and provide a responsive patrol capability being an effective, efficient operation for initial police calls for service.

Continue to promote crime prevention and awareness programs, educate all citizens in our community of special programs, and to provide healthy community relationship and support.

Encourage citizen involvement in the Neighborhood Watch programs.

Enhance officer skills through training and equipment facilitating delivery of superior customer service.

Assure effective steps are taken in order to reduce crime thereby providing a safe community.

Assure initial investigations are accurate and detailed providing a quality product to enhance the probability of arrest and conviction.

Reduce traffic accidents through selective traffic enforcement at high incident locations.

Continuing training and education for all officers to ensure patrol officers are current in laws and police techniques, as well as supervisors who are knowledgeable in management and leadership practices.

Objectives

Maintain a response time for priority on scene-response to less than three minutes and non-emergency calls to five minutes.

Implement traffic details to reduce traffic complaints in high complaint areas and congested areas.

Maintain a minimum of three units on patrol at all times

Conduct forty hours of community policing per week.

Decrease liability through training.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Personnel Assigned Uniformed Services	24	26	26
Priority response time under 3 minutes	97%	98%	98%
Three units on patrol	100%	100%	100%
Accident Reports	89	88	90

Offense Reports	1,360	1,153	1,200
Traffic Citations	2,004	3,713	3,800

The primary responsibility of the **Special Weapons and Tactics Team (SWAT)** Section is to manage specialized threat situations that the average patrol officers have not received the appropriate training to handle. Special threat situations normally fall into one of the following categories: Sniper, Barricaded Person, Hostage Situations, Dignitary Protection, or Hazardous Warrant Service. The SWAT Section will provide the specialized training and equipment to select officers to maintain their level of proficiency consistent with providing this specialized service to the community and will assist surrounding communities, if requested.

Goals

Respond to SWAT calls for service utilizing training methods coordinated to effectively enhance prospects of a peaceful resolution to resolve a crisis situation while reducing or eliminating injury to Citizens, Police Officers or SWAT Team Operators.

Continue training of intermediate and advanced SWAT techniques.

Train and work collaboratively with Crisis Negotiators.

Continue to train a maintain team weapons proficiency both lethal and non-lethal.

Objectives

Maintain a minimum of sixteen hours training per month focused specifically to SWAT techniques.

Seek and provide training that reinforces current and new techniques designed for SWAT operators.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Allotted operator positions	10	10	10
Estimated training hours	280	340	350
Call Outs	4	4	4

City of White Settlement
Police Patrol

<u>Summary</u>

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 1,989,672	\$ 2,027,570	\$ 2,019,821	\$ 2,104,751
Materials & Supplies	92,779	96,416	93,642	97,100
Contractual Services	69,281	76,489	75,953	77,560
Capital Outlay	29,081	0	0	0
Other Costs	0	0	0	0

Total	\$ 2,180,813	\$ 2,200,475	\$ 2,189,416	\$ 2,279,411
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Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Police Captain	CPT	1	1	1	1
Police Lt.	LT	1	1	1	1
Police Sergeant	SGT	4	4	4	4
Police Sr. Corporal	CPL3	3	3	3	3
Police Corporal	CPL1	2	2	2	2
Police Officer	PO1-3	15	15	15	15
School Crossing Guard	N/A	5	5	5	5
Total		31	31	31	31

City of White Settlement

Municipal Court

Description

The Municipal Court is a City Charter created entity charged with jurisdiction over violations of city ordinances, traffic laws, class C misdemeanors, and similar statutes within its legal boundaries. The court meets once each month and is presided over by a City Council-Appointed Municipal Court Judge.

With the City's increased emphasis on both the correction of junk and trash accumulation and similar code violations and the reduction of juvenile offenses, the Municipal Courts' judicial role is also taking on added importance, particularly as it fits into an overall community improvement strategy.

Goals

To maintain efficient and accurate information system as support services for municipal court operations and monthly court sessions

To implement and maintain a successful training program for Court personnel

To maintain a contract with an outside agency to collect warrants which remain outstanding after 90 days after effort to collect is exhausted in-house

To provide citizens with clear information on all court procedures

To continue processing cash for the court so that financial guidelines are followed and audited as necessary

Objectives

To input 95% of citations received within one day.

To maintain certification for the court clerk through the Texas Municipal Court Education Center (TMCEC).

To obtain certification for the deputy court clerk through the Texas Municipal Court Education Center (TMCEC).

Explain information thoroughly to citizens to alleviate any misunderstandings. Answer all questions politely and courteously, and handle any problem in a professional manner.

To maintain the collection process for outstanding warrants, including phone contact, written contact, and personal contact.

City of White Settlement

Municipal Court

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
% of citations input within one day	92%	97%	97%
Warrants issued in a timely manner	92%	95%	95%
Training courses attended	3	4	10
Traffic citations processed	4,101	5,258	5,300

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 168,539	\$ 182,986	\$ 182,981	\$ 190,033
Materials & Supplies	6,815	9,857	7,676	11,500
Contractual Services	54,465	63,205	56,767	62,800
Capital Outlays	32,455	0	0	0
Other Costs	0	0	0	0
Total	\$ 262,275	\$ 256,048	\$ 247,424	\$ 264,333

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Court Clerk	CLK7	1	1	1	1

Deputy Court Clerk	CLK4	1	1	1	1
City Marshal	CML	1	1	1	1
Total		3	3	3	3

City of White Settlement

Fire Protection

Description

The White Settlement Fire Department is staffed by 40 volunteer firefighters, a part-time fire marshal, an assistant fire marshal and dispatchers. The fire department is responsible for fire suppression, prevention, inspection, and safety education programs, and provides first response for medical assistance for emergency medical service calls. All volunteers participate in state firefighter certification training and ongoing in-service training courses and programs.

With structural, grass, and other suppression and prevention, fires represent the focus of this department's resources and attention. A significant portion of its actual emergency runs occurs as first responder units for emergency medical service calls. Given the fact that White Settlement is bound on three sides by major highways and has considerable traffic in its commercial district, this is not unusual or unanticipated.

Goals

Provide comprehensive fire prevention and safety awareness programs.

Identify measures to enhance the occupational safety and health of all Fire Department members.

Enforce fire codes.

Educate the citizens of the City.

Objectives

Maintain respond time of five minutes of receipt of call.

Continue weekly in-service training sessions.

To reduce the number of fires through education and business inspections.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Respond within 5 minutes of receipt of call	98%	99%	99%
Number of Calls	1,433	1,8140	1,800
Weekly in-service training sessions	99%	99%	99%

City of White Settlement

Fire Protection

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 197,468	\$ 216,481	\$ 211,252	\$ 243,086
Materials & Supplies	35,066	55,134	54,576	56,650
Contractual Services	160,208	263,300	244,427	285,305
Capital Outlay	0	10,000	806,516	0
Other Costs	0	0	0	0
Total	\$ 392,741	\$ 544,915	\$ 1,316,771	\$ 585,041

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Fire Marshal (part-time)	N/A	1	1	1	1
Assistant Fire Marshal (part-time)	N/A	1	1	1	1
Dispatchers (part-time)	DSP1	15	15	15	15
Total		17	17	17	17

City of White Settlement

Code Compliance

Description

This department is responsible for the application and enforcement of zoning regulations, subdivision regulation, building, electric, plumbing, and heat and air condition regulations. It is

also responsible for the abatement of weed lots, trash/debris, junk vehicles, substandard structures and other life, health, and safety concerns. The code compliance department is also the liaison for the Planning and Zoning Commission and the Board of Adjustments and Appeals.

Goals

To safeguard the public health, safety and general welfare through structural strength, means of egress facilities, sanitation, adequate light and ventilation, energy conservation, and safety of life and property from fire and other hazards, by controlling the design, location, use of occupancy of all buildings through the regulated and orderly development of the land and land use within the jurisdiction.

Objectives

To respond to daily inspections within 24 hours of notice each working day.

To review plans and issue permits within an average of 3 days

To respond to complaints regarding code violation and supply notice of disposition within 5 working days of complaint.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Daily inspections % within 24 hours	98%	99%	99%

Plan review (average time)	4 days	3 days	3 days
Disposition of code violations (% within 5 Days)	93%	99%	99%

City of White Settlement

Code Compliance

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 311,325	\$ 379,229	\$ 319,039	\$ 342,500
Materials & Supplies	12,940	13,350	13,691	14,000
Contractual Services	39,264	136,805	91,665	86,600
Capital Outlays	0	0	0	0
Other Costs	0	0	0	0

Total	\$ 363,529	\$ 529,384	\$ 424,395	\$ 443,100
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<u>Personnel Schedule</u>

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Chief Building Officer	DIV3	1	1	1	1
Code Compliance Clerk	CLK6	2	2	2	2
GIS Technician	TEC6	1	1	1	1
Building Inspector	TEC7	1	1	1	1
Code Enforcement Officer	TEC4	1	2	2	2
Total		6	7	7	7

GENERAL FUND

PUBLIC HEALTH

Animal Control

MISSION STATEMENT

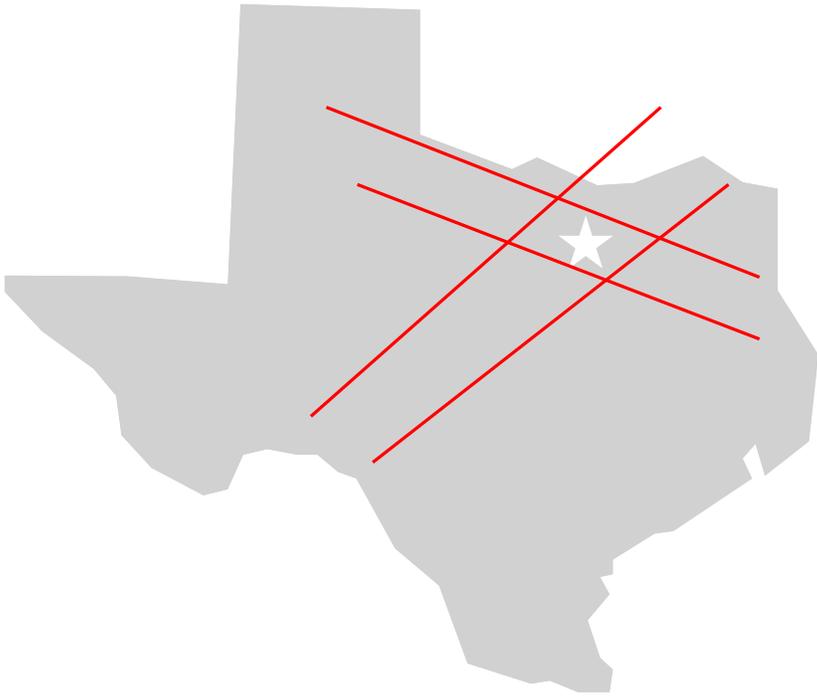
TO AGGRESSIVELY ENFORCE ALL ORDINANCES WITHIN ITS REALM OF RESPONSIBILITY WHILE PROVIDING BOTH FIRM AND FAIR RESOLUTION AND GUIDANCE, AND TO PROVIDE EDUCATION TO THE PUBLIC WHICH EMPHASIZES RESPONSIBLE PET OWNERSHIP.

Animal Control

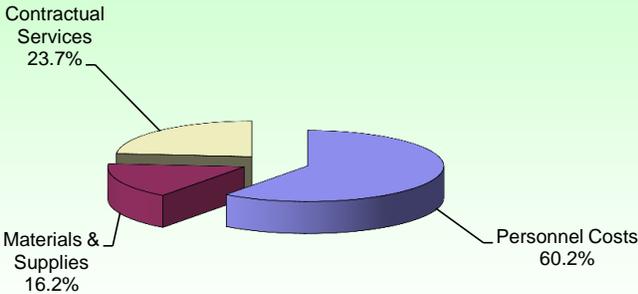




CITY OF WHITE SETTLEMENT



PUBLIC HEALTH Expenditures by Object



Public Health

Animal Control is the only department in the Public Health Division. This division consists of two full-time and two part-time employees.

	FY 2012-2013		FY 2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Personnel Costs	\$121,964	61.5%	\$139,071	60.1%
Materials & Supplies	29,714	15.0%	37,450	16.2%
Contractual Services	46,672	23.5%	54,680	23.7%
Capital Outlay	0	0.0%	0	0.0%
Other Costs	0	0.0%	0	0.0%
Total	\$198,350	100.0%	\$231,201	100.0%

City of White Settlement

Animal Control

Description

Animal control is responsible for handling animal related problems throughout the city; which include, stray animal and impounding issues, customer service and animal return, animal nuisance and ordinance enforcement issues, animal welfare and vaccination issues, animal bites and quarantine issues and procedures, population control and enforcement, animal adoptions and pet licensing, urban livestock and wildlife management.

Goals

Promote and enforce responsible pet ownership

Promote public awareness about animal welfare and protection

Promote community service opportunities for youth and adults alike

Promote public donation and support opportunities

Objectives

Continue monitoring and enforcement through pet licensing and animal microchip programs

Maintain customer service and response issues through expanded hours of operation, after-hours emergency procedures, website development and the continued use of animal related adoption and lost-n-found sites

Participate in local vaccination clinics, and adoption events with local businesses and other local municipalities

Continue to build the Animal Shelter volunteer program through partnering opportunities with local businesses, the WSISD, scouting organizations, churches, and individuals alike

Continued facility and amenities improvements to the dog park from donation support

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
# of service calls	1,600	1,562	1,600
# of animal impounds	519	573	600
# of animal adoptions	241	257	260

City of White Settlement

Animal Control

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 113,174	\$ 139,648	\$ 121,964	\$ 139,071
Materials & Supplies	30,534	30,023	29,714	37,450
Contractual Services	39,315	51,324	46,672	54,680
Capital Outlays	0	0	0	0
Other Costs	0	0	0	0
Total	\$ 183,023	\$ 220,995	\$ 198,350	\$ 231,201

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
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Animal Control Officers	TEC3-4	2	2	2	2
Animal Shelter Clerk (part-time)	TEC-1	1	2	2	2
Total		3	4	4	4

GENERAL FUND

PUBLIC WORKS

Streets and Drainage

MISSION STATEMENT

TO PERFORM MAINTENANCE OF STREETS, DRAINAGE, TRAFFIC CONTROL SYSTEMS AND STREET LIGHTING IN A PROFESSIONAL MANNER THAT WILL PROVIDE SAFE AND EFFICIENT MOVEMENT OF TRAFFIC AND FLOW OF RUNOFF THROUGH DRAINAGE CHANNELS.

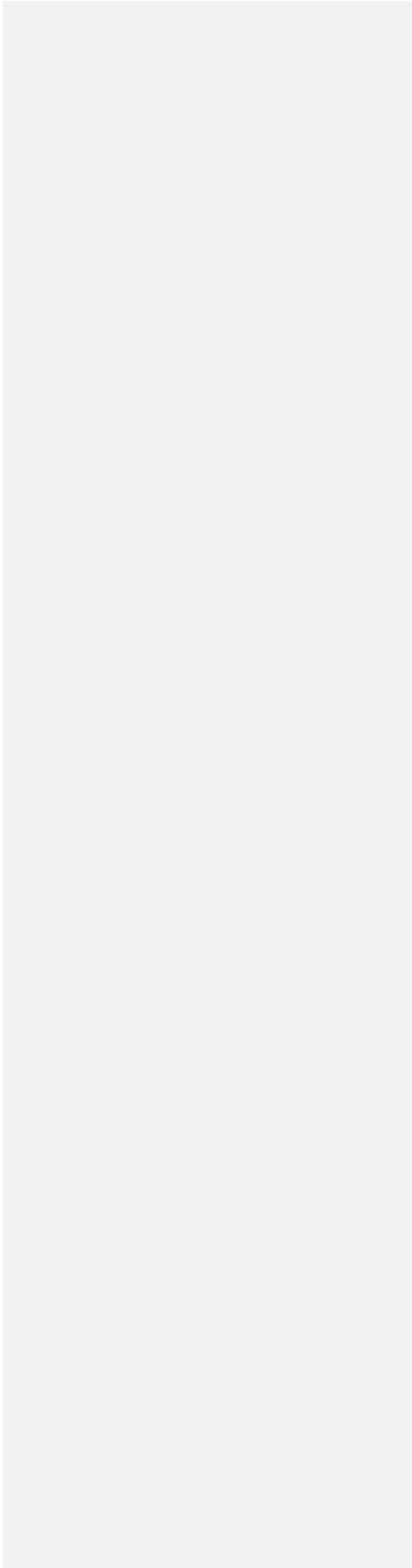
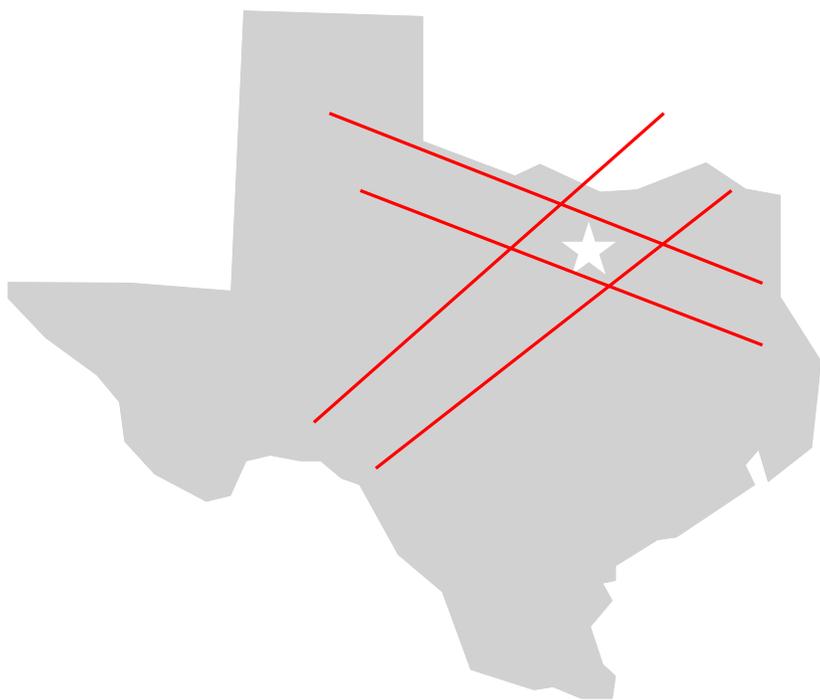
Streets and Drainage

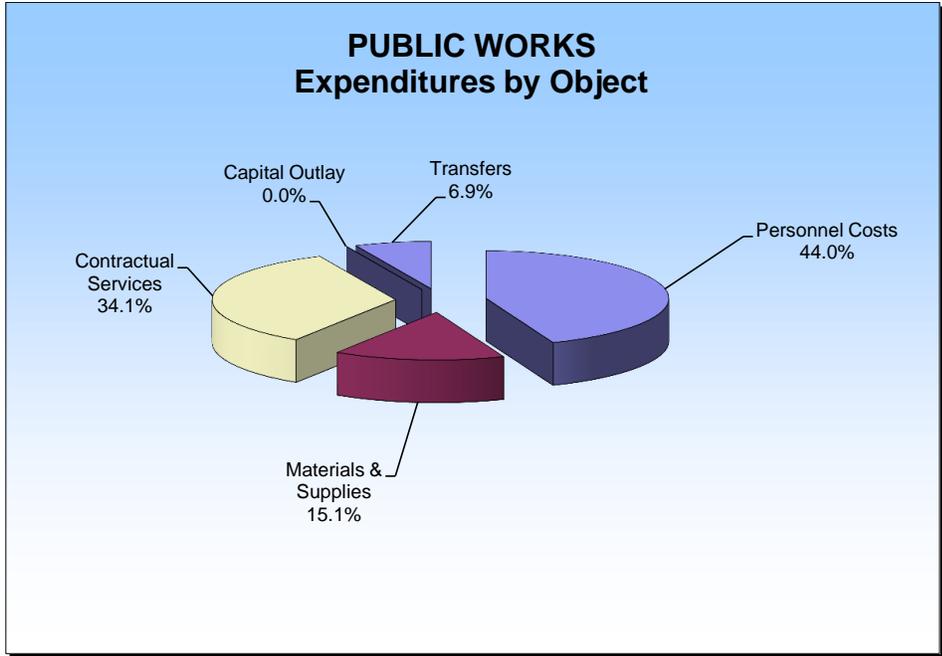


Farmers Branch Creek Bridge



CITY OF WHITE SETTLEMENT





Public Works

Public Works represents the largest operating division of the City. Included in this Division is Street Maintenance in the General Fund.

Water Production, Water Distribution and Wastewater are also part of the Public Works Division, but will be represented on a graph in the Water and Sewer Fund.

	FY 2012-2013		FY 2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Personnel Costs	\$287,405	47.0%	\$325,225	44.0%
Materials & Supplies	91,429	14.9%	111,150	15.0%
Contractual Services	190,698	31.2%	252,090	34.2%
Capital Outlay	42,154	6.9%	0	0%
Transfers	0	0%	50,000	6.8%
Total	\$ 611,686	100.0%	\$ 738,465	100.0%

City of White Settlement

Street Maintenance

Description

This department provides both corrective and preventative maintenance to the City's vehicular circulation and flood control/drainage systems. Operationally, a broad array of maintenance tasks are performed, including pothole patching, curb and gutter repair, sweeping, traffic control signal and sign repair and replacement, drainage ditch and channel dredging and cleaning, and much more. Maintenance work is typically undertaken on either a scheduled (weather permitting) or condition-responsive basis.

Goals

Maintain streets in a condition that enables the public to move efficiently throughout the City.

Perform maintenance of drainage and street system in a manner that puts forth a positive image for the city and the public.

Maintain all signs and markings to meet the requirements of the Manual Uniform Traffic Control Devices.

Conduct annual street inventory.

Increase operation efficiency in responding to street repairs and drainage system cleaning.

SIP to overlay 2.09 miles of residential streets

Objectives

Crack seal 5.0 miles of roadway.

Repair; replace sight-obstructed intersections, malfunctioning traffic signals, within one hour of notification.

Sweep residential streets at least 2 times per year.

Maintain a system log that tracks response time for street repairs and drainage system cleaning complaints.

Performance Measures	Actual 2012-2013	Estimated 2012-2013	Projected 2013-2014
Sweep residential street at least 2 times per year	100%	100%	100%
Crack seal 5.0 miles of roadway	96%	100%	100%

Correct sight-obstructed intersections within one hour of notification	96%	96%	96%
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City of White Settlement

Street Maintenance

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 219,889	\$ 313,473	\$ 287,405	\$ 325,225
Materials & Supplies	71,343	112,167	91,429	111,150
Contractual Services	229,066	251,573	190,698	252,090
Capital Outlay	80,315	0	42,154	0
Transfers	0	50,000	0	50,000
Other Costs	0	0	0	0
Total	\$ 600,613	\$ 727,213	\$ 611,686	\$ 738,465

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Street Superintendent	SPT2	1	1	1	1
Crew Leader II	CRL2	1	1	1	1
Equipment Operator	HEO1	1	1	1	1
Laborer	LBR1	2	3	3	3
Seasonal	LBR1	2	2	2	2
TOTAL		7	8	8	8

GENERAL FUND

CULTURE & RECREATION

Senior Services

Park Maintenance

Recreation Services

Library



MISSION STATEMENTS

SENIOR SERVICES IS DEDICATED TO IMPROVING THE QUALITY OF LIFE FOR SENIOR CITIZENS THROUGH RECREATIONAL ACTIVITIES, SPECIAL EVENTS, PROGRAMS AND PROJECTS.

PARKS AND RECREATION IS COMMITTED TO IMPROVING THE QUALITY OF LIFE FOR ALL CITIZENS THROUGH THE DEVELOPMENT, IMPLEMENTATION AND MAINTENANCE OF ALL CITY PARKS, RECREATION, AND FACILITIES.

THE LIBRARY'S PRIMARY MISSION IS TO PROVIDE FOR THE PLANNING, DELIVERY AND IMPROVEMENT OF A WIDE VARIETY OF LIBRARY SERVICES TO THE CITIZENS THROUGH EFFICIENT MANAGEMENT AND COORDINATION OF STAFF, FACILITIES AND MATERIALS.

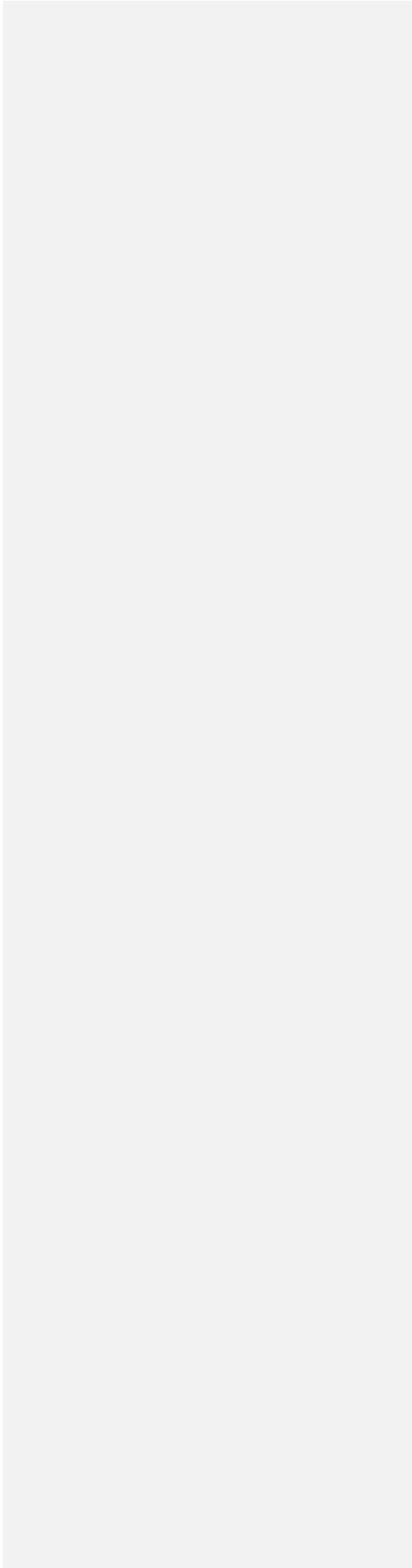
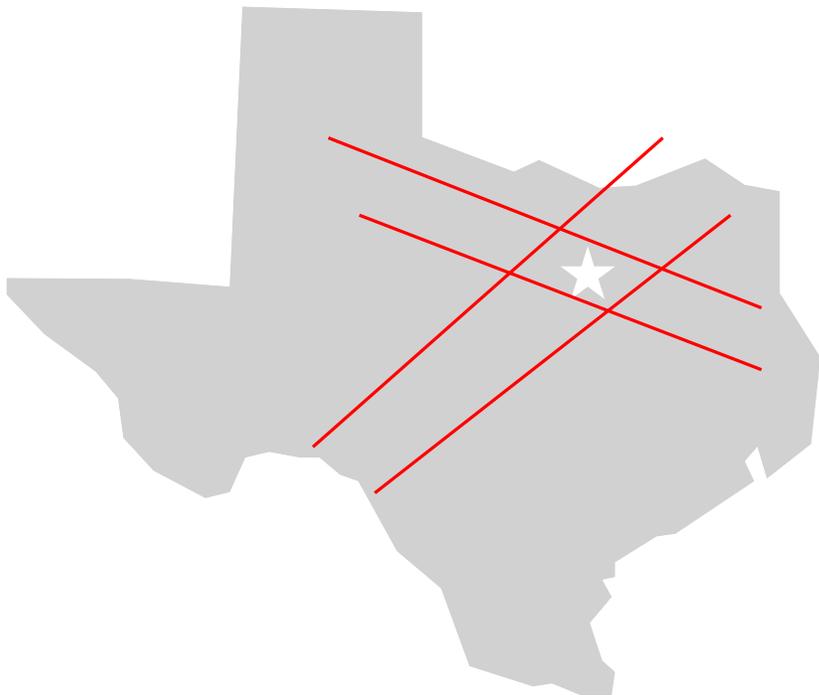
Senior Services



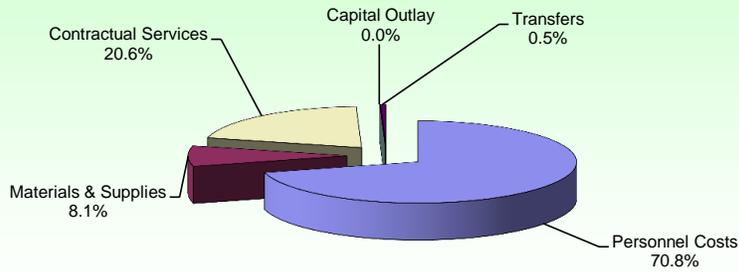
Library



CITY OF WHITE SETTLEMENT



CULTURE & RECREATION Expenditures by Object



Culture and Recreation

This division includes Senior Services, Park Maintenance, Recreation and Library

	FY 2012-2013		FY 2013-2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Personnel Costs	\$837,264	70.6%	\$966,969	70.8%

Materials & Supplies	80,020	6.8%	110,535	8.1%
Contractual Services	260,973	22.0%	280,870	20.6%
Capital Outlay	0	0%	0	0%
Transfers	7,500	0.6%	7,500	0.5%
Total	\$1,185,757	100.0%	\$1,365,874	100.0%

City of White Settlement

Senior Services

Description

In cooperation with Senior Citizens Services of Greater Tarrant County, Inc. and other organizations, this department provides multiple services and activities for the senior citizens of White Settlement and surrounding areas. Services include hot meals, transportation, health screenings, educational and informational programs, crafts, legal advice, exercise and fitness opportunities, referrals to other agencies for needed assistance and a host of other social activities and support services. All of this is designed to afford senior adults opportunities to continue to utilize their considerable wisdom, experience, and talents in productive, worthwhile, and rewarding ways.

Goals

Continue to help older adults build a brighter future for themselves and their community by enabling them to live independently with dignity.

Upgrade and improve our publications in local newspapers and City's website to promote senior center programs to a wider audience.

Network with local churches to provide information and referral and act as a resource for their older parishioners.

Network with local schools to increase intergenerational programming opportunities to expand awareness that there can be healthy, active aging.

Objectives

Outreach into the community to make people aware of our services.

Manage and monitor volunteers to overall better the organization of the center.

Keep local, state and federal government aware of the needs of our seniors.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
# of congregate-setting meals	22,414	20,840	18,000
# of Seniors transported	9,020	10,894	11,000
# of volunteer hours	29,650	28,478	28,000

Performances Measures are lower after Fiscal Year 2011-2012 due to cut-backs from the company that provides the meal program for the Senior Center.

City of White Settlement

Senior Services

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 223,766	\$ 236,240	\$ 236,229	\$ 240,231
Materials & Supplies	8,549	11,178	8,128	11,325
Contractual Services	49,079	56,723	42,585	55,585
Capital Outlay	55,607	15,000	0	0
Other Costs	0	0	0	0
Total	\$ 337,000	\$ 319,141	\$ 286,942	\$ 307,141

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
<u>Senior Services Manager</u>	DIV1	1	1	1	1
Clerk	CLK2-4	3	3	3	3
Transportation Aide	TEC1	1	1	1	1
Total		5	5	5	5

City of White Settlement

Park Maintenance

Description

The General Park Maintenance Division is responsible for the grounds maintenance production, landscape enhancement, beautification, and development of the City's Civic Complex buildings. Furthermore, this division manages approximately 101 acres in small parks, neighborhood and community park areas, public leisure recreational areas, related and unrelated city properties throughout the city. In addition, there are 76 acres of street right-of-ways, 25-30 miles of curb and gutter, major creek and drainage areas in the city, and selected vacant city lots; as determined by the City's Manager's office, which are mowed and/or maintained by this division.

Goals

To maintain all common, right-of-way, and drainage areas at a standard and acceptable manner which reflect in a positive light on the community and its citizens

To maintain and improve the overall appearance of the City's parklands, major municipal sites, and right-of-way areas throughout the City

Objectives

To improve smaller parks, including but not limited to security lighting, parking areas, picnic areas, playgrounds and play areas

To assist in the support and operation of City sponsored special events and activities, to include other departments and programs throughout the city

To maintain required licensing, training, and continuing education of park staff in the areas of irrigation, chemical application, and equipment operation and safety

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Park / Public acreage maintained	83	101	101

# of times right-of-way mowed	6	7	7
# of times drainage areas cleaned	4	6	6
# of maintenance hours	7,468	7,500	7,500

City of White Settlement

Park Maintenance

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 196,712	\$ 204,149	\$ 204,143	\$ 244,749
Materials & Supplies	15,537	22,510	15,128	22,050
Contractual Services	88,570	97,945	83,483	83,550

Capital Outlay	0	0	0	0
Transfers (to Pride)	6,250	7,500	7,500	7,500
Total	\$ 307,069	\$ 332,104	\$ 310,254	\$ 357,849

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Parks Manager	DIV 3	1	1	1	1
<u>Crew Leader I</u>	CRL1	1	1	1	1
<u>Groundskeeper</u>	LBR1	1	2	2	2
Total		3	4	4	4

City of White Settlement

Recreation Services

Description

The Recreation Department is responsible for providing a wide variety of recreational opportunities for all age groups in the local and surrounding community. To expand outreach capability and impact, the Recreation Department currently partners with the WSISD, local YMCA, youth associations, and other civic organizations to provide high quality recreation programs and opportunities.

Goals

Promote low cost/high impact leisure programs and classes for all age groups

Promote community service opportunities and programs for youth and adults alike

Promote active recreational opportunities and programs for all age groups

Promote outdoor education and recreation programs

Objectives

Increase participation in exercise and athletic opportunities through new programs and classes

Increase participation through partnering opportunities with the WSISD, youth associations, scouting organizations, and civic organizations

Seek continued facility and amenities improvements at the Recreation Center from donation support

Actively pursue outdoor recreation grant opportunities with private and state organizations for new programs

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Class / Program participation	13,833	14,820	15,000
Open gym participation	3,302	3,500	3,700
Special Events / Activities participation	8,715	10,826	12,000

City of White Settlement

Recreation Services

SUMMARY

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 126,406	\$ 144,820	\$ 110,226	\$ 148,543
Materials & Supplies	19,087	20,540	15,930	29,850
Contractual Services	58,061	91,110	75,677	74,505
Capital Outlays	19,718	0	0	0
Other Costs	0	0	0	0
Total	\$ 223,272	\$ 256,470	\$ 201,833	\$ 252,898

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Rec. Coordinator	OM2	1	1	1	1
<u>Rec. Assistant</u>	TEC3	1	1	1	1
Rec. Aide (part-time)	CLK1	1	2	2	2
Total		3	4	4	4

City of White Settlement

Library

Description:

The White Settlement Public Library provides an organized collection of print and non-print materials for patrons of all ages that meet their informational, educational and recreational needs. The Library has a relatively large and growing collection of books, reference materials, newspapers, magazines and audio/visual materials in a variety of formats. The Library has a Computer Center that houses over twenty-five computers with Internet access and Microsoft

Office Suite. Not only is the Library a central source of books and audios, it also houses Adult Basic Education, GED preparatory classes and small display spaces.

Goals:

To serve the needs of the patrons and all citizens of White Settlement. The Library strives to deliver cost effective services in a personal, responsive and innovative manner.

To continue to encourage children's interests in and appreciation of reading through development of the collection and programming.

To provide increased access to technology through the Internet.

To pursue grants to help purchase new computers to provide a web-based online catalog and children's computer center.

Objectives:

To make a wide variety of materials available to residents by evaluating the collection and remaining responsive to community needs.

To continue to develop a multi-purpose computer center to enhance existing reference services and to provide the capability for patrons to produce research papers, resumes and other documents.

To increase the number of Library cardholders by at least 10 % each year.

To provide information and recreation to an increasing number of citizens through adult, young adult and children's programs.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014
Materials circulated	64,186	65,284	66,000
New library cardholders	997	952	1,000
Number of patrons using Computer Ctr.	12,301	12,185	12,000
Library visits	59,402	60,386	61,000

City of White Settlement

Library

SUMMARY

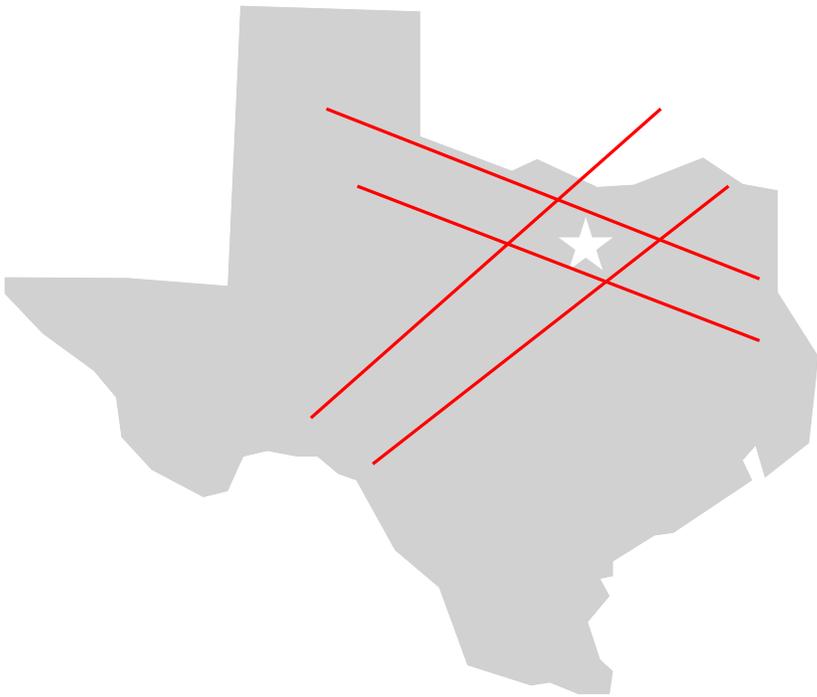
EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel Costs	\$ 276,385	\$ 324,490	\$ 286,666	\$ 333,446
Materials & Supplies	40,455	43,534	40,834	47,310
Contractual Services	58,697	84,371	59,228	67,230
Capital Outlay	0	0	0	0

Other Costs	0	0	0	0
Total	\$ 375,537	\$ 452,395	\$ 386,728	\$ 447,986

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
<u>Library Manager</u>	OM3	1	1	1	1
<u>Librarian</u>	TEC7	1	1	1	1
Clerk	CLK7	2	2	2	2
Clerk (part-time)	CLK2	5	5	5	5
Seasonal	CLK2		1	1	1
Total		9	10	10	10

CITY OF WHITE SETTLEMENT



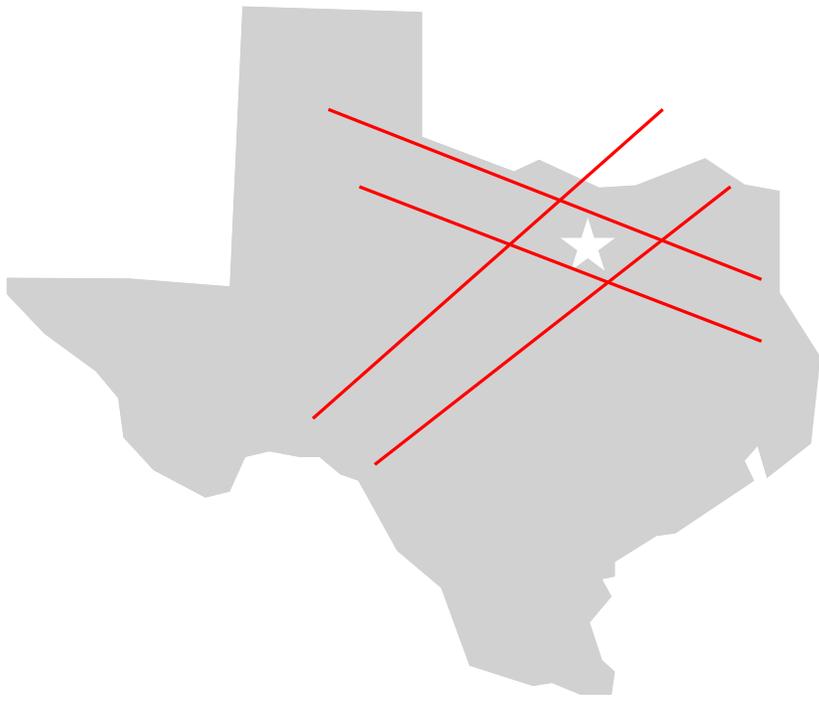
City of White Settlement

FY 2013-2014 Annual Budget

Enterprise Fund

The Enterprise Fund is used to account for the provision of water and wastewater services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to administration, operations, maintenance, financing, and related debt service. The operations of the Enterprise Fund are financed and operated in a manner similar to private business enterprises where the expenses (including depreciation) of providing goods or services to the general public are financed or recovered primarily through user charges. An overview of the Water and Wastewater Systems is included as well as a summary of expenses, a personnel schedule, departmental descriptions, goals, objectives, performance measures, and division analysis.

CITY OF WHITE SETTLEMENT



**ENTERPRISE
FUND**

<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>

REVENUES/SOURCES

Property Taxes

Consumer Taxes						
Franchise Fees	0	0	0	0	0	0
Licenses & Permits						
Fines and Forfeitures						
Charges for Service	6,238,814	6,713,743	6,504,528	6,909,940	6,881,802	7,093,850
Intergovernmental	76,871	136,928	0	0	0	0
Interest	8,082	6,559	7,078	4,000	11,679	7,000
Interfund Transfers	0	0	7,426,269	0	0	0
Other Funding	30,172	32,176	50,732	20,000	51,773	30,000
TOTAL REVENUES	<u>6,353,939</u>	<u>6,889,406</u>	<u>13,988,607</u>	<u>6,933,940</u>	<u>6,945,254</u>	<u>7,130,850</u>

EXPENDITURES/USES

General Government

Public Safety

Public Works	4,840,386	4,056,247	4,804,847	5,419,619	4,498,456	5,676,719
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Public Health

Culture/Recreation

Interfund Transfers	697,500	584,700	584,700	584,700	584,700	670,000
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DEBT SERVICE

Principal	8,852	58,478	0	570,000	570,000	475,000
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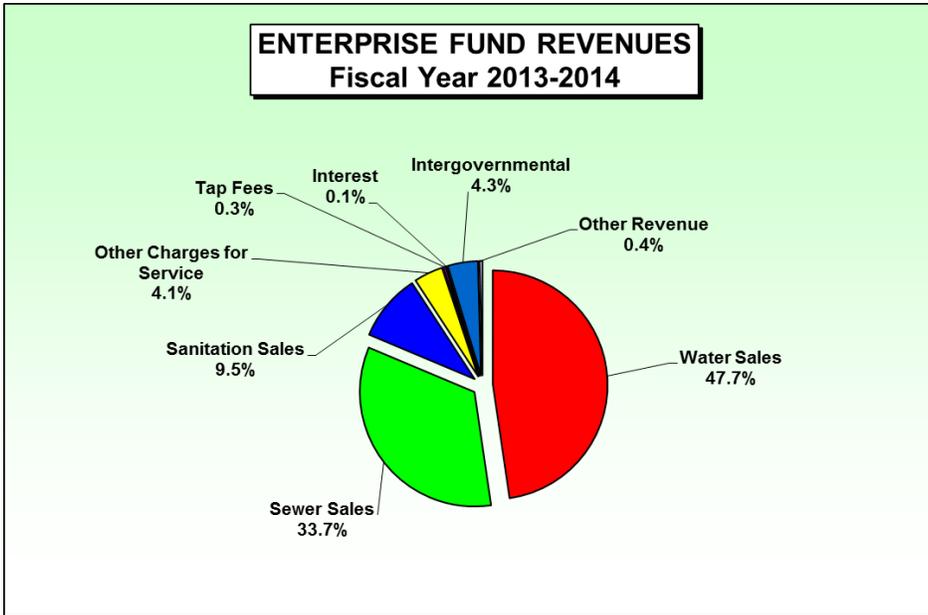
Interest	359,237	264,465	358,995	318,594	319,093	305,131
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Lease Purchase Pmt	12,040	8,596	11,541	37,027	37,027	0
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Other – Fiscal Agent Fee	2,500	3,750	3,759	4,000	3,500	4,000
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TOTAL EXPENDITURES \$5,920,515 \$4,976,236 \$5,763,842 \$6,933,940 \$6,012,776 \$7,130,850

Fund Number: 02



2013		2014	
<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>

Water Sales	3,114,014	44.8%	\$3,400,000	47.7%
Sewer Sales	2,363,029	34.0%	2,400,000	33.6%
Sanitation Sales	686,457	9.9%	675,000	9.5%
Other Charges for Service	363,411	5.2%	291,500	4.1%
Tap Fees	48,617	0.7%	23,000	0.3%
Franchise Fees	0	0%	0	0%
Interest	11,679	0.2%	7,000	0.1%
Intergovernmental	306,274	4.4%	304,350	4.3%
Other Funding	51,773	0.8%	30,000	0.4%
Total	<u>\$6,945,254</u>	<u>100.0%</u>	<u>\$7,130,850</u>	<u>100.0%</u>

The City of White Settlement obtains a portion of its water for resale via 8 deep wells drilled in the Paluxy and Trinity Aquifers. Since 1987, when most of the deeper Trinity Sands wells became active, the ratio of City produced water to purchases from the City of Fort Worth has increased from 29.9% in 1987 to 69.6% for fiscal year 2012. Two wells became obsolete during fiscal year, and the 8 wells remaining are capable of

1,000 gallons per minute and these wells are used continuously to produce approximately 30.4% of the water supply of the City.

Waterworks System History

The Waterworks and Sewer System is a department of the City and was purchased by the City in 1951, the year of its incorporation, from Tarrant Utility Company. When purchased, the System was composed of 10 water wells, seven in the Paluxy Sand, and three in the Trinity Aquifers. Over the years, a decline in productivity of some of the wells as a result of sand infiltration led to their removal from production. The City renovated an existing well and drilled three new wells into the Travis Peak sand so that the City now operates 9 wells capable of 1,000 gallons per minute and these wells are used continuously to produce more than 35% of the water supply of the City. The City treats the water by chlorination. The wells are continuously recharged from Lake Worth, a reservoir for Fort Worth, which is located on the northern boundary of the City.

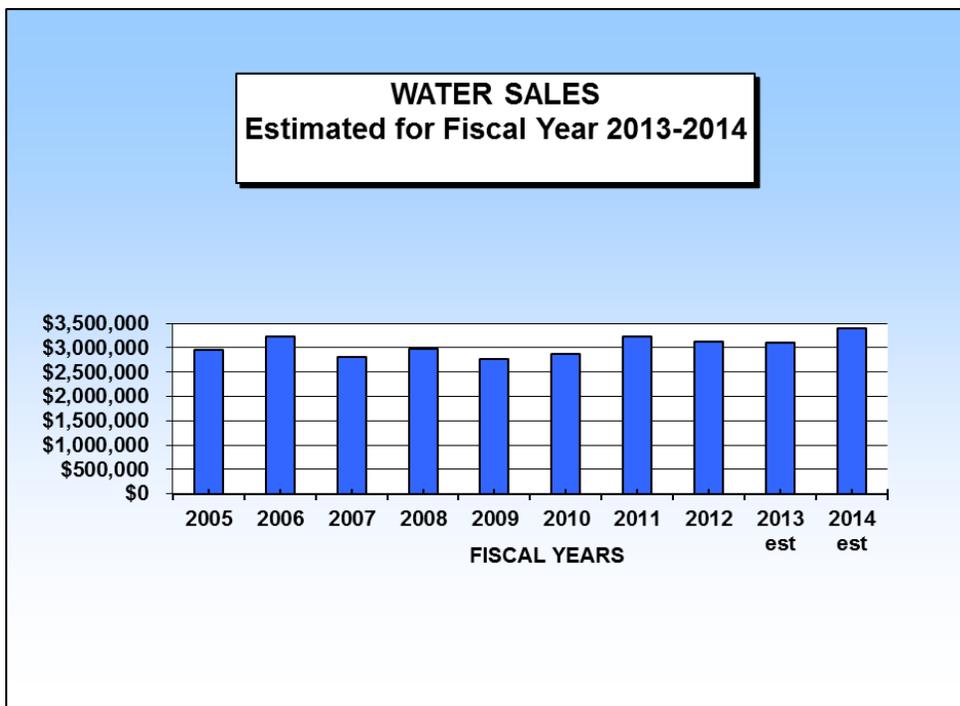
In 1966, it became apparent that groundwater was incapable of supplying its growing water needs. The City made arrangements to purchase additional water from Fort Worth and in September of 1968, the City entered into a 30-year contract with Fort Worth whereby Fort Worth agrees to supply treated water to the City. The contract was renewed in 2010 for an additional 30 year-term. Estimated cost for water bought from Fort Worth in 2010-2011 was averaged at \$2.0015 per 1,000 gallons. The excess maximum day demand (annual charge per MGD) of daily demand in excess of average day demand and the excess maximum hour demand (annual charge per MGD) of daily demand in excess of maximum day demand are taken into consideration toward these rates. The City takes water from Fort Worth at two points on its southern edge through 24 and 16-inch mains, respectively.

The System is looped and essentially complete. The City estimates that the lines in the System are over 20 years old on an average and the City pursues an active policy of annual expenditures for maintenance and repairs and line replacements. The City requires developers to install water and sewer lines with minimum 6" lines to residential areas and 8" lines to commercial/industrial areas. The City participates in the cost of oversizing lines.

The Northern Trinity Groundwater Conservation District was created in 2007 by the Texas Legislature to preserve, protect, and conserve the groundwater resources within Tarrant County. In response to its mandate from the Texas Legislature, the District's Board of Directors adopted temporary rules relating, among other things, to water well registration, metering, reporting, water use fees, and exemptions from these requirements. These temporary rules serve as the District's water well regulations until it has conducted sufficient technical and planning studies to enable it to draft, consider, and ultimately adopt more comprehensive, permanent rules.

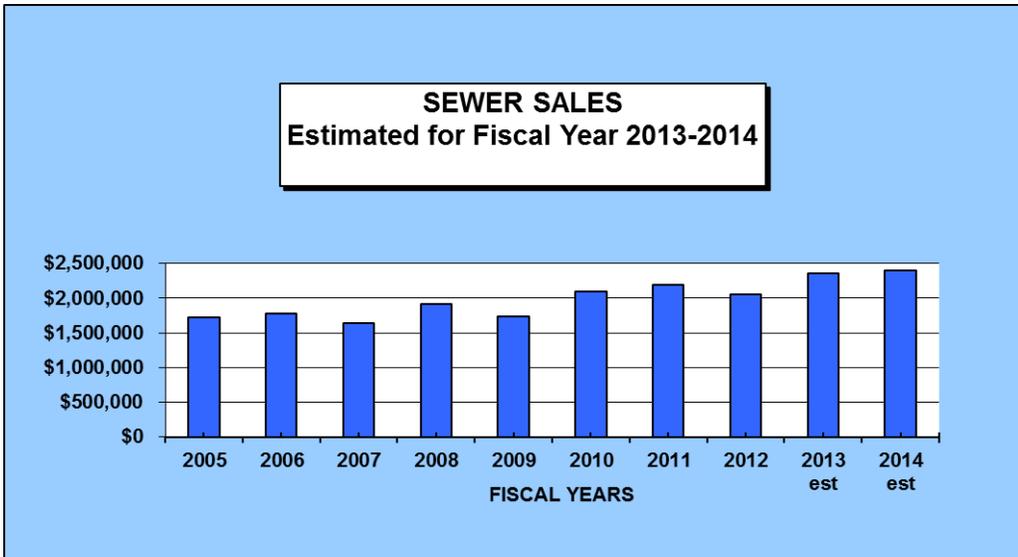
As the owner of a groundwater wells within the boundaries of the District, it was

important to recognize certain obligations that the District's Temporary Rules creates for the city's wells. All existing wells that are not exempt from the District's registration requirements were required to register and report gallons produced. Effective September 1, 2011 by HB3818, the District's fee cap was raised from \$0.03/1000 to \$0.20/1000. However, the District has only approved a \$0.10/1000 at this time.



Water sales are also based directly on the weather conditions. Growth rates in White Settlement are projected to be increasing steadily in the foreseeable future. Water rates have been increased to cover the increases passed onto us by the City of Fort Worth and the fees required on the gallons pumped. Water rates were increased January 2012 for the first time since 2008.

<u>Fiscal Year</u>	<u>Water Sales</u>
2005	\$2,947,902
2006	\$3,223,171
2007	\$2,808,161
2008	\$2,988,619
2009	\$2,777,338
2010	\$2,878,261
2011	\$3,227,595
2012	\$3,118,587
2013 est.	\$3,114,014
2014 est.	\$3,400,000



Sewer sales are primarily impacted by the fees charged by the City of Fort Worth for treatment of White Settlement’s outflow. The City increased sewer rates in October 2012. This was the first increase since 2009.

Infiltration and inflow (I&I) has also been recognized by the State and Federal authorities as an area of environmental concern. Being aware of this, the City is addressing infiltration and inflow problems. Since 2002-2003, the City Council allocated \$150,000 per year to be used on a pay-as-you-go basis. However, due to a slowing economy, the City Council decided not to fund the \$150,000 in fiscal year 2010-2011. In FY 2011-2012 \$125,000 was reinstated. Rain guards have been placed on a few manholes to reduce rainwater seepage, and repaired or replaced other manholes. The City will continue to work toward reducing the citizens’ cost.

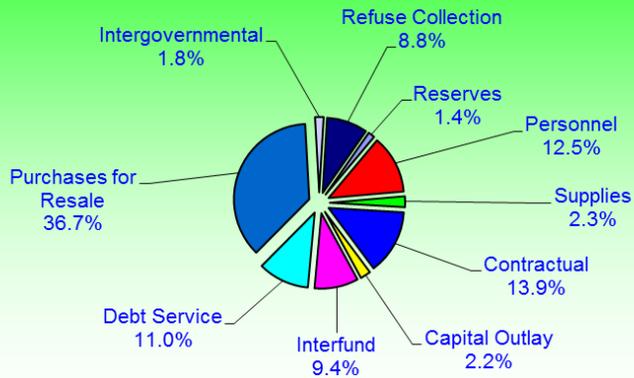
In 2010-2011, the Farmers Branch Sewer Interceptor Project was completed. The following sales don’t always indicate a savings due to the increases received from the city of Fort Worth for treatment of city’s wastewater.

<u>Fiscal Year</u>	<u>Sewer Sales</u>
2005	\$1,727,247
2006	\$1,779,168
2007	\$1,645,881
2008	\$1,915,470
2009	\$1,730,714
2010	\$2,092,311
2011	\$2,187,859
2012	\$2,055,971
2013 est.	\$2,363,029
2014 est.	\$2,400,000

Expenditures By Object

Water and Sewer Fund approved \$7,130,850 total expenditures for 2013-2014. The sanitation division is also included in this fund. The major expenditure for the Enterprise Fund is the purchases for resale at 36.7%, which includes the purchases for water and wastewater treatment from the City of Fort Worth. Contractual expenditures total \$988,800 (13.9%) which includes utilities and professional services.

**ENTERPRISE FUND EXPENDITURES
Expenditures by Object**

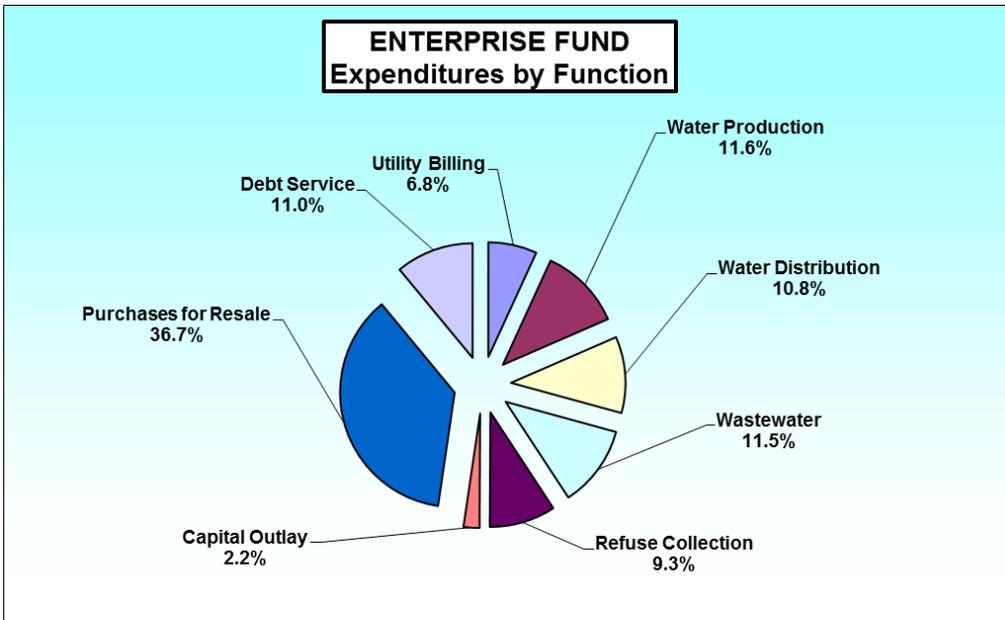


	2013		2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Personnel	\$ 762,294	12.7%	\$ 891,027	12.5%
Materials & Supplies	114,364	1.9%	166,350	2.3%
Contractual	393,063	6.5%	988,800	13.9%
Capital Outlay	258,440	4.3%	160,100	2.2%
Interfund	584,700	9.7%	670,000	9.4%
Debt Service	929,620	15.5%	784,131	11.0%
Purchases for Resale	2,236,512	37.2%	2,615,270	36.7%
Intergovernmental	130,000	2.2%	130,000	1.8%
Refuse Collection	603,783	10.0%	625,000	8.8%
Reserves	0	0.0%	100,172	1.4%

Total Expenditures	\$6,012,776	100.0%	\$7,130,850	100.0%
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Expenditures By Function

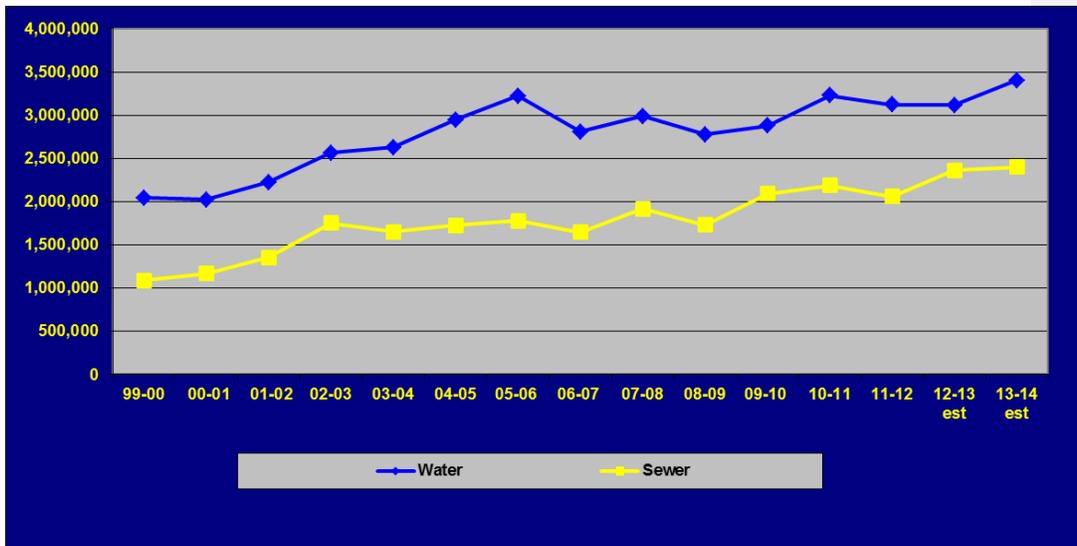
The major expenditures in the Water/Sewer Fund is for purchases for resale of water and wastewater treatment services at \$2,615,270 or 36.7%, with \$1,250,000 being allocated for wastewater services and \$1,365,270 for water purchases. The Water Production expenses account for 11.6% with Utility Billing at 6.8%, Water Distribution expenses at 10.8%, Wastewater at 11.5%, Refuse Collection at 9.3%, Capital Outlay at 2.3% and Debt Service costs at 11.0%.



	2013		2014	
	<u>Projected</u>	<u>%</u>	<u>Approved</u>	<u>%</u>
Utility Billing	\$ 425,666	7.8%	\$ 488,074	6.8%
Water Production	469,783	11.6%	829,584	11.6%
Water Distribution	533,354	9.8%	768,147	10.8%
Wastewater	518,419	9.5%	820,344	11.5%
Refuse Collection	640,982	11.8%	665,200	9.3%
Capital Outlay	258,440	4.8%	160,100	2.3%
Purchases for Resale	2,236,512	38.2%	2,615,270	36.7%
Debt Service	929,620	6.5%	784,131	11.0%
Total Expenditures	\$6,012,776	100.0%	\$7,130,850	100.0%

15- Year Analysis of Revenues

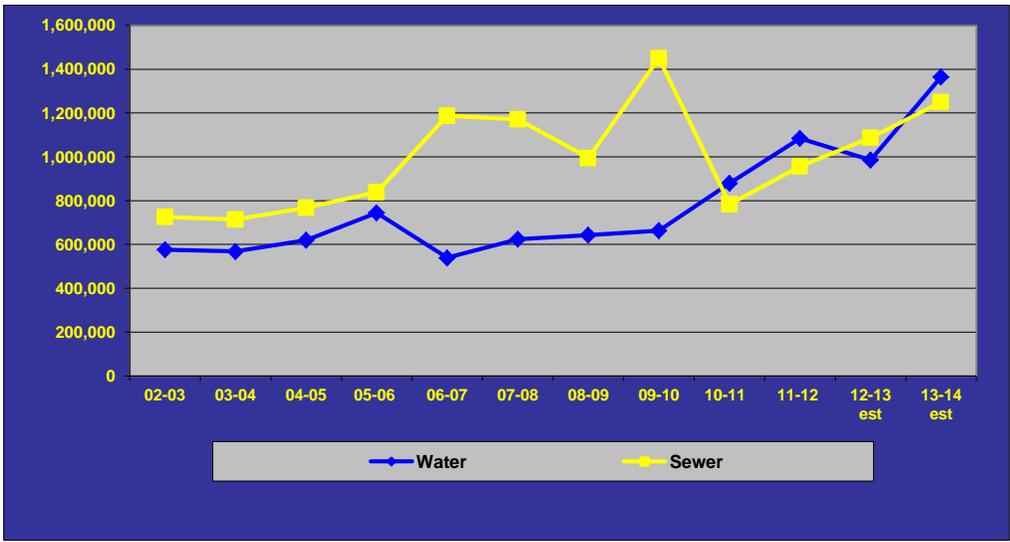
Water & Sewer Fund



Fiscal Year	Water Sales	Sewer Sales
99-00	2,042,895	1,085,917
00-01	2,021,834	1,165,440
01-02	2,224,058	1,354,053
02-03	2,564,058	1,747,546
03-04	2,624,613	1,651,201
04-05	2,947,902	1,721,247
05-06	3,223,171	1,779,168

06-07	2,808,161	1,645,881
07-08	2,988,619	1,915,470
08-09	2,777,338	1,730,714
09-10	2,878,261	2,092,311
10-11	3,227,595	2,187,859
11-12	3,118,587	2,055,971
12-13 est.	3,114,014	2,363,029
13-14 est.	3,400,000	2,400,000

Analysis of Fort Worth Water & Wastewater Purchases



Fiscal Year	Water Purchases	Sewer Charges
02-03	576,127	725,514
03-04	568,334	714,491
04-05	619,732	767,369
05-06	744,349	839,457
06-07	539,160	1,187,170
07-08	624,461	1,171,858
08-09	642,728	995,181
09-10	662,865	1,450,280
10-11	880,056	783,815
11-12	1,085,048	956,568
12-13 est.	985,781	1,087,926
13-14 est.	1,365,270	1,250,000

WATER AND SEWER FUND

Public Works

Utility Billing

Water Production

Water Distribution

Wastewater Collection

Sanitation

MISSION STATEMENTS

TO PROVIDE FOR GENERAL EXPENSES ATTRIBUTABLE TO ENTERPRISE OPERATIONS.

TO PROVIDE FOR EFFECTIVE ADMINISTRATION OF PUBLIC WORKS ACTIVITIES THAT ENSURES SAFE AND EFFICIENT WATER AND SEWER SYSTEMS.

TO ENSURE THAT ALL WATER AND SEWER IMPROVEMENTS, AS WELL AS ALL CITY PROJECTS, ARE DESIGNED AND CONSTRUCTED IN ACCORDANCE WITH CITY REGULATIONS AND ACCEPTED ENGINEERING AND CONSTRUCTION PRINCIPLES AND PRACTICES.

TO PROVIDE SAFE AND PURE DRINKING IN SUFFICIENT VOLUMES AND UNDER ADEQUATE PRESSURE TO THE WATER CUSTOMERS AND TO MAINTAIN THE INTEGRITY OF THE WATER DISTRIBUTION SYSTEM.

TO MINIMIZE WASTEWATER COLLECTION SERVICE INTERRUPTIONS, ENSURE WASTEWATER COLLECTION SYSTEM INFRASTRUCTURE INTEGRITY AND MONITOR WASTEWATER QUALITY PRIOR TO ENTERING THE FORT WORTH COLLECTIONS SYSTEM

Water Distribution



Utility Billing



City of White Settlement

Utility Billing

Description

The primary duty of the Utility Billing (Customer Service) Department is to establish and maintain accurate records of the citizen's service needs and service usage. This department also serves as a citizen information, utility payment and central telephone communications center for the City. Its functions range from receiving water and sewer payments and answering questions about City programs and services to referrals to non-city entities for assistance and water meter-reading services. In addition to the accounts receivable function for water and wastewater services, this division is also responsible for receipting and depositing monies collected by other departments on a daily basis.

Goals

Establish positive customer relations by providing courteous, efficient, and timely transactions and problem resolutions.

Deposit all monies received on a timely basis and in compliance with both City policies and generally accepted cash-handling procedures.

Promote efficient office operations.

To read and help maintain over 5,400 water meters so that the water customers receive a fair and consistent billing based on individual usage.

To process consumption and bill water customers in a timely manner.

Objectives

Respond to customer service requests within one workday of the request receipt.

To provide accurate meter readings to over 5,400 customers monthly in an accurate, professional, and timely manner.

To process 100% of payments within one day of receipts.

Respond to citizen's requests and complaints 97% of the time within two hours.

Performance Measures	Actual	Estimated	Projected
	2011-12	2012-13	2013-14
Respond to customer service requests within one work day	99%	100%	100%
Read all meters in a timely manner	99%	99%	99%
% of accurate readings	98%	99%	99%
% of monies received and accounted for within 24 hours	100%	100%	100%

City of White Settlement

Utility Billing

Summary

EXPENDITURES	Actual	Budgeted	Projected	Approved
	2011-2012	2012-2013	2012-2013	2013-2014
Personnel	\$221,994	\$233,207	\$229,821	\$250,902
Supplies	41,692	48,500	44,817	53,400
Interfund	52,500	52,500	52,500	67,000
Contractual	92,863	99,360	98,527	106,600

Capital	53,165	57,500	49,669	57,500
Reserves	0	10,000	0	10,172
Total	\$462,214	\$501,067	\$475,334	\$545,574

Personnel Schedule

Position	Pay	Actual	Budgeted	Projected	Approved
Title	Grade	2011-2012	2012-2013	2012-2013	2013-2014
Coordinator	CM2	1	1	1	1
Clerk	CRK2	3	3	3	3
Meter Reader	TEC3	1	1	1	1
Total		5	5	5	5

City of White Settlement

Water Production

Description

The Water Production Department is responsible for the production and disaffection of water produced by 10 city owned wells. The City of White Settlement has seven Paluxy and three Trinity wells throughout the City. Daily production of these wells is 1.2 million gallons per day. The City has a total storage capacity of 2.77 million gallons. This department maintains these wells along with the two sites in which these wells are located.

Goals

Ensure adequate quality and quantity of water supplied to each customer.

Comply with all State and Federal regulations governing public water systems.

Maintain an effective Water Production System.

To obtain TCEQ Certifications for all water department employees.

Maintain the Superior Public Water System status as issued by the TCEQ (Texas Commission on Environmental Quality).

Objectives

Monitor water quality to ensure compliance with all Safe Drinking Water Act rules and regulation as applicable.

Perform routine maintenance to improve system reliability.

Respond to each call within 30 minutes from the time received.

Performance Measures	Actual	Estimated	Projected
	2011-2012	2012-2013	2013-2014
Water Mains Maintained (miles)	88	88	88
New Meters Installed	8	10	15
State Approval of City's Water Samples	100%	100%	100%
Linear Feet of Water Mains Installed	0	2,200	0

City of White Settlement

Water Production

<u>Summary</u>

EXPENDITURES	Actual	Budgeted	Projected	Approved
	2011-2012	2012-2013	2012-2013	2013-2014
Personnel	\$125,755	\$181,822	\$128,319	\$190,324
Supplies	24,922	30,637	21,881	31,350

Interfund	165,000	165,000	165,000	187,600
Contractual	210,851	406,433	317,387	390,310
Capital	610,990	41,000	39,602	0
Purchase/Resale	1,085,048	1,022,375	985,781	1,365,270
Intergovernmental	0	0	0	0
Reserves	0	30,000	0	30,000
Total	\$2,222,566	\$1,877,267	\$1,657,970	\$2,194,854

Personnel Schedule

Position	Pay	Actual	Budgeted	Projected	Approved
Title	Grade	2011-2012	2012-2013	2012-2013	2013-2014
Public Works Director	DIR3	0	0	0	0
Crew Leader I	CRL1	1	1	1	1

Laborer	LBR2	1	2	2	2
Equipment Operator	HEO1	1	1	1	1
Total		3	4	4	4

City of White Settlement

Water Distribution

Description

The Water Distribution department is responsible for the potable water for the City from the time it enters the City's system. This responsibility consists of maintaining an adequate supply of water in storage reservoirs to meet the peak periods of usage, maintaining water pressure throughout the City, and maintaining pumping facilities, which convey water from the reservoirs to the customers. This department also performs emergency repair to the water distribution system.

Goals

Comply with all State and Federal regulations governing public water systems.

Maintain an effective water distribution system.

To obtain TCEQ Certifications for all water department employees.

Objectives

Monitor water quality to ensure compliance with all Safe Drinking Water Act rules and regulation as applicable.

To repair water main breaks on an average of 72 hours or less of notification.

Properly operation and maintain all water system equipment and facilities to ensure the safety of the potable water delivered to the customer.

Perform routine maintenance to improve system reliability.

Respond to each call within 30 minutes from the time received.

To paint and color code all fire hydrants for fire department, ISO Program.

Performance Measures	Actual	Estimated	Projected
	2011-2012	2012-2013	2013-2014
Water taps	7	13	13
Fire hydrants updated with paint for ISO Program	300	350	350
State approval of City's water samples	100%	100%	100%
Average repair time for main break repairs	4 hrs	4 hrs	4 hrs
Water leaks repaired	100	120	120

City of White Settlement

Water Distribution

Summary

EXPENDITURES	Actual	Budgeted	Projected	Approved
	2011-2012	2012-2013	2012-2013	2013-2014
Personnel	\$265,935	\$260,638	\$262,396	\$270,407
Supplies	22,996	28,700	29,225	48,500
Interfund	165,000	165,000	165,000	187,600
Contractual	146,405	216,360	76,733	231,640
Capital	0	310,000	168,449	18,000
Intergovernmental	0	0	0	0
Reserves	0	30,000	0	30,000
Total	\$600,336	\$1,010,698	\$701,803	\$786,147

Personnel Schedule

Position	Pay	Actual	Budgeted	Projected	Approved
Title	Grade	2011-2012	2012-2013	2012-2013	2013-2014
Superintendent	DIV1	1	1	1	1
Project Manager	DIV3	1	1	1	1
Equipment Operator	HEO1	1	1	1	1
Laborer	LBR2	1	1	1	1
Total		4	4	4	4

City of White Settlement

Wastewater Collection

Description

This department is responsible for the collection and transmission of wastewater. Under contract with the City of Fort Worth, the City's wastewater is transmitted to Fort Worth Village Creek Wastewater Treatment Plant.

Repair, maintenance, monitoring and proper flows within the sewer collection system are the city's responsibility. Preventative maintenance (to avoid stoppages and sewer backups) and condition-responsive repair work represent a large part of the workload of this department.

The Wastewater collections department periodically installs new mains or replaces existing ones. This is normally done to correct repeated stoppages in low places, to replace old and deteriorated mains, or to accommodate a capital improvement project.

Goals

Ensure the wastewater collection system infrastructure integrity through system maintenance and evaluation as required.

Manhole inspection and rehabilitation to reduce inflow and infiltration.

Minimize sanitary sewer interruptions.

Objectives

Increase enforcement and identify violators of liquid waste ordinances to release grease and suspended solids in waste water system.

Respond to sewer main restriction complaints within 30 minutes.

Minimize sewer main stoppages by regular inspection and cleaning of existing sewer collection on a preventive maintenance basis.

Minimize infiltration/inflow through existing manhole walls by performing maintenance to manholes throughout the collection system.

Performance Measures	Actual	Estimated	Projected
	2011-2012	2012-2013	2013-2014

# of feet of sewer line installed	1,000	1,000	1,000
# of feet of sewer line cleaned	125,000	130,000	130,000
# of manhole repaired	16	18	15
# of sewer taps	18	20	30
# of feet of sewer line videotaped	6,000	6,500	6,500

City of White Settlement

Wastewater Collection

<u>Summary</u>

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel	\$145,371	\$174,626	\$141,758	\$179,394
Supplies	12,657	30,596	18,441	33,100
Interfund	165,000	165,000	165,000	187,600
Contractual	73,640	226,878	63,220	260,250
Capital	0	0	720	84,600
Purchase/Resale	956,568	1,215,987	1,087,926	1,250,000
Intergovernmental	125,000	130,000	130,000	130,000
Reserves	0	30,000	0	30,000

Total	\$1,478,236	\$1,973,087	\$1,607,065	\$2,154,944

<u>Personnel Schedule</u>

Position	Pay	Actual	Budgeted	Projected	Approved
Title	Grade	2011-2012	2012-2013	2012-2013	2013-2014
Crew Leader I	CRL1	1	1	1	1
Laborer	LBR2	3	3	3	3
Total		4	4	4	4

City of White Settlement

Sanitation

Description

The City of White Settlement renewed the contract with IESI for the collection and disposal on non-hazardous solid waste for a five-year period beginning May 1, 2007 and ending April 2012. The contract was renewed in August 2011 prior to approval of the budget. The negotiation included consideration toward renewing the existing Contract for an additional 5 years with a 5 year renewal option. In August 2013, IESI requested a 1.6% increase based on the Bureau of Labor Standards Consumer Price Index/Urban Consumers. The amount of the request for 2013 is equal to 19 cents per home and increases the monthly rate from \$11.87 to \$12.06.

Approximately 4,750 residential customers are served with twice-weekly curbside garbage collections. Approximately 100 commercial customers are served with twice-weekly curbside hand collections. The larger commercial customers are served with containers which are scheduled on various days. IESI bills all commercial customers with containers and commercial hand collections and remits a 10% commercial franchise fee to the City. The City bills all residential collections and retains 12% of the total billing for a 2% billing fee and 10% franchise fee. The last increase for residential billings was in September 2012, and Commercial billings increased in September 2012.

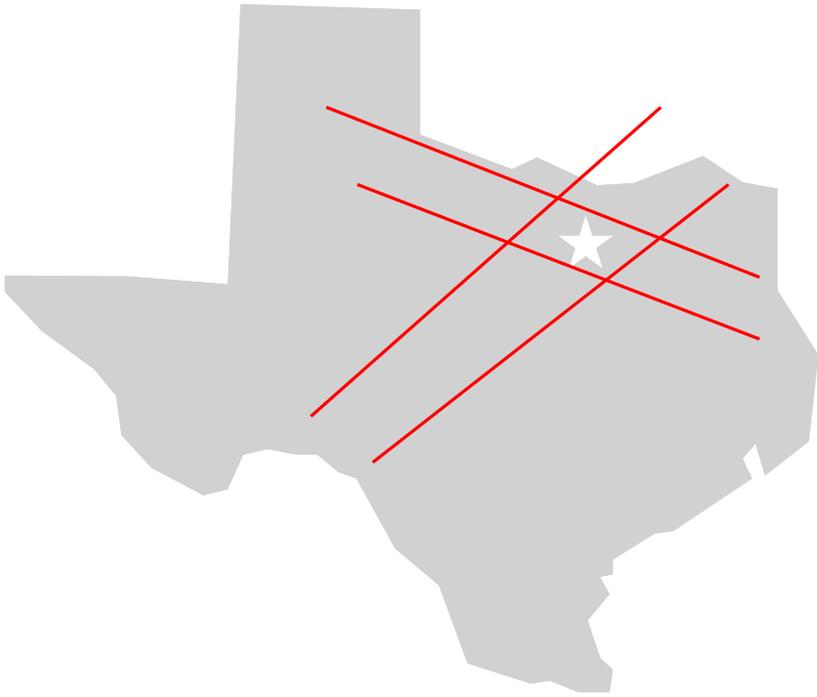
In conjunction with the City's strengthened emphasis on community cleanliness and attractiveness, greater attention will be paid to timely and thorough solid waste collections, abatement of overflowing or inappropriate containers, and the like. This effort will be through monitoring by code enforcement personnel, citizen complaints, and other means. The renewed contract includes a change in bulk collection for residents. Bulk curb trash will be removed two times per month with the limitations of four cubic yards per pickup.

City of White Settlement
Sanitation

<u>Summary</u>

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Contractual	\$588,627	\$605,000	\$603,783	\$625,000
Interfund	37,200	37,200	37,200	40,200
Intergovernmental	370	0	0	0
Reserves	0	0	0	0
Total	\$626,197	\$642,200	\$640,983	\$665,200

CITY OF WHITE SETTLEMENT



City of White Settlement

FY 2013-2014 Annual Budget

General Debt Service

The Debt Service Fund's purpose is to provide for principal and interest payments for the City's general obligation bonds and certificates of obligation as they become due and payable. Lease purchase agreements are also included in this section. Property tax rates and levy are required to be computed and collected which will provide sufficient funds to pay principal and interest as it comes due. Debt issuance finances the City's purchase of land, buildings, land

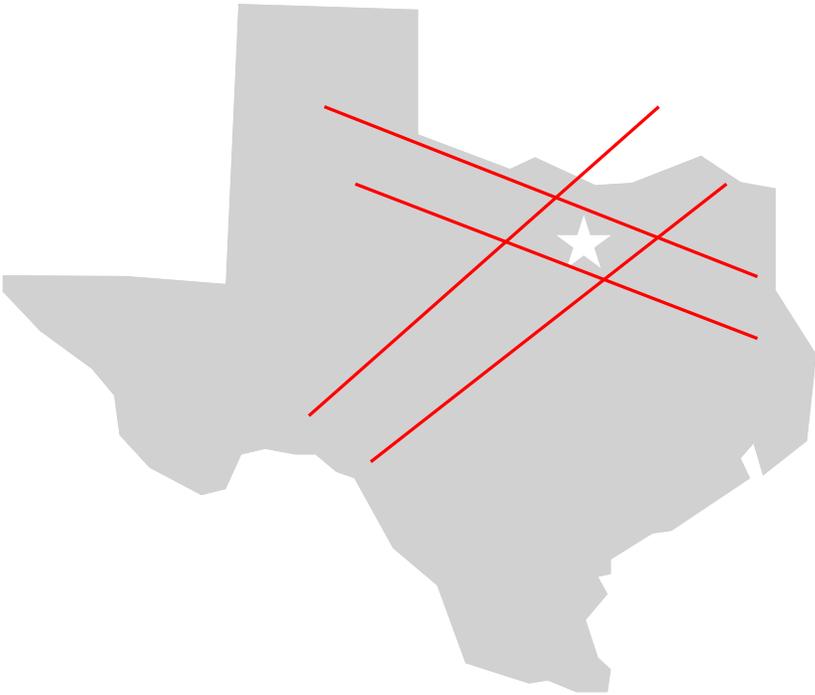
improvements, and construction and reconstruction of streets and drainage facilities. Lease Purchase agreements allow for purchases of capital equipment.

The Debt Service Fund, also known as General Obligation Interest and Sinking Fund, provides for the payment of bond principal and interest as they come due and capital lease payments. The property tax rate and tax levy are required to be computed and levied to provide the money required to pay principal and interest as it comes due. This fund is also used to provide for the payment of fiscal agent fees. The General Obligation debt is financed by property taxes and interest earned on investments.

As an operational policy, the annual general obligation debt service should not exceed 50% of the total tax rate. Once the debt service portion of the tax rate exceeds a 50% pro-rata share, a city's ability to adjust the operations levy to adapt to changes in the tax base and in operational needs is hindered. The inflexibility in the tax rate places further stress upon other sources of revenue.

For the 2013-2014 fiscal year, the debt service portion of the tax rate is \$.134899 per \$100 of assessed value. This represents 20.12% of the total adopted rate of \$.614715 per \$100 of assessed value. Debt principal payments paid from ad valorem tax revenues are paid annually. Interest payments on tax-supported debt are made semi-annually. The City will not issue notes to finance operating deficits.

CITY OF WHITE SETTLEMENT



SUMMARY OF OUTSTANDING DEBT OBLIGATIONS

The City issued \$8 million in Combination Tax and Revenue Certificates of Obligations in May 2009 to be used for constructing and installing improvements to the City's waterworks and sanitary sewer system, including a sewer interceptor line, and to pay issuance expenses. Series 2001 Combination Tax and Revenue Certificates of Obligations were issued in May 2001 and balance was recalled in July 2011 for a total of \$1.7 Million General Obligation Refunding Bond, Series 2011. The original bond was used for the acquisition, construction and equipment of certain public improvements relating to the City's water and sewer collection system, including line extensions, lift stations and other support facilities necessary to extend water and sewer service in the City and to pay issuance expenses of the Certificates. The certificates are secured by a pledge of surplus net revenues derived from the operation of the City's combined Waterworks and Sewer System. The certificates are further secured from the ad valorem tax levied annually within the limits prescribed by law against all taxable property in the City of White Settlement, as amended by Subchapter C of Chapter 271, Texas Local Government Code. Details are located in the Enterprise Fund Section of this budget book.

September 19, 2013, the City issued a \$3,325,000 Tax Note Series 2013 to be used for major repairs and renovations to existing municipal buildings in the Municipal Complex and the Public Works building, street and road improvements, acquisition and installation of technology equipment and software for City Hall and other City facilities and acquisition of vehicles and equipment for the Fire and Public Works departments (the "Projects"), and to pay the cost of issuance incurred in connection with the issuance of the Note. The Tax Note was awarded to BB&T, one of the eight major banks bidding on the tax note. The note has an interest rate of 2.0%, a seven year amortization and a balloon payment of \$2.4M in the seventh year,

September 30, 2020. More information on the Tax Note Series 2013 is in the section for the Capital Improvement Program.

City Council approved a resolution September 16, 2013, authorizing the Lease Purchase of a Pierce 105' Aerial Quint and additional equipment. After discounts and Trade In value, the total amount financed was \$798,336. This Capital Lease is financed by OSHKOSH Capital and has a ten year amortization with a one dollar purchase option at the end of the lease, October 16, 2023. The first payment on this lease is due on October 16, 2014, which is not until next fiscal year.

During the year the City met with Hawaiian Falls over a period of months concerning discussions for the construction and lease of a Water and Adventure Park. A Construction Agreement and a Lease and Operating Agreement were finalized and approved by City Council November 12, 2013 for the Water and Adventure Park. The White Settlement Economic Development Corporation (EDC) secured the financing for the Construction Agreement with the issuance of White Settlement Economic Development Corporation Sales Tax Revenue Bonds, Taxable Series 2013. Additional information on this project can be found under the EDC and Long Range Planning sections. The first payment for this project is September 30, 2015, the end of next fiscal year.

DEBT MANAGEMENT

Debt Issuance – The City issues debt only for the purpose of acquiring or constructing capital assets for the general benefit of its citizens, and to allow to fulfill its various missions as a City. Debt may be issued for the purposes of purchasing land or right-of-way and/or improvements to land, for construction projects to provide for the general good, or for capital equipment. The City will uphold all related bond covenant agreements associated with bond issues. Bond issues will be conducted after consultation with an outside financial advisor. The City will maintain good communications with bond rating agencies, financial advisors, independent auditors, investors, and citizens regarding its financial condition.

General Obligation Bonds (GO's) – General Obligation Bonds are used to fund capital assets of the general government such as facilities, streets, and drainage. They are not to be used to fund operating needs of the City. A general obligation bond is a legal debt instrument used to finance permanent projects within the City limits. The bond is backed by the tax base and the City's ability to tax for repayment of indebtedness. The bond is also backed by the full faith and credit of the issuing government. State law requires an incorporated city to submit the proposed bond issue to a public referendum and to receive voter authorization prior to issuance of bonds.

Revenue Bonds (RB's) – Revenue Bonds are issued to provide for the capital needs of an activity that requires continuation or expansion of a service that produces revenue, and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. A revenue bond is a legal debt instrument used to finance permanent public projects. Unlike the GO bonds, the revenue bond does not require voter approval. The City Council is authorized to approve the bond and set the user rates to pay the annual principal and interest.

Certificates of Obligation (CO's) – Certificates of Obligation are used to fund capital requirements that are not otherwise covered under either Revenue Bonds or General Obligation Bonds. Debt Service for CO's may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. Generally, CO's are used to fund capital assets not requiring full bond issues because of the cost of the asset(s) to be funded through the instrument.

Contractual Obligations – Contractual Obligations are used to fund capital assets that require smaller amounts of funding than traditional obligations. They are generally issued when the life of the asset is less than ten years. This is done to match the depreciable life of the asset to the actual cost of the asset. Debt service for contractual obligations is paid from ad valorem taxes.

Disclosure – Full disclosure of operations will be made to the bond rating agencies and other users of financial information. City staff, with the assistance of financial advisors and bond counsel, will prepare necessary materials for presentation to the rating agencies, aid in the production of Official Statements, and take responsibility for the accuracy of all financial information releases.

Federal Requirements – The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

Debt Limit – The State of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. The City Charter limits the ad valorem tax rate to \$1.50 per \$100 valuation of taxable property within the City. City of White Settlement adopted rate of \$.670653 falls well below this limit.

Bond Ratings – White Settlement’s bond ratings are as follows:

	<u>Moody’s Investors Service</u>	<u>Standard & Poors’</u>
General Obligation Debt	A1	A+
Water & Sewer Revenue Bonds	Baa1	A+

These ratings directly affect the cost of debt. The City’s policies are focused on issues that maintain high bond ratings and keep debt costs reasonable. The City’s bond or “credit” rating is an assessment of the City’s ability and willingness, and its legal obligation, to make full and timely payments of principal and interest on the debt security over the course of its maturity schedule. Ratings are designed exclusively for the purpose of grading debt instruments according to their credit qualities and do not constitute a recommendation to buy or sell a security.

The rating process evaluates the past performance and trends, and evaluates estimated future prospects. Both qualitative data and quantitative data are considered. Historical trends and current conditions, in addition to prepared projections, are utilized when making evaluations about future performance. Evaluations are generally based on what has taken place over the last five to ten years.

When applying for a credit rating, the items required of the City include audit reports, current budget documents, current capital improvement program, statements of long and short-term debt, and an indication of appropriate authority for debt issuance. Standard & Poor's ratings range from AAA to BBB with AAA being the highest rating. Moody's has nine basic rating categories for long term obligations. They range from Aaa to C. An Aaa rating indicates the issuer has an extremely strong ability to meet its debt obligations, whereas a C rating represents an adequate ability.

The City currently uses Estrada, Hinojosa & Company, Inc., Dallas, Texas in capacity of financial advisor. The financial advisor coordinates the debt issuance for the City and determines the City's capacity to authorize, issue, and service debt. The financial advisor negotiates the sale of the debt instruments. When a bid for the debt instruments is accepted by the City, the financial advisor directs the closing of the sale.

DEBT SERVICE FUND

ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	ADOPTED
<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>

REVENUES/SOURCES

Property Taxes	\$1,011,093	\$1,135,152	\$1,234,574	\$1,011,636	\$1,046,665	\$771,278
Consumer Taxes						
Franchise Fees						
Licenses & Permits						
Fines and Forfeitures						
Charges for Service						
Intergovernmental						
Interest	1,035	508	541	0	815	300
Interfund Transfers	105,647	238,606	120,373	120,373	120,373	0
Other Funding	0	0	0	0	0	0
TOTAL REVENUES	\$1,117,775	\$1,374,266	\$1,355,488	\$1,132,009	\$1,167,853	\$771,578

EXPENDITURES/USES

General Government						
Public Safety						
Public Works						
Public Health						
Culture/Recreation						
Other	\$9,563	\$256,143	\$234,756	\$231,087	\$231,087	\$168,047
DEBT SERVICE						
Principal	740,000	635,000	815,000	645,000	490,000	380,000

Interest	360,550	481,262	276,890	251,422	244,265	218,731
Other – Fiscal Agent Fee	2,100	3,650	3,398	4,500	3,650	4,500
TOTAL EXPENDITURES	\$1,112,213	\$1,376,055	\$1,330,044	\$1,132,009	\$969,002	\$771,278

Fund Number: 06

**SUMMARY OF GENERAL OBLIGATION BONDS
PRINCIPAL AND INTEREST REQUIREMENTS
FOR 2013-2014**

	PRINCIPAL	INTEREST	TOTAL
2003 REFUNDING SERIES	\$125,000	\$2,000	\$127,000

2006 SERIES TAX NOTES	\$0	\$0	\$0
2009 SERIES	\$255,000	\$216,731	\$471,731
2013 SERIES TAX NOTES	\$110,000	\$56,534	\$166,534
	<hr/>	<hr/>	<hr/>
TOTAL G.O DEBT REQUIREMENTS	\$490,000	\$275,265	\$765,265
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

TOTAL OUTSTANDING DEBT SERVICE REQUIREMENTS

	PRINCIPAL	INTEREST	TOTAL
2003 REFUNDING SERIES	\$125,000	\$2,000	\$127,000
2006 SERIES TAX NOTES	\$0	\$0	\$0
2009 SERIES	\$5,495,000	\$2,075,210	\$7,570,210
2013 SERIES TAX NOTES	\$3,325,000	\$362,183	\$3,687,183
	<hr/>	<hr/>	<hr/>

TOTAL REQUIREMENTS

\$8,945,000

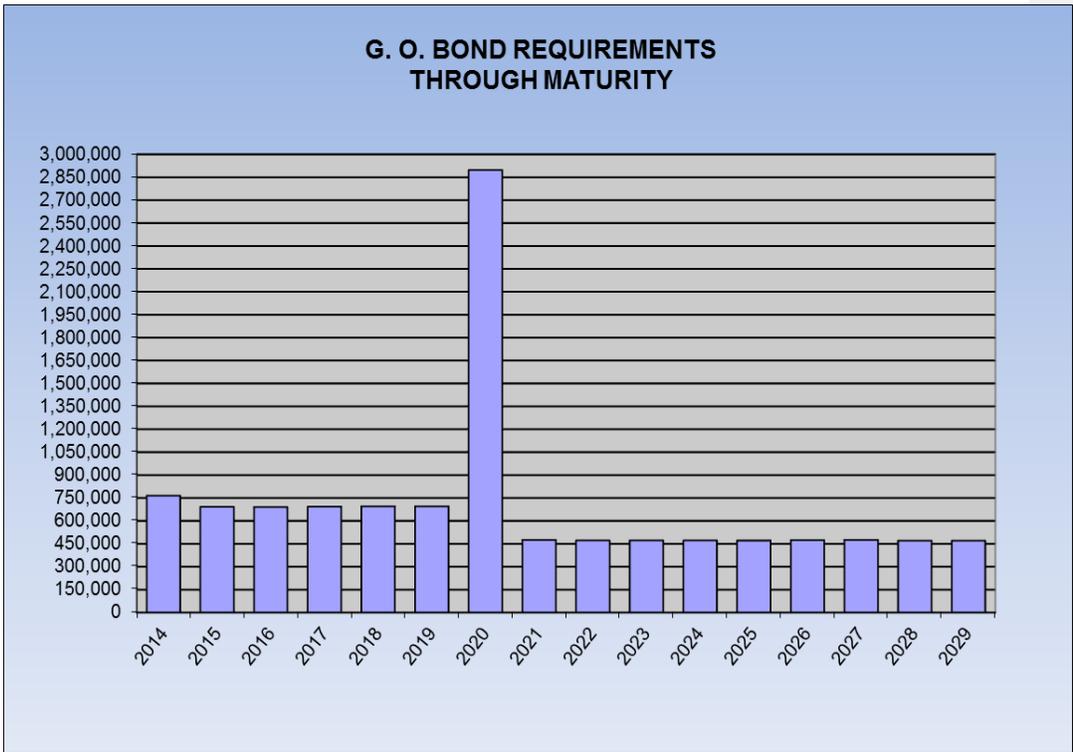
\$2,439,393

\$11,384,393

G. O. BOND REQUIREMENTS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2014	490,000	275,265	765,265
2015	420,000	271,681	691,681
2016	430,000	260,481	690,481
2017	445,000	248,256	693,256
2018	460,000	234,931	694,931
2019	475,000	220,356	695,356
2020	2,715,000	182,256	2,897,256
2021	330,000	145,356	475,356
2022	340,000	131,956	471,956
2023	355,000	117,834	472,834
2024	370,000	102,650	472,650
2025	385,000	86,606	471,606

2026	405,000	69,313	474,313
2027	425,000	50,638	475,638
2028	440,000	31,175	471,175
2029	<u>460,000</u>	<u>10,638</u>	<u>470,638</u>
TOTAL	<u>\$8,945,000</u>	<u>\$2,439,393</u>	<u>\$11,384,393</u>



GENERAL OBLIGATION BONDS REFUNDING BONDS

SERIES 2003 - \$3,075,000

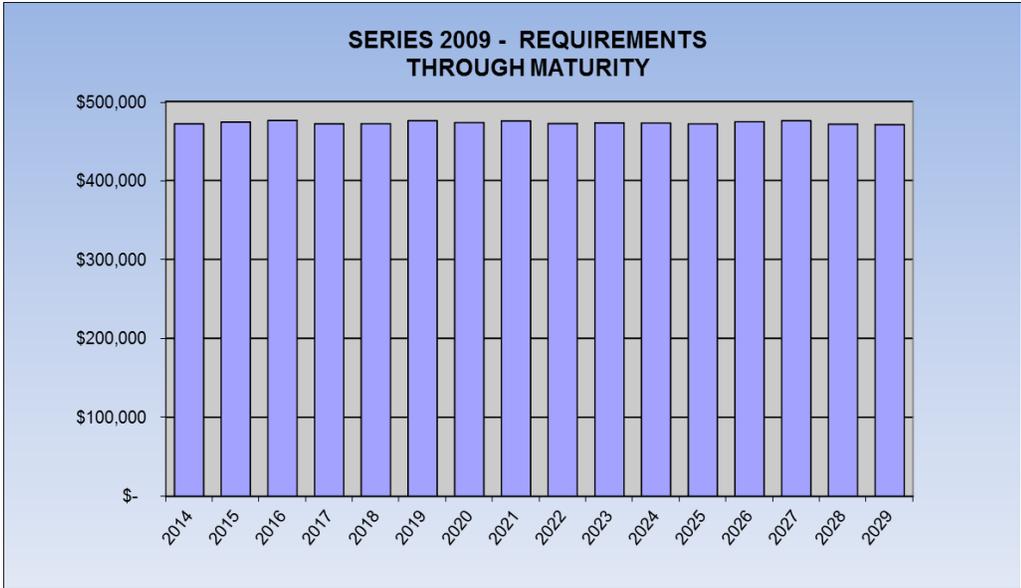
	BONDS	INTEREST	INTEREST	
FISCAL	DUE	DUE	DUE	
YEAR	15-Feb	15-Feb	15-Aug	TOTAL

2013-14	125,000	2,000	0	127,000
		0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL OUTSTANDING	\$125,000	\$2,000	\$0	\$127,000
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

GENERAL OBLIGATION BONDS REFUNDING BONDS

SERIES 2009 - \$6,150,000

FISCAL YEAR	BONDS	INTEREST	INTEREST	TOTAL
	DUE 15-Feb	DUE 15-Feb	DUE 15-Aug	
2013-14	255,000	110,278	106,453	471,731
2014-15	265,000	106,453	102,478	473,931
2015-16	275,000	102,478	98,353	475,831
2016-17	280,000	98,353	93,453	471,806
2017-18	290,000	93,453	88,378	471,831
2018-19	305,000	88,378	82,278	475,656
2019-20	315,000	82,278	75,978	473,256
2020-21	330,000	75,978	69,379	475,357
2021-22	340,000	69,378	62,578	471,956
2022-23	355,000	62,578	55,257	472,835
2023-24	370,000	55,256	47,394	472,650
2024-25	385,000	47,394	39,212	471,606
2025-26	405,000	39,213	30,100	474,313
2026-27	425,000	30,100	20,538	475,638
2027-28	440,000	20,538	10,637	471,175
2028-29	460,000	10,638	0	470,638
TOTAL OUTSTANDING	\$5,495,000	\$1,092,744	\$982,466	\$7,570,210

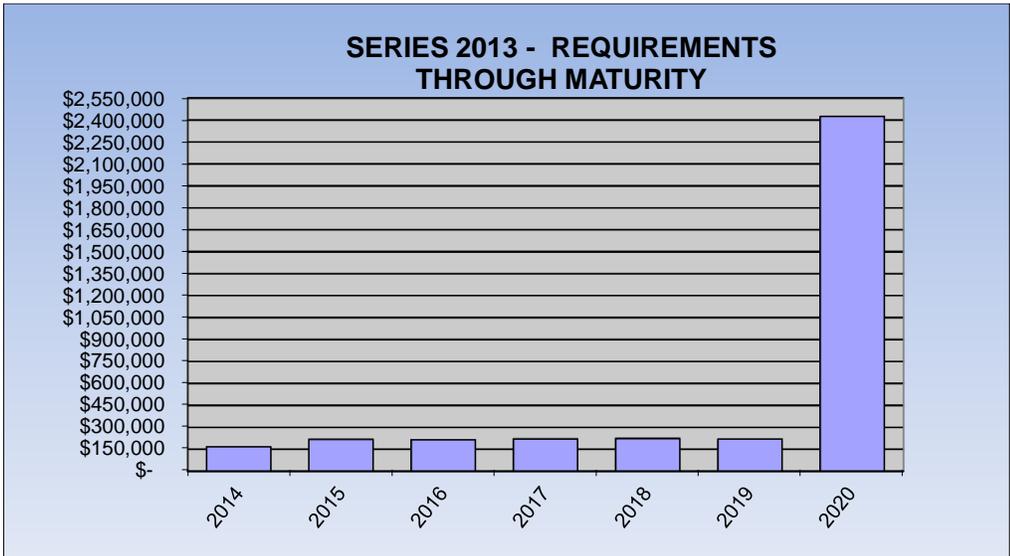


TAX NOTES

SERIES 2013 - \$3,325,000

FISCAL YEAR	BONDS	INTEREST	INTEREST	TOTAL
	DUE 15-Feb	DUE 15-Feb	DUE 15-Aug	
2013-14	110,000	24,383	32,150	166,533
2014-15	155,000	32,150	30,600	217,750
2015-16	155,000	30,600	29,050	214,650
2016-17	165,000	29,050	27,400	221,450
2017-18	170,000	27,400	25,700	223,100

2018-19	170,000	25,700	24,000	219,700
2019-20	2,400,000	24,000	0	2,424,000
TOTAL OUTSTANDING	\$3,325,000	\$193,283	\$168,900	\$3,687,183



City of White Settlement

FY 2013-2014 Annual Budget

Utility Debt Service

The City issued Combination Tax and Revenue Certificates of Obligations, Series 2001 in May 2001 to be used for the acquisition, construction and equipment of certain public improvements relating to the City's water and sewer collection system, including line extensions, lift stations and other support facilities necessary to extend water and sewer service in the City and to pay issuance expenses of the certificates. The certificates are secured by a pledge of surplus net revenues derived from the operation of the City's combined Waterworks and Sewer System as provided in Ordinance No 2168-01 approved by the City Council on May 22, 2001. The certificates are further secured from the ad valorem tax levied annually within the limits prescribed by law against all taxable property in the City of White Settlement, as amended by Subchapter C of Chapter 271, Texas Local Government Code. Details are located in the Enterprise Fund Section of this budget book.

The City issued Waterworks & Sewer System Revenue Refunding Bonds, Series 2004 in February 2004 to be used to refund the City's existing Waterworks & Sewer System debt in order to lower overall debt service requirements of the system, to update and modernize

the covenants of the issuance ordinance and to pay issuance expenses of the bonds. The Bonds are secured by a pledge of surplus net revenues derived from the operation of the City's combined Waterworks and Sewer System.

In May 2009, the City issued \$8 million in Combination Tax and Revenue Certificates of Obligations to be used for the relocation of the Farmer's Branch sanitary sewer interceptor line and to pay debt issuance expenses. The certificates are secured by a pledge of surplus net revenues derived from the operation of the City's combined Waterworks and Sewer System as provided in Ordinance No 2360-09 approved by the City Council on April 28, 2009. The certificates are further secured from the ad valorem tax levied annually within the limits prescribed by law against all taxable property in the City of White Settlement, as amended by Subchapter C of Chapter 271, Texas Local Government Code. The City of White Settlement entered into a cost-sharing agreement with the City of Fort Worth in which Fort Worth has agreed to pay for a portion of the relocation of the Farmer's Branch interceptor line. In accordance with the agreement, Fort Worth will reimburse White Settlement 51.46% of the annual debt service requirements for the 2009 Certificates of Obligation.

**SUMMARY OF WATERWORKS & SEWER SYSTEM REVENUE BONDS
AND COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION
PRINCIPAL AND INTEREST REQUIREMENTS**

	PRINCIPAL	INTEREST	TOTAL
2011 SERIES	155,000	33,700	188,700
2009 SERIES *	320,000	271,431	591,431
LEASE/PURCHASE	0	0	0
WATER & SEWER DEBT SERVICE	<hr/>	<hr/>	<hr/>
REQUIREMENTS FOR 2012-2013	\$475,000	\$305,131	\$780,131
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

* The City of Fort Worth will reimburse White Settlement for 51.46% of the principal and interest on the 2009 Series Certificates of Obligation for a total of \$306,274 in 2012-2013.

TOTAL REQUIREMENTS

	PRINCIPAL	INTEREST	TOTAL
2011 SERIES	1,395,000	160,175	1,555,175
2009 SERIES **	6,880,000	2,602,209	9,482,209
LEASE/PURCHASE	0	0	0

	_____	_____	_____
TOTAL REQUIREMENTS	\$8,275,000	\$2,762,384	\$11,037,384
	=====	=====	=====

** The City of Fort Worth will reimburse White Settlement for 51.46% of the Principal and interest on the 2009 Series Certificates of Obligation for a total of \$5,185,819 over the remaining life of the bonds.

SCHEDULE OF REQUIREMENTS
GENERAL OBLIGATION REFUND BONDS
SERIES 2011- \$1,705,000

FISCAL YEAR	BOND COUPON	BONDS DUE	INTEREST DUE	INTEREST DUE	TOTAL
		15-Feb	15-Feb	15-Aug	
2013-14	2.00%	155,000	17,625	16,075	188,700
2014-15	2.00%	165,000	16,075	14,425	195,500
2015-16	2.00%	170,000	14,425	12,725	197,150
2016-17	2.00%	170,000	12,725	11,025	193,750
2017-18	3.00%	175,000	11,025	8,400	194,425
2018-19	3.00%	180,000	8,400	5,700	194,100
2019-20	3.00%	185,000	5,700	2,925	193,625
2020-21	3.00%	195,000	2,925	0	197,925
		0	0	0	0
TOTAL		\$1,395,000	88,900	71,275	1,555,175

TOTAL OUTSTANDING BONDS \$1,395,000

TOTAL ORIGINAL ISSUE \$1,705,000

BONDS ARE IN DENOMINATIONS OF \$5,000

SCHEDULE OF REQUIREMENTS
COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATIONS
SERIES 2009- \$8,000,000

FISCAL YEAR	BOND COUPON	BONDS DUE	INTEREST DUE	INTEREST DUE	TOTAL
		15-Feb	15-Feb	15-Aug	
2013-14	3.00%	320,000	138,115	133,316	591,431
2014-15	3.00%	330,000	133,316	128,366	591,682
2015-16	3.00%	340,000	128,366	123,266	591,632
2016-17	3.50%	350,000	123,266	117,140	590,406
2017-18	3.50%	365,000	117,140	110,753	592,893
2018-19	4.00%	380,000	110,753	103,153	593,906
2019-20	4.00%	395,000	103,153	95,253	593,406
2020-21	4.00%	410,000	95,253	87,053	592,306
2021-22	4.00%	425,000	87,053	78,553	590,606
2022-23	4.13%	445,000	78,553	69,375	592,928
2023-24	4.25%	465,000	69,375	59,494	593,869
2024-25	4.25%	485,000	59,494	49,187	593,681
2025-26	4.50%	505,000	49,187	37,825	592,012
2026-27	4.50%	530,000	37,825	25,900	593,725
2027-28	4.50%	555,000	25,900	13,413	594,313
2028-29	4.63%	580,000	13,413	0	593,413
		0	0	0	0
TOTAL		\$6,880,000	\$1,370,162	\$1,232,047	\$9,482,209

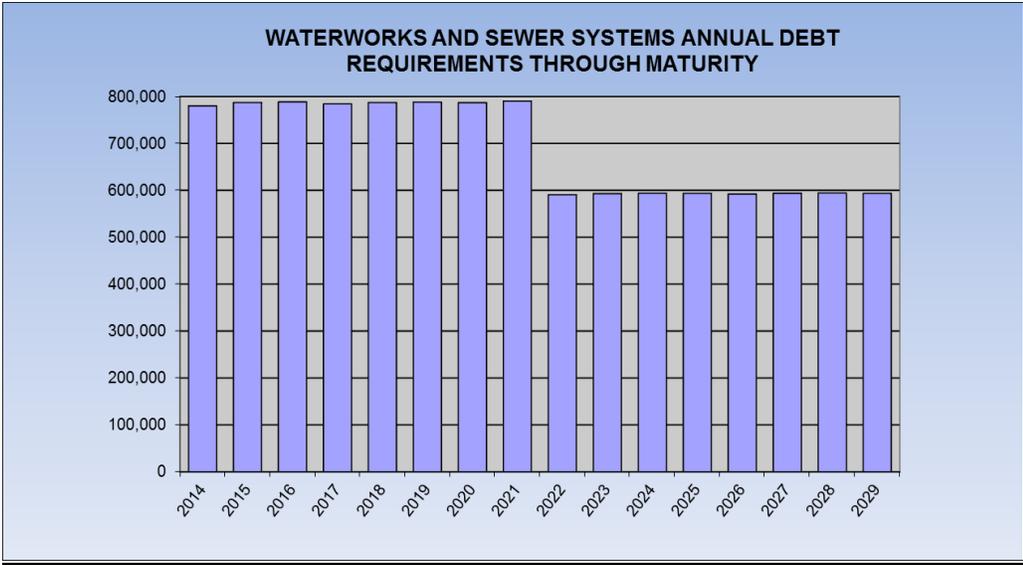
TOTAL OUTSTANDING BONDS	\$6,880,000
TOTAL ORIGINAL ISSUE	\$8,000,000
BONDS ARE IN DENOMINATIONS OF	\$5,000

PRINCIPAL AND INTEREST REQUIREMENTS

WATER & SEWER FUND

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2014	475,000	305,132	780,132
2015	495,000	292,181	787,181
2016	510,000	278,781	788,781
2017	520,000	264,156	784,156

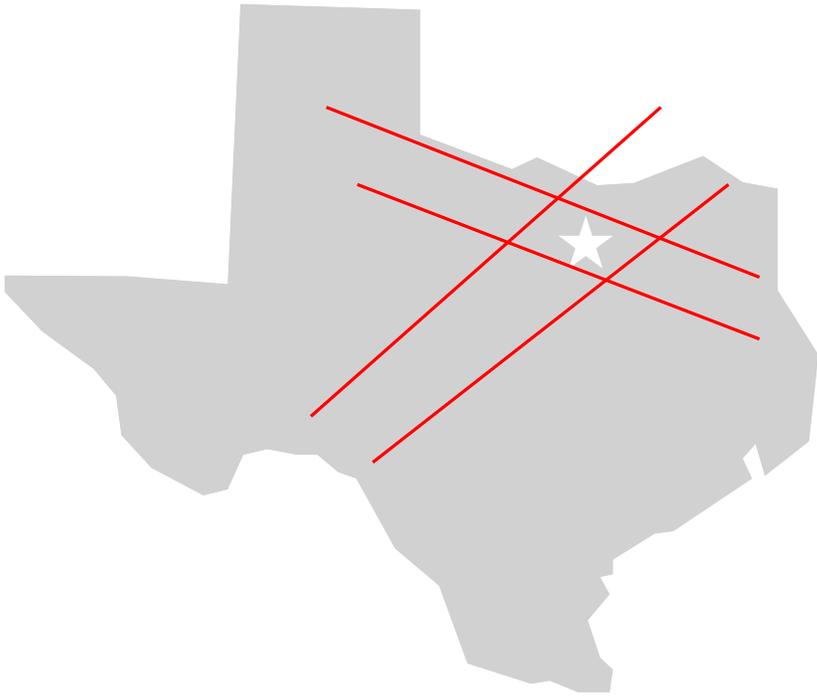
2018	540,000	247,319	787,319
2019	560,000	228,006	788,006
2020	580,000	207,031	787,031
2021	605,000	185,231	790,231
2022	425,000	165,606	590,606
2023	445,000	147,928	592,928
2024	465,000	128,869	593,869
2025	485,000	108,681	593,681
2026	505,000	87,013	592,013
2027	530,000	63,725	593,725
2028	555,000	39,312	594,312
2029	<u>580,000</u>	<u>13,413</u>	<u>593,413</u>
TOTAL	<u>\$8,275,000</u>	<u>\$2,762,384</u>	<u>\$11,037,384</u>



**City of White Settlement
 FY 2013-2014 Annual Budget
 Special Revenue Funds**

The Special Revenue Funds are the Economic Development Fund, Hotel Occupancy Taxes, Crime Control and Prevention District and Storm Water Utility Fund. They were established to account for the proceeds of specific revenue sources that are restricted to expenditures for specific purposes. Descriptions and financial information are located in this section.

CITY OF WHITE SETTLEMENT



SPECIAL REVENUE FUND

ECONOMIC DEVELOPMENT CORPORATION

The special revenue fund was established to record receipts collected by the state for a one-half percent sales tax on taxable items sold within the City of White Settlement. The tax was authorized by voter referendum on January 14, 1994. Previously, in 1991, the State Legislature had approved an amendment to the Development Corporation Act of 1979 (Article 5190.6 Vernon Civil Statutes) to allow qualifying cities to impose, with voter approval, an additional one-half cent sales tax for projects as defined by 4B of the Act, primarily Parks and Recreation projects, if their sales tax rate at the time of the election does not exceed 7.25%

After passage of the tax, the Economic Development Corporation was formed and is comprised of seven members with the Mayor serving as President of the Board. By-laws for the Corporation were written and structured within the framework of the Development Corporation Act of 1979, Section 4B. Authorized categories under this section include, among other items, land, buildings, or equipment for professional and amateur sports facilities, park facilities and events, entertainment and tourist facilities, and affordable housing.

**ECONOMIC
DEVELOPMENT
FUND**

	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>
<hr/>						
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REVENUES/SOURCES						
Property Taxes						
Consumer Taxes	\$1,088,311	\$1,392,499	\$1,553,787	\$1,600,000	\$1,246,940	\$1,200,000
Franchise Fees						
Licenses & Permits						
Fines & Forfeitures						
Charges for Service	192,930	248,361	198,784	178,000	183,709	173,000
Interest	5,045	3,731	4,025	1,500	3,097	3,000
Interfund Transfers						
Other Funding	0	26	0	0	50,276	0
TOTAL REVENUES	\$1,286,286	\$1,644,617	\$1,756,596	\$1,779,500	\$1,484,022	\$1,376,000

EXPENDITURES/USES

General Government

Public Safety

Public Works

Public Health

Culture/Recreation	\$763,809	\$797,626	\$1,391,893	\$963,265	\$1,844,893	\$777,806
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Other	241,935	827,468	320,201	480,250	212,321	859,785
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Transfers	0	0	0	280,000	0	280,000
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DEBT SERVICE

Principal

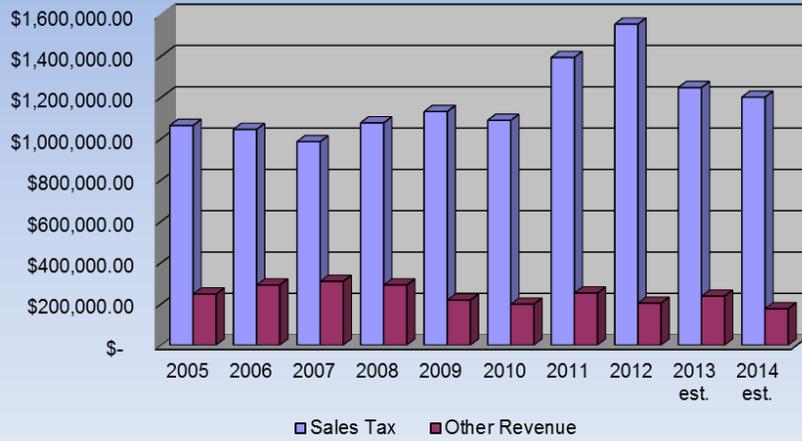
Interest

Other- Fiscal Agent Fee	0	0	0	0	0	0
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TOTAL EXPENDITURES	\$1,005,744	\$1,625,094	\$1,712,094	\$1,723,515	\$3,057,214	\$1,917,591
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Fund number: 04

**Economic Development
Sales Tax and Other Revenue**

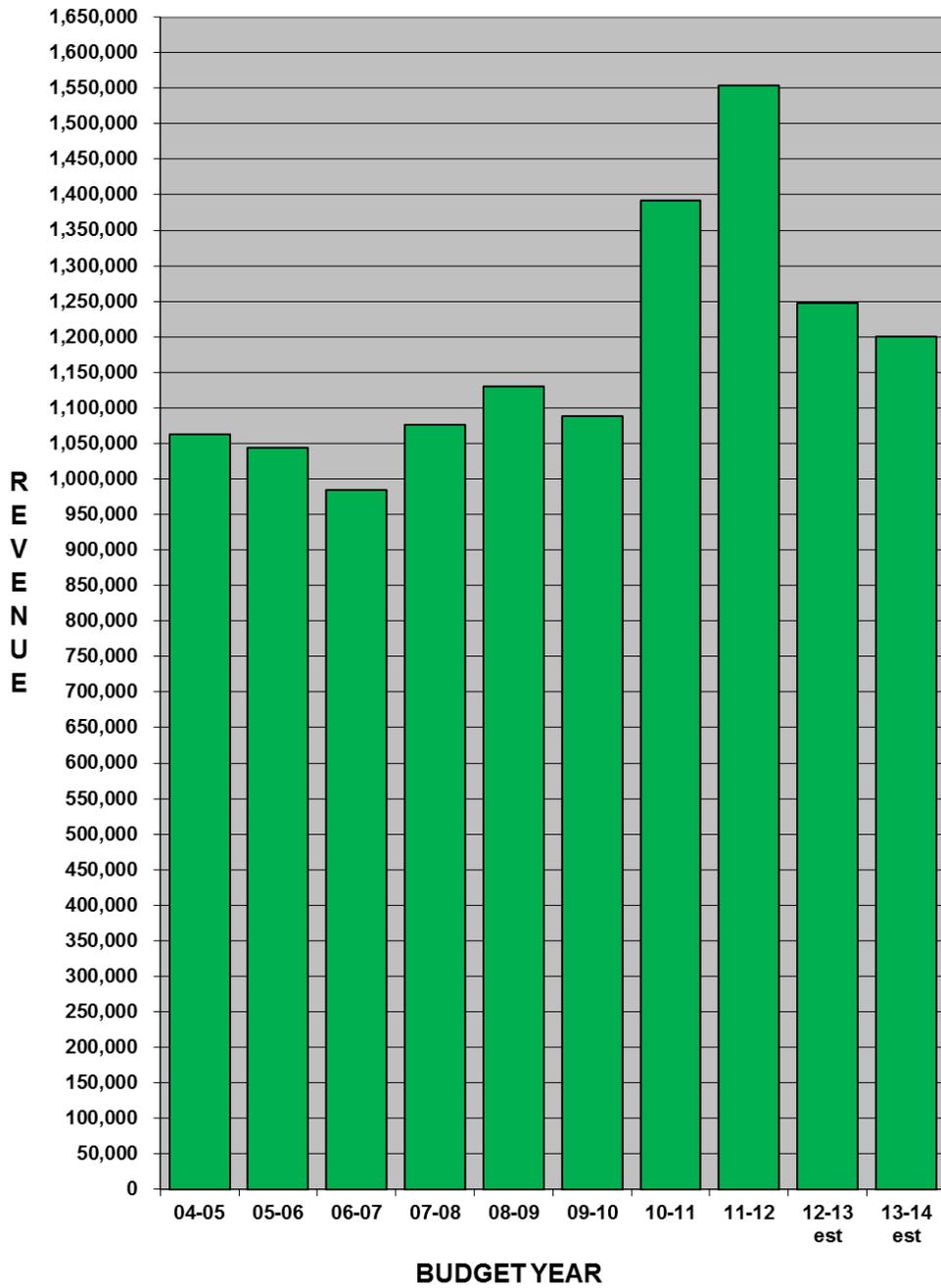


	<u>Sales Taxes</u>	<u>Other Revenue</u>
2005	1,063,330	246,941
2006	1,044,297	290,706
2007	984,696	308,651
2008	1,076,007	291,008
2009	1,130,660	217,528
2010	1,088,311	197,975
2011	1,392,499	252,118
2012	1,553,787	202,809
2013 est.	1,246,940	237,082

2014 est.	1,200,000	176,000
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The Sales Tax Revenue for the Economic Development Corporation was approved in January 1994 by the voters of the City of White Settlement. Each year is based on the overall consumer spending and is calculated at .5% of the taxable sales inside the City. The other funding consists of user fees and interest. In fiscal year 1996, EDC received a Grant from Texas Parks and Wildlife toward the initial phase of the construction of a new park known as 'Veterans' Park". The park was developed and opened in fiscal year 1999. The user fees are associated with the new ball fields, concession stands, and play parks. Additional phases of the park continue. In fiscal year 2013-2014 expenditures were budgeted for business incentive grants, land, and park operations, while giving careful consideration to building fund balance for Hawaiian Falls contingent obligations.

ANNUAL 1/2% EDC SALES TAX REVENUE



Economic Development Corporation

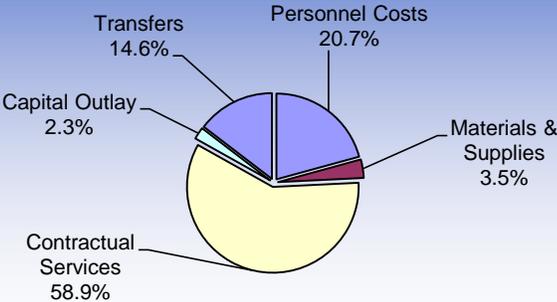
Expenditures by Object

The Economic Development Corporation's largest expense is the line item for Contractual Services at 58.9%. The next largest expenditures are Personnel Costs at 20.7% followed by Transfers at 14.6%. For EDC purposes a "project" shall be defined as any set of expenditures which meet the GFOA definition of "Capital " and can be logically grouped and identified as being part of a clearly identified project. Such an activity should also be "freestanding" and recognizable.

The table below shows the overall breakdown of the expenditures projected for fiscal year 2012-2013 and proposed in the 2013-2014 budget.

	FY 2013		FY 2014	
	<u>PROJECTED</u>	<u>%</u>	<u>APPROVED</u>	<u>%</u>
Personnel Costs	\$ 349,269	11.4%	\$ 397,746	20.7%
Materials & Supplies	57,984	1.9%	66,900	3.5%
Contractual Services	422,191	13.8%	1,129,445	58.9%
Capital Outlay	2,227,770	72.9%	43,500	2.3%
Transfers	0	0%	280,000	14.6%
	<u>\$3,057,214</u>	<u>100.0%</u>	<u>\$1,917,591</u>	<u>100.0%</u>

Economic Development Corporation Expenditures by Object



ECONOMIC DEVELOPMENT CORPORATION

Economic Development Operational

Economic Development Director

Economic Development Parks Operational

MISSION STATEMENT

COMMITTED TO IMPROVING THE QUALITY OF LIFE FOR ALL CITIZENS THROUGH THE DEVELOPMENT, IMPLEMENTATION AND MAINTENANCE OF CITY PARKS, RECREATION AND FACILITIES. THE PARKS DIVISION PROVIDES MANAGEMENT, MANPOWER AND PROFICIENCY IN THE DEVELOPMENT AND EXECUTION OF ½ CENT SALES TAX PROJECTS AND PROGRAMS.

Hawaiian Falls



Region XI



City of White Settlement

Economic Development - Operational

Description

The Economic Development Commission (EDC) half-cent sales tax was approved by the voters in White Settlement in January 1994 for developing parks and recreational facilities for the citizens. This specialized tax is permanent and is governed by a board of seven members appointed by the City Council. The operational budget of the Economic Development Fund is the administrative portion which oversees the entire fund and advises the Economic Development Board of the needs and requests of the various parks included in this fund.

Goals

To improve the overall appearance of the City's park land, park components, and recreational facilities.

To plan and coordinate improvements to and maintenance of existing parks.

To establish an engineering study and conceptual drawing, redesign and development for an updated Central Park.

To evaluate and modify staffing levels, fee schedules, equipment and budgetary needs.

To continue implementing and upgrading parks and facilities policies and fees.

To fund special events throughout the City which include Christmas, Easter and Settler's Day.

Objectives

To continue the ongoing maintenance and development of the City's park and recreational facilities.

To increase participation in athletic programs through optimum use of new and existing facilities.

Prioritize the improvement list and hold public hearings and workshops to accumulate citizen input.

City of White Settlement

Economic Development - Operational

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	0	0	0	0
Contractual	185,440	287,000	97,347	717,000
Capital Outlay	23,726	50,000	3,086	25,000
Debt Service	0	0	0	0
Intergovernmental	0	0	0	0

Reserves	0	0	0	0
Total	\$ 209,166	\$ 337,000	\$ 100,433	\$ 742,000

Contractual expenditures include an administration fee of 5% of the one-half percent sales tax to the General Fund.

Personnel Schedule

* There are no personnel costs paid directly by this department. A fee of 5% of the one-half percent sales tax is paid to the General Fund for providing administrative services.

City of White Settlement

Economic Development - Director

Description

The development portion of the Economic Development Fund is responsible for developing programs to retain, expand and attract business to White Settlement and to coordinate activities in conjunction with civic and public groups including the schools, developers, the Chamber of Commerce and City Officials.

The key aspect of the development division includes the proactive stance for prospecting of new business and industry within the City of White Settlement. This division will be responsible for following through on possible prospects. The division provides current demographic data, economic data and site location information to brokers, developers and business interests in an effort to expand the local economy through the attraction of new businesses.

Goals

To actively communicate with the local business community by providing current demographic and economic information and the announcement of major business developments in the area.

The overall goal is to diversify the business mix and broaden the tax base to increase employment opportunities within the community.

The department will strive to attract industry and commercial enterprises to the City of White Settlement, encourage expansion of existing business and promote civic pride within the community.

Objectives

To encourage and assist in the promotion and marketing of White Settlement.

To respond quickly and efficiently to requests for development in White Settlement.

To encourage and assist in enhancing the quality of life in White Settlement.

Performance Measures	Actual 2011-2012	Projected 2012-2013	Proposed 2013-2014
New business locating in the City	24	30	25

City of White Settlement

Economic Development - Director

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel	\$ 94,737	\$ 97,830	\$ 97,795	\$ 98,330
Materials/Supplies	517	2,000	1,814	700
Contractual	15,780	18,420	12,279	18,755
Capital	0	25,000	0	0
Intergovernmental	0	0	0	0
Reserves	0	0	0	0
Total	\$ 111,034	\$ 143,250	\$ 111,888	\$ 117,785

Personnel Schedule

Position	Pay	Actual	Budgeted	Projected	Approved
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Title	Grade	2011-2012	2012-2013	2012-2013	2013-2014
Economic Dev. Director	DIV3	1	1	1	1
Total		1	1	1	1

City of White Settlement

Economic Development - Parks Operational Description

The Economic Development Corporations supports operations of the City's three major parks; Central Park, Veteran's Park and Saddle Hills. Central Park was created in the early 1950's in conjunction with local youth associations and citizens in order to facilitate and offer a facility that would provide superior recreational possibilities to its citizenry and visitors to the community. Today it's the oldest park in the City; however, it continues to be an outstanding park resource for youth and adults alike. This year, Veterans Park is celebrating its 14th anniversary of operation, and was constructed to expand and provide outdoor recreational activities for the City of White Settlement and the surrounding communities. EDC Park maintenance crews oversee the maintenance of approximately 120 acres of recreational and open space parklands; which includes, softball and baseball fields, a football field, a disc golf course, concession areas, tennis courts, sand volleyball courts, outdoor basketball, pavilions and picnic areas, playgrounds, splash pad, hike-n-bike trails, fishing areas, and retention ponds.

Goals

To develop and maintain existing parks and outdoor recreational facilities.

Upgrade and improve the overall appearance of the park system's green space, park components, and recreational facilities in order to keep parks safe, accessible, and environmentally pleasing to the user.

Objectives

To continue the ongoing maintenance and development of the City's park and recreational facilities including playgrounds, athletic fields, trails, irrigation systems, picnic areas, botanical beds and other components of the park system.

Evaluate and revise operational guidelines and procedures for park and outdoor recreation facilities.

To improve and expand existing playground and restroom facilities in the community parks to better serve children and patrons of various ages.

To continue to better serve, support, and promote local youth sports through the provision and participation of athletic programs for all ages of youth through the optimum use of new and existing facilities.

To continue to complete special projects designated through EDC and City Council to improve facilities, structures, and acreage throughout the parks system.

City of White Settlement

Economic Development - Parks Operational

Performance Measures	Actual 2011-2012	Projected 2012-2013	Proposed 2012-2013
Maintenance performed man hours	7,200	7,200	7,300
Non-maintenance man hours	1,200	1,200	1,300
Total park acres maintained	120	120	120

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel	\$ 263,039	\$ 296,270	\$ 251,474	\$ 299,416
Supplies	39,659	57,010	56,170	66,200
Contractual	314,528	391,985	312,565	393,690
Capital	774,667	218,000	2,224,684	18,500
Transfers	0	280,000	0	280,000
Reserves	0	0	0	0
Total	\$ 1,391,893	\$ 1,243,265	\$ 2,844,893	\$ 1,057,806

Personnel Schedule

Position Title	Pay Grade	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Crew Leader I	CRL1	1	1	1	1
Groundskeeper	LBR1	3	4	4	4
Athletic Programmer	TEC4	1	1	1	1
Heavy Equip. Operator	HEO1	1	1	1	1
TOTAL		6	7	7	7

SPECIAL REVENUE

HOTEL/ MOTEL OCCUPANCY TAX FUND

All hotels/motels within the City of White Settlement are required to remit quarterly to the City a 7% hotel occupancy tax. Projects from this fund are approved by the City Council on an annual basis and are restricted to projects relating to the promotion of tourism and community development. Four hotels are currently in operation within the City of White Settlement. A fifth hotel is nearing completion and a sixth is being planned to open in 2013-2014.

MISSION STATEMENT

TO PROMOTE TOURISM AND COMMUNITY DEVELOPMENT WITHIN THE CITY OF WHITE SETTLEMENT.

Hotels



White Settlement Historical Museum



**SPECIAL
REVENUE-
HOTEL/MOTEL
OCCUPANCY TAX**

	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	ADOPTED
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>
<hr/>						
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REVENUES/SOURCES						
Property Taxes						
Consumer Taxes	113,712	133,505	194,549	150,000	185,394	185,000
Franchise Fees						

Licenses & Permits						
Fines and Forfeitures						
Charges for Service						
Interest	448	296	308	100	639	500
Interfund Transfers						
Other Funding	3,494	1,468	600	0	0	0
TOTAL REVENUES	117,654	135,269	195,457	150,100	186,033	185,500

EXPENDITURES/USES

General Government						
Public Safety						
Public Works						
Public Health						
Culture/Recreation	134,741	116,486	119,430	123,125	117,925	165,100
Other						
Transfers			7,870	19,575	0	20,000
DEBT SERVICE						
Principal						
Interest						
Other- Fiscal Agent Fee						
TOTAL EXPENDITURES	134,741	116,486	127,300	142,700	117,925	185,100

Fund Number: 05



The chart above reflects revenue received from the Hotel Occupancy tax in the Special Revenue Fund.

Fiscal

Hotel Occupancy

Year

Taxes

2005	126,371
2006	155,226
2007	160,462
2008	168,523
2009	138,664
2010.	113,712
2011	133,505
2012	194,549
2013 est.	185,394
2014 est.	185,000

City of White Settlement
Hotel/ Motel – Occupancy Tax

Description

Under State Hotel Occupancy Tax Statutes, use of hotel-motel tax receipts are limited to enhancing and promoting tourism, conventions and the hotel industry, establishing or improving convention centers, paying administrative costs associated with convention registration, tourism related advertising and promotions, arts enhancement, and historical restoration and preservation program. The City of White Settlement has primarily used occupancy tax receipts for promotional purposes. This budget contemplates the same basic objective but on a much broader, and more strategic, and more aggressive basis.

The funding is restricted to projects related to the promotion of tourism and community development. The revenues also supplement the activities of the Pride Commission, Chamber of Commerce, White Settlement Museum, Miss White Settlement Pageant, and the Community Chest Pageant. The Hotel/Motel Fund hosts special events throughout the City which includes White Settlement Settler’s Day and White Settlement Day Parade. Current budget also includes marketing and promotional for Hawaiian Falls.

Goals

To fund special events throughout the City which include White Settlement Settler’s Day, White Settlement Day Parade, and Miss White Settlement Pageant.

Objectives

Maintain funding at last year’s levels or greater.

Performance Measures	Actual 2011-2012	Estimated 2012-2013	Projected 2013-2014

Participants in Special Events	9,300	9,350	9,400
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City of White Settlement

Hotel/ Motel – Occupancy Tax

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	0	0	0	0
Contractual	10,961	16,200	10,312	60,600
Other Services	116,339	106,925	107,613	104,500

Capital	0	0	0	0
Transfers	0	0	0	0
Reserves		19,575	0	20,000
Total	\$ 127,300	\$ 142,700	\$ 117,925	\$ 185,100

Personnel Schedule

* There are no personnel costs paid directly by this department. The salaries and supplies are included in the General Fund.

SPECIAL REVENUE

PRIDE COMMISSION FUND

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MISSION STATEMENT

TO ENHANCE THE ATTRACTIVENESS AND BEAUTY OF THE CITY AND TO REDUCE WASTE THROUGH RECYCLING AND REUSE.

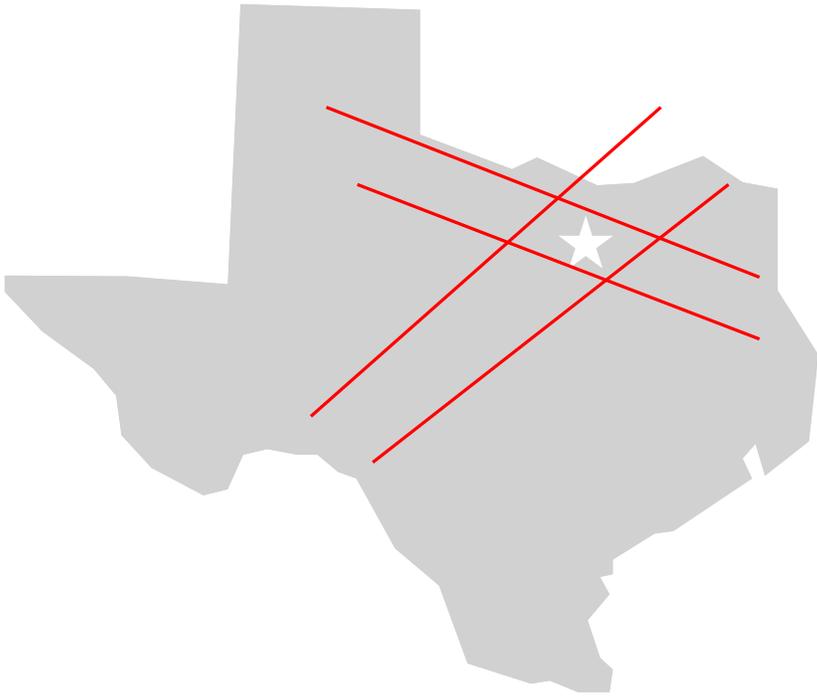
Veterans Park



Central Park



CITY OF WHITE SETTLEMENT



**SPECIAL REVENUE
- PRIDE
COMMISSION**

	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	ADOPTED
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>
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-----	-----	-----	-----	-----	-----	-----
REVENUES/SOURCES						
Property Taxes						
Consumer Taxes						
Franchise Fees						
Licenses & Permits						

Fines and Forfeitures						
Charges for Service						
Interest	5	5	3	0	3	0
Interfund Transfers	6,250	6,250	6,250	7,500	7,500	7,500
Other Funding	87	87	102	0	107	0
TOTAL REVENUES	6,342	6,342	6,355	7,500	7,610	7,500

EXPENDITURES/USES

General Government						
Public Safety						
Public Works						
Public Health						
Culture/Recreation						
Other	4,400	4,400	8,087	7,500	7,558	7,500
Transfers						
DEBT SERVICE						
Principal						
Interest						
Other- Fiscal Agent Fee	0	0	0	0	0	0
TOTAL EXPENDITURES	4,400	4,400	8,087	7,500	7,558	7,500

Fund Number: 17

City of White Settlement
Special Revenue – Pride Commission

Description

This board was established by ordinance in 1996 by the City Council and comprised of seven members and two alternates. The appointees should represent businesses, industries, education, and neighborhoods. Prior to 1999, the division was in General Fund and managed by the Code Enforcement Department. This fund is financed from donations and revenue from the General Fund.

Goals

To gather data, prepare plans, recommend, advise, and assist the City Council and City Manager in promoting and advancing integrated, systematic, and comprehensive programs and efforts to reduce and remove litter, trash, debris, and other such items and materials as detract from the beauty, cleanliness, health, and safety of the City and its citizens.

To enhance the attractiveness and beauty of the City.

To reduce waste through recycling and reuse.

To encourage and organize broad citizen participation and community involvement in accomplishing the litter and debris reduction, beautification, and recycling.

To evaluate, monitor, and report on the status and progress of the above.

City of White Settlement

Special Revenue – Pride Commission

Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2012-2013
Personnel	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	2,199	2,100	2,100	2,080
Contractual	5,888	5,400	5,438	5,420
Capital	0	0	0	0
Intergovernmental	0	0	0	0
Reserves	0	0	0	0
Total	\$ 8,087	\$ 7,500	\$ 7,558	\$ 7,500

Personnel Schedule

* There are no personnel costs paid directly by this department.

SPECIAL REVENUE
CRIME CONTROL AND PREVENTION DISTRICT

The Citizens of White Settlement voted on January 20, 1996, to create a White Settlement Crime Control and Prevention District by the adoption of local sales and use tax at a rate of one-half of one percent. The revenue source allows the City to provide funding for police personnel, purchase capital equipment, construct a new police facility, and provide many crime prevention programs. The tax was readopted in May 2010 for an additional twenty-year period beginning January 2011.

The Crime Prevention and Control District is legally separate from the City and governed by a seven-member board approved by the City Council. For financial reporting purposes, the units are reported as a component unit and as a part of the City's operations. The District pays the City five percent (5%) of the gross crime tax receipts for administrative and other services in monthly installments.

MISSION STATEMENT

TO ENHANCE EXISTING POLICE PROGRAMS, TO CREATE NEW CRIME PREVENTION PROJECTS, AND REDUCE CRIME WITHIN THE CITY.

Drug Dog

370



S.W.A.T.



**SPECIAL
REVENUE –
CRIME
DISTRICT**

	BUDGET					
	ACTUAL	ACTUAL	ACTUAL	PROJECTED	ADOPTED	
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2013</u>	
					<u>FY 2014</u>	
<hr/>						
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REVENUES/SOURCES						
Property Taxes						
Consumer Taxes	1,025,382	1,333,427	1,505,058	1,500,000	1,203,444	1,200,000
Franchise Fees						
Licenses & Permits						

Fines and Forfeitures						
Charges for Service						
Interest	1,001	745	808	500	1,315	850
Interfund Transfers						
Other Funding	0	0	0	0	0	0
TOTAL REVENUES	1,026,383	1,334,172	1,505,866	1,500,500	1,204,759	1,200,850

EXPENDITURES/USES

General Government						
Public Safety	360,252	385,430	414,445	683,299	519,005	460,761
Public Works						
Public Health						
Culture/Recreation						
Other						
Transfers	605,000	825,373	787,373	1,106,373	1,037,373	767,000
DEBT SERVICE						
Principal						
Interest						
Other- Fiscal Agent Fee	0	0	0	0	0	0
TOTAL EXPENDITURES	965,252	1,210,803	1,201,818	1,789,672	1,556,378	1,227,761

Fund Number: 08

City of White Settlement

Special Revenue – Crime Control and Prevention District

Description

The Crime Control and Prevention ½ cent sales tax was first approved by 79% of the White Settlement voters in January 1996 for a five-year period and implemented in July 1996. On January 20, 2001, the voters elected to continue the White Settlement Crime Control and Prevention District for an additional ten years. During the May 2010 election, voters elected to continue the Crime Control District for an additional twenty-year term beginning in January 2011. This will give the city leaders and police administrators an opportunity to make long-range plans that will ensure our community that their needs will be met.

Crime Control and Prevention District is an entity that raises funds for use by the police department and other community crime prevention efforts. This money comes from a ½ percent sales tax on items purchased in White Settlement. It is not collected on groceries, prescriptions, or motor vehicles.

Since the implementation of the Crime Control and Prevention District tax in 1996, land has been acquired and a 15,000 square foot Law Enforcement Center has been constructed. Other improvements include computer systems for use in the Center and in patrol cars, a new radio communication system, security equipment, and other special purpose equipment. The tax also funds additional police officers, new patrol cars, and numerous community service programs.

A program grant “Caring for Cubs” through the White Settlement Independent School District was first approved in March 2002, and has been continued for the 2013-2014 fiscal year in the amount of \$10,000. The program is an after school program aimed at providing activities and life guidance to elementary aged children that are considered “at risk”. The Crime Board made a requirement of the award of this grant that an oral report be presented quarterly and a copy of the WSISD audit for the fiscal year in which the program occurred be forwarded to the City for its records and the ability of the City and Crime District to ensure that these public funds were audited and spent in accordance with State law provisions for public funds. For the 2013-2014 fiscal year, \$10,000 is budgeted for Safe Haven, a women’s center for domestic violence and crisis intervention and \$3,300 is budgeted for Safe City Commission, Inc., a program for victims of violent crimes.

This fund absorbed the Police Department share of the Motorola radios which were purchased in 2010. Final payment was made last budget year.

City of White Settlement

Special Revenue – Crime and Prevention District

Summary

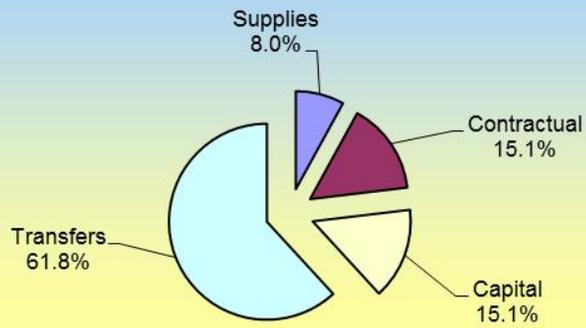
EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel	\$ 0	\$ 0	\$ 0	\$ 0
Materials/Supplies	70,573	143,197	76,780	60,415
Contractual	211,216	270,402	206,915	231,146
Capital	132,656	269,700	235,310	169,200
Debt Service	0	0	0	0
Transfers	787,373	1,106,373	1,037,373	767,000
Reserves				

Personnel Schedule

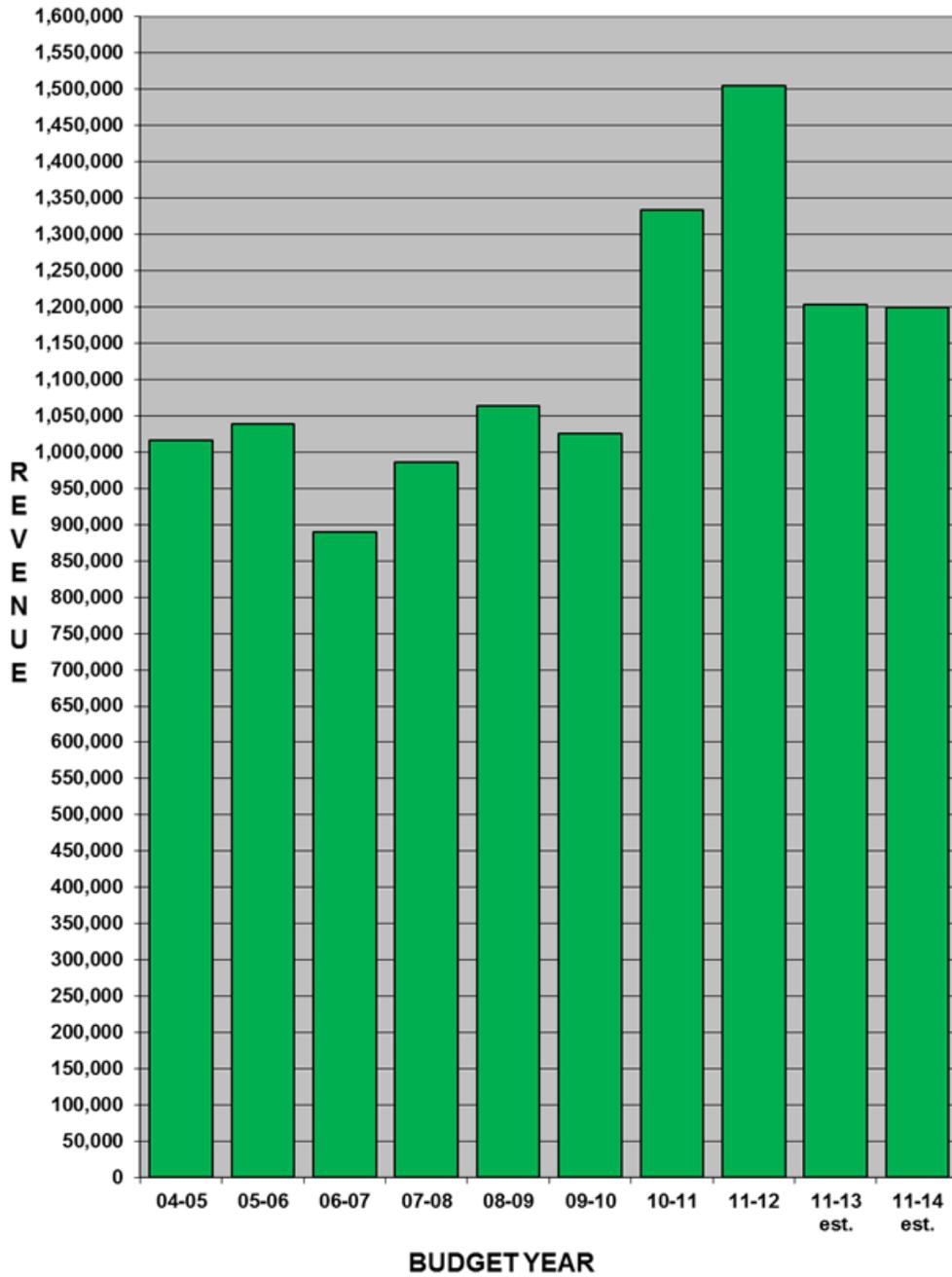
Total	\$ 1,201,818	\$ 1,789,672	\$ 1,556,378	\$ 1,227,761
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There are no personnel costs paid directly by this fund, but a transfer is made to the General Fund to help pay a portion of the costs for personnel, Motorola radios, and contractual services for the Police Department.

Crime Control & Prevention Proposed Expenditures



ANNUAL 1/2% CRIME DISTRICT SALES TAX REVENUE



SPECIAL REVENUE
STORM WATER UTILITY FUND

In 2005-2006 the City created the Storm Water Utility Fund. It is the intent of the City to fund a Storm Water Utility System that fairly and equitably allocates the cost of storm water control to properties in proportion to storm water run-off potential for each class of property. Fees were established in order to recapture the estimated costs of handling the storm water run-off from properties inside the city limits. The fees were not assessed until March 2006. The City Council has the control of the expenditure of funds in this fund. Funds may be used to acquire land, structures and associated engineering or architect fees, machinery, equipment or debt service for issued bonds.

MISSION STATEMENT

TO ENSURE THAT THE COLLECTION OF STORM WATER RUN-OFF AND CONTROL OF STORM WATER WITHIN THE CITY LIMITS ADEQUATELY PROTECTS THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF THE CITY, INCLUDING THE PROTECTION FROM LOSS OF LIFE AND DAMAGE TO PROPERTY CAUSED BY SURFACE WATER OVERFLOWS AND SURFACE WATER STAGNATION.

Farmers Branch Flood Control Project



**STORM WATER
UTILITY FUND**

	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	ADOPTED
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>
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REVENUES/SOURCES						
Property Taxes						
Consumer Taxes						
Franchise Fees						
Licenses & Permits						
Fines & Forfeitures						
Charges for Service	530,991	534,690	518,382	531,500	546,704	542,740
Interest	2,260	1,785	1,145	500	2,671	1,450
Interfund Transfers						

Other Funding 70,000

TOTAL REVENUES 533,251 536,475 589,527 532,000 549,375 544,190

EXPENDITURES/USES

General Government

Public Safety

Public Works 99,574 102,877 32,503 532,000 75,022 544,190

Public Health

Culture/Recreation

Other

Transfers

DEBT SERVICE

Transfer to Debt Service 105,647 868,233

Other-Fiscal Agent Fees

TOTAL EXPENDITURES 205,221 971,110 32,503 532,000 75,022 544,190

Fund number: 23

City of White Settlement

Special Revenue – Storm Water Utility Fund

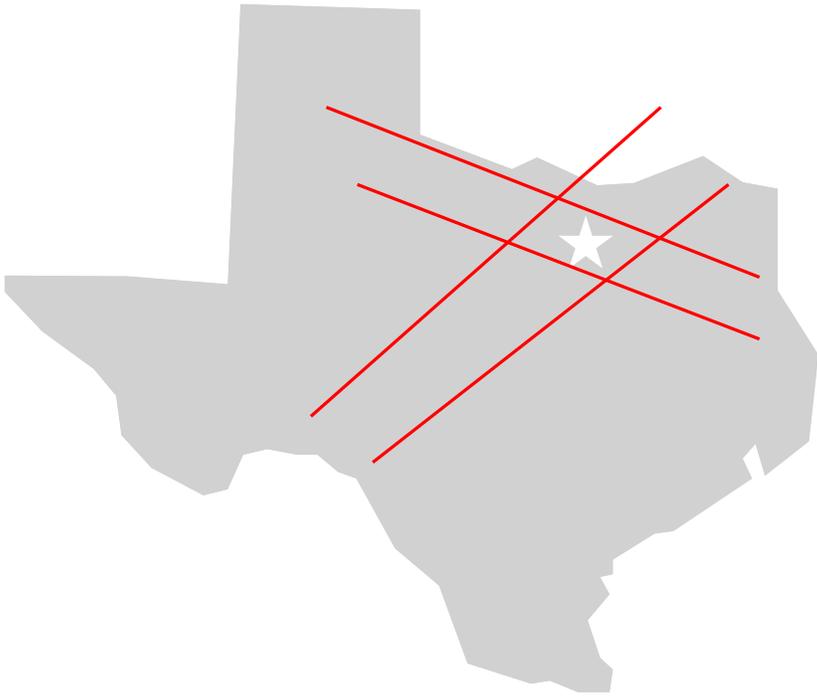
Summary

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2013-2014
Personnel	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	0	0	0	0
Contractual	100	0	100	0
Capital Outlay	32,403	532,000	74,922	544,190
Debt Service	0	0	0	0
Farmers Branch Flood	0	0	0	0
Total	\$ 32,503	\$ 532,000	\$ 75,022	\$ 544,190

In 2011, City Council transferred \$750,000 to the Farmers Branch Flood Control Project in order to secure the US Army Corps of Engineer federal funds. After the citizens petition to recall the original project, then the project ran over the allocated funds. In order for the Project to continue with modified design, it was necessary for the City to deposit \$1.5 M to secure the federal dollars. The City Council felt this was critical in order to make the best decision for the City. This decision made it possible for the City to realize some value from the originally planned project even though the complete project was not to be done. Revised bidding and scope was completed and the majority of the work was completed by year end September 30, 2013.

However, final settlement for the Farmers Branch Flood Control Project is being carried into the 2013-2014 fiscal year pending completion of documentation by the U.S. Army Corps of Engineers.

CITY OF WHITE SETTLEMENT



City of White Settlement

FY 2013-2014 Annual Budget

Capital Improvements Program

The City of White Settlement Capital Improvements Program (CIP) is a process by which the City develops a multi-year plan for major capital expenditures that matches available resources and satisfies City tax rate stabilization objectives. Generally, the CIP includes improvements that are relatively expensive, are non-recurring, have a multi-year useful life, and like capital outlay items, result in capital assets. These include the construction and acquisition of new buildings, additions to or renovations of existing buildings, construction and reconstruction of streets, drainage improvements, water and sanitary sewer improvements, land purchases, and major equipment purchases. Due to the nature and total cost of the identified projects, bond proceeds are often the major source of revenues. The CIP is a dynamic process, with projects added and deleted from the funded and unfunded lists as they move through the project completion process.

The following are considerations used in the evaluation of Capital Improvement Projects:

- * Fiscal impacts

- * Health and safety effects
- * Community economic effects
- * Environmental, aesthetic and social effects
- * Amount of disruption and inconvenience caused
- * Brings project up to local minimum standards
- * Distributional effects
- * Feasibility, including public support and project readiness
- * Implications of deferring the project
- * Advantages accruing from relation to other capital projects
- * Responds to an urgent need or opportunity

City of White Settlement
FY 2013-2014 Annual Budget
Street Improvement Fund

5% Water and Sewer Franchise Fee placed into a separate fund known as the **Street Improvement Fund** and shall be used exclusively for construction and improvements of public streets within the City of White Settlement.

An ordinance was passed on September 14, 1999 and the franchise fee became effective with the 1999-2000 fiscal years' budget. The General Fund has historically transferred \$50,000 into this fund each year to be used for street improvements. The transfer is anticipated to be reinstated when economy improves. Interest is earned on the account and revenues received from street assessments will benefit the fund.

Projects are discussed annually and will involve street reconstruction that will add to the value of life of the infrastructures. The City’s portion of the Community Development Block Grant street improvement projects will also come from this fund. The overlays projects provide an effective rehabilitation process, results in longer life to the street, smoothes the ride of the pavement and allows for greater coverage of the City. Tarrant County manpower is used for the labor through an inter-local agreement with the City of White Settlement.

Street Selection Criteria

- Roughness
- Base Condition
- Curb and Gutter Condition
- Condition of Underground Utilities

Suitable Street for Overlay

• Streets with Grade 9 & 10	18.70 miles	40.06%
• Street with Grade of 4 & Lower	4.60 miles	9.85%
• Asphalt Streets with Bad Utilities	12.94 miles	27.70%
• Targeted Asphalt Streets	<u>10.46 miles</u>	<u>22.39%</u>
Total Asphalt Streets	46.70 miles	100%

Street Inventory

• Concrete Streets	5.27 miles
• Unimproved Streets	2.04 miles
• Asphalt Streets	<u>46.70 miles</u>
Total Miles of Streets	54.01 miles

Why Overlays? Increases Life of Pavement, Enhances “Ride-ability, Quick Construction Time, and Cost Effective.

**STREET
IMPROVEMENT
FUND**

	ACTUAL	ACTUAL	BUDGET	PROJECTED	ADOPTED
	<u>FY 2010</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>

REVENUES/SOURCES

Property Taxes

Consumer Taxes

Franchise Fees	\$272,103	\$259,828	\$313,383	\$274,632	\$323,750
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Licenses & Permits

Fines and Forfeitures

Charges for Service

Intergovernmental

Interest	971	1,034	600	1,885	1,000
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Interfund Transfers	50,000		50,000		50,000
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Other Funding

TOTAL REVENUES	\$323,074	\$260,862	\$363,983	\$276,517	\$374,750
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EXPENDITURES/USES

General Government

Public Safety

Public Works	\$41,054	\$204,725	\$363,983	\$202,478	\$374,000
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Public Health

Culture/Recreation

Interfund Transfers

Other

DEBT SERVICE

Principal

Interest

Other – Fiscal Agent Fee

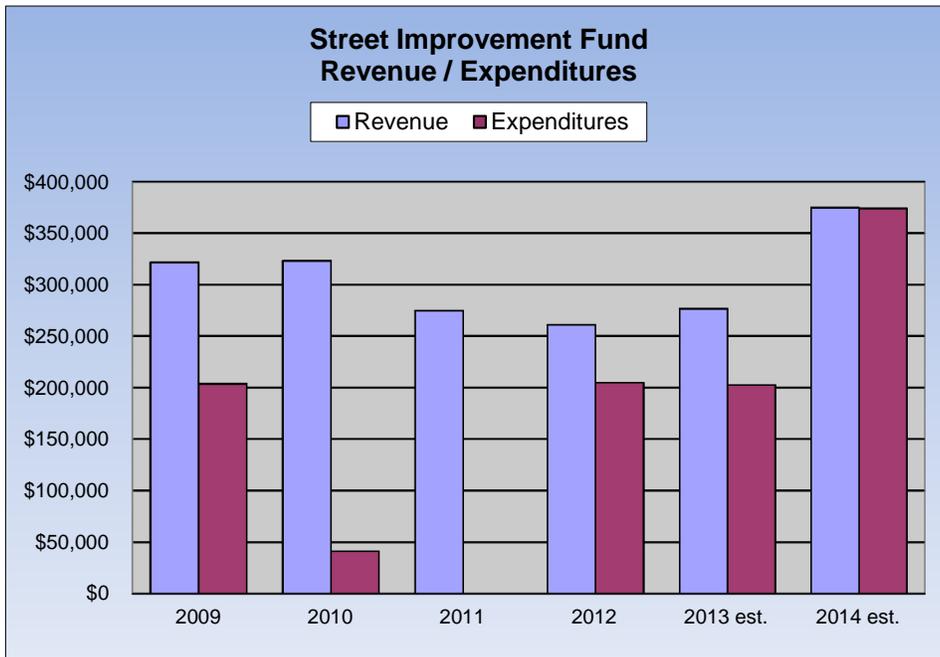
TOTAL EXPENDITURES	\$41,054	\$204,725	\$363,983	\$202,478	\$374,000
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Fund number: 10

**City of White Settlement
Street Improvement Fund**

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2013-2014	Approved 2013-2014
Personnel	\$ 0	\$ 0	\$ 0	\$ 0

Supplies	0	0	0	0
Contractual	0	0	0	0
Capital Outlay	204,725	363,983	202,478	374,000
Intergovernmental	0	0	0	0
Reserves	0	0	0	0
Total	\$ 204,725	\$ 363,983	\$ 202,478	\$ 374,000



City of White Settlement
FY 2013-2014 Annual Budget
Sewer I & I Fund

The two factors which determine the cost of sewer are the rate which the City of Fort Worth charges their customers and the volume of sewer which flows through the metering stations. Obviously, the City of White Settlement has limited influence on Fort Worth's rate plan and no other viable option in regards to sewer treatment exists. The volumes which enter the system may be reduced when leaks are detected and repaired or when "cross connections" to the sewer system are discovered and subsequently eliminated. The phenomenon known as "Inflow and Infiltration (I&I)" is used in engineering terms to describe these types of leaks into sewer systems.

- **Inflow** occurs when rainwater is misdirected into the sanitary sewer system instead of the storm sewers. Examples include roof leaders, yard and area drains, manhole covers, and cross connections from storm drains. The remedy for inflow is to remove improper connections to the sanitary sewer system.
- **Infiltration** occurs when ground water seeps into the sanitary sewer system through cracks or leaks in sewer pipes. The cracks or leaks may be caused by age related deterioration, loose joints, damage or root infiltration. The remedy is repairing or replacing the leaking infrastructure.

I&I are a cause of sanitary sewer overflows and backups that release raw sewage into the environment and homes. In addition, excess storm and ground water entering the sanitary sewer system through I & I results in increased wastewater treatment costs, which are passed on to the ratepayers. Reducing the sources of I&I will help protect the environment from sanitary sewer backups and overflows as well as help keep down sewer system costs and treatment costs.

For 2012-2013 the surplus in the Utility Debt Fund will go towards the \$57,069 deficit in the Sewer I&I. The Lariat Lift Station and the Las Vegas Sewer Improvement are estimated to cost

\$1.2 million which was approved by the City Council in August 2012 and will be completed in 2013-2014.

**SEWER I & I
FUND**

	ACTUAL				
	ACTUAL	ACTUAL	BUDGET	PROJECTED	ADOPTED
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>

REVENUES/SOURCES

- Property Taxes
- Consumer Taxes
- Franchise Fees
- Licenses & Permits
- Fines and Forfeitures

Charges for Service

Intergovernmental

Interest	\$1,214	\$950	\$858	\$500	\$1,463	\$0
Interfund Transfers	150,000	0	125,000	130,000	174,500	\$130,000
Other Funding	0		0	0	0	0

TOTAL REVENUES **\$151,214** **\$950** **\$125,858** **\$130,500** **\$175,963** **\$130,000**

EXPENDITURES/USES

General Government

Public Safety

Public Works	\$0	\$0	\$0	\$0	\$0	\$0
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Public Health

Culture/Recreation

Interfund Transfers

Other	4,071	4,071	4,071	1,200,000	548,148	130,000
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DEBT SERVICE

Principal

Interest

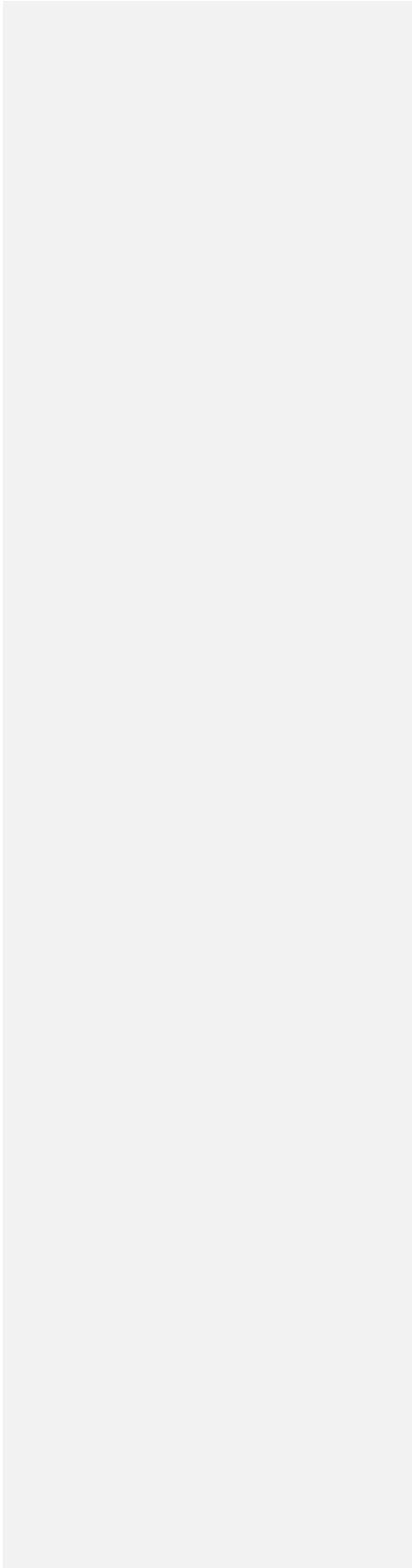
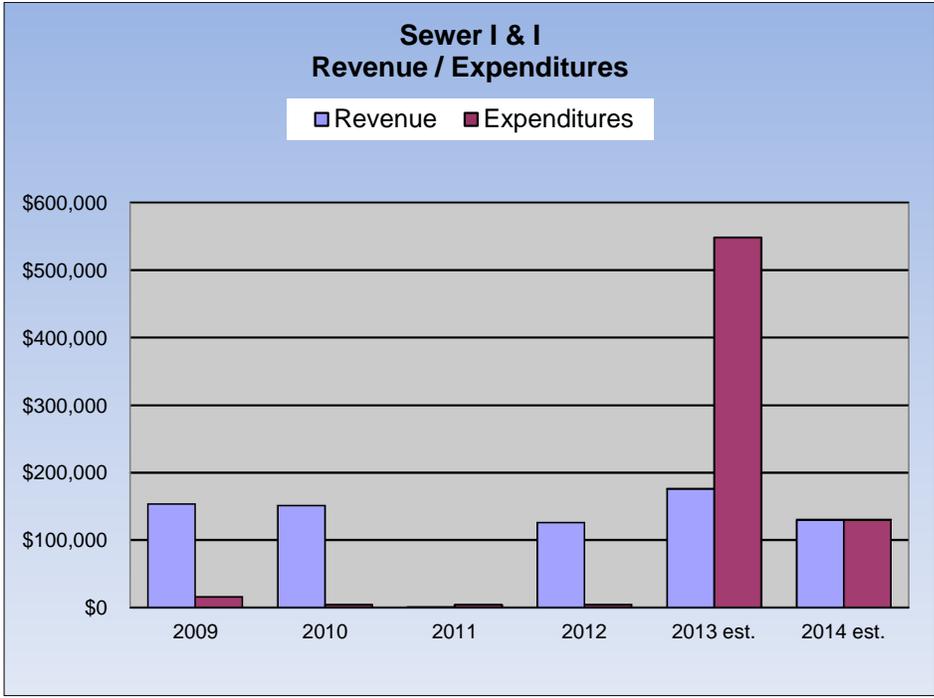
Other – Fiscal Agent
Fee

TOTAL EXPENDITURES **\$4,071** **\$4,071** **\$4,071** **\$1,200,000** **\$548,148** **\$130,000**

Fund number: 24

City of White Settlement
Sewer I & I Fund

EXPENDITURES	Actual 2011-2012	Budgeted 2012-2013	Projected 2012-2013	Approved 2012-2013
Personnel	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	0	0	0	0
Contractual	0	0	0	0
Capital Outlay	4,071	1,200,000	548,148	130,000
Intergovernmental	0	0	0	0
Reserves	0	0	0	0
Total	\$ 4,071	\$ 1,200,000	\$ 548,148	\$ 130,000



City of White Settlement

CITY OF WHITE SETTLEMENT

CAPITAL IMPROVEMENTS PROGRAM

A Capital Improvement Program is a schedule of public Physical Improvements to be constructed with estimated resources available to finance the projected expenditures.

Capital Improvements are any expenditure of public funds for the purchase, construction, rehabilitation, replacement or expansion of the physical assets of the community when the project is relatively large in size, expensive (the City's capital threshold is \$5,000), long-term and permanent. Some common examples include streets, tennis courts, fire stations, water and sewer lines and fire engines. Capital expenditures are financed from a variety of sources to include long-term and short-term debt, current revenues, grants from other governmental entities, and donations from foundations, businesses, individuals and non-profit organizations. A detailed listing of financing methods is found on the following pages.

Functions of a Capital Improvement Program

- ❖ Estimating capital requirements, budgeting priority projects and developing revenue sources for proposed improvements.

- ❖ Scheduling all capital projects over a fixed period with the appropriate planning implementation and informing the public of projected capital improvements.

- ❖ Coordinating the activities of various departments in meeting project schedules.

- ❖ Monitoring and evaluating the progress of capital projects.

Capital Improvements Policy

The City of White Settlement prioritizes the funding of capital projects on the basis of a Capital Improvements Plan. The functions of the Capital Improvement Plan are as follows:

1. Estimating capital requirements
2. Scheduling all capital projects over a fixed period with appropriate planning and implementation.
3. Budgeting priority projects and developing revenue sources for proposed improvements.
4. Coordinating the activities of various departments in meeting project schedules.
5. Monitoring and evaluating the progress of capital projects.
6. Informing the public of projected capital improvements.

The following questions are considered when justifying a project:

1. What is the relationship of the project to the progress of the entire city?
2. Is the project part of a large program? How does it relate to the goals of the program?
3. How many citizens will be helped by it? How many citizens will be harmed or inconvenienced if the project is not considered?
4. Will it add to the value of the surrounding area? Will it increase the valuation of local property?
5. Will it increase efficiency or performance of a service? Will it reduce the on-going costs of a service or facility?
6. Will it provide a service required for economic development of the community? What improvements would be of the most value in attracting commercial and industrial firms?
7. Is the project required to complete or make fully usable a major public improvement?
8. Will rapid urban growth in the area of the proposed project increase the costs of land acquisition if the project is deferred?
9. Is the project well identified by the citizens? Does it have established voter appeal?
10. Is the project needed to protect public health or safety?

Methods of Financing Capital Improvements Projects

Certificates of Obligations

Certificates of Obligations are issued with limited revenues pledged by the water and sewer systems. Voter approval is not required.

Donations

Donations are periodically received, by the City, from individuals, businesses, foundations and non-profit organizations.

Earmarked Funds

With Earmarked Funds, monies are accumulated in advance or set aside for capital construction or purchase. The accumulation may result from surplus of earmarked operational revenues or sale of capital assets.

Enterprise Funds

Enterprise Funds are established from the delivery of specific services – where money paid to administer the services and the expenses (as a result of providing services) are accounted for separate from the general fund budget of the City.

General Fund

General Fund is the financing of improvements from revenues such as general taxation, fees and service charges.

General Obligation Bonds

With General Obligation bonds, the taxing power of the jurisdiction is pledged to pay interest and retire the debt. General Obligation Bonds can be sold to finance permanent types of improvements such as municipal buildings, streets and parks and recreation facilities. Voter approval is required.

Revenue Bonds

Revenue Bonds frequently are sold for projects that produce revenues, such as water, sewer and electric systems. Voter approval is not required.

Special Assessments

Public works that benefit particular properties may be financed more equitably by special assessments (i.e., paid by those who directly benefit).

State and Federal Grants

State and Federal Grant-in-Aid programs are available for financing a number of programs. These may include streets, water and sewer facilities, airports, parks and playgrounds. The costs of funding these facilities may be borne completely by grant funds or a local share may be required.

Effect of Capital Improvement Projects on Operating Budget

The capital improvement planning process addresses the City Council and City Administration mission areas of Economic Development, Community Enrichment, fact-based decisions and fiscal responsibility.

Annually, City Council and Staff discuss current and foreseen needs of the City. The needs consist of infrastructure improvements/repairs, special projects, equipment and programs with useful lives over the next five (5) years. Most of these items are in the form of capital projects

and equipment, but the possible need for additional staff and other non-capital items must be considered as well.

During the budget process, staff will present expenditure request for infrastructure improvements and repairs, constructing and equipping improvements to the City's waterworks and sewer system, replacement of outdated building equipment and facilities, replacement of old soon-to-be outdated Fire Department equipment, replacement of old non-functioning street maintenance equipment, and replacement of other old or worn out equipment. A five year CIP plan sets the stage for Council to address the most pressing needs in the upcoming budget year with plans for addressing the other items in future years.

For the 2013-2014 budget staff requested Council's consideration of expenditures for projects, equipment, and programs that have a useful life beyond the next annual budget. Ideally, the goal is to fund as much of the City's needs on a pay-as-you-go basis in the annual "Current Budget". However, the challenges of spending current resources to fund expenditures with a future useful life are best answered by having a Capital Improvement Plan (CIP) that is financed by long-term or short-term debt. The idea is to cover the costs of maintenance and operations out of the current year budget and minimize the amount of long-term and short-term debt issuance while maintaining a tax rate that is as level as possible.

In order to meet these needs, Council elected to issue Tax Notes. Tax Notes are limited to a seven year amortization and can be issued by the authority of the Council. A Tax Note Series 2013, finance by BB&T Bank was issued in the amount of \$3,325,000. The note has a seven year amortization and a \$2,400,000 balloon payment in the seventh year which will be refinanced for another seven years. This financing method was elected because it keeps the Debt Service Tax Rate level at approximately .1648, increased the ability to address current and future needs now and has the effect of financing \$3.4M over 14 years.

Due to slower economic times and in an effort to reduce budget costs, many of the capital improvements were delayed in the past two years. Slowly, with increased sales tax and property taxes, Capital Improvements are being reinstated.

FY 2013-2014 Capital Improvements

The Capital Item schedules on pages 228 and 229 show the items requested by the department during the Budget Planning Process and the items approved for funding by issuing the Tax Note for the public purpose of constructing street improvements, renovating existing City Facilities, constructing and equipping improvements to the City's waterworks and sewer system, acquisition of street maintenance equipment, acquisition of emergency fire equipment and to pay the costs of issuance incurred with the issuance of the note.

The next section (beginning with page 330) identifies the capital improvements that have been authorized in FY 2013-2014 and includes the project or equipment, the department requesting the item, the fund in which expenditures will be recorded, the sources of funds, the cost and the reason the project is being undertaken or equipment being purchased.

CAPITAL ITEMS REQUESTED FOR 2013-2014

GENERAL FUND - FUND 01

	\$AMOUNT
MCCI SOFTWARE PAPERLESS	10,200
SIDEWALK @ CITY Hall	9,500
A/C UNIT @ CITY HALL	55,000
A/C UNIT @ FIRE DEPT	21,000
COMPLETE FENCING @ WAREHOUSE	60,000
1999 REPLACEMENT TRUCK FOR ACO	40,000
FIRE DEPARTMENT COMMAND VEHICLE REPLACEMENT FOR 1994	35,000
FIRE DEPARTMENT STROAGE MEZANINE BUNK BEDS (REINSTATED FROM PRIOR YEAR)	10,000
FIRE DEPARTMENT - HE--107 AERIAL LADDER	783,687
PAINTING OF LIBRARY	18,500
LIBRARY - 6 LATERAL CABINETS FOR DVD; REMODEL FRONT COUNTER	20,890
LIBRARY CARPET/TILE VDT AREAS/VINYL PLANK	8,205
LIBRARY CARPET/REMOVAL	23,330
PUBLIC LIBRARY PASS THE PINK STRIP AREAS	15,671
APOLLO AUTOMATION SOFTWARE FOR BACKUP	6,850
UPGRADE SOUTH KITCHEN IN SENIORS CENTER	7,000
UPGRADE NORTH KITCHEN IN SENIORS CENTER (REINSTATED FROM PRIOR YEAR)	15,000
RECREATION DANCE MIRRORS FOR PROGRAM (REINSTATED FROM PRIOR YEAR)	7,000
RECREATION BUILDING-REFINISHING GYM FLOOR (REINSTATED FROM PRIOR YEAR)	9,000
STREETS	2,555,854
SIGNAL LIGHTS (CLIFFORD & LAS VEGAS, WHITE SETTLEMENT & LAS VEGAS, CHERRY LANE @ ACADEMY	240,000

WATER & SEWER - FUND 02

SEWER VAC TRUCK	295,000
WELL 12P REHABILITATION	12,000
WELL 6T REHABILITATION	17,000

STREET IMPROVEMENT FUND - FUND 10

TACK TANK FOR CRACK SEAL MACHINE	9,100
CRACK SEAL MACHINE	45,900
	<u>4,330,687</u>

**2013 - 2014 CAPITAL ITEMS APPROVED FOR
2013 TAX NOTES**

ACCOUNT DESCRIPTION/CAPITAL ITEM	\$ AMOUNT		TOTAL
	01 GENERAL FUND	10 STREET IMPROVEMEN T FUND	
MCCI SOFTWARE PAPERLESS	10,200		
APOLLO AUTOMATION SOFTWARE FOR BACKUP	6,850		
COMPUTERS & ANTI-VIRUS SOFTWARE	38,950		
MANAGEMENT INFORMATION SYSTEM IMPROVEMENTS AND UPGRADES			56,000
SIDEWALK @ CITY Hall	9,500		
A/C UNIT @ CITY HALL	55,000		
A/C UNIT @ FIRE DEPT	21,000		
FIRE DEPARTMENT STORAGE LOCKERS	10,000		
SENIOR CENTER KITCHEN UPGRADES/REMODEL	25,000		
MUNICIPAL COMPLEX BUILDING AND GROUNDS RENOVATION AND UPGRADES			120,500
1999 REPLACEMENT TRUCK FOR ACO	40,000		
SEWER VAC TRUCK	295,000		
FIRE DEPARTMENT STORAGE MEZANINE BUNK BEDS (REINSTATED FROM PRIOR YEAR)		9,100	
TACK TANK FOR CRACK SEAL MACHINE		44,340	
CRACK SEAL MACHINE			
TOTAL EQUIPMENT AND MACHINERY			388,440
SIGNAL LIGHTS (CLIFFORD & LAS VEGAS, WHITE SETTLEMENT & LAS VEGAS, CHERF STREETS)	240,000		
	-	2,455,060	
TOTAL SIGNAL LIGHTS, STREETS AND STREET INFRASTRUCTURE			2,695,060
	751,500	2,508,500	3,260,000

CITY OF WHITE SETTLEMENT
CAPITAL IMPROVEMENTS PROGRAM
FY 2013-2014

	<u>GENERAL FUND</u>	<u>WATER/ SEWER FUND</u>	<u>ECONOMIC DEVELOP</u>	<u>CRIME CONTROL</u>	<u>STREET IMPROVE- MENT</u>	<u>SEWER I&I</u>	<u>STORM WATER UTILITY</u>
<u>ADMINISTRATION</u>							
Facility Maintenance							
Management Information							
Purchasing / Warehouse							
<u>CULTURE/RECREATION</u>							
Recreation							
Senior Center							
TOTAL	-	-	-	-	-	-	-
<u>PUBLIC SAFETY</u>							
Fire							
Police Patrol / CID				169,200			
TOTAL	-	-	-	169,200	-	-	-
<u>PUBLIC WORKS</u>							
Drainage							544,190
Streets					374,000		
TOTAL	-	-	-	-	374,000	-	544,190
<u>WATER / WASTEWATER</u>							
Utility Billing		57,500					
Water Production							
Water Distribution		18,000					
Wastewater		84,600				130,000	
TOTAL	-	160,100	-	-	-	130,000	-
<u>ECONOMIC DEVELOPMENT</u>							
EDC - Operational			25,000				
EDC - Director							
EDC - Parks Operational			18,500				
TOTAL	-	-	43,500	-	-	-	-
TOTAL CIP BY FUND	-	160,100	43,500	169,200	374,000	130,000	544,190
GRAND TOTAL	\$ 1,420,990						

CAPITAL IMPROVEMENTS PROGRAM

FY 2013-2014

PUBLIC SAFETY IMPROVEMENT PROGRAM

POLICE PATROL

<u>Project</u>	<u>Department</u>	<u>Fund</u>	<u>Source of Funds</u>	<u>Amount</u>
Replace two (2) patrol vehicles and one (1) Admin/Support Vehicle	Crime Control	Crime Control	Crime Control Operating	\$110,300

Effect on operating budget: Anticipated decrease in vehicle maintenance and repairs

<u>Project</u>	<u>Department</u>	<u>Fund</u>	<u>Source of Funds</u>	<u>Amount</u>
Building Improvements (Pad & Awning for Storage Building; Upgrade Plumbing	Crime Control	Crime Control	Crime Control Operating	\$ 19,000

Effect on operating budget: None

<u>Project</u>	<u>Department</u>	<u>Fund</u>	<u>Source of Funds</u>	<u>Amount</u>
Furniture and Fixtures Desk Console with 911 Furniture	Crime Control	Crime Control	Crime Control Operating	\$ 22,000

Effect on operating budget: None

<u>Project</u>	<u>Department</u>	<u>Fund</u>	<u>Source of Funds</u>	<u>Amount</u>
Data Processing Equipment (Laptops)	Crime Control	Crime Control	Crime Control Operating	\$ 17,900

Effect on operating budget: None

TOTAL PUBLIC SAFETY IMPROVEMENT PROGRAM **\$ 169,200**

PUBLIC WORKS IMPROVEMENT PROGRAM

STREET IMPROVEMENT FUND

<u>Project</u>	<u>Department</u>	<u>Fund</u>	<u>Source of Funds</u>	<u>Amount</u>
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Various Street Improvement Projects – Overlay Program	Street Improvement	Street Improvement	Street Improvement Operating	\$ 374,000
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Effect on operating budget: None

DRAINAGE

<i>Project</i>	<i>Department</i>	<i>Fund</i>	<i>Source of Funds</i>	<i>Amount</i>
Various storm water drainage improvement projects	Storm Water Utility	Storm Water Utility	Storm Water Operating	\$ 544,190

Effect on operating budget: None

TOTAL PUBLIC WORKS IMPROVEMENT PROGRAM **\$ 918,190**

WATER/WASTEWATER IMPROVEMENT PROGRAM

UTILITY BILLING

<u>Project</u>	<u>Department</u>	<u>Fund</u>	<u>Source of Funds</u>	<u>Amount</u>
Data Processing Software	Utility Billing	Water/ Wastewater	Water/Wastewater Operating	\$ 57,500

Effect on operating budget: None

WATER DISTRIBUTION

<u>Project</u>	<u>Department</u>	<u>Fund</u>	<u>Source of Funds</u>	<u>Amount</u>
Building Improvements – Fencing/Parking Lot	Water Distribution	Water/ Wastewater	Water/Wastewater Operating	\$ 18,000

Effect on operating budget: None

WASTEWATER COLLECTION

<u>Project</u>	<u>Department</u>	<u>Fund</u>	<u>Source of Funds</u>	<u>Amount</u>
Sanitary Sewer Improvements	Wastewater Collection	Water/ Wastewater	Water/Wastewater Operating	\$ 84,000

Effect on operating budget: None

SEWER I & I

<u>Project</u>	<u>Department</u>	<u>Fund</u>	<u>Source of Funds</u>	<u>Amount</u>
I & I Point Repairs	Wastewater	Sewer I & I	Sewer I & I Operating Fund	\$130,000

Effect on operating budget: None

TOTAL WATER/WASTEWATER IMPROVEMENT PROGRAM **\$290,100**

ECONOMIC DEVELOPMENT IMPROVEMENT PROGRAM

ECONOMIC DEVELOPMENT

<i>Project</i>	<i>Department</i>	<i>Fund</i>	<i>Source of Funds</i>	<i>Amount</i>
Utility Vehicle	EDC-Parks Operational	Economic Development	Economic Development Operating	\$ 18,500

Effect on operating budget: None

<i>Project</i>	<i>Department</i>	<i>Fund</i>	<i>Source of Funds</i>	<i>Amount</i>
Land for future projects	EDC- Operational	Economic Development	Economic Development Operating	\$25,000

Effect on operating budget: None

TOTAL ECONOMIC DEVELOPMENT IMPROVEMENT PROGRAM \$43,500

FARMERS BRANCH FLOOD REDUCTION PROJECT

The Flood in June 2000 encouraged the City of White Settlement to continue their request for assistance from the Corps of Engineers to construct a Federal Flood Damage Reduction Project along Farmers Branch. More than 100 homes and businesses have experienced flooding in 2000 and again in 2004. In October 2001, the cost-share agreement for a feasibility study was presented to the Federal Government realizing that the “engineering and fact finding” efforts would not be viable for several years.

- 2005 - the voters **approved a \$6.15 M Bond**, which was thought at the time to be the City’s share of the project;
- Then, a moratorium was placed on Federal Funding which wasn’t lifted until 2007;
- **April 2008**, the Corps of Engineers met with the City Council to discuss the Design and Construction of Farmers Branch. At this time, the City’s estimated share was \$10.5 M with the **total project being \$16.2 M**. The City Council discussed issuing an additional \$4 M Certificates of Obligations realizing the \$6.15 M approved by the voters in 2005 would not be sufficient;
- **May 2009**, the **\$6.15 M Bond was issued** and funding received. The 100% Design Plan was approved by the City Council in February 2010. The “Project” is the Locally Preferred Plan which provides protection for the 100-year flood event for the majority of the residents. This plan from the US Army Corps of Engineers prepared by Halff and Associates is composed of channel improvements to Farmers Branch Main Stem and the Las Vegas Trail Tributary;
- **May 2009** – Debt was also issued for the Sanitary Sewer Interceptor that ran the length of the channel which has been moved and enabled the flow line of the channel to be lowered. The City of Fort Worth Shares 51% of the cost of the Sewer Interceptor Project;
- **2009 - 2011** - 26 houses were purchased and demolished; residents were relocated; condemnation process necessary on some; Preliminary electric and communication lines relocated; Easements needed from 88 Parcels have been purchased and fences, trees, and sheds to be removed prior to construction;
- **June 2011**, the construction project became a reality; the City’s share continued to increase being more than \$12-13 M with Federal Funding being maxed at \$7 M. The City Council was prepared to issue an additional 6 M Certificate of Obligation to complete the “Project”; Staff began legal requirements necessary for Bond Rating Companies, Financial Advisors, Publications, Bond Counsel, etc.
- **July 2011** - The City Secretary then received a petition signed by more than 5% of the Registered Voters of the City which brought a halt to the process; A Special Election was called to allow the Citizens of the City to make the decision if the additional Debt should be issued to complete the “Project”. Election to be held in November 2011 failed. City was required to deposit 1.5 M to the US Army Corps of Engineers to secure the balance of the federal funding revenues. If the election failed, the intent of the City Council was to allow the Corps of Engineers to minimize the scope of the design and bid a portion of the Project.

The construction bid was awarded on the reduced project which included Channel Improvements. Work began in late 2012 and was completed in October 2013. The city should not owe any additional money to the Corps of Engineers. Demolitions, utilities relocation, and professional services were funded from balance of 2009 Bond. The City will not receive final close out from the Corps of Engineers until May 2014.

**CITY OF WHITE SETTLEMENT
APPROVED CITY EMPLOYEE POSITIONS**

	<u>2011-2012</u>		<u>2012-2013</u>		<u>2013-2014</u>	
	Full- time	Part- time	Full- time	Part- time	Full- time	Part- time
<u>GENERAL FUND</u>						
Administration	1		1		1	
City Secretary	1		1		1	
MIS	2		2		2	
Seniors Center	5		5		5	

Recreation	2	1	2	2	2	2
Parks	3		4		4	
Library	4	5	4	6	4	6
Animal Control	2	1	2	2	2	2
Finance	3		4		4	
Purchasing	3		2		2	
Personnel	1	2	1	2	1	2
Code Enforcement	6		7		6	
Municipal Facilities	2		2		2	
Street	5	2	6	2	6	2
Court	3		3		3	
Police Administration	22		23		22	
Police Patrol	26	5	26	5	26	5
Fire Protection		17		18	1	17
TOTAL GENERAL FUND	<u>91</u>	<u>33</u>	<u>95</u>	<u>37</u>	<u>94</u>	<u>36</u>

WATER/SEWER FUND

Utility Billing	5		5		5	
Water Production	3		4		4	
Water Distribution	4		4		4	
Wastewater	4		4		4	
TOTAL WATER & SEWER	<u>16</u>		<u>17</u>		<u>17</u>	

**ECONOMIC DEVELOP
FUND**

Economic Development	1		1		1	
Parks Operational	5	1	6	1	6	1
TOTAL ECONOMIC DEVEL	<u>6</u>	<u>1</u>	<u>7</u>	<u>1</u>	<u>7</u>	<u>1</u>
TOTAL FOR CITY	<u>113</u>	<u>34</u>	<u>119</u>	<u>38</u>	<u>119</u>	<u>37</u>

CITY OF WHITE SETTLEMENT 2013-2014 PERSONNEL

GENERAL FUND											
DIVISIONS	FISCAL YEAR 2012-2013				# BY DIV	FISCAL YEAR 2013-2014				# BY DIV	
	FULL TIME	NEW FULL	PART TIME	SPECIAL / SEASONAL		FULL TIME	NEW FT	PART TIME	SPECIAL / SEASONAL		
MAYOR AND COUNCIL				6	6				6	6	
ADMINISTRATION	1				1	1				1	
CITY SECRETARY	1				1	1				1	
MIS	2				2	2				2	
SENIORS CENTER	5				5	5				5	
RECREATION	2		2		4	2		2		4	
PARKS	4				4	4				4	
LIBRARY	4		6		10	4		6		10	
ANIMAL CONTROL	2		2		4	2		2		4	
FINANCE	4				4	4				4	
PURCHASING	2				2	2				2	
PERSONNEL	1		2		3	1		2		3	
CODE ENFORCEMENT	6	1			7	6				6	
MUNICIPAL FACILITIES	2				2	2				2	
STREET	5	1	2		8	6		2		8	
COURT	3				3	3				3	
POLICE ADMINISTRATION	22	1			23	22				22	
POLICE PATROL	26			5	31	26		5		31	
FIRE			18		18		1	17		18	
TOTAL	92	3	32	11	138	93	1	31	11	136	
WATER AND SEWER FUND											
DIVISIONS	FULL TIME	NEW FULL	PART TIME	SPECIAL / SEASONAL	# BY DIV	FULL TIME	NEW FT	PART TIME	SPECIAL / SEASONAL	# BY DIV	
UTILITY BILLING	5				5	5				5	
WATER PRODUCTION	3	1			4	4				4	
WATER DISTRIBUTION	4				4	4				4	
WASTEWATER	4				4	4				4	
TOTAL	16	1	0	0	17	17	0	0	0	17	
ECONOMIC DEVELOPMENT FUND											
DIVISIONS	FULL TIME	NEW FULL	PART TIME	SPECIAL / SEASONAL	# BY DIV	FULL TIME	NEW FT	PART TIME	SPECIAL / SEASONAL	# BY DIV	
OFFICE OF ECO DEV	1				1	1				1	
EDC PARKS	5	1		1	7	6			1	7	
TOTAL	6	1	0	1	8	7	0	0	1	8	
TOTAL EMPLOYEES	114	5	32	12	163	117	1	31	12	161	
Total Full Time:	119	Total Full Time:					118				

City of White Settlement PAY SCALE EFFECTIVE 10-1-2013

PAY GRADE	MASTER CLASSIFICATION & PAY GRADE TABLE											8% Between Grade					
	TEMP	TECH	CLERICAL	MAINTENANCE				FIRE	POLICE	VD HEADS	MGT	FROM	&	TO	FROM	&	TO
1	T1											9.68	TO	12.40			
2	T2											10.18	TO	13.39	21,167	TO	27,851
3	T3	ACO PT	CLK1									11.02	TO	14.46	22,922	TO	30,077
4	T4	TEC1	CLK2				LBR1					11.90	TO	15.62	24,752	TO	32,490
5	T5	TEC2	CLK3				LBR2					12.86	TO	16.87	26,749	TO	35,090
6	T6	TEC3	CLK4	SEC1			LBR3			DSP1		13.89	TO	18.22	28,891	TO	37,898
7	T7	TEC4	CLK5	SEC2		HE01	LBR4			DSP2		15.01	TO	19.68	31,221	TO	40,934
8	T8	TEC5	CLK6	SEC3	AA1	HE02	LBR5	CRL1	FF1	DSP3		16.22	TO	21.25	33,798	TO	44,200
9	T9	TEC6	CLK7	SEC4	AA2	HE03		CRL2	FF2	DSP4		17.51	TO	22.95	36,421	TO	47,736
10	T10	TEC7	CLK8		AA3			SPT1	FF3			18.91	TO	24.79	39,333	TO	51,563
11		TEC8	OM1		AA4			SPT2	LT	PO1		20.42	TO	26.77	42,474	TO	55,682
12		TEC9	OM2		AA5			SPT3		PO2-3		22.05	TO	28.91	45,864	TO	60,133
13			OM3							CORP		23.82	TO	31.22	49,546	TO	64,938
14			OM4						CPT	SR CORP		25.73	TO	33.72	53,518	TO	70,136
15										SGT		27.79	TO	36.42	57,803	TO	75,754
16											DIR1	30.00	TO	39.33	62,400	TO	81,806
17										LT	DIR2	32.40	TO	42.46	67,392	TO	88,358
18										CAPT	DIR3	35.00	TO	45.88	72,800	TO	95,430
19												37.60	TO	49.55	78,624	TO	103,064
20										CHF		40.62	TO	53.51	84,906	TO	111,301
21											ACM	44.10	TO	57.79	91,728	TO	120,203
22												47.62	TO	62.41	99,050	TO	129,813
23												51.43	TO	67.40	106,974	TO	140,192
24											CM	55.94	TO	72.79	115,523	TO	151,403

ADAPTED 10/1/1999	MODIFIED 2013-2014 WITH STEP INCREASES										
MODIFIED 10/1/2000 WITH 3% ADJ	Sworn Officers										
MODIFIED 2/22/2001 WITH Crime Dis. 8% increase											
MODIFIED 10/1/2005 WITH 2% ADJ	Annual	PO	45,406	47,278	49,150						
MODIFIED 10/1/2006 WITH 3% ADJ	Annual	CORP	50,606	52,603	54,704						
MODIFIED 10/1/2007 WITH 3% ADJ	Annual	SR C	58,906	61,277	63,710						
MODIFIED 10/1/2008 WITH 3% ADJ	Annual	SGT	69,876	72,675							
MODIFIED 10/01/2009 WITH 2% ADJ	Annual	LT	80,912	84,136							
MODIFIED 10/01/2011 WITH 4% ADJ/Realignments	Annual	CPT	92,602								
MODIFIED 10/01/2012 WITH 4% ADJ											
MODIFIED 10/01/2013 WITH 3% ADJ	Hourly	PO	21.83	22.73	23.63	Officer in Charge	24.33	Corporal Pay for			
Added HE03; Moved Scale down (Laborers, Clerks, CRL)	Hourly	CORP	24.33	25.29	26.30	Officer in Charge					
	Hourly	SR C	28.32	29.46	30.63						
	Hourly	SGT	32.31	34.94							
	Hourly	LT	38.90	40.45							
	Hourly	CPT	44.52								

CITY OF WHITE SETTLEMENT COMMUNITY PROFILE

Date of Incorporation:	May 24, 1941
Form of Government:	Council/Manager
Area:	
Miles of Streets:	68.53 Miles
Area of Square Miles:	4.96 Sq. Miles
Number of Wells:	10

Number of Fire Hydrants:	253
Number of Manholes:	407
Number of Light Poles:	1,118
Number of Utility Poles:	3,460

Economics:

2013 Appraised Property Taxable Value:

Real Property	472,885,902
Personal Property	176,783,903
Total Parcel Value	578,247,170
Average Market Value	60,712
Average Net Taxable Value	45,395

Tax Rate:

City Tax Rate Per \$100 Valuation	.670653
White Settlement ISD	1.540000
County	.264000
Hospital	.227897
Tarrant County College	.149500

Bond Rating:

Moody's Investors Service	A1
Standard & Poor's	A+

Community Facilities:

Motels	5
Rooms	345

Doctors	6
Dentists	3
Churches	12

Fire Protection:

Number of Stations	1
Number of Volunteer Employees	46
Calls Made by Fire Department	1,814
Incidents (fire, hazardous conditions, service, good intent, false alarm, weather)	574
EMS Calls	1,240
Total Estimated Water Loss in Gallons	87,050,000

Recreation and Culture:

Park-Number of Acres (203 Acres City Park Land & 97 acres of school recreation facilities/playgrounds)	299.5
Picnic Areas	22

Playgrounds	6
Recreation Center	1
Seniors Center	1
Police Protection:	
Stations	1
Employees (34 Sworn Officers; 14 Civilians)	48
Violations:	
Calls for Service	32,976
Citations	4,920
Criminal Offenses	1,373
Accidents	132
Persons Confined	963
Vehicular Patrol Units on Duty – 75% of time	4.0
Vehicular Patrol Units on Duty – 100% of time	3.8
Library:	
Central Library	1
Volumes	63,105
Average Daily Circulation	310.01
Average Patron Visits Per Month	5,290
City Staff:	
Number of Full-time Employees	119
Number of Part-time Employees	32
Number of Seasonal Employees	6

Education:

White Settlement ISD

Facilities	9
Teachers	404
Students Registered	6,556
Administrative Personnel	90
Average Daily Attendance	6,110.9
Average SAT Scores	967
Number of Private Schools	3

Municipal Water and Sewer System:

City Wells (34%) and City of Fort Worth Water (66%)

Wastewater Treatment by City of Fort Worth

Water Consumers	5,385
Daily Consumption (Million Gallons)	1.8
System Capacity (Million Gallons)	2.4
Sewer Connections	5,322
Refuse Customers (IESI Contract)	4,809

Election:

Registered Voters	7,604
Votes Cast Last Municipal Election (Nov 2013)	776
Percentage of Voters to Cast Ballots in Last Election	10.21%

Population:

1970	13,449
1980	13,508
1990	15,472
2000	14,831
2010	16,116
2011	16,400
2012	16,565

(Source: Texas Municipal League)

Unemployment Rate Tarrant County:

(Source: Texas Workforce)	6.3%
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ADVISORY BOARDS AND COMMISSIONS

In addition to the permanent advisory boards and commissions listed, the Council also appoints temporary advisory committees from time to time to address specific, short term issues. The 2014 Membership of Advisory Boards and Commissions include:

Board of Adjustment and Appeals. Hears and renders decisions on rulings by City building inspectors or officials in regards to code interpretation, enforcement and substandard housing or structures within the City.

Grant Jackson
Christopher Stacy

Jack Cook
Mark Simeroth

Brinda Rhodes

Honey Lee

Ron White

Civil Service Commission. Establish, administer and enforce rules adopted by the City Council for City employees. This commission is empowered by state law to hear, investigate, and decide on appeals of all civil service matters including the removal or suspension of any police officer.

Laverne Berry

Diane Stevens

James Herring

Crime Control and Prevention District Board. Manage, control and administer funds received from a ½ cent sales tax dedicated to crime reduction programs. To enhance the capability of the City's crime control public safety resources and to support new or existing community-based crime prevention initiatives.

Alan Price

Lawrence Cousin

Pamela Clawson

Stan Bastek

Dusty Rhodes

David Mann

Betty Newberry

Economic Development Corporation Board. The purpose of the Corporation is to develop, implement, provide, and finance projects as defined under and in Chapters 501 and 505 of the Texas Local Government Code as well as any other Act or statute that may grant authority for projects to the Corporation and those projects authorized by the voters of the City of White Settlement when the sales and use tax authorization for the funding of the Corporation was approved.

Jerry Burns	Pat Wirsing
John Pierce	Steve Groomer
Ann Smith	Paul Moore
Gordon Vess	

Library Board. The board receives suggestions and recommendations from the citizens of the City, regarding the development and improvement of the library & library services, and makes recommendations to City Council regarding the same.

Catalina Gallegos	Sam Bechara
Vicki Norman	Lillian Blackburn
Hettie Davis	Aimee Feeser
William Morris	

Parks and Recreation Board. Recommends, to the City Council, uses of parkland and parks/recreation facilities and improvements in programs, activities and facilities to meet community recreation needs and interests.

Paula Shockey	Dusty Pulliam
Mike Arnold, Jr.	Gary Bennett
Leonard Peoples	Amy Alvitre
Mike Chandler	

Planning and Zoning Commission. Studies and reviews plans and recommends to the City Council action to be taken in regard to City growth and development and comprehensive community planning. Also, makes recommendations and acts as a hearing board on zoning requests. Drafts new development regulations and conducts periodic review of plans and regulations.

Debra Cook
Marolee Lunsford
Victor Corralejo

Judith Smith
Ben Spur
Craig Spencer

Pride Commission. Promotes efforts to reduce and remove litter, trash, debris and other such items and materials that detract from the beauty, cleanliness, health of the City through clean-up programs and recycling and reuse. Promotes pride within the community through Yard of the Month programs and Holiday Decorating contests.

Daniel Munoz
JoAnn Grammer

Brandy Taborsky
Leslie Nells

Larry Tucker

STATUTORY REQUIREMENTS TRUTH-IN-TAXATION

The single most important financial resource of the City is the ad valorem tax, better known as the property tax. It is important for all citizens to fully understand the makeup of the taxes levied

against their properties. The following synopsis provides a basic working knowledge of property taxes and how they are determined.

Much of what taxing authorities such as cities, school districts, counties, and special districts are allowed to levy for property taxes is determined by the State of Texas. Several years ago, the state legislature provided for the establishment of county appraisal districts. The purpose of these appraisal districts is to determine fair market values of all taxable property within a specific county. The taxable value of property is determined as of January 1 of each year.

The appraisal district generally notifies taxpayers of their assessed valuations in March and allows for them to challenge the valuations if the taxpayers believe them to be in error. A tax appraisal review board hears all tax protests and determines if the original valuation is correct or in error. On April 30 of each year, the appraisal district is required to provide taxing authorities with a certified estimate of total appraised value. This preliminary estimate is used by the City to help project what revenues will be available in the next fiscal year. The preliminary estimate, while providing indications of an increasing or decreasing tax roll, is subject to fluctuations because of possible tax protests mentioned above.

The most important date relating to the appraisal district is July 25. On that date a certified appraisal roll must be provided to all taxing authorities. This certified roll provides a basis upon which a tax rate can be applied to produce necessary revenues for the operation of City services.

After determination of a tax rate for the upcoming budget year there are several procedures and tests that must be applied to the rate in order for state law to be met. They include:

◆ **Calculation and publication of the effective tax rate.**

The effective tax rate is the tax rate that, when applied to the taxable assessed valuation, would produce the same total taxes as last year when properties taxed in both years are compared. The objective of the effective tax rate is to generate equal tax revenues using taxable valuations from different years.

◆ **Determination of whether the proposed tax rate is more than 3% over the effective tax rate.**

Texas state law requires that if a taxing authority raises the tax rate more than 3% over the effective tax rate there must be published notices of the increase and a public hearing must be held. This is true even if the tax rate does not change.

◆ **Determination of whether the proposed tax rate is more than 8% over the effective tax rate.**

The 8% rule as set by state law imposes the maximum rate that may be adopted by taxing authorities without being subject to tax rollback procedures. If a taxing authority imposes a tax rate in excess of 8% of the effective tax rate, taxpayers may take measures that could rollback the adopted rate to an 8% increase. Generally, these procedures involve a petition of eligible voters and a rollback election.

Other requirements relating to the adoption and levying of ad valorem taxes are the publication of the unencumbered fund balances of the General Fund and Debt Service Fund, the 2013-14 debt service requirements, and the 2013 property tax rates in the City of White Settlement.

The State of Texas does not provide for a statutory debt limit for cities. The truth-in-taxation criterion specifies that debt (Interest & Sinking) requirements must be met first, then operations. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 valuation.

GLOSSARY OF KEY BUDGET TERMS

The Annual Budget contains specialized and technical terminology that is unique to the public finance and budgeting. To help the reader of the Annual Budget document to better understand these terms, a budget glossary has been included in the 2010-2011 Annual Budget.

<u>ADA</u>	Americans with Disabilities Act
<u>Ad Valorem Tax</u>	Tax computed from the taxable valuation of land and improvements.
<u>Account</u>	A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.
<u>Accounting System</u>	Records and procedures which are used to record, classify and report information on the financial status and operations of the entity.

<u>Accrual Accounting</u>	A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.
<u>Ad Valorem</u>	Latin for "value of" refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property.
<u>Allocation</u>	A part of a lump-sum amount, which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.
<u>Amended Budget</u>	Includes the adopted budget for a fiscal year, plus any budget amendments or budget transfers.
<u>Appraised Value</u>	To make an estimate of value for the purpose of taxation. (Property values are established by the Tarrant Appraisal District).
<u>Appropriation</u>	An authorization granted by the City Council to make expenditures and to incur obligations identified in the adopted operating budget.
<u>Assessment Ratio</u>	The ratio at which tax rate is applied to tax base. The assessment ratio is currently set at 100% by State Law.
<u>Assessed Valuation</u>	A valuation set upon real and personal property by the Tarrant Appraisal District as a basis for levying taxes.
<u>Audit</u>	An examination, usually by an official or a private accounting firm retained by Council, of organization financial statements and the utilization of resources.

<u>Authorized Positions</u>	Number of positions authorized in the final budget.
<u>Bond</u>	A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance.
<u>Bonded Debt</u>	That portion of indebtedness represented by outstanding bonds.
<u>Bond Ordinance</u>	An ordinance or resolution authorizing a bond issue.
<u>Bonds Authorized and Unissued</u>	Bonds that have been authorized legally but not issued and that can be issued and sold without further authorization.
<u>Bond Refinancing</u>	The pay-off and re-issuance of bonds, to obtain better interest rates and/or bond conditions.
<u>Budget</u>	A financial plan for a specified period of operations that matches all planned revenues and expenditures with the services provided the residents of the City.
<u>Budget Calendar</u>	The schedule of key dates which the City follows in the preparation and adoption of the budget.
<u>Budget Document</u>	The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.
<u>Budget Manual</u>	A booklet prepared by the budget office that includes the budget, calendar, the forms departments need to prepare their budget requests, and a description of the budget process.

Budget Message

The opening section of the budget from the City Manager which provides the City Council an overview of the upcoming Budget.

Budget Ordinance

The official enactment by City Council to legally authorize City staff to obligate and expend resources.

Budgetary Accounts

Accounts used to enter the formally adopted annual operating budget into the general ledger as part of the management control technique of formal budgetary integration.

Budgetary Control

The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and revenues.

Calculated Effective Tax Rate

State law in Texas prescribes a formula for calculation of the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property. If it is raised by three percent or more in a year. State law requires that special notices must be posted and published.

Capital Assets

Things the City owns that cost a considerable amount of money and that are intended to last a long time – e.g. buildings, land, roads, bridges and water treatment plants.

Capital Improvement Program

A plan for purchasing capital expenditures over a period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure

in which the government is to have part and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlays

Expenditures which result in the acquisition of or addition to the fixed assets.

Capital Projects Fund

A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

Certificates of Obligation

Tax supported bonds that are similar to general obligation bonds and can be issued after meeting strict publication requirements and with final approval by the City Council. Method for issuing long-term debt. Does not require voter approval.

Certification Pay

Additional pay attributable for completion of specified certification that enhances performance.

City Charter

The document of a home rule City similar to a constitution, which establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

City Council

The Mayor and five (5) Council members collectively acting as the legislative and policymaking body of the City.

Community Development Block Grants (CDBG)

Federal funds made available to municipalities specifically for community revitalization.

Component Unit

A legally separate organization for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the nature and significance of their relationship with a primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Comprehensive Annual Financial Report (CAFR)

This report summarizes financial data for the previous fiscal year in a standardized format.

Contingency

A budgetary reserve set aside for unforeseen events occurring during the fiscal year; also known as a reserve account.

Contractual Services

The costs related to services performed for the City by individuals, business, or utilities.

Crime Control and Prevention District

The State Legislature in 1989 allowed certain cities and counties to establish and impose a local sales tax to fund its programs. Since that time eligibility has been extended.

Crime Control and Prevention Sales Tax

Approved by White Settlement voters in 1996 to collect a ½ percent sales tax for the crime control and prevention purposes, and readopted in 2010 for an additional twenty-year period.

Current Taxes

Taxes levied and due within one year.

D.A.R.E.

(Drug Awareness Resistance Education)
Program developed to educate students of the effects of drug and alcohol abuse.

Debt Service Fund

A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. May also be called a sinking fund.

Deficit

The excess of the liabilities of a fund over its assets; or the excess of expenditures over revenues during an accounting period; or, in the case of proprietary fund, the excess of expense over income during an accounting period.

Delinquent Taxes

Taxes that remain unpaid after the date on which a penalty for nonpayment is attached, i.e., tax statements mailed out in October and become delinquent if unpaid by January 31.

Department

A major administrative organizational unit of the City which indicates overall management responsibility for one or more divisions.

Depreciation

That portion of the cost of a capital asset that is charged as an expense during a particular period. This is a process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair or will be replaced. The cost of the loss of usefulness of a fixed asset is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Disabled Citizen Exemption

A deduction of \$10,000 from total assessed value of owner occupied property for citizens with disabilities determined upon application to the Tarrant Appraisal District.

Distinguished Budget Presentation Program

A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

<u>Division</u>	A major administrative organizational unit of the City which indicates overall management responsibility for one or more activities.
<u>Effective Tax Rate</u>	State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property.
<u>EMS</u>	Emergency Medical Services
<u>EMT</u>	Emergency Medical Technician
<u>Encumbrance</u>	The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
<u>Enterprise Fund</u>	A fund established to account for operations that are financed and operated in a manner similar to private business. It is the City's intent to recover the costs of providing a service primarily through user charges.
<u>EPA</u>	Environmental Protection Agency
<u>Estimated Revenue</u>	The amount of projected revenues to be collected during the fiscal year.
<u>Exempt</u>	Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. Compensatory time off, as partial compensation for overtime hours worked, may be allowed by the respective department head.
<u>Expenditure</u>	Outflow of non-enterprise funds paid or to be paid for an asset obtained or goods and services obtained.
<u>Expenses</u>	Outflow of enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

<u>Fund</u>	A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific operations.
<u>Fiscal Policy</u>	The City's policies with respect to taxes, spending, and debt management as they relate to government services, programs, and capital investment. Reflect a set of principals for the planning and programming of government budgets.
<u>Fiscal Year</u>	A 12-month period to which the Annual Budget applies. The City of White Settlement has specified October 1 to September 30 as its fiscal year.
<u>Fixed Assets</u>	Assets of a long-term character which are intended to continue to be held or used, such as land, buildings machinery and equipment.
<u>Franchise Fee</u>	A fee levied by City Council on businesses that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.
<u>Full Faith and Credit</u>	A pledge of the general taxing power of the City to repay debt obligations (the term typically used in reference to bonds.)
<u>Full Funding</u>	Term used to designate full year payment for personnel or other budgeted items.
<u>Full Time Equivalent (FTE)</u>	A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year, or full value of one for a full-time position.
<u>Function</u>	A group of related activities aimed at accomplishing a major service for which the City is responsible. For example, public safety is a function.
<u>Fund</u>	An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government function.
<u>Fund Accounting</u>	A governmental accounting system which is organized and operated on a fund basis.

<u>Fund Balance</u>	The difference between fund assets and fund liabilities of governmental and similar trust funds.
<u>Fund Type</u>	In governmental accounting, all funds are classified into eight fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.
<u>GAAP</u>	Generally accepted accounting principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.
<u>GASB</u>	(Governmental Accounting Standards Board) GASB was established in 1984 as the body authorized to establish accounting standards for state and local government.
<u>GASB 34</u>	The 34 th Concepts Statement issued by GASB. This statement changes the way that local governments prepare and present their annual financial statements. Under the new model, the financial report is presented on an entity wide basis rather than fund by fund. Furthermore, the City's infrastructure (roadways, traffic signals, drainage channels) will be listed as assets of the city and reported at their depreciable value.
<u>General Fund</u>	The fund used to account for all financial resources except those required to be accounted for in another fund.
<u>General Obligation Bonds</u>	Bonds that finance a variety of public projects which pledge the full faith and credit of the City. Bonds that finance public projects such as streets, municipal facilities, and park improvements. The repayment of these bonds is made from property taxes, and these bonds are backed by the full faith and credit of the issuing government.
<u>Generally Accepted Accounting Principles (GAAP)</u>	Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

<u>GFOA</u>	Government Finance Officers Association of the United States and Canada.
<u>GIS</u>	Geographic Information System
<u>Goals</u>	Broad, General statements of each division’s desired social or organizational outcomes.
<u>Grant</u>	A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.
<u>Half Cent Sales Tax</u>	A half percent sales tax can be imposed by qualifying cities to fund specific development activities under the Development Corporation Act of 1979 with voter approval.
<u>Home Rule</u>	A limited grant of discretion from a state government to a local municipality, concerning the organization of functions and the raising of revenue. Without home rule, local municipalities are restricted to functions specified by the state government.
<u>Homestead Exemption</u>	A deduction from the total taxable assessed value of owner occupied property. The exemption in White Settlement is 20% with an additional \$37,000 for senior citizens.
<u>I/I</u>	Infiltration and Inflow
<u>Income</u>	A term used in proprietary fund type accounting to represent revenues, or the excess of revenues over expenses.
<u>Infrastructure</u>	The underlying permanent foundation or basic framework. Long lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assts. Examples of infrastructure assets include streets, storm drainage, water and sewer lines, streetlights and sidewalks

<u>Interest Earnings</u>	The earnings from available funds invested during the year in U.S. Treasury Bonds, Government agencies, and Certificates of Deposit.
<u>Interfund Transfer</u>	Amount transferred from one fund to another. Flows of assets (such as cash or goods) between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.
<u>Intergovernmental Revenues</u>	Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.
<u>Investments</u>	Securities, bonds, and real property (land or buildings) held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in the normal course of governmental operations.
<u>Levy</u>	To impose taxes, special assessments, or service charges for support of City services.
<u>L.F.</u>	(Linear feet) Length in feet.
<u>Liabilities</u>	Debts or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.
<u>Lift Station</u>	The City's collection system relies on gravity to collect wastewater. When the system gets to an unreasonable depth, a lift station pumps the wastewater to a higher elevation so the gravity process can begin again.
<u>Line Items</u>	Expenditure classifications established to account for approved appropriations. Line Item budgets for all departments are available upon request in the Finance Department; a budget format in which departmental outlays are grouped according to the items that will be purchased.
<u>Longevity</u>	Annual monetary payments to qualified employees based on length of service.

<u>Maintenance</u>	All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems and land.
<u>Materials and Supplies</u>	Expendable materials and operating supplies necessary to conduct departmental activity.
<u>MCL</u>	Maximum Contaminant Level. The highest level of a contaminant that is allowed in drinking water.
<u>MGD</u>	Million gallons per day.
<u>Modified Accrual Basis</u>	This method of accounting is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.
<u>Municipal</u>	Of or pertaining to a city or its Government
<u>NCTCOG</u>	North Central Texas Council of Governments
<u>Non-Departmental</u>	Accounts for expenditures for professional services and other general government functions, which cannot be allocated to individual departments.
<u>Object Code</u>	The standard citywide classification of the expenditures such as office supplies or rental of equipment.
<u>Objectives</u>	Specific statements of desired ends which can be measured.
<u>Operating Budget</u>	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled. The use of an annual operating budget is usually required by law. (The "proposed budget" is the financial plan presented by the City Manager for consideration by

the City Council and the “adopted budget” is the financial plan ultimately approved and authorized by the City Council.)

Operating Funds

Resources derived from recurring revenue sources used to finance ongoing operating expenditures.

Operating Transfers

All interfund transfers other than residual equity transfers.

Ordinance

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of endorsements are known.

Part-Time

Part-time employees work less than 32 hours per week and are not entitled to full-time employee benefits.

Per Capita Costs

The cost of service per person. Per capita costs in White Settlement are based upon the City's population.

Performance Indicator

Specific quantitative and qualitative measure of work performed as an objective of the department.

Performance Measures

Commonly used term for service efforts and accomplishments reporting. Specific quantitative and qualitative measures of work performed as an objective of the department.

Personnel Costs

The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

Program Description

Describes the nature of service delivery provided at this level of funding.

Program Goals

Program goals describes the purpose or benefit the activity or department plans to provide to the community and/or organizations it serves. Goals identify the end result the activity/department desires to achieve with its planned activities, but goals are often ongoing and may not be achieved in one year.

Program Measures

Productivity measures should reflect how well a program is performing its activities to meet the needs of the public and the organization. They should measure productivity, effectiveness, efficiency or the impact of a service provided. While activity measures indicate “how much” activity the department is performing, productivity measures identify “how well” the department/activity is performing.

Program Objectives

Program objectives are quantifiable steps toward accomplishing stated goals. They should have a specific time frame or measurable achievement. Objectives should be able to be reached or completed within the current fiscal year in most cases. Objectives are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

Prompt Payment Act

Adopted in July, 1985 by the State, the Act required the City to pay for goods and services within 30 days of receipt of invoice or the goods or services, whichever comes later. If this is not satisfied, the City may be charged interest on the unpaid balance at the rate of 1 % per month.

Property Taxes

Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Public Hearing

An open meeting regarding proposed operating or capital budget allocations, which provide citizens with an opportunity to voice their views on the merits of the proposals.

<u>Purchase Order</u>	An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.
<u>Rainy Day Funds</u>	Revenue stabilization reserves that provide resources when tax revenues temporarily decline.
<u>Reserve</u>	An account used to indicate that a portion of a fund balance is restricted for a specific purpose. An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.
<u>Resolution</u>	A formal statement of opinion or determination adopted by an assembly or other formal group.
<u>Resources</u>	Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.
<u>Retained Earnings</u>	The excess of assets less liabilities. Also known as fund balance.
<u>Revenue</u>	Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines for forfeitures, grants, shared revenues, and interest income.
<u>Revenue Bond</u>	Bonds secured only by revenue from particular projects built or maintained by local government. An example would be the Water and Sewer system.
<u>Salary Savings</u>	The reduced expenditures for salaries that result when a position remains unfilled for part of a year or when a more senior employee is replaced by a newer employee at a lower salary.
<u>Sales Tax</u>	A general "sales tax" is levied on persons and businesses selling merchandise or services in the city limits on a retail basis. The categories for taxation are defined by state law. Monies collected under authorization of this tax are for the use and benefit of the City;

however, no city may pledge anticipated revenues from this source to secure the payment of funds or other indebtedness.

Special Assessments

A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for specified purposes.

Strategic Goals /Objectives

Elements or sub-elements of a strategic plan. The City's planned response to address service delivery needs and priorities.

Supplies

Expendable materials and operating supplies necessary to conduct the business of departmental activities.

Tax Base

The total value of all real and personal property in the City of White Settlement on January 1st of each year, as certified by the Chief Appraiser. The tax base represents net value after all exemptions.

Tax Levy

The amount calculated when the tax rate per hundred dollars is multiplied by the tax base.

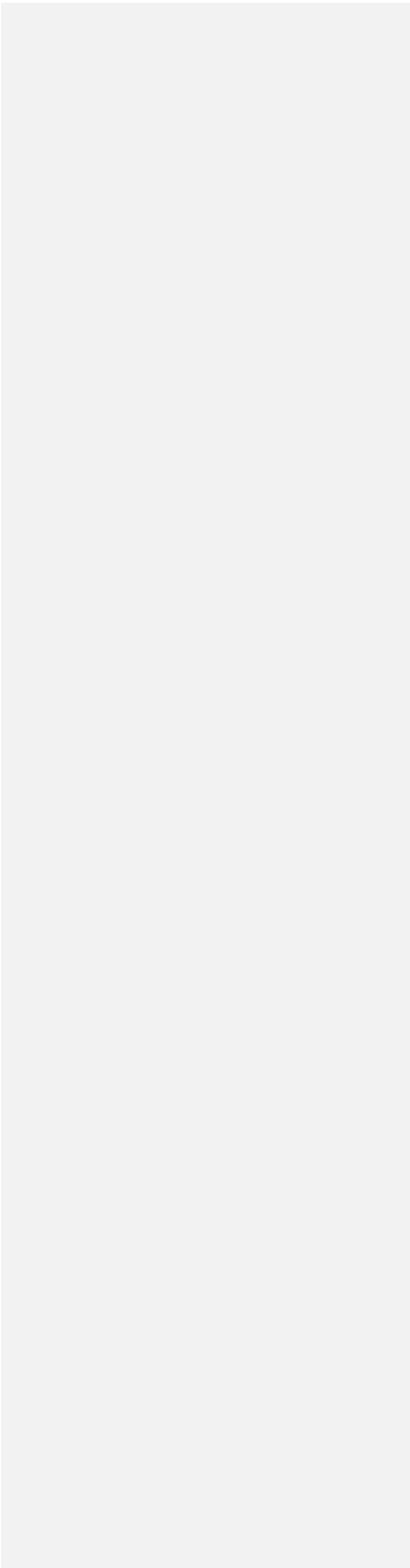
Tax Rate

Total tax rate is set by Council and is made up of two components; debt service and operations rates. The 2010-2011 tax rate for the City of White Settlement is \$.686037 per \$100.00 valuation.

Tax Roll

The official list showing the amount of taxes levied against each taxpayer or property in the City. This list is provided to the City by Tarrant Appraisal District.

<u>Taxable Value</u>	Estimated value of taxable property to which the ad valorem tax rate is applied.
<u>Unencumbered Fund Balance</u>	For budget purposes, the unencumbered fund balance is the amount of undesignated fund balance of a fund available for allocation.
<u>Unreserved Fund Balance</u>	The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.
<u>User Charges</u>	The payment of a fee for a direct receipt of a public service by the party benefiting from the service.
<u>Working Capital</u>	For enterprise funds, the excess of current assets over current liabilities. Working capital of a fund is important because budgeted expenditures of the fund must be provided for from cash receipts during the year supplemented by working capital carried over from prior years, if any.



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