



Minutes
White Settlement City Council
Meeting

City Hall, 214 Meadow Park Drive
White Settlement, Texas

June 4, 2019
6:30 p.m.

CALL TO ORDER

Mayor White called the meeting of the City Council to order at 6:30 p.m. announcing a quorum of members present as follows:

Council Member Paul Moore
Council Member Evelyn Spurlock
Council Member Christina Grudzinski
Council Member Gregg Geesa

Mayor Pro Tem Danny Anderson was absent due to girlfriends pending surgery.

Executive staff present included City Secretary, and City Attorney. Management staff present included Police Chief, Finance Director, Public Works Director, Community Services Director, and Communications Manager. City Marshal and MIS were also present. City Manager was absent due to illness.

WORKSHOP

1) Hold a workshop for presentation, review, and discussion of the City of White Settlement Draft Annual Operating Budget for Fiscal Year 2019-2020.

Finance Director Krystal Crump presented the 2019-2020 General Fund Budget Summaries.

Presentation included:

- Current year progress and General Fund recap
 - Total value new construction - \$13,067,369
 - Material and supplies YTD \$202,104, Contractual Services YTD \$1,102,465, Transfers YTD \$208,693, Capital Outlay/Reserves YTD \$87,680
- Contract highlights and contractual obligations
 - Budget savings for phone, cable, internet, gas, water, electric - \$45,100
 - Budget savings for copiers - \$114,275
 - Enterprise Fleet Manager costs - \$66,693 for 9 vehicles, \$35,803 1x after-market costs, \$1,368 Administration costs (annually), \$2764.08 Maintenance costs (annually)
 - TML (9% increase), Incode (5% Increase), Audit reduced by \$10,500
 - Total General Fund Contractual Obligations - \$1,541,728

- Major changes in departments
 - Council increases: equal \$134,608 - legal by \$129,000, events by \$17,500, Travel/Train by \$8,636
 - Council decreases: Audit by \$10,500
 - City Manager major changes include moving communications manager to new department; estimated \$2,990 decrease
 - City Secretary increases: elections \$21,000, travel and training \$3,327
 - Human Resources changes include moving civil service testing from PD to HR; estimated increase \$8,6701
 - MIS increases: Other Professional Services \$15,000,
 - MIS decreases: Computer related Equipment \$8,500, Equipment Maintenance \$10,000, tools and equipment \$1,300; \$5,161 estimated decrease
 - City Marshal vehicles: one leased (Enterprise) \$10,644 annually and \$13,976 1x cost \$20,027 estimated increase
 - Finance decreases: office supplies \$3,000, Other professional services \$4,000; estimated decrease \$6,289
 - Finance increases: travel and training \$5,000
 - Municipal Court decreases: office supplies \$3,700, travel and training \$1,300; estimated decrease \$6,999
 - Purchasing decreases: travel and training \$1,900; estimated decrease \$1,256
 - Media major changes: moved communications manager from city manager budget, one-time purchase of video equipment \$1,000 and video equipment software \$350
 - Media increases: advertisements \$1,000; estimated increase \$12,000
 - Code increases: other professional services \$16,600, demolitions and clearings \$8,600; estimated increase \$24,449
 - Code decreases: mowing and other lien expense \$5,000
 - Code vehicles: two vehicles leased (Enterprise) \$12,539 annually
 - Municipal facilities decreases: vehicle maintenance \$2,745, building maintenance / supplies \$1,500
 - Municipal facilities increase: estimated increase \$3,569
 - Municipal facilities vehicles: one leased (Enterprise) \$6,382 annually and \$1,453 1x cost, and one leased (Enterprise) \$3,993 annually
 - Streets decreases: vehicle / equip maintenance \$17,066, electric utilities \$14,834; estimated decrease \$8,081
 - Streets vehicles: one vehicle leased (Enterprise) \$9,108 annually and \$5,970 1x cost
 - Streets increases: street maintenance \$14,000
 - Police increases: communications \$7,380, annual computer maintenance \$3,366, other professional services \$2,400, moved \$17,875 from CCPD to General Fund; estimated increase \$19,449
 - Police decreases: utilities \$10,366
 - Animal Control decreases: office supplies \$3,000, other professional services \$5,260; estimated decrease \$3,199
 - Animal Control vehicle: one leased (Enterprise) \$6,382 annually and \$1,453 1x cost

- Fire increases: building supplies \$10,760, uniforms \$7,372, safety supplies & equipment \$9,191, vehicle maintenance \$7,774, other professional services \$10,390; estimated increase \$54,595
- Fire vehicles: one vehicle leased (Enterprise) \$11,292 annually and \$11,497 1x cost
- Library decreases: books \$4,500, copier lease \$1,896, audio visuals \$1,000; estimated decrease \$12,580
- Senior Services decreases: copier lease \$2,200; estimated decrease \$3,630 (sharing with recreation)
- Recreation decreases: program instructors \$8,200 (moved to personnel), building maintenance \$4,000; estimated decrease \$19,894
- Recreation increases: copier lease \$4,204 (sharing with senior center)
- Parks decreases: building maintenance \$13,000, parks maintenance \$8,000, vehicle maintenance \$7,610; estimated decrease \$5,943
- Parks increases: water/sewer utilities \$12,352
- Parks vehicles: one vehicle leased (Enterprise) \$6,382 annually and \$1,453 1x cost
- Non-departmental decreases: Emergency Management supplies \$1,000, copier lease \$8,437; estimated decrease \$433
- **General Fund Summary**
 - \$220,987 (9.63%) increase estimated in operational costs
 - \$317,917 (3.74%) increase estimated in personnel costs
 - \$538,904 (4.99%) increase estimated in total cost
 - Goal of 4% increase in overall budget
- **Pending requests including:**
 - Agenda/board management software
 - MIS 1x costs and network maintenance costs
 - Code officer tablets
 - AC Control replacement
 - Street truck tools, planer
 - 3rd party mowing (municipal complex)
 - Incode content manager software
 - Police portable radios, fire alarm system
 - Fire rope rescue kit and training, swift water rescue training, gear extractor, enclosed fence, computer software, generator, jump bags
- **Pending employee requests including:**
 - 3% across the board raise (\$209,980)
 - Fire: 6 FT positions to replace 12 PT positions (\$215,712); step-up pay program 1st Yr. (\$20,064); long term (\$45,962)
 - Additional code officer \$68,961
 - Move 1 park maintenance tech from GF to SW \$53,841

ADJOURNMENT

With there being no further discussion Mayor White adjourned the meeting at 6:52 p.m.

Approved this 2nd day of July, 2019

Ronald A. White

Ronald A. White, Mayor

ATTEST:

Amy Arnold

Amy Arnold, City Secretary

